



FISCAL YEAR 2022
OPERATING AND CAPITAL BUDGET
FOR THE
CITY OF SUNSET VALLEY, TX

Mayor Marc Bruner

Councilmembers:

Karen Medicus (Pro-Tem)

Alfonso Carmona

Robert Johnson

Wanda Reetz

Rudi Rosengarten

City Administrator

Sylvia Carrillo, ICMA-CM, CPM



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Tax Information Required per the Local
Government Code



NOTICE OF TAX RATE

This budget will raise more total property taxes than last year's budget by \$0.00 or 0%; and of that \$0 amount, is tax revenue to be raised from new property added to the tax roll this year.

The City continues it's pledge to it's resident of a fiscally responsible, No Property Tax Rate city.



NOTICE OF PUBLIC HEARING ON TAX RATE

A tax rate of \$0.00 per \$100 valuation has been proposed by the governing body of the City of Sunset Valley.

- PROPOSED TAX RATE \$0.00
 - NO-NEW REVENUE TAX RATE \$0.00
 - VOTER-APPROVAL TAX RATE \$0.035
 - DE MINIMIS RATE \$0.05
- The No-New-Revenue tax rate is the tax rate for the 2021 tax year that will raise the same amount of property tax revenue for City of Sunset Valley from the same properties in both the 2020 tax year and the 2021 tax year.
 - The Voter-Approval Tax Rate is the highest tax rate that City of Sunset Valley may adopt without holding an election to seek voter approval of the rate, unless the De Minimis Rate for City of Sunset Valley exceeds the voter-approval tax rate for City of Sunset Valley.
 - The De Minimis Rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Sunset Valley, the rate that will raise \$500,000, and the current debt rate for City of Sunset Valley.

The proposed tax rate is equal to the no-new-revenue tax rate. This means that City of Sunset Valley is not proposing to increase property taxes for the 2021 tax year.

A virtual public hearing on the proposed tax rate will be held on September 07, 2021 at 7:00 PM at Registration URL: <https://attendee.gototraining.com/r/8073123861831682050> with Training ID: 283-239-420

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Sunset Valley is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of City of Sunset Valley or by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

Property Tax Amount=(Tax Rate) X (Taxable Value of Your Property)/100



Mayor's Transmission Letter



Council and Residents of Sunset Valley,

As required by Section 102.005 of the Texas Local Government Code, the attached Budget for Fiscal Year 2021/22 for the City of Sunset Valley is filed for consideration by the City Council.

The total proposed budget for all funds is \$8,971,419 compared to the FY 20/21 budget of \$6,527,384. The greatest change this year is incorporating projects back into the budget that were previously put on hold in a COVID environment. The following table shows the proposed total expenditures by major operating fund:

| | |
|--|--------------------|
| General Operating Fund | \$4,457,950 |
| Utility Enterprise Fund | \$1,840,540 |
| Street Repair/Replacement Fund | \$138,092 |
| Hotel Occupancy Tax Fund | \$259,183 |
| Venue Tax Fund | \$222,934 |
| Crime Control and Prevention District Tax Fund | \$427,625 |
| Drainage Utility Fund | \$83,965 |
| CIP | \$1,541,130 |
| | |
| Total | \$8,971,419 |

I would like to thank the Budget and Finance Committee for their hard work in reviewing the budget requests and assisting in the development of the budget. We continue to take a fiscally conservative approach that balances the services our residents receive while acknowledging the need to monitor the ongoing impact of COVID-19 on our revenues. I support the recommendations of the committee on the proposed budget with few exceptions as noted below.

Fortunately, we have seen a much more rapid return to normal in our revenues than projected, with current sales tax revenue approaching near pre-COVID levels rather than the projected 25% reduction anticipated in last year’s budget. This has led to a anticipated General Fund surplus of \$1.2M at the end of the current fiscal year, which will be added to our reserves after any final budget amendments following our fiscal policies.

We again have a balanced, pay as you go budget, paying from revenues received or from our reserves set aside specifically for projects as are included in the proposed budget. In anticipation of continued impact to our businesses, revenue projections are set at 5% below the average of the

three years preceding FY19/20. A noted change from previous budgets is the addition of a CIP section for tracking the City’s Capital Improvements Projects. In prior years, projects were distributed between individual funds, which often led to line items for projects being split across multiple funds, making the total project costs difficult to track. Going forward, projects will be tracked under the CIP section with funding for specific projects drawn from the respective funds associated with those projects.

This year will also see the return of our investment in community programs and cultural activities including the City’s signature cultural event, ArtFest. As we cautiously plan for a return to City-hosted public events, we will look to leverage the City branding developed by our marketing firm and the Marketing Ad Hoc Committee to communicate a clear vision of Sunset Valley where “It’s Good to Be Here.”

The committee chose to take no action with regards to increasing utility fees to offset the growing cost of residential utility service, specifically contractual residential waste services, which has increased to a total projected subsidized amount of \$100K. I strongly recommended that the Council look to implement a program to increase rates over time to cover a larger portion of the cost rather than continue to subsidize them. These increases will not be popular, but the City Council needs to address this issue over a period of years. The subsidy to our utility fund is currently an astounding 18% of our total general fund revenue, and our goal should be to develop a long-term plan in conjunction with a cost-of-service utility study to reduce the subsidy amount to ensure those funds are self-sustaining.

The following table shows the proposed subsidies by utility:

| | |
|---|------------------|
| Water | \$248,745 |
| Wastewater | \$247,821 |
| Solid Waste | \$192,927 |
| Utility Infrastructure Reserve – Water | \$74,521 |
| Utility Infrastructure Reserve – Wastewater | \$55,892 |
| | |
| Total Utility Subsidy | \$819,906 |

Specific Budget Items

- Marketing and Economic Development – As we continue to recover from the economic impacts of COVID-19, I have proposed investment in two areas to capitalize on the return of shopping to our retail areas. The first is leveraging the City branding work developed with our marketing firm and the Marketing Ad Hoc Committee to fund a comprehensive marketing campaign using City Hotel Occupancy Tax (HOT) funds. It is critical that the City have a cohesive approach to branding that can be used across all areas of our marketing. The second is the proposed hiring of a staff member focused on economic development and being the liaison with our retail partners. This proposed position was recommended by the Marketing Ad Hoc Committee and will play a critical role in working with our businesses and retail centers to support our City’s vision for our retail areas.

- Staff Salary – We need to ensure we are offering competitive salaries to retain and attract staff. Austin is a growth-heavy market, and in addition to rising costs of living, employers face increased hiring competition. I anticipate the need to incorporate necessary changes from our recent salary survey to continue to ensure we can recruit staff. I have included budget as a placeholder for merit and cost of living adjustments. This amount may be adjusted as the salary survey is completed.



- Emergency Preparedness – In addition, I am proposing investment in our emergency preparedness. During the winter storm event of February 2021, our staff worked to meet the needs of residents, but lacked the tools and resources that would have assisted in our response. Specifically, I am calling for investment to support making City Hall an emergency shelter, including the purchase of a generator that can supply power. I also want the City to invest in micro water treatment equipment to be able to provide limited amounts of potable drinking water during emergencies.
- Open Space Planning - Finally, as a City, I support funding for a community-driven process to decide on continued investment in our public spaces that reflects our values. The City has never gone through a public process to look at the park and open spaces throughout the City and plan for future amenities. As recommended by the Budget and Finance Committee, I have included \$50,000 for funding the development of a Park and Open Space Master Plan. This project will provide the public process and create a plan for how the City will address the needs of the residents for recreational opportunities. In addition, I will be asking City Council to pass a resolution that sets aside funding for future development of our open spaces. I propose that this investment be funded through a “sweep” of any surplus we have at the end of the fiscal year, up to a cap of \$100,000 each year. This funding will be reserved to provide additional planning, engineering, and development for specific projects based the prioritization from the Park and Open Space Master Plan.

Sunset Valley must continue to plan for our long-term financial solvency while meeting the needs of our residents, staff, and larger community. Residents should review our priorities as detailed in the proposed budget and participate in providing their feedback to continue to make Sunset Valley the special place that it is.

Finally, I want to take this opportunity to continue to urge everyone in our community to follow the advice and recommendations of local public health officials for reducing community-driven transmission of COVID-19, including getting vaccinated. Vaccinations are the most effective tool we have to slow or even halt the current public health emergency and save countless lives within our communities.

Respectfully submitted this 13th day of August 2021,

Marc Bruner, Mayor

At final adoption, expenses increased by \$11,000 with the following amendments:

\$6,000 additional to the Police Department for licensing incentive costs AND \$5,000 additional to Urban Forestry.

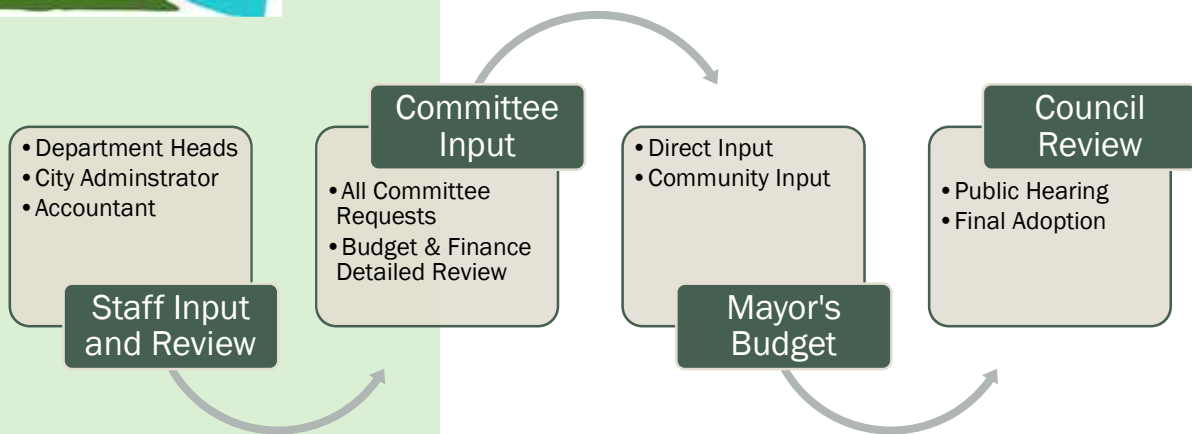
See minutes located here.



