



MINUTES OF A CALLED MEETING OF THE  
**PLANNING AND ENVIRONMENTAL COMMITTEE**  
OF THE CITY OF SUNSET VALLEY, TEXAS  
MONDAY APRIL 12<sup>th</sup>, 2021  
6:00 P.M. - 8:00 P.M.

Community Members Present:

*Dawn Dickson, Committee Member*  
*Alice Duffy, Committee Member*  
*Melissa Gonzales, Committee Member*  
*Lucy Hairston, Committee Member*  
*Jay Hargrave, Committee Member*  
*Katherine Johnson, Committee Member*  
*Karen Medicus, Committee Member*  
*Michael Moore, Committee Alternate*  
*Zoe Trieff, Committee Chair*  
*Rudi Rosengarten, Council Member*  
*Rose Hargrave, Resident*  
*Sylvia Carrillo, Committee Member*

1. Call to Order  
*Meeting called to order at 6:02*
2. Citizen Comments
3. Discussion and possible recommendation to Council regarding proposed changes to Chapter 4, 10, and 13 of the Land Development Code.
  - i. Action Sought: Committee will review and discuss proposed changes to chapters of the Land Development Code. Committee may make a recommendation to council to adopt these changes.
  - ii. Action Approved: *Katherine moved to approve the changes to chapter 13 of the land development code, Melissa seconded. All in favor.*
  - iii. Next Meeting Steps: *The Committee will review changes to Chapter 4 and 10 and provide comments by Monday, April 19<sup>th</sup>. A side-by-side review with proposed changes will be provided for the May 6<sup>th</sup> meeting. Staff was asked to provide examples of net floor and gross floor area parking requirements regarding different businesses, provide current parking tables, and provide other small cities current requirements.*
  - iv. Adoption:
  - v. Supporting Documents: Chapter 13 and Chapter 4 Proposed changes
4. Presentation on using the OpenGov financial portal.  
*A demonstration of OpenGov was provided to the committee.*
5. Discussion and possible recommendation regarding 2021-2022 budget requests.
  - i. Action Sought: Committee will discuss possible budget requests for the 2021-2022 budget year including suspended programs, services, projects, and conservation rebates.

- ii. Action Approved:
- iii. Next Meeting Steps: *Committee discussed some possible budget items and will continue discussion at the next meeting.*
- iv. Adoption:
- v. Supporting Documents: Service Ranking 2020

6. Discussion regarding the Future Land Use Map.

- i. Action Sought: Committee will review the Future Land Use Map and propose recommendations to be included in the Comprehensive Plan.
- ii. Action Approved:
- iii. Next Meeting Steps: *This item will be discussed at a future next meeting.*
- iv. Adoption:
- v. Supporting Documents: *OpenGov Link*

7. New Business

- a. Sunset Valley Nature Watch
- b. Aquifer Presentation-Dr. Nico Hauwert April 13, 2021
  - i. *The committee was encouraged to attend the presentation on April 13<sup>th</sup>.*

8. Adjourn

*Meeting adjourned at 8:15.*