



MINUTES OF A REGULAR MEETING OF THE
PLANNING AND ENVIRONMENTAL COMMITTEE
OF THE CITY OF SUNSET VALLEY, TEXAS
MONDAY, MARCH 8th, 2021
6:30 P.M. - 8:30 P.M.

Community Members Present

Helen Besse, Committee Member

Melissa Gonzales, Committee Member

Jay Hargrave, Committee Member

Katherine Johnson, Committee Vice Chair

Zoe Trieff, Committee Chair

Lisa Versaci, Committee Member

Karen Medicus, City Council Liaison

Sharon Drinkwine, Resident

Ruth Pifer-Hutson, Resident

Alfonso Carmona, City Council Member

Wanda Reetz, City Council Member

Carolyn Meredith, Parks and Natural Resource Manager

1. Call to Order

Meeting called to order at 6:33.

Katherine moved to move Citizen Comment earlier in the meeting. Helen seconded. All in favor.

2. Approval of meeting minutes from February 4th, 2021.

Minutes from February 4th approved. Katherine motioned; Helen seconded. All in favor.

3. City Council Liaison Report

Councilmember Medicus reported on the Emergency Response Agenda Item, parliamentary training, and the joint committee chair/council meeting.

4. Update on Public Works and Environmental Services Activities.

This item was not discussed.

5. Discussion and possible recommendation to Council regarding goals and objectives for the Planning and Environmental Committee.

- i. Action Sought: Committee will discuss goals and objectives for the Planning and Environmental Committee and possible recommendation to Council.
- ii. Action Approved: *Motion to approve as working draft of the document. Melissa motioned; Lisa seconded. All in favor.*
- iii. Next Meeting Steps: *The committee will develop its work plan to accomplish the goals and objectives.*
- iv. Adoption:

v. Supporting Documents:

6. Discussion regarding Article I and II of the Comprehensive Plan.

- i. Action Sought: Committee will discuss article I and II of the Comprehensive Plan with extensive discussion on what vision and goals should be included in the comprehensive plan.
- ii. Action Approved: *The committee will send comments to Carolyn to incorporate into draft language for the comprehensive plan. Some members of the committee may form a working group if allowed under open meeting rules.*
- iii. Next Meeting Steps:
- iv. Adoption:
- v. Supporting Documents: [OpenGov Link](#)

7. Citizen Comments

Ruth Pifer-Hutson asked about the City returning the Adopt-A-Tree/Native Plant program to help residents plant following the winter storm. This will help residents to beautify the city. Ruth also said she would help organize and take in order. Sharon Drinkwine also asked about this program and possibly soils, mulch, etc. She also asked if there was a way to streamline the process to make it less staff intensive. Helen thanked both of these residents for speaking to this. Many people have asked about brush chipping and adopt a tree. Lisa commented on the Upper Cougar Creek concept plan from Wanda regarding the allocation of \$30,000 for the project. Originally, she thought that the money was to look at all of the greenspaces. It was then reallocated just for Upper Cougar Creek. Karen mentioned that there was a problem with the open space item on Opengov. Alfonso Carmona reported that the Upper Cougar Creek was part of the \$30,000 for a Master Park Plan in 2019-2020. In 2021, it was reallocated for just Upper Cougar Creek.

8. New Business

- a. Sunset Valley Nature Watch-Katherine updated the committee City Wide self-led litter pick up on March 27th-28th.
- b. Aquifer Presentation-Dr. Nico Hauwert April 13
- c. Return of City Programs- For next meeting.

9. Adjourn

*Katherine motioned, Helen seconded.
All in favor.
Meeting adjourned at 8:37.*

Minutes approved by committee on April 1st, 2021.