The Budget Process



The Budget Process



Important Dates

- Staff Input and Review- April/May 2021
- Committee Input – April/May 2021
- Budget and Finance Committee Review – May thru August
- Mayor Submittal of the Budget per the Local Government Code – August 13, 2021
- First Council Discussion – August 17, 2021
- First Public Hearing – September 7, 2021
- Second Public Hearing – September 21, 2021
- Available Date for Additional Hearing – September 14, 2021
- End of Fiscal Year 21 – September 30, 2021
- Fiscal Year 22 – October 1, 2021 thru September 30, 2022



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“Governments serve a broader group of stakeholders than profit businesses, including taxpayers, citizens, elected representatives, oversight groups, bondholders, and others in the financial community.” [Leon Teebom](#)

MUNICIPAL FUNDS

General Fund

Used to account for and report all financial resources not accounted for and reported in another fund. It constitutes the core operational and administrative tasks of the government entity. This is the only fund that all governments have.

Our Fund: 01- General Fund

Enterprise Fund

An enterprise fund is a separate accounting and financial reporting mechanism for which revenues and expenditures are segregated into a fund with financial statements separate from all other governmental activities. Usually considered “business type activity,” meaning it is run more like the private sector, i.e., charging fees to offset costs associated with the service. An enterprise fund is considered GAAP best practice to promote and maintain long-term financial sustainability for water, wastewater, and drainage activities. This fund is separated to calculate total costs to provide the service and amounts of revenues that support the service.

Our Funds: 02- Utility Services, 25- Drainage Fund

Special Revenue Fund

Special Revenue Funds be used to account for and report the proceeds of specific revenue sources that are restricted or committed to specific purposes other than debt, services, or capital projects. The main rationale behind special revenue funds is to create a

MUNICIPAL FUNDS

level of transparency and accountability that the amount is used in the right manner.

Our Funds: 14- Street Repair & Replacement Fund, 16- Hotel Occupancy Tax Fund, 18- Venue Tax Fund, 19- Crime Control and Prevention District Fund. 21- Equipment Repair and Replacement

Capital Projects Fund

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities or other capital assets.

Our Funds: 20- City Facilities Fund, 30- Capital Projects Fund

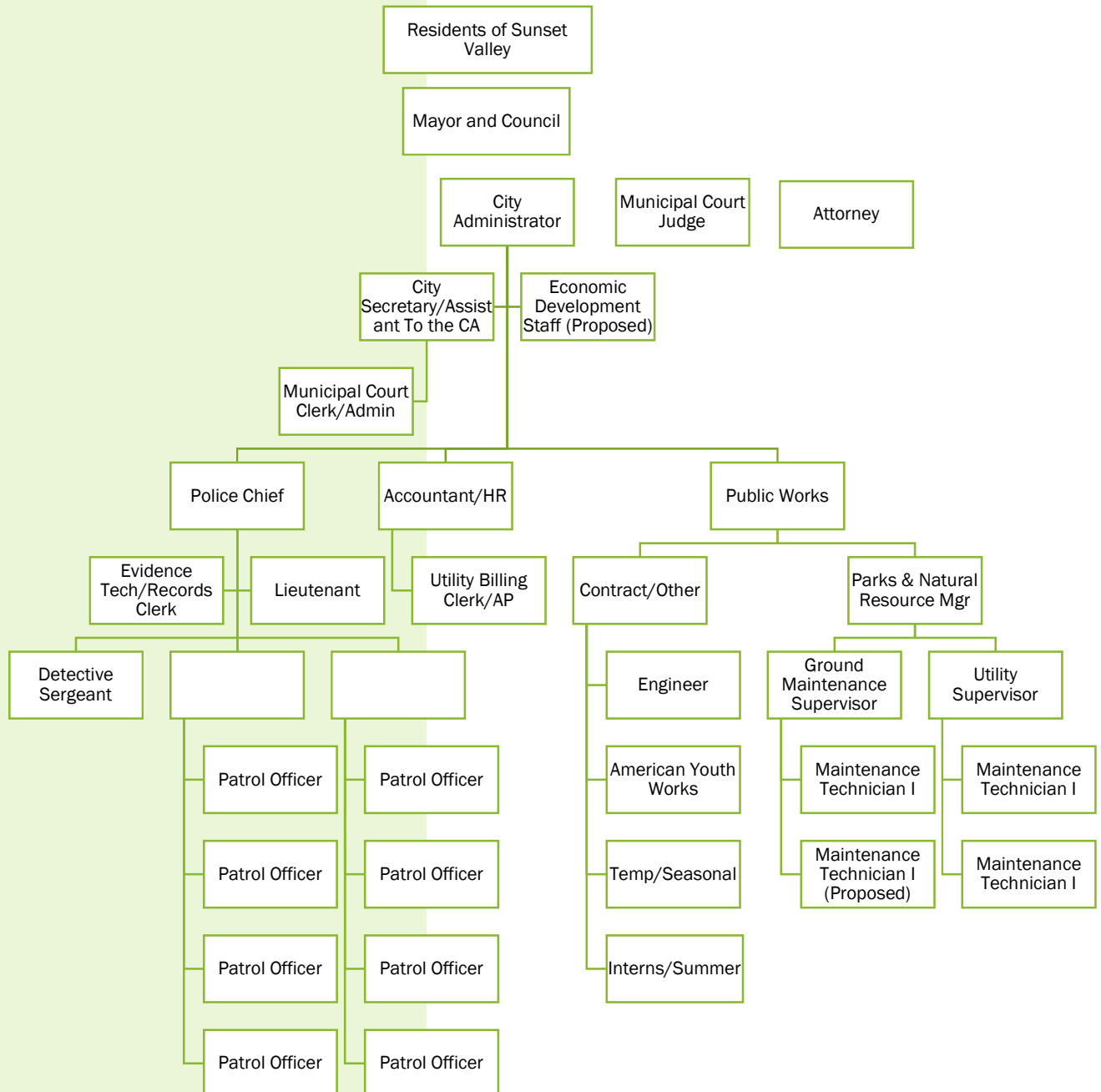


Organizational Chart



THE ORGANIZATIONAL CHART

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Salaries and Benefits Explained

Salaries and the associated benefits make up the greatest cost in the overall operating budget. Our employees are our greatest asset and as such, must work to ensure Sunset Valley remains a competitive employer in both base salary and associated benefits.

The City offers a comprehensive benefits package which includes 19 cost elements. Each employee is “allocated” to the fund and department for which the portion of work is attributed. For example, a Technician in Public Works may be allocated to the Utility Fund - Water Department, the Wastewater Department, the General Fund-Administration Department, depending on the task that is being completed. Beginning this year, salaries will be aggregated by department into one line item. A detailed itemization of staff salaries will be available as an appendix.

Texas Municipal Retirement (TMRS) is a defined benefit, defined contribution plan. The employee is required to contribute 7% of base salary and the City matches the contribution at 2:1 ratio. For every \$1 the employee contributes, the City pays in \$2.

Health Insurance is also a benefit that keeps the City competitive. At the current coverage, the City pays 100%* of the employee coverage for medical, dental, and vision. It also pays 50% of dependent coverage.

The City also offers a Death Benefit, Short, and Long Term disability.

The Salary Survey currently underway will also include a comparative analysis of the benefit package to employees.

COST ELEMENTS

1. Salary
2. Overtime
3. Longevity
4. Education
5. Licensing
6. Shift Differential
7. Bilingual
8. Cell Phone Allowance
9. TMRS Retirement
10. Medicare
11. FICA
12. TWC
13. Worker's Comp
14. Dental Insurance
15. Medical Insurance
16. Vision Insurance
17. AD&D Insurance
18. Long Term Disability
19. Short Term Disability



The Proposed Fiscal Year Budget

| FY22 Budget Summary at a Glance | | | | | |
|--|------------------|------------------|----------------------|-------------------|----------------------|
| How much money will the City have in the bank at the start of FY22? | | | | | |
| Fund | Reserve | Committed | Non-Committed | Restricted | Total Balance |
| General Fund | 5,236,339 | 813,398 | 2,065,783 | 26,694 | \$ 8,142,214 |
| Utility Fund | 380,837 | 3,361,459 | 1,018,501 | | \$ 4,760,797 |
| Street Fund | | | | 7,297,694 | \$ 7,297,694 |
| Hotel Occupancy Tax Fund | | | | 436,564 | \$ 436,564 |
| Venue Tax Fund | | | | 1,905,118 | \$ 1,905,118 |
| Crime Control & Prevention District Tax Fund | | | | 453,059 | \$ 453,059 |
| GN Equipment Repair & Replacement Fund | | 542,617 | | | \$ 542,617 |
| City Facilities Fund | | 102,074 | | | \$ 102,074 |
| Drainage Fund | | | | 629,357 | \$ 629,357 |
| Total | 5,617,176 | 4,819,547 | 3,084,285 | 10,748,485 | \$ 24,269,493 |
| How much money does the City anticipate collecting during the year? Estimated Revenues: | | | | | |
| General Fund | | | | | \$ 4,562,453 |
| Utility Fund | | | | | \$ 1,854,442 |
| Street Fund | | | | | \$ 785,592 |
| Hotel Occupancy Tax Fund | | | | | \$ 259,183 |
| Venue Tax Fund | | | | | \$ 371,572 |
| Crime Control Tax Fund | | | | | \$ 448,965 |
| GN Equipment Repair & Replacement Fund | | | | | \$ 102,806 |
| City Facilities Fund | | | | | \$ - |
| Drainage Fund | | | | | \$ 102,395 |
| Total | | | | | \$ 8,487,408 |
| How much money does the City expect to spend during the year? Estimated Expenditures: | | | | | |
| General Fund | | | | | \$ 4,362,323 |
| Utility Fund | | | | | \$ 1,852,475 |
| Street Fund | | | | | \$ 141,014 |
| Hotel Occupancy Tax Fund | | | | | \$ 259,183 |
| Venue Tax Fund | | | | | \$ 227,439 |
| Crime Control Tax Fund | | | | | \$ 448,965 |
| GN Equipment Repair & Replacement Fund | | | | | \$ - |
| City Facilities Fund | | | | | \$ - |
| Drainage Fund | | | | | \$ 85,904 |
| Total | | | | | \$ 7,377,303 |
| How much money does the City expect to spend on CIP and Projects during the year? Estimated Expenditures: | | | | | |
| General Fund | | | | | \$ 265,000 |
| Utility Fund | | | | | \$ 1,034,000 |
| Street Fund | | | | | \$ 537,130 |
| Hotel Occupancy Tax Fund | | | | | \$ - |
| Venue Tax Fund | | | | | \$ 40,000 |
| Crime Control Tax Fund | | | | | \$ - |
| GN Equipment Repair & Replacement Fund | | | | | \$ - |
| City Facilities Fund | | | | | \$ - |
| Drainage Fund | | | | | \$ 65,000 |
| Total | | | | | \$ 1,941,130 |
| How much money does the City expect to spend in Total in FY 22? Estimated Total | | | | | |
| Operating Expenses | | | | | \$ 7,377,303 |
| Capital Expenses | | | | | \$ 1,941,130 |
| Encumbrance from Prior Year Capital | | | | | \$ (400,000) |
| Total | | | | | \$ 8,918,433 |
| How much money does the City expect to be in the bank at the end of the year? Estimated End of Year Reserves: | | | | | |
| General Fund | | | | | \$ 8,077,344 |
| Utility Fund | | | | | \$ 3,728,764 |
| Street Fund | | | | | \$ 7,405,142 |
| Hotel Occupancy Tax Fund | | | | | \$ 436,563 |
| Venue Tax Fund | | | | | \$ 2,009,251 |
| Crime Control Tax Fund | | | | | \$ 453,059 |
| GN Equipment Repair & Replacement Fund | | | | | \$ 645,423 |
| City Facilities Fund | | | | | \$ 102,074 |
| Drainage Fund | | | | | \$ 580,848 |
| Total | | | | | \$ 23,438,468 |

Crime Control Beginning Balance includes a planned transfer from the General Fund of \$102,807 in FY21. The proposed transfer must be removed in a budget amendment to the FY21 budget scheduled to occur on October 19, 2021.



