



MINUTES OF A REGULAR MEETING OF THE
PLANNING AND ENVIRONMENTAL COMMITTEE
OF THE CITY OF SUNSET VALLEY, TEXAS
THURSDAY, FEBRUARY 4th, 2021
6:30 P.M. - 8:30 P.M.

Community Members Present:

Helen Besse, Committee Member
Dawn Dickson, Committee Member
Craig Eissler, Committee Member
Melissa Gonzales, Committee Member
Lucy Hairston, Committee Member
Karen Medicus, City Council Liaison
Zoe Trieff, Committee Chair
Lisa Versaci, Committee Member
Rudi Rosengarten, Council Member
Sylvia Carrillo, City Administrator
Carolyn Meredith, Parks and Natural Resource Manager

1. Call to Order
Meeting called to order at 6:39.
2. Citizen Comments
Lisa mentioned trash on HWY 290 and asked if Nature Watch could focus on picking up trash on the service road.
3. Approval of meeting minutes from October 12, 2020 and January 7, 2021.
Lisa motioned to approve minutes from 10/12/2020. Katherine seconded. All in favor. Lisa motioned and Katherine seconded approval of the minutes from 1/7/2021. All in favor.
4. City Council Liaison Report
Councilmember Medicus reported. Moved forward on repairs to the lift station. Council is also looking at MyPermitNow to help with permitting and 311. The street tax and crime control tax will need to be put on the ballot for November. Council is also discussing a new community survey and what will happen with the information that is collected. Council also discussed hiring a professional company to help with developing the survey. Council also saw the conceptual plan for Upper Cougar Creek.
5. [Update on Public Works and Environmental Services Activities.](#)
The committee was updated on activities in the Gaines Greenbelt.

6. Upper Cougar Creek Conceptual Development Update.

The committee reviewed the Conceptual Plan. Committee made some of the following suggestions/recommendations: improvements to the rear of the shopping center, more natural vegetation in the creek, trails, bike accessible, bike racks, safe connection to the Marketfair Shopping Center, wayfinding signs, cost of ponds and pond systems, phased development.

The committee would like to see a Bird's eye (360) view with the Violet Crown Trail, all greenspaces/parks/conservation areas highlighted, key sites located, and links to the conceptual plans (uplands and upper cougar creek) provided. The committee also questions the use of concrete in the ponds.

7. [Discussion regarding prioritizing review of the Comprehensive Plan and Land Development Code.](#)

- i. Action Sought: Committee will discuss urgent needs and prioritize changes to the comprehensive plan and land development code; the committee will review a timeline and road map to reviewing these various plans and codes.
- ii. Action Approved:
- iii. Next Meeting Steps: *The committee will review Article I and Article II of the Comprehensive Plan. The committee will be emailed with links. The committee will begin this project in March. The committee also suggested starting at 6:00, documents will be sent February 22nd, and move citizen comments to the end of the meeting.*
- iv. Adoption:
- v. Supporting Documents: *additional backup will be provided before the meeting*

8. New Business

- a. 4715 South Lamar Design Charrette February 12th at 6:00 p.m.-Planning and Environmental Committee will host.
 - i. *The committee would prefer to have the meeting on Saturday, February 13th at 10:00.*
- b. Sunset Valley Nature Watch
 - i. *The committee will discuss Nature Watch at the next meeting.*

9. Adjourn

- a. *Meeting adjourned at 9:05. Helen motioned, Katherine seconded. All in favor.*

Minutes approved by committee on March 8, 2021.