



NOTICE OF A REGULAR MEETING OF THE  
**PLANNING AND ENVIRONMENTAL COMMITTEE**  
OF THE CITY OF SUNSET VALLEY, TEXAS  
THURSDAY, MAY 5th  
6:00 P.M. – 8:00 P.M.

**Committee Members Present:**

*Helen Besse, Committee Member*  
*Dawn Dickson, Committee Member*  
*Melissa Gonzales, Committee Member*  
*Katherine Johnson, Committee Vice Chair*  
*Karen Medicus, Committee Member*  
*Lisa Versaci, Committee Member*  
*Zoe Trieff, Committee Chair*  
*Justin Litchfield, City Council Liaison*  
*Dakota Burns, Public Works Superintendent*  
*Carolyn Meredith, Public Works Director*

1. Call to Order  
*Meeting called to order at 6:06 p.m.*
2. Citizen Comments  
*Melissa commented on the stones at the end of Reese and Jones and the incredible job of Artfest. Helen reported on parking on Oakdale and would like the City to consider parking spaces at the Manley tract and the possibility of planting trees in that area.*
3. Approval of meeting minutes from the April 7<sup>th</sup> meeting.  
*Minutes from April 7<sup>th</sup> approved. Katherine motioned; Karen seconded. All in favor.*
4. City Council Liaison Report.  
*Councilmember Litchfield reported on rezoning of several City-Owned properties from single family. This will be reconsidered following the Parks and Open Space Plan as well as the Comprehensive Plan codification. Funds were also allocated for a feasibility study for City Hall to become a community center. Staffing was also discussed at the last council work session.*
5. Discussion possible recommendations to Council regarding rebate programs.  
*The committee reviewed the rebate programs. The committee focused the majority of the rebates on conserving energy and water. The committee will finalize review of the rebate documents at their next committee meeting.*
6. Discussion and possible recommendation to the Community and Economic Development Committee and Arts Commission to host a combined meeting to discuss beautification and other projects within the City.  
*The committee would like to meet with the other committees on Saturday June 18<sup>th</sup> or 25<sup>th</sup> to discuss projects and visions for the upcoming year.*
7. Discussion and possible recommendation to Budget and Finance Committee and City Council regarding proposed project budgets for FY 22-23.  
*The committee will finalize budget recommendations at the next meeting.*

8. Discussion regarding codifying the Sunset Valley Community Garden.  
*This item will be discussed at the next meeting.*
9. Discussion regarding past agenda items and their statuses.  
*No discussion at this time.*
10. Discussion regarding future agenda items and future meeting dates.  
*Green Business Program*  
*Country White Lane Water Line*  
*Food Waste*
11. Adjourn  
*Meeting adjourned at 8:15.*