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FY 22 DRAFT BUDGET DETAIL

The Proposed Budget for FY 22 is presented in the next few pages.

| Budget Summary | | | |
|----------------------------|----------------------|---------------------|---------------------|
| Fund | Revenue | Expense | Surplus/(Deficit) |
| 01 General Fund | \$ 4,562,453 | \$ 4,362,323 | \$ 200,130 |
| 02 Utility Fund | \$ 1,854,442 | \$ 1,852,475 | \$ 1,968 |
| 14 Street Repair/Replacem | \$ 785,592 | \$ 141,014 | \$ 644,577 |
| 16 Hotel Occupancy Tax | \$ 259,183 | \$ 259,183 | \$ - |
| 18 Venue Tax (Green) | \$ 371,572 | \$ 227,439 | \$ 144,133 |
| 19 Crime Control & Prevent | \$ 448,965 | \$ 448,965 | \$ - |
| 21 GN- Equipment Repair a | \$ 102,806 | \$ - | \$ 102,806 |
| 25 Drainage Utility | \$ 102,396 | \$ 83,965 | \$ 18,431 |
| Capital Improvement (CIP) | \$ 1,541,130 | \$ 1,541,130 | \$ - |
| Total | \$ 10,258,538 | \$ 8,918,434 | \$ 1,110,104 |

