



MINUTES OF A REGULAR MEETING OF THE
PLANNING AND ENVIRONMENTAL COMMITTEE
OF THE CITY OF SUNSET VALLEY, TEXAS
MONDAY MAY 10th, 2021
6:00 P.M. - 8:00 P.M.

Community Members Present:

Helen Besse, Committee Member
Dawn Dickson, Committee Member
Melissa Gonzales, Committee Member
Katherine Johnson, Committee Vice Chair
Zoe Trieff, Committee Chair
Lisa Versaci, Committee Member
Karen Medicus, City Council Liaison
Alfonso Carmona, City Council Member
Wanda Reetz, City Council Member
Rudi Rosengarten, City Council Member
Sylvia Carrillo, City Administrator
Carolyn Meredith, Parks and Natural Resource Manager

1. Call to Order
Meeting called to order at 6:03.
2. Citizen Comments
The Committee discussed the comment made by Bradford Moncrieff on Open Town Hall. Helen mentioned the need to consider parking for any new trails on Reese.
3. Consider approval of minutes from the April 12th, 2021 meeting.
Minutes from April 12, 2021 approved. Katherine motioned; Dawn seconded. All in favor. Helen abstained.
4. Discussion and possible recommendation regarding 2021-2022 budget requests.
 - i. Action Sought: Committee will discuss possible budget requests for the 2021-2022 budget year including suspended programs, services, projects, and conservation rebates.
 - ii. Action Approved: Committee recommended the program and services list as listed on the agenda for the 2021-2022 budget. Helen motioned; Katherine seconded.
 - iii. Next Meeting Steps: The committee will review the number of times per month regarding brush chipping at the next meeting. The committee will also review rebates between now and the next meeting and make recommendations on the rebate programs.
 - iv. Adoption:
 - v. Supporting Documents: Rebate Programs
5. Discussion and possible recommendation to Council regarding proposed changes to Chapter 2 of the Land Development Code and a new chapter within the Code of Ordinances.

- i. Action Sought: Committee will review and discuss proposed changes to Chapter 2 of the Land Development Code. Committee may make a recommendation to council to adopt these changes.
 - ii. Action Approved: *Committee recommended that the city exclude credit access businesses from allowed uses within the City of Sunset Valley. Dawn motioned; Katherine seconded. All in favor; Lisa abstained.*
 - iii. Next Meeting Steps: *The recommendation will now be presented to the Zoning Commission.*
 - iv. Adoption:
 - v. Supporting Documents: Credit Access Business documents

6. Presentation by staff on Chapter 10 of the Land Development Code - Parking and Fire Lanes regarding the difference between Gross Floor Area and Net Floor Area.
 - i. Action Sought: Possible recommendation to Council regarding amendment to Chapter 10 Parking and Fire Lane (Table 1) from Gross Floor Area to Net Floor Area.
 - ii. Action Approved: *The Committee motioned to change Chapter 10 of the Land Development Code regarding the calculation of parking spaces to net floor area. Lisa motioned; Jay seconded. Lisa, Zoe, Jay, and Helen in favor. Katherine and Dawn abstained. Melissa opposed.*
 - iii. Next Meeting Steps:
 - iv. Adoption:
 - v. Supporting Documents: Chapter 10

7. Presentation by staff on impervious cover and discussion on an impervious cover workshop to develop code changes regarding Chapter 4 of the Land Development Code.
 - i. Action Sought: Staff will provide a presentation on impervious cover. The Committee will begin discussion of code changes regarding watershed regulations at the June 3rd meeting.
 - ii. Action Approved:
 - iii. Next Meeting Steps: *The Committee will meet on May 19th. This will be the first item of business on the agenda.*
 - iv. Adoption:
 - v. Supporting Documents:

8. Adjourn
Meeting adjourned at 8:04