

THIS IS NOT A TRANSCRIPT OF THE MEETING. A RECORDING OF THIS MEETING IS ON THE CITY'S WEBSITE.



MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
MAY 18, 2021 at 6:00 P.M.

This meeting was held virtually at: <https://attendee.gototraining.com/r/5699146314205854978>

COUNCIL MEMBERS PRESENT

Marc Bruner, Mayor
Karen Medicus, Mayor Pro tem
Council Member Alfonso Carmona
Council Member Rob Johnson
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Sylvia Carrillo, City Administrator
J. Horry, Public Works Director
Lenn Carter, Chief of Police
Matt Lingafelter, City Secretary
Carolyn Meredith, Parks & Natural Resources Manager
Suzanna Fleegal, Accountant
Barbara Boulware-Wells, City Attorney

1. Call to order of the City Council.

- Mayor Bruner called the meeting to order at 6:01 P.M.

2. Citizen/Public Communication:

- Charles Goyette

3. Staff Reports

- Sylvia Carrillo, City Administrator, delivered the Administrative Report
 - Neighborhood Watch/Block Captain Update
 - Utility Bill Payment Update
 - SFC Quarterly Report
 - HDL Sales Tax Report
- J. Horry, Public Works Director, delivered the Public Works Report
 - Community Wildfire Protection Plan feedback
- Chief Carter delivered the Public Safety Report

4. Council consideration of agenda items for approval on consent.

Council Member Rosengarten made a motion to approve Agenda Items #5, 6, and 8, seconded by Council Member Reetz. All voted in favor and the motion carried.

Items Which May Be Considered and Acted on Consent

5. Consider and act on approval of the minutes from the May 4, 2021 Regular Meeting. *Item Approved on Consent*

THIS IS NOT A TRANSCRIPT OF THE MEETING. A RECORDING OF THIS MEETING IS ON THE CITY'S WEBSITE.

6. **Consider and act on setting City Council Regular Meeting Dates for June and July 2021 – June 8, June 22, and one meeting in July on July 20. (Mayor Bruner/Mayor Pro tem Medicus) *Item Approved on Consent***

7. **Consider and act on accepting a Statement of Qualifications for ArtFest Special Event Coordinator and authorize staff to enter into contract negotiations for ArtFest 2022. (Mayor Pro tem Medicus/Administration)**
 - Matt Lingafelter, Assistant to the City Administrator, introduced this agenda item
 - Council Member Rosengarten made a suggestion regarding policies related to responses for RFQ's
 - Comments and questions from Council Members on the Statement of Qualification from Golden and Co.
 - Citizen Comments:
 - Ruth Pifer-Hutson
 - Sasha Russell
 - Myles Fox
 - Terry Cowan

Mayor Pro tem Medicus made a motion to approve Golden and Co. as the Event Coordinator for ArtFest 2022, seconded by Council Member Johnson. All voted in favor and the motion carried.

8. **Consider and act on approval of a Temporary Special Use Permit for the Sustainable Food Center (SFC) relocating the SFC Sunset Valley Market to Sunset Valley Elementary. (Mayor Bruner/Administration) *Item Approved on Consent***

Presentation Items for Discussion – No Action

9. **Consider and provide direction to staff regarding the Cost-of-Service methodology and preliminary reports. (Mayor Bruner/Administration)**
 - Sylvia Carrillo introduced this agenda item
 - Comments and questions from Mayor Bruner
 - Comments and questions from Council Members
 - Citizen Comments:
 - Melissa Gonzales
 - Terry Cowan
 - Charles Goyette

10. **Consider and provide direction to staff regarding educational methodology for the Crime Control and Prevention tax and the Street Tax. (Mayor Bruner/Administration)**
 - Mayor Bruner introduced this agenda item
 - Council made comments and discussed educational methodology

Presentation Items for Discussion and Action

THIS IS NOT A TRANSCRIPT OF THE MEETING. A RECORDING OF THIS MEETING IS ON THE CITY'S WEBSITE.

11. Consider and act on approval of an Ordinance establishing the Sunset Valley Stimulus Program under Chapter 35 of the City of Sunset Valley Code of Ordinances, providing for grants up to \$10,000 for eligible businesses. (Council Member Reetz/Administration)

- Sylvia Carrillo and Council Member Reetz introduced this agenda item
- Comments and questions from Council Members
- Staff directed to not pursue the Hotel Occupancy Tax portion, only the grant program for businesses and the marketing program
- City Attorney directed to review the draft Ordinance and program

Council Member Reetz made a motion to move forward with implementing the Sunset Valley Stimulus Program for an amount of \$120,000, providing for both the grant program and the marketing program. Mayor Pro tem Medicus seconded the motion. All voted in favor and the motion carried.

Executive Session Items – Possible Action in Open Session

12. Council will announce that it will go into Executive Session, if necessary, to deliberate any matter listed on this agenda for which an exception to open meetings requirements permit such closed deliberation, including but not limited to consultation with the City's Legal Counsel pursuant to Tex. Gov't Code § 551.071 and Personnel pursuant to Tex. Gov't Code § 551.074 as announced at the time of the Executive Session.

EX-1: Consult with City's Legal Counsel and/or City Administrator regarding evaluation follow-up.

Council did not convene into Executive Session.

13. Reconvene into Open Session.

14. Consider and act on items listed in Executive Session.

15. Adjourn

Mayor Pro tem Medicus made a motion to adjourn, seconded by Council Member Carmona. The meeting adjourned at 8:39 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on Jun 8, 2021