BUDGET AT A GLANCE

Revenue: \$10,258,538

Expenses: \$ 8,918,434

Surplus/(Deficit) \$1,110,104

**Subsidy Transfer from the General Fund in the amount of \$831,840.*

| | A | B | C | D | E | F | G | H | I | J | K | L |
|----|------------------------------|------------------|----------|--------------|---|------------------|------------------|------------------|------------------|------------------|------------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 3 | General Operating Fund | Administration | Revenues | 4022 | Credit Card Convenience Fees | - | 215 | 463 | 182 | 500 | 392 | The City collects a 3% convenience fees for all payments by credit cards for fines and court fees. This program started in FY 17/18. |
| 4 | General Operating Fund | Administration | Revenues | 4025 | Donations | 5,000 | - | 4,929 | - | - | 1,561 | The City does not budget for donations. If donations are received during the year, the City Council will usually commit those funds to a certain project. In FY 15/16 The City received a \$15,000 donation from the PGA. In FY 17/18 the City received \$5,000 from the PGA. It is expected that \$5,000 will be received from the PGA. These funds are proposed to be committed for a trail project around the Burger Center. |
| 5 | General Operating Fund | Administration | Revenues | 4040 | Fire District Collection Fees | 27,438 | 32,804 | 34,977 | 61,499 | 34,500 | 32,389 | Fire District tax payments are a result of an Interlocal Agreement between Travis County Emergency Services District No. 3 and Sunset Valley. The City's contract with the Austin Fire Department to provide fire protection services within Sunset Valley's City limits includes a provision covering the area within Sunset Valley's Extraterritorial Jurisdiction (ETJ). This was because the Austin Fire Department was concerned that not providing coverage to the ETJ would create islands with little to no coverage while creating loss in Sunset Valley should a substantial fire occur. The City negotiated an agreement with Travis County ESD No. 3 provides for any taxes collected be remitted to Sunset Valley to help offset the City's cost for providing the service. |
| 6 | General Operating Fund | Administration | Revenues | 4050 | Franchise Tax | - | - | 37,471 | 31,673 | 34,000 | 22,633 | Franchise fees are assessments for a company's use of the City's right-of-way such as telecommunications, gas, and cable. Several years ago, the City waived the franchise fees for cable companies in an effort to keep residential cable costs down. Franchise fees generally increase as a result of increased customers and/or increased cost of service. Due to the City being basically built out, there is no expected increase. The Greater Austin Area Telecommunications Network has lines in the City ROW serving the AISD facilities. Based on the length of line within the City, an annual fee was adopted. below. |
| 7 | General Operating Fund | Administration | Revenues | 4095 | Interest | 53,963 | 86,217 | 126,570 | 69,367 | 27,500 | 76,091 | Historically interest income on funds deposited in TexPool had been a primary source of revenue generated by the City. When TexPool interest rates declined, the City purchased Certificates of Deposits. TexPool's interest rate increased and CDs were not renewed. TexPool rates continue to stay at a higher level. Taking into consideration that a portion of the reserve funds were transferred to the City Facilities Fund, the proposed budget is based on the current balance in the fund. |
| 8 | General Operating Fund | Administration | Revenues | 4110 | Miscellaneous Fees & Charges | 6,722 | 5,185 | 67,981 | 8,107 | 2,625 | 24,000 | Miscellaneous service fees and charges is revenue from various fees charged for copies and services provided by the City. Any fees for Public Information Request are included in Miscellaneous income. |
| 9 | General Operating Fund | Administration | Revenues | 4120 | Permits, Licenses & Fees | 45,036 | 39,766 | 29,343 | 26,814 | 22,500 | 29,010 | Building and development revenue is collected from a variety of fees and charges for permits encompassing all activity from single family and commercial development. The majority of revenue generated will be from residential building and remodels and some commercial re-development. Fees collected are based on the adopted fee schedule. |
| 10 | General Operating Fund | Administration | Revenues | 4180 | Sales & Use Tax | 4,877,947 | 4,923,353 | 4,861,535 | 4,427,629 | 3,614,400 | 4,243,108 | In FY 15/16 sales tax revenue received was the highest amount the City has ever earned. Using the Long Range Plan, in FY 16/17 a 3% increase was projected in sales tax revenue. For the FY 17/18 it is estimated that the sales tax revenue will be flat and be in the range of the actual amounts received in FY 15/16 and FY 16/17. |
| 11 | General Operating Fund | Administration | Revenues | 4182 | Mixed Beverage Receipts Tax | 38,413 | 36,825 | 40,488 | 35,170 | 26,250 | 32,795 | Restaurants collect sales tax from its customers just like any other sales tax. However, the restaurant must still pay the 7% mixed beverage gross receipts tax to be remitted to the State Comptroller. Mixed Beverage taxes are paid to the City quarterly. |
| 12 | General Operating Fund | Administration | Revenues | 4228 | Franchise Fee - COA Utilities | - | - | 85,247 | 80,213 | 86,000 | 54,228 | In FY 2010-2011 the City signed a Franchise Agreement with the City of Austin for the Electric Utility . |
| 13 | | | | | Revenue Totals | 5,054,520 | 5,124,364 | 5,289,005 | 4,740,653 | 3,848,275 | 4,516,207 | |
| 14 | | | | | | | | | | | | |
| 15 | General Operating Fund | Administration | Expenses | 5000 | Salaries | 75,223 | 81,149 | 80,556 | 83,550 | 331,553 | 381,110 | Exempt Position. Performs duties of Accountant and City Secretary. |
| 16 | General Operating Fund | Administration | Expenses | 5001 | Salary - Accounting Clerk | 36,628 | 39,521 | 49,504 | 56,926 | (0) | - | |
| 17 | General Operating Fund | Administration | Expenses | 5002 | Salary - Accountant | - | - | - | 32,596 | - | - | |
| 18 | General Operating Fund | Administration | Expenses | 5006 | Salary - Assistant to the City Administration | - | - | - | - | - | - | |
| 19 | General Operating Fund | Administration | Expenses | 5025 | Salary - City Administrator | 137,580 | 142,912 | 126,828 | 161,846 | - | - | |
| 20 | General Operating Fund | Administration | Expenses | 5046 | Salary - Longevity | 1,924 | 2,934 | 2,212 | 1,888 | 1,619 | 544 | Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed. |
| 21 | General Operating Fund | Administration | Expenses | 5065 | Salary - Development Permit Coordinator | - | 946 | 48,480 | 30,033 | - | - | Position has been eliminated |
| 22 | General Operating Fund | Administration | Expenses | 5084 | Salary - Cell phone allowance | 3,020 | 3,045 | 2,310 | 600 | 480 | 360 | Monthly allowance paid to key personnel in the admin. department to maintain a cell phone for city use. Includes allowance amount for equipment reimbursement. |
| 23 | General Operating Fund | Administration | Expenses | 5086 | Salary - Bilingual | - | - | - | - | - | 300 | |
| 24 | General Operating Fund | Administration | Expenses | 5087 | Salary - Education | - | - | - | 250 | 1,080 | 1,500 | |
| 25 | General Operating Fund | Administration | Expenses | 5089 | Tuition Reimbursement | - | - | - | - | - | - | |
| 26 | General Operating Fund | Administration | Expenses | 5090 | Salary - Overtime | 1,139 | 1,270 | 752 | 3,398 | 2,406 | 2,775 | Overtime for 2 positions" Bookkeeper/Utility Billing and Development Permit Coordinator. |
| 27 | General Operating Fund | Administration | Expenses | 5091 | Salary - Licensing Incentives | - | - | - | - | 240 | - | |
| 28 | General Operating Fund | Administration | Expenses | 5099 | Payroll Expenses - Payroll Services | - | - | 5,601 | 9,479 | - | - | |
| 29 | General Operating Fund | Administration | Expenses | 5120 | Life Insurance Benefits | 203 | 50 | 198 | 184 | 153 | 187 | Employer pays 100% of the Life Insurance Premium for the employee. |
| 30 | General Operating Fund | Administration | Expenses | 5121 | Medical Insurance Benefits | 24,216 | 26,558 | 37,766 | 39,315 | 31,083 | 36,506 | Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage. |
| 31 | General Operating Fund | Administration | Expenses | 5122 | Dental Insurance Benefits | 1,764 | 1,896 | 2,441 | 1,765 | 1,493 | 1,683 | Employer pays 100% of Dental Insurance Premiums for the employee. |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|----|------------------------------|------------------|----------|--------------|--|--------------|--------------|--------------|--------------|-------------|---------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 32 | General Operating Fund | Administration | Expenses | 5123 | Vision Insurance | 291 | 321 | 374 | 345 | 310 | 330 | Employer pays 100% of Vision Insurance Premiums for the employee. |
| 33 | General Operating Fund | Administration | Expenses | 5124 | Long Term Disability Insurance | 1,520 | 1,454 | 1,398 | 1,357 | 1,166 | 1,248 | Employer pays 100% of Vision Insurance Premiums for the employee. |
| 34 | General Operating Fund | Administration | Expenses | 5126 | Short Term Disability Insurance | 885 | 923 | 935 | 918 | 793 | 960 | Employer pays 100% of Vision Insurance Premiums for the employee. |
| 35 | General Operating Fund | Administration | Expenses | 5130 | Medicare Tax - Employers Contribution | 5,018 | 5,791 | 5,548 | 5,377 | 4,889 | 5,445 | Employer match to the Medicare portion of social security benefits. |
| 36 | General Operating Fund | Administration | Expenses | 5131 | TWC - Employers Contribution | 36 | 973 | 837 | 45 | 1,032 | 960 | Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages. |
| 37 | General Operating Fund | Administration | Expenses | 5140 | TMRS City Contribution | 42,666 | 45,803 | 51,110 | 52,547 | 39,126 | 43,820 | Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. |
| 38 | General Operating Fund | Administration | Expenses | 5150 | Workers Compensation Benefits | 1,125 | 1,199 | 1,167 | 1,029 | 1,492 | 1,665 | Provides state mandated coverage in the event an employee is injured on the job. |
| 39 | General Operating Fund | Administration | Expenses | 5200 | Temporary Help | 36 | 48 | - | - | 132 | 285 | Provides funds for administrative support during absences and assignments or projects that are beyond the daily administrative work load. |
| 40 | General Operating Fund | Administration | Expenses | 5306 | Attorney | 48,408 | 29,708 | 55,928 | 64,267 | 50,000 | 50,000 | Provides funds for legal counsel to the City Council, Staff, Boards and Commissions. Includes research, advisement, and attendance at meetings. The attorney contract is based on a per hour basis. |
| 41 | General Operating Fund | Administration | Expenses | 5309 | Audit | 46,890 | 51,029 | 46,679 | 47,500 | 50,000 | 47,500 | Provides for expenses related to performance of a yearly audit of City's prior year finances and any state or federal mandated single audit provisions. |
| 42 | General Operating Fund | Administration | Expenses | 5312 | Building Inspections/Structural Engineer | 27,247 | 21,051 | 18,388 | 10,816 | 15,000 | 14,250 | Provide building plans and foundation reviews; building inspections during permit process and construction activities. Some of these services are billed back to residents or commercial entity's for costs on a project. |
| 43 | General Operating Fund | Administration | Expenses | 5327 | Engineer - Design Fees | - | 686 | - | 2,845 | 52,849 | 376 | Provides funds to investigate or design potential projects that may come under consideration during the fiscal year that were not identified as a project during the budget process. |
| 44 | General Operating Fund | Administration | Expenses | 5330 | Engineer - Review & Inspection Fees | 2,680 | - | 900 | 7,818 | 48,010 | 40,000 | Provides funding for engineering and planning services to Council, Commissions, Boards, and Staff; review of plan submittals from outside entity's and potential inspections for code violations. Includes expenses related to permit review in subdivision, site planning, zoning, and construction which are recoupable through permit fees. |
| 45 | General Operating Fund | Administration | Expenses | 5343 | IT Management Services | 34,836 | 36,413 | 38,454 | 46,172 | 12,731 | 50,000 | Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. |
| 46 | General Operating Fund | Administration | Expenses | 5345 | Landscape Architect Fees | - | - | - | - | 3,750 | - | Provides landscape planning services. Funds allow for investigation of complaints and on-going compliance as well as potential design and review of city projects that are considered/presented through the year. Includes expenses related to review and inspection of landscape plan submittals, which are recoupable through permit fees. Consulting for substantial revisions of the City's landscape and tree regulations, develop additional regulations for seed and vegetation, have sufficient collaborations with the City Council and attend hearings as necessary. |
| 47 | General Operating Fund | Administration | Expenses | 5362 | Ordinance Codification Maintenance | 3,984 | 2,578 | 2,053 | 2,027 | 3,150 | 3,000 | Provide funds to keep the codification of the ordinances up to date and maintained. |
| 48 | General Operating Fund | Administration | Expenses | 5366 | Records Management | 4,517 | 4,419 | 5,404 | 4,221 | 5,700 | 4,750 | Provides funds for the proper storage and disposal of city documents. Includes off-site storage rental, supplies, professional document shredding, and required document destruction. |
| 49 | General Operating Fund | Administration | Expenses | 5367 | Payroll Services | 4,995 | 4,837 | 4,902 | 4,236 | 4,320 | 4,275 | Provides funds for time clock services and for payroll services including pay checks and payroll tax services. Increase is due to an increase in services. In 19/20 time clock services were discontinued for a savings of \$880. |
| 50 | General Operating Fund | Administration | Expenses | 5381 | Water Quality Consultants | - | - | - | - | 500 | - | Provides funding for professional planning and inspection services related to water quality issues. Funds allow for investigation of complaints, concerns, on-going compliance and ordinance review. Expenses include review and inspection services of water quality facility applications, which are recoupable though permit fees. |
| 51 | General Operating Fund | Administration | Expenses | 7188 | Sunset Valley Elementary Support 14/15 | 4,500 | 2,210 | 7,000 | - | - | - | |
| 52 | General Operating Fund | Administration | Expenses | 7194 | Trails Projects - Master Plan - 14/15 | (1,084) | - | - | - | - | - | Burger Center Loop \$5,000; Upper Cougar Creek Trail Connection \$80,000; Planning for Uplands \$30,000; Homestead Park Planning \$30,000 |
| 53 | General Operating Fund | Administration | Expenses | 7204 | 34 Reese - Improvements | - | - | 1,064 | - | - | - | |
| 54 | General Operating Fund | Administration | Expenses | 5450 | Library Card Reimbursement | 3,000 | 4,680 | 4,434 | 2,422 | 2,500 | 2,375 | In FY 2015/2016, this program was reinstated because the City of Austin began charging Sunset Valley residents for library cards again, after not doing so for years. Residents receive \$120 per year, per household after providing proof of purchasing a library card. The original amount provided funds to reimburse 20 households. In 18/19 the amount increased by 5 households for a total of 25 households at \$120 per household. |
| 55 | General Operating Fund | Administration | Expenses | 5475 | Volunteer Awards Banquet | - | - | 1,987 | - | 2,500 | 2,375 | Provides funds for Volunteer Awards Banquet hosted by the Mayor/City to acknowledge volunteerism. Provides for food, beverages, supplies, and door prizes. Due to scheduling, there were no expenses in FY 17/18. Fall of 2018 honored members that served in FY 16/17 and FY 17/10. Mayor put in 19/20 budget. |
| 56 | General Operating Fund | Administration | Expenses | 5500 | Advertising / Public Notices | 2,071 | 2,765 | 3,165 | 3,538 | 4,000 | 3,325 | Provides funds for expenses related to the advertisement of public notices as required by ordinance and statute, job vacancies, request for proposals, bids, and other required notices and advertisements. |

