



**CITY OF SUNSET VALLEY
BOARD, COMMISSION AND COMMITTEE APPLICATION 2020**

The City of Sunset Valley’s volunteer Boards, Commissions and Committees support activities of the city government. If you are currently serving on a Board, Commission or Committee, as a regular or alternate member, you must complete this application to be considered for appointment for the upcoming year. A full list of Boards, Commissions, and Committees is provided on the second page of this form. You must complete an application for each Board, Commission or Committee you wish to serve. Additionally, residents may only serve as a regular member on two standing Committees. If you wish to serve on the Board of Adjustment or Zoning Commission, you may not serve on a Committee. **Please note, this form is a public record.**

Board, Commission or Committee requested:

Please return to:
mlingafelter@sunsetvalley.org
by 11/13/2020

I wish to be a:

Regular Member Alternate Member

I am a current member of the Board, Commission or Committee and have served for ____ years.

I wish to serve on two Committees, and I understand that I must complete a separate application for each Committee and may only serve on two Committees

Name: _____ **Address:** _____

Primary Phone: _____ **Alternate Phone:** _____

E-Mail Address _____

Information about you to assist the City Council in considering your appointment:

Community Service (including prior committee service):

Experience, Expertise, and/or Interests that you think would be useful in your service on a Board or Committee:

Acknowledgment ***Click Here to Acknowledge the following statement:***

I acknowledge that I have read and understand the [City of Sunset Valley Ethics Ordinance](#) (the Ethics Ordinance is available on the City’s website). I also acknowledge that I will complete, within thirty (30) days, all training required for my appointment. I understand that if appointed, I will not be allowed to vote unless I have completed said training.

Signature

Date

City of Sunset Valley Committees, Boards and Commissions:

ARTS COMMISSION

The Arts Commission serves in an advisory capacity to assist and make recommendations to Council on programs and projects related to the Arts. The Arts Commission generally meets on the third Wednesday of every month.

BUDGET and FINANCE COMMITTEE

The Budget and Finance Committee reviews the Financial Statements and the Financial Polices for the City and makes recommendations to the City Council; reviews departmental and other committee and organization's request for the fiscal year budget and makes recommendations to the Mayor to assist in preparing the City's Budget; reviews budget amendments during the year and makes recommendations to the City Council. The Committee currently meets on the last Thursday evening of every month, with extra meetings scheduled for reviewing the City Budget.

COMMUNITY and ECONOMIC DEVELOPMENT COMMITTEE

The Community and Economic Development Committee undertakes programs and activities to support the growth and retention of Sunset Valley businesses and coordinates community social activities and events for residents throughout the year. The Committee currently meets once a month on the first Wednesday.

PLANNING and ENVIRONMENTAL COMMITTEE

The Planning and Environmental Committee makes recommendations regarding environmental programs and issues including management of the city's green spaces and conservation lands. This includes vegetation, restoration, wildlife, trails and recommendations to Council for greenspace acquisitions to expand and refine the trail links and neighborhood buffers. The Committee also reviews planning activities related to City-owned properties and development. The Committee writes and reviews various master plan documents and ordinances used for development. The Planning and Environmental Committee currently meets on the first Thursday evening of every month.

PUBLIC SAFETY COMMITTEE

The Public Safety Committee provides input on the programs and activities of the Police Department and other areas of Public Safety. The Committee currently meets on the fourth Monday evening of every month.

PUBLIC WORKS COMMITTEE

The Public Works Committee provides recommendations to the City Council on city infrastructure and capital improvement projects. The Public Works Committee currently meets on the third Thursday evening of every month.

BOARD OF ADJUSTMENT (term ends December 2021, no appointments)

The members of the Board of Adjustment hear and decide special exceptions to the terms of the zoning provisions within the City's Land Development Code when strict compliance of these provisions would result in undue hardship, due to unusual circumstances or conditions peculiar to the subject property, such as size, shape, topography, location or surroundings. Members of the Board of Adjustment may not serve on any other City Commission, Board or Committee. The Board meets on the second Wednesday evening of every month, as needed. Appointments to the Board of Adjustment are for a two-year term.

ZONING COMMISSION

The Zoning Commission studies the zoning questions of the City and makes recommendations to the City Council on applications for rezoning of property, revisions to the City's Zoning Ordinance and special use permits. The Commission meets on the fourth Wednesday evening of every month, as needed. Appointments to the Zoning Commission are for a two-year term.