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|----|------------------------------|------------------|----------|--------------|--|--------------|--------------|--------------|--------------|-------------|---------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 57 | General Operating Fund | Administration | Expenses | 5515 | Bank / Management Fees | 4,199 | 3,319 | 3,190 | 4,137 | 5,200 | 4,750 | Provides for expenses related to banking services. The services include management fees and on-line banking fees. As the City continues to increase the use of on-line banking services that include fraud protection, positive pay, check copies, etc. and interest rates continue to stay at the level they are at currently, banking fees will continue to stay at the rate they are now. The City keeps a balance in the account to help keep the cost down. |
| 58 | General Operating Fund | Administration | Expenses | 5516 | Credit Card Fees | - | 192 | 648 | 841 | 1,000 | 950 | Fees charged by service provider to use credit cards. |
| 59 | General Operating Fund | Administration | Expenses | 5545 | Coffee / Food Service | 8,943 | 8,405 | 9,869 | 2,711 | 4,875 | 3,325 | Provides funds for complimentary coffee service. Also provides for complimentary food for City Council meetings, some committee meetings, and for other functions that may provide food and beverages. Funds also provide for supplies used for City events and meetings and cleaning supplies. In FY 19/20 council food was discontinued. |
| 60 | General Operating Fund | Administration | Expenses | 5556 | SFC- Farmer's Market | - | - | - | - | - | - | |
| 61 | General Operating Fund | Administration | Expenses | 5600 | Dues / Subscriptions / Fees | 1,928 | 1,998 | 1,788 | 1,744 | 2,000 | 3,325 | Provides for expenses related to newspaper subscriptions, Austin Business Journal subscription, Governmental Code updates, Governmental Filing fees (deed, etc.), CAPCOG dues, Municipal Clerks Association dues, TML dues and Purchasing Co-op dues. |
| 62 | General Operating Fund | Administration | Expenses | 5601 | Organizational Memberships | 982 | 999 | 735 | 687 | 3,000 | 1,425 | Membership dues for organizations that the City will join. |
| 63 | General Operating Fund | Administration | Expenses | 5615 | Election Expense | 477 | 427 | 506 | 459 | 800 | 950 | Funding provides for contracting with Travis County for one election each year. |
| 64 | General Operating Fund | Administration | Expenses | 5655 | Insurance - Fire/Theft/Vandalism/Bonds | - | - | - | 41,826 | 46,009 | 43,700 | Provides funds for insurance coverage for fire, theft or vandalism to city property, buildings, and mobile equipment. Provides for liability coverage and bonding positions. 14/15 included lawsuit settlement claim. |
| 65 | General Operating Fund | Administration | Expenses | 5704 | Employee Appreciation | 1,511 | 938 | 1,000 | 771 | 1,000 | 950 | Provides for funds for employee appreciation expenditures such as retirement expenses, food, awards, and certificates. |
| 66 | General Operating Fund | Administration | Expenses | 5705 | Office Supplies/Delivery Fees | 9,107 | 8,047 | 10,370 | 4,903 | 11,250 | 9,500 | Provides for expenses related to general office supplies for all departmental operations of the City. Also includes all delivery service fees such as Federal Express, UPS, and inter-city delivery. Increased costs in 16/17; moved toner to this line item away from printing. Newsletter supplies are funded from this line item. |
| 67 | General Operating Fund | Administration | Expenses | 5706 | Postage | 3,440 | 5,777 | 5,901 | 2,387 | 5,000 | 2,850 | Provides for expenses related to postage costs and equipment rental, maintenance and supplies. FY 17/18 funds were reduced. Will decrease mail outs and provide more information on the website. |
| 68 | General Operating Fund | Administration | Expenses | 5720 | Personal Vehicle Use Mileage Expense | 67 | 141 | 12 | 149 | 113 | 119 | Provides funds to reimburse staff for using their personal vehicle on city business. |
| 69 | General Operating Fund | Administration | Expenses | 5725 | Printing | 5,941 | 4,600 | 4,840 | 3,276 | 4,500 | 4,275 | Provides for expenses related to reproducing documents, stationary, pre-printed forms, checks, purchase orders, business cards, the monthly newsletter, flyers, postcards, notices, GIS maps, and other city information. Decreased costs in 16/17; moved toner to office supplies. |
| 70 | General Operating Fund | Administration | Expenses | 5735 | Rental Expense - Equipment | 6,806 | 6,914 | 4,859 | 5,946 | 7,500 | 4,750 | Provides funds for the lease purchase of the Admin copier, PD copier and PW copier. Copy costs are in printing budget. |
| 71 | General Operating Fund | Administration | Expenses | 5770 | Small Equipment Repair/Purchase | 1,049 | 1,318 | 150 | 681 | 1,350 | 950 | Provides funds for expenses related to the replacement, repair, service, and parts for office equipment. |
| 72 | General Operating Fund | Administration | Expenses | 5780 | Software Acquisition | - | - | - | 47,778 | - | - | |
| 73 | General Operating Fund | Administration | Expenses | 5782 | Software Maintenance Fees | 17,696 | 16,736 | 18,306 | 27,427 | 48,226 | 80,000 | Provides funding for software maintenance fees for the Administrative Department and the Public Works Department. |
| 74 | General Operating Fund | Administration | Expenses | 5815 | Training - Mileage Reimbursement | 101 | 250 | - | 213 | 250 | 237 | Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education. |
| 75 | General Operating Fund | Administration | Expenses | 5820 | Training & Education - City Staff | 120 | 1,283 | 985 | 2,685 | 1,000 | 7,125 | Provides funding for attendance to seminars and educational programs to enhance/improve employee skills. |
| 76 | General Operating Fund | Administration | Expenses | 5835 | Utilities: elec/water/wastewater/telephone/gas | 75,825 | 68,883 | 87,924 | 101,798 | 682,434 | 100,000 | Provides funds for: electricity to all City facilities/properties; security system monitoring fee; telephone system; internet services; cable services; electricity to trail lights, street lights, water quality ponds, and signal lights; water for city facilities; MDC wireless; and gas service; |
| 77 | General Operating Fund | Administration | Expenses | 7000 | Operating Transfers Out | 1,182,727 | 1,051,070 | 668,025 | 466,674 | - | 102,806 | Transfer out for Repair & Replacement |
| 78 | General Operating Fund | Administration | Expenses | 7188 | Sunset Valley Elementary Support 14/15 | 4,500 | 2,210 | 7,000 | - | - | 6,000 | |
| 79 | General Operating Fund | Administration | Expenses | SUBSIDY | Utility Subsidy | - | - | - | - | - | 831,840 | Subsidy to Utility Fund |
| 80 | | | | | Expense Totals | 1,840,735 | 1,700,675 | 1,434,483 | 1,396,405 | 1,499,563 | 1,911,731 | |
| 81 | | | | | Department Totals | 3,213,784 | 3,423,689 | 3,854,522 | 3,344,247 | 2,348,712 | 2,604,476 | |
| 82 | | | | | | | | | | | | |
| 83 | | | | | | | | | | | | |
| 84 | General Operating Fund | Public Safety | Expenses | 5000 | Salaries | - | - | - | - | 774,382 | 789,594 | |
| 85 | General Operating Fund | Public Safety | Expenses | 5015 | Salary - Chief of Police | 98,399 | 116,337 | 119,332 | 123,855 | - | - | Exempt Position. This position is does not receive a step increase. |
| 86 | General Operating Fund | Public Safety | Expenses | 5046 | Salary - Longevity | 2,762 | 4,112 | 2,696 | 3,224 | 2,648 | 1,728 | Paid to employees who have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed. |
| 87 | General Operating Fund | Public Safety | Expenses | 5048 | Salary - Lieutenant | 51,311 | 89,498 | 92,204 | 95,631 | (0) | - | Exempt Position. This position is does not receive a step increase. |
| 88 | General Operating Fund | Public Safety | Expenses | 5050 | Salary - Patrol Officer | 393,269 | 367,940 | 414,989 | 335,141 | 0 | - | This is the projected budget for 6 patrol officers. All of these positions are eligible for step increases at various times of the FY. |
| 89 | General Operating Fund | Public Safety | Expenses | 5055 | Salary - Police Records Admin Assist | 52,144 | 55,700 | 55,381 | 57,447 | (0) | - | In FY 16/17 this position was reclassified from Administrative Assistant to Records and Evidence Tech which included an increase in salary. |
| 90 | General Operating Fund | Public Safety | Expenses | 5072 | Reserve Officer - Part Time | 4,006 | 4,483 | 4,995 | 3,893 | - | - | Reserve officers are part-time officers used to supplement staffing for special events/patrols, council security, and short staffing. Reserve officers must demonstrate same proficiency levels as full-time officers. Fund pays for training, equipment, and supplies. |
| 91 | General Operating Fund | Public Safety | Expenses | 5075 | Salary - Sergeants | 135,706 | 144,485 | 138,443 | 138,334 | (0) | - | Hourly Position. Both of these Senior Patrol Officers are eligible for step increases. |

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|-----|------------------------------|------------------|----------|--------------|---------------------------------------|--------------|--------------|--------------|--------------|-------------|---------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 92 | General Operating Fund | Public Safety | Expenses | 5084 | Salary - Cell phone allowance | 5,130 | 5,455 | 5,500 | 2,400 | 1,920 | 1,800 | Monthly allowance paid to Chief, LT, Detective, and Sgts... Also includes amounts for equipment replacement allowance. Cell phone allowance was reduced to \$40/month in FY 19/20. |
| 93 | General Operating Fund | Public Safety | Expenses | 5086 | Salary - Bilingual | 1,450 | 2,300 | 1,800 | 600 | 1,200 | 1,200 | Employee incentive started in FY 09/10. Meant as an incentive for bi-lingual employees to join organization and maintain foreign language proficiency. This is a monthly payment. |
| 94 | General Operating Fund | Public Safety | Expenses | 5087 | Salary - Education | 2,713 | 2,563 | 2,200 | 2,550 | 2,700 | 1,500 | Employee incentive started in FY 09/10. It is an incentive to attract college-educated applicants to apply for positions and encourage current employees to pursue higher education. This is a monthly payment |
| 95 | General Operating Fund | Public Safety | Expenses | 5088 | Salary - Shift Differential | 7,550 | 7,500 | 6,900 | 5,100 | 2,400 | 1,200 | Employee incentive started in FY 09/10. Paid to 4 employees assigned to nights. This is a monthly payment. |
| 96 | General Operating Fund | Public Safety | Expenses | 5089 | Tuition Reimbursement | - | - | - | - | - | 1,500 | |
| 97 | General Operating Fund | Public Safety | Expenses | 5090 | Salary - Overtime | 32,994 | 29,214 | 24,122 | 25,569 | 45,826 | 30,926 | Time and a half for overtime worked by FT employees. |
| 98 | General Operating Fund | Public Safety | Expenses | 5091 | Salary - Licensing Incentives | 7,275 | 6,600 | 7,800 | 9,600 | 6,000 | 1,200 | Employee incentive started in FY 09/10. Based on licenses by TCOLE. |
| 99 | General Operating Fund | Public Safety | Expenses | 5093 | Salary - Holiday Pay | 16,310 | 15,658 | 16,214 | 30,024 | 28,563 | 25,000 | In FY 11-12 City Council approved a new pay rate for employees that work holidays. If employee works a holiday they receive double time, except for Thanksgiving Day, Christmas Day, and New Years Day they receive Double time and a half. |
| 100 | General Operating Fund | Public Safety | Expenses | 5100 | Exams/ Testing / Certifications | 379 | 195 | 769 | 688 | 1,000 | 1,000 | Applicant testing, includes physical and drug screens, background fingerprinting and investigation, psychological test, written and physical aptitude test for applicants. |
| 101 | General Operating Fund | Public Safety | Expenses | 5120 | Life Insurance Benefits | 641 | 614 | 601 | 580 | 475 | 515 | Employer pays 100% of the Life Insurance Premium for the employee. |
| 102 | General Operating Fund | Public Safety | Expenses | 5121 | Medical Insurance Benefits | 83,383 | 95,686 | 102,696 | 102,579 | 87,442 | 94,993 | Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage. |
| 103 | General Operating Fund | Public Safety | Expenses | 5122 | Dental Insurance Benefits | 5,640 | 6,253 | 7,386 | 5,705 | 4,627 | 4,629 | Employer pays 100% of Dental Insurance Premiums for the employee. |
| 104 | General Operating Fund | Public Safety | Expenses | 5123 | Vision Insurance | 941 | 1,147 | 1,232 | 1,132 | 961 | 907 | Employer pays 100% of the premium for the employee. |
| 105 | General Operating Fund | Public Safety | Expenses | 5124 | Long Term Disability Insurance | 3,610 | 3,547 | 3,601 | 3,680 | 2,978 | 3,432 | Employer pays 100% of the premium for the employee. |
| 106 | General Operating Fund | Public Safety | Expenses | 5126 | Short Term Disability Insurance | 2,038 | 2,227 | 2,369 | 2,427 | 1,976 | 2,640 | Employer pays 100% of the premium for the employee. |
| 107 | General Operating Fund | Public Safety | Expenses | 5130 | Medicare Tax - Employers Contribution | 12,886 | 12,942 | 13,689 | 14,437 | 11,629 | 11,382 | Employer match to the Medicare portion of social security benefits. |
| 108 | General Operating Fund | Public Safety | Expenses | 5131 | TWC - Employers Contribution | 147 | 2,370 | 2,380 | 144 | 2,640 | 2,640 | Provides funds for state mandated employer contribution to unemployment compensation fund. Tax is calculated for \$9000 in wages. |
| 109 | General Operating Fund | Public Safety | Expenses | 5135 | Social Security Contribution | 142 | - | 194 | (7) | - | - | |
| 110 | General Operating Fund | Public Safety | Expenses | 5140 | TMRS City Contribution | 109,100 | 113,153 | 128,371 | 137,414 | 93,071 | 91,609 | Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. This amount could change when the new contribution rate is received in June 2018. |
| 111 | General Operating Fund | Public Safety | Expenses | 5150 | Workers Compensation Benefits | 26,854 | 28,015 | 19,646 | 21,532 | 26,835 | 27,872 | Provides state mandated coverage in the event an employee is injured on the job. This amount could change once the new rate sheet is submitted by the insurance company. |
| 112 | General Operating Fund | Public Safety | Expenses | 5336 | Fire and Emergency Services | - | - | - | - | - | 551,640 | Provides funds for fire protection services through a contract with the City of Austin Fire Department (Formerly under 09 - General Government) |
| 113 | General Operating Fund | Public Safety | Expenses | 5343 | IT Management Services | - | - | - | - | 20,566 | 41,132 | Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Police Department - 5 MDCs and 16 computers: \$20,566 |
| 114 | General Operating Fund | Public Safety | Expenses | 5505 | Ammunition | 2,799 | 2,673 | 299 | 1,078 | 2,800 | 3,800 | Provides funds to supply annual weapons qualification and issue ammunition for training classes. |
| 115 | General Operating Fund | Public Safety | Expenses | 5570 | Consumables | 1,705 | 1,202 | 1,814 | 1,487 | 1,600 | 1,600 | Provides funds to replace one-time use items such as drug test kits, film, evidence bags, crime scene supplies, batteries, flares, first aid supplies, latex gloves, etc. |
| 116 | General Operating Fund | Public Safety | Expenses | 5600 | Dues / Subscriptions / Fees | 2,997 | 3,033 | 2,388 | 3,170 | 4,050 | 4,850 | Provides funds for dues, subscriptions and fees such as Notary license fee, ARIC, TLO, LLC and scheduling. |
| 117 | General Operating Fund | Public Safety | Expenses | 5625 | Equipment Acquisition | - | - | 6,840 | - | - | 9,000 | Electronic Ticket Writing Equipment Lease |
| 118 | General Operating Fund | Public Safety | Expenses | 5645 | Fuel | 19,005 | 21,115 | 20,318 | 17,074 | 19,000 | 13,000 | Fuel costs have fluctuated over the years from extremely high prices to the low prices offered this past year. In 14/15 the budget increased due to the new take home car policy, but even with that increase the actual amount for 14/15 is going to be below budget |
| 119 | General Operating Fund | Public Safety | Expenses | 5656 | Insurance - Liability | 9,042 | 8,734 | 9,495 | 7,885 | 8,100 | 5,255 | Provides funds for liability insurance for police officers. |
| 120 | General Operating Fund | Public Safety | Expenses | 5725 | Printing | 413 | 173 | 838 | 502 | 900 | 900 | Provides funds for printing of letterhead, envelopes, business cards, certificates, ID cards, law books. |
| 121 | General Operating Fund | Public Safety | Expenses | 5745 | Repair & Maintenance - Equipment | 1,386 | 2,232 | 1,286 | 3,081 | 3,000 | 3,000 | Provides funds for parts and labor for the repair of items such as radios, weapons, in-car video systems, and other police equipment. |
| 122 | General Operating Fund | Public Safety | Expenses | 5755 | Repair & Maintenance - Vehicles | 11,815 | 11,421 | 13,202 | 15,654 | 12,200 | 11,200 | Provide funds for tires, batteries, oil changes, car washes, misc. maintenance parts and repairs. |
| 123 | General Operating Fund | Public Safety | Expenses | 5775 | Small Tools | 2,687 | 2,205 | 3,000 | 2,957 | 3,000 | 3,000 | Provides funds for misc. small items for crime scene investigation, office accessories, storage, equipment, AND new firearms. Existing firearms are over 17 yrs old |
| 124 | General Operating Fund | Public Safety | Expenses | 5782 | Software Maintenance Fees | 15,499 | 12,821 | 17,815 | - | 10,334 | 7,000 | |
| 125 | General Operating Fund | Public Safety | Expenses | 5815 | Training - Mileage Reimbursement | 824 | 2,413 | 2,354 | 2,640 | 2,500 | 3,500 | Provides funding for mileage, lodging, per diem meals, and other travel expenses incurred for Training and Education. |

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|-----|------------------------------|------------------|----------|--------------|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 126 | General Operating Fund | Public Safety | Expenses | 5820 | Training & Education - City Staff | 2,685 | 6,188 | 6,999 | 3,684 | 7,000 | 8,200 | Provides funding for attendance to seminars and educational programs to enhance/improve employee skills. Also includes required training for officers. |
| 127 | General Operating Fund | Public Safety | Expenses | 5830 | Uniforms | 8,193 | 11,652 | 7,989 | 7,420 | 8,000 | 9,500 | Provides funds to replace worn uniforms, jackets, raincoats, etc. Also provides funds for new uniforms for new hires. |
| 128 | General Operating Fund | Public Safety | Expenses | 5860 | Vehicle Insurance | 5,867 | 7,634 | 7,339 | 6,632 | 7,810 | 7,810 | Provides funds for vehicle insurance including deductibles. |
| 129 | | | | | Department Totals | (1,141,696) | (1,211,490) | (1,277,485) | (1,196,942) | (1,210,132) | (1,781,654) | |
| 130 | | | | | | | | | | | | |
| 131 | | | | | | | | | | | | |
| 132 | General Operating Fund | Municipal Court | Revenues | 4020 | Court Income - Fees | 19,894 | 29,210 | 7,805 | 8,257 | 5,000 | 13,305 | In addition to traffic fines and fees, the City collects miscellaneous court fees. The majority of those fees are sent to the State but the City retains a percentage of some of the fees. Decrease is due to the decrease in the amount of tickets being written because of COVID-19. |
| 133 | General Operating Fund | Municipal Court | Revenues | 4022 | Credit Card Convenience Fees | - | 916 | 1,222 | 524 | 500 | 835 | This program had been suspended due to COVID. It is now active. The City collects a 3% convenience fee for all payments by credit cards for fines and court fees. This program started in FY 17/18. |
| 134 | General Operating Fund | Municipal Court | Revenues | 4030 | Court Income Fines | 37,444 | 25,310 | 19,281 | 11,538 | 12,500 | 18,079 | Revenues generated are primarily from traffic citations. A traffic ticket is a notice issued by a law enforcement official to a motorist or other road user, accusing violation of traffic laws. Traffic tickets generally come in two forms, citing a moving violation, such as exceeding the speed limit, or a non-moving violation, such as a parking violation. Decrease is due to the decrease in the amount of tickets being written due to COVID-19. |
| 135 | General Operating Fund | Municipal Court | Revenues | 4032 | Court-Time Payment Fee | - | - | - | - | 100 | 32 | Recent code addition. Funds are collected when a person convicted of an offense shall pay a reimbursement fee of \$15 if the person has been convicted of a misdemeanor and pays any part of a fine, court costs, or restitution, or another reimbursement fee, on or after the 31st day after the date on which a judgement is entered assessing the fine, court costs, restitution, or other reimbursement fee. |
| 136 | General Operating Fund | Municipal Court | Revenues | 4035 | Court Security Fee | - | - | 137 | 325 | 900 | 328 | Under Article 102.017 of the Texas Code of Criminal Procedures, a Municipal Court may establish a Municipal Court Building Security Fund. This fund is to be administered by the governing body of the municipality and is to be used for security personnel, services and items related to buildings that house the operations of municipal courts. A municipality may collect \$3 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The \$3 fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The term "security personnel, services, and items" includes identification cards and systems, electronic locking and surveillance equipment, signage, bailiffs or contract security personnel, and continuing education on security issues for court personnel and security personnel. The Sunset Valley Municipal Court is physically located within City Hall, and all proceedings of the Court take place inside. |
| 137 | General Operating Fund | Municipal Court | Revenues | 4036 | Court-Truancy Prevention Fund | - | - | - | 85 | 100 | 32 | Truancy Prevention Fee: Money allocated under Section 134.103 to the local truancy prevention and diversion fund maintained in the municipal treasury as required by Section 134.151 may be used by a municipality to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of a juvenile case manager employed under Article 45.056, Code of Criminal Procedure. Money in the fund may not be used to supplement the income of an employee whose primary role is not that of a juvenile case manager. The City of Sunset Valley does not employ a juvenile case manager. |
| 138 | General Operating Fund | Municipal Court | Revenues | 4037 | Court - Jury Fund | - | - | - | 2 | 10 | 3 | Juror Reimbursement Fee: Money allocated to the municipal jury fund, as required by Section 134.151, may be used by a municipality only to fund juror reimbursements and otherwise finance jury services. |
| 139 | General Operating Fund | Municipal Court | Revenues | 4038 | Court Technology Fee | - | - | 183 | 354 | 1,200 | 438 | Under Article 102.0172 of the Texas Code of Criminal Procedures, a Municipal Court may create a Technology Fund. The fund is to be administered by the governing body of the municipality and is used to finance the purchase or maintenance of technological enhancements for a municipal court. A municipality may collect a fee not to exceed \$4 per conviction for a misdemeanor offense to fund the Municipal Court Building Security Fund. The fee is to be collected upon conviction, which includes when a sentence or judgment is imposed upon the defendant, or when the Court defers final disposition of the defendant's case. The Technology Fund may be used for the following related to the operations of the Municipal Court: computer systems, networks, hardware, software, imaging systems, electronic ticket writers and docket management systems. The Sunset Valley Municipal Court currently uses the Incode Docket Management and Cash Collection Software, provided by Tyler Technologies. The Police Department will also be purchasing electronic ticket writers through Tyler Technologies which will be integrated with the Court's Incode software system. |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|------------------------------|------------------|----------|--------------|---|---------------|---------------|---------------|---------------|---------------|---------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 140 | General Operating Fund | Municipal Court | Revenues | 4200 | School Zone Fees - County/City (Restricted Use) | 846 | 867 | 871 | 808 | - | 550 | The City receives monthly revenue from Travis County of their portion of the fines paid for violations received in the school zone. These funds are restricted and can only be spent on items for school safety. |
| 141 | General Operating Fund | Municipal Court | Revenues | 4230 | Warrant Fee Collections | 2,730 | 3,368 | 3,751 | 2,536 | 2,250 | 2,967 | The City does not outsource warrant collections. There are no plans to contract with a warrant officer. Unpaid tickets are reported to DPS through OMNI, and the warrant must be paid to the City before a driver's license can be renewed. |
| 142 | Revenue Totals | | | | | 60,914 | 59,672 | 33,249 | 24,429 | 22,560 | 36,569 | |
| 143 | | | | | | | | | | | | |
| 144 | General Operating Fund | Municipal Court | Expenses | 5000 | Salaries | - | - | - | - | 25,002 | 40,973 | New employee replaced Assistant to the CA |
| 145 | General Operating Fund | Municipal Court | Expenses | 5006 | Salary - Assistant to the City Administration | 31,776 | 34,412 | 50,680 | 60,194 | (0) | - | Removed to Admin |
| 146 | General Operating Fund | Municipal Court | Expenses | 5046 | Salary - Longevity | 320 | 492 | 392 | 440 | 97 | - | New Employee, not subject to |
| 147 | General Operating Fund | Municipal Court | Expenses | 5086 | Salary - Bilingual | - | - | - | - | - | 300 | |
| 148 | General Operating Fund | Municipal Court | Expenses | 5087 | Salary - Education | 625 | 550 | 600 | 600 | 120 | - | New Employee |
| 149 | General Operating Fund | Municipal Court | Expenses | 5090 | Salary - Overtime | 1,826 | 951 | 1,110 | 1,154 | 540 | 1,339 | New employee |
| 150 | General Operating Fund | Municipal Court | Expenses | 5091 | Salary - Licensing Incentives | - | 225 | 300 | 300 | 60 | - | New Employee not subject to |
| 151 | General Operating Fund | Municipal Court | Expenses | 5120 | Life Insurance Benefits | 51 | 46 | 43 | 43 | 9 | 70 | Employer pays 100% of Life Insurance Premiums for the employee. |
| 152 | General Operating Fund | Municipal Court | Expenses | 5121 | Medical Insurance Benefits | 4,816 | 5,318 | 5,458 | 5,532 | 1,361 | 4,863 | Employer pays 100% of Medical Insurance Premiums for the employee. In 18/19 all premiums are in Court. Dept. |
| 153 | General Operating Fund | Municipal Court | Expenses | 5122 | Dental Insurance Benefits | 441 | 455 | 464 | 414 | 84 | 631 | Employer pays 100% of Dental Insurance Premiums for the employee. |
| 154 | General Operating Fund | Municipal Court | Expenses | 5123 | Vision Insurance | 74 | 77 | 78 | 81 | 16 | 124 | Employer pays 100% of Vision Insurance Premiums for the employee. |
| 155 | General Operating Fund | Municipal Court | Expenses | 5124 | Long Term Disability Insurance | 208 | 196 | 387 | 203 | 48 | 468 | Employer pays 100% of LTD Insurance Premiums for the employee. New rates were issued in March 2018. |
| 156 | General Operating Fund | Municipal Court | Expenses | 5126 | Short Term Disability Insurance | 117 | 121 | 134 | 134 | 32 | 360 | Employer pays 100% of STD Insurance Premiums for the employee. New rates were issued in March 2018. |
| 157 | General Operating Fund | Municipal Court | Expenses | 5130 | Medicare Tax - Employers Contribution | 828 | 706 | 977 | 1,027 | 372 | 601 | Employer match to the Medicare portion of social security benefits. A portion of these taxes are included in the payroll benefits transfer. |
| 158 | General Operating Fund | Municipal Court | Expenses | 5131 | TWC - Employers Contribution | 18 | 324 | 221 | 18 | 288 | 360 | Provides funds for state mandated employer contribution to unemployment compensation fund. The first \$9000 of all employees earnings are taxable wages. There was an increase in rate in FY 17/18 which has been carried over into FY18/19. New rates are issued in January 2019. |
| 159 | General Operating Fund | Municipal Court | Expenses | 5135 | Social Security Contribution | 1,464 | 806 | 834 | 571 | 806 | 806 | Employer's portion of the Social Security benefits. Social Security taxes are paid on the Municipal Judge earnings. |
| 160 | General Operating Fund | Municipal Court | Expenses | 5140 | TMRS City Contribution | 5,814 | 6,202 | 7,077 | 7,370 | 1,466 | 3,316 | Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. The Municipal Judge is not eligible. |
| 161 | General Operating Fund | Municipal Court | Expenses | 5150 | Workers Compensation Benefits | 142 | 127 | 139 | 150 | 113 | 121 | Provides state mandated coverage in the event an employee is injured on the job. All employees are covered by Worker's Comp insurance. |
| 162 | General Operating Fund | Municipal Court | Expenses | 5306 | Attorney | 9,559 | 4,752 | 6,365 | 4,590 | 6,000 | 6,000 | Provides funds for the prosecuting attorney for the Municipal Court. Budget is for monthly docket services and other services such as jury trials and other legal Municipal Court services. Decrease is due to smaller dockets over the past few years. |
| 163 | General Operating Fund | Municipal Court | Expenses | 5343 | IT Management Services | - | - | - | - | 980 | 1,960 | Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Municipal Court - 1 Computer \$980 |
| 164 | General Operating Fund | Municipal Court | Expenses | 5354 | Municipal Court Services | 188 | - | - | 213 | 500 | 500 | Provides for expenses related to auxiliary aids and services to ensure due process of law and the right to a fair trial. Funds can be utilized for foreign language interpreters, hearing impaired services, and other needed assistance programs. Decrease is due to smaller dockets. |
| 165 | General Operating Fund | Municipal Court | Expenses | 5357 | Salary - Municipal Judge | 23,618 | 13,005 | 13,455 | 9,603 | - | - | This is an appointed position (non-regular part-time position) and is not eligible for City benefits and is not exempt from Social Security taxes. The Presiding Judge of the Sunset Valley Municipal Court prepares for, presides over and adjudicates jury and non-jury trials, holds show cause, pretrial and other hearings, meets with and accepts pleas from juvenile defendants, reviews the docket, meets and communicates with the Court Clerk, reviews requests for defensive driving and other types of deferred dispositions, drafts standing orders, jury charges, summons, and other Court-related documents, reviews and executes interim and final judgments, orders to appear, and warrants for arrest, and takes other actions as required by law. |
| 166 | General Operating Fund | Municipal Court | Expenses | 5516 | Credit Card Fees | 2,198 | 1,049 | 1,106 | 1,311 | 1,500 | 1,500 | Provides for fees charged by the credit card company and by Incode to allow credit card payments in-house, over the phone, and online via the website. |
| 167 | General Operating Fund | Municipal Court | Expenses | 5600 | Dues / Subscriptions / Fees | - | - | - | - | - | - | Provides for expenses related to dues, fees, and subscriptions to journals, traffic law updates, and participation in associations. There are not any dues or subscriptions planned FY 18/19. Amount in the budget is for unanticipated fees that can occur during the court process. |
| 168 | General Operating Fund | Municipal Court | Expenses | 5690 | Municipal Court Supplies | 162 | 276 | 60 | 213 | 500 | 150 | Provides for expenses related to supplies or equipment used by the Municipal Court. This line also includes the red pocket folders which are purchased from an office supply source. Ticket writer supplies. |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|------------------------------|------------------|----------|--------------|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 169 | General Operating Fund | Municipal Court | Expenses | 5725 | Printing | 317 | 1,489 | - | - | 500 | 500 | Provides for expenses for , business cards, and other printing used solely by the Municipal Court. |
| 170 | General Operating Fund | Municipal Court | Expenses | 5782 | Software Maintenance Fees | 3,457 | 3,585 | 3,719 | 3,860 | 3,891 | 5,371 | Provides funding for software maintenance fees for InCode Municipal Court System and Database |
| 171 | General Operating Fund | Municipal Court | Expenses | 5815 | Training - Mileage Reimbursement | 547 | - | - | - | 400 | 200 | Provides funding for mileage, per diem meals, and other travel expenses incurred for Training and Education. Increase due to training for both the Municipal Judge and Certified Court Clerk, and InCode training for the Clerk. |
| 172 | General Operating Fund | Municipal Court | Expenses | 5820 | Training & Education - City Staff | 600 | 200 | - | 200 | 400 | 350 | Provides funding for annual classes for state and legislative updates affecting Municipal operations, as well as required Judicial continuing education. |
| 173 | Expense Totals | | | | | 89,165 | 75,365 | 93,597 | 98,220 | 45,084 | 70,864 | |
| 174 | Department Totals | | | | | (28,251) | (15,693) | (60,348) | (73,792) | (22,524) | (34,295) | |
| 175 | | | | | | | | | | | | |
| 176 | | | | | | | | | | | | |
| 177 | General Operating Fund | Public Works | Revenues | 4000 | Adopt A Tree Energy Program | 7,188 | 5,770 | 9,147 | 8,213 | - | 4,724 | Plant sales - reduction in program- * reduction in originally proposed amount of \$4972.52 |
| 178 | General Operating Fund | Public Works | Revenues | 4001 | Revenue - Ant Bait Program | 497 | 118 | 449 | 190 | - | 189 | Program was suspended in last year's budget * reduction in originally proposed amount of \$188.97 |
| 179 | Revenue Totals | | | | | 7,684 | 5,888 | 9,597 | 8,403 | - | 4,913 | |
| 180 | | | | | | | | | | | | |
| 181 | General Operating Fund | Public Works | Expenses | 5000 | Salaries | - | - | - | - | 82,795 | 76,830 | |
| 182 | General Operating Fund | Public Works | Expenses | 5010 | Salary - PW Operations Manager | 51,036 | 55,159 | 73,911 | 46,918 | - | - | Position eliminated FY20 |
| 183 | General Operating Fund | Public Works | Expenses | 5030 | Salary - Parks & Natural Resources Mgr. | 74,270 | 79,829 | 83,327 | 90,232 | 0 | - | Exempt Position |
| 184 | General Operating Fund | Public Works | Expenses | 5046 | Salary - Longevity | 3,258 | 5,011 | 3,490 | 4,006 | 583 | 527 | Paid to employees to have worked for the City for more than 5 years. Paid at \$4.00 per month for the number of years employed. |
| 185 | General Operating Fund | Public Works | Expenses | 5057 | Salary - Administrative Clerk | 27,831 | 30,128 | 42,571 | 26,017 | - | - | Position eliminated FY20 |
| 186 | General Operating Fund | Public Works | Expenses | 5060 | Salary - Public Works Director | 68,578 | 74,037 | 111,898 | 35,333 | - | - | |
| 187 | General Operating Fund | Public Works | Expenses | 5061 | Salary - Maintenance Tech (GG) | - | 17,905 | 26,403 | 19,467 | - | - | Position eliminated FY20 |
| 188 | General Operating Fund | Public Works | Expenses | 5062 | Salary - Maintenance Tech (DV) | - | 14,159 | 30,262 | 6,560 | - | - | |
| 189 | General Operating Fund | Public Works | Expenses | 5063 | Salary - Maintenance Tech 1 (RS) | 7,155 | 6,824 | 26,163 | 31,226 | - | - | |
| 190 | General Operating Fund | Public Works | Expenses | 5064 | Salary - Maintenance Tech (QD) | 28,293 | 30,356 | 42,370 | 20,480 | - | - | Position eliminated FY20 |
| 191 | General Operating Fund | Public Works | Expenses | 5066 | Salary - Ground Maintenance Supervisor | 54,193 | 58,310 | 64,480 | 66,950 | 0 | - | Hourly position |
| 192 | General Operating Fund | Public Works | Expenses | 5068 | Salary - Maintenance Tech (CW) | 23,549 | 20,150 | 22,731 | 30,692 | - | - | Position eliminated FY20 |
| 193 | General Operating Fund | Public Works | Expenses | 5077 | Salary - Youth Program | 14,379 | 24,037 | 23,925 | 385 | 10,000 | 38,880 | The Youth Program provides salaries for Teen employees and Interns. The Planning and Environmental Committee has recommended reinstating this program to full funding in FY21. |
| 194 | General Operating Fund | Public Works | Expenses | 5080 | Salary - Utilities Superintendent | 100 | 1,198 | 64,435 | 56,849 | 0 | - | Hourly Position |
| 195 | General Operating Fund | Public Works | Expenses | 5084 | Salary - Cell phone allowance | 7,475 | 7,160 | 10,120 | 3,820 | 504 | 443 | Monthly personal phone allowance paid to employees that are required to have a cell phone/radio for city use. Includes funds for 3 replacement phone allowance (every 2 years) |
| 196 | General Operating Fund | Public Works | Expenses | 5086 | Salary - Bilingual | 2,350 | 2,350 | 2,250 | 2,225 | 270 | 258 | Paid to employees that passed a test that is certified by the City. 4 employees paid at \$50 per month. |
| 197 | General Operating Fund | Public Works | Expenses | 5087 | Salary - Education | 2,738 | 1,900 | 2,800 | 2,200 | 480 | 270 | Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications. |
| 198 | General Operating Fund | Public Works | Expenses | 5088 | Salary - Shift Differential | - | - | - | - | - | - | |
| 199 | General Operating Fund | Public Works | Expenses | 5089 | Tuition Reimbursement | - | - | - | - | - | 1,500 | |
| 200 | General Operating Fund | Public Works | Expenses | 5090 | Salary - Overtime | 3,483 | 2,218 | 3,135 | 3,942 | 1,083 | 2,046 | Overtime calculates for hourly employees. This amount also includes call back and standby. This item reduced in FY 16/17 because water sampling was moved to a separate line item. |
| 201 | General Operating Fund | Public Works | Expenses | 5091 | Salary - Licensing Incentives | 2,538 | 600 | 2,950 | 2,270 | 465 | 6,174 | Paid to employees that have certain degrees and certification. Paid different amounts for different degrees and certifications. Increase due to additional certifications. |
| 202 | General Operating Fund | Public Works | Expenses | 5094 | Salary-Water Sampling | - | 166 | 5,785 | 7,564 | 7,893 | 7,893 | Provides for weekend water testing and lift station inspections. |
| 203 | General Operating Fund | Public Works | Expenses | 5100 | Exams/ Testing / Certifications | - | 275 | 670 | - | 750 | 1,500 | Applicant testing, includes physical and drug screens, psychological test, written and physical aptitude test for applicants. |
| 204 | General Operating Fund | Public Works | Expenses | 5120 | Life Insurance Benefits | 447 | 460 | 457 | 346 | 50 | 58 | Employer pays 100% of the Life Insurance Premium for the employee. |
| 205 | General Operating Fund | Public Works | Expenses | 5121 | Medical Insurance Benefits | 51,176 | 64,788 | 73,667 | 58,829 | 7,824 | 9,732 | Employer pays 100% of the Medical Insurance Premium for the employee and contributes \$200 to dependent coverage. |
| 206 | General Operating Fund | Public Works | Expenses | 5122 | Dental Insurance Benefits | 4,112 | 4,405 | 5,283 | 3,535 | 484 | 518 | Employer pays 100% of Dental Insurance Premiums for the employee. |
| 207 | General Operating Fund | Public Works | Expenses | 5123 | Vision Insurance | 687 | 699 | 808 | 677 | 100 | 101 | New benefit started in March 2012. Employer pays 100% of premium |
| 208 | General Operating Fund | Public Works | Expenses | 5124 | Long Term Disability Insurance | 2,242 | 2,200 | 2,185 | 1,812 | 325 | 384 | New benefit started in March 2012. Employer pays 100% of premium |
| 209 | General Operating Fund | Public Works | Expenses | 5126 | Short Term Disability Insurance | 1,265 | 1,358 | 1,558 | 1,192 | 214 | 295 | New benefit started in March 2012. Employer pays 100% of premium |
| 210 | General Operating Fund | Public Works | Expenses | 5130 | Medicare Tax - Employers Contribution | 6,144 | 5,487 | 9,133 | 6,573 | 1,249 | 1,165 | Employer match to the Medicare portion of social security benefits for teens, interns, and non-regular part-time employees. |
| 211 | General Operating Fund | Public Works | Expenses | 5131 | TWC - Employers Contribution | 125 | 2,028 | 1,904 | 107 | 276 | 295 | Provides funds for state mandated employer contribution to unemployment compensation fund. \$9000 max salary. Increase due to an increase in the rate. |
| 212 | General Operating Fund | Public Works | Expenses | 5133 | Urban Forestry | 10,010 | 9,448 | 4,085 | 804 | 4,000 | 4,000 | The Urban Forestry funds a cover the cost of maintaining and enhancing the Sunset Valley urban forest including residential assistance with Oak Wilt. This fund has been reduced as part of the funding for this program is found within the Venue Tax as part of the Water Quality Protection Program. The funds allocated in the general fund is used for hazard mitigation and street tree removal. |
| 213 | General Operating Fund | Public Works | Expenses | 5135 | Social Security Contribution | 2,287 | 1,477 | 1,633 | 58 | - | - | Employer match to social security benefits for teens, interns, and non-regular part-time employees. |
| 214 | General Operating Fund | Public Works | Expenses | 5140 | TMRS City Contribution | 52,456 | 49,367 | 81,781 | 61,400 | 9,998 | 9,380 | Retirement Fund. Provides for employers contribution based on gross earnings to the Texas Municipal Retirement System. |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|------------------------------|------------------|----------|--------------|---|--------------|--------------|--------------|--------------|-------------|---------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 215 | General Operating Fund | Public Works | Expenses | 5150 | Workers Compensation Benefits | 14,435 | 16,628 | 20,937 | 20,007 | 3,678 | 3,507 | Provides state mandated coverage in the event an employee is injured on the job. |
| 216 | General Operating Fund | Public Works | Expenses | 5325 | Construction Management Services | - | - | - | - | - | - | Billed to project- \$0 expense in this fund. Provides funds for contract project management assistance for city improvements. Move \$5000 Green Tax FY18/19. |
| 217 | General Operating Fund | Public Works | Expenses | 5326 | Emergency Fund | - | - | - | - | - | 50,000 | |
| 218 | General Operating Fund | Public Works | Expenses | 5332 | Planning Services | 52 | - | 2,022 | 27 | - | - | |
| 219 | General Operating Fund | Public Works | Expenses | 5343 | IT Management Services | - | - | - | - | 9,793 | 19,586 | Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Public Works - 10 Computers \$9,793 |
| 220 | General Operating Fund | Public Works | Expenses | 5350 | Grounds Maintenance | 112,566 | 111,252 | 116,757 | 128,400 | 135,000 | 161,702 | Funds to employ contractors to mow, pick up litter and provide landscape and irrigation maintenance services on some of the public grounds and right of ways. Increase due to Texascespes mowing the residential right of ways and other areas of the City. |
| 221 | General Operating Fund | Public Works | Expenses | 5379 | Traffic Consultant | - | - | - | - | - | - | Funds for professional services for traffic surveys and engineering. |
| 222 | General Operating Fund | Public Works | Expenses | 5400 | Adopt A Tree Energy Conservation | 7,081 | 5,765 | 10,188 | 10,263 | 2,883 | 7,500 | 3 times per year |
| 223 | General Operating Fund | Public Works | Expenses | 5401 | Ant Bait Program | 734 | 703 | - | 595 | - | - | This program has been removed as a non-essential service. |
| 224 | General Operating Fund | Public Works | Expenses | 5436 | Trails Master Plan | - | 930 | 4,298 | 868 | 1,500 | 1,500 | This is for signage, etc along the Trails. |
| 225 | General Operating Fund | Public Works | Expenses | 5437 | Community Gardens | 1,904 | 918 | 1,144 | 405 | 702 | 1,000 | The Community Garden is in use and requires maintenance. Provides funds to help support a Community Garden including maintenance of common areas and water system. |
| 226 | General Operating Fund | Public Works | Expenses | 5438 | Community Habitat Program-Rebates | - | - | - | - | - | - | Program cancelled. |
| 227 | General Operating Fund | Public Works | Expenses | 5444 | Energy Conservation Rebates | 23,619 | 15,710 | 21,810 | 12,392 | 10,000 | 15,000 | Reinstated in FY 2021. |
| 228 | General Operating Fund | Public Works | Expenses | 5445 | Env & Planning Library / Information | - | - | - | 177 | - | - | - |
| 229 | General Operating Fund | Public Works | Expenses | 5446 | Environmental Monitoring Program | - | - | - | - | - | - | Moved to green tax. |
| 230 | General Operating Fund | Public Works | Expenses | 5447 | Pollution reduction Program | 714 | 953 | 602 | 80 | 1,000 | 1,000 | This program aims to reduce air, light, soil, and water pollution. This item was reduced to not include funds for rebates. The remaining funds will be used for program funds. |
| 231 | General Operating Fund | Public Works | Expenses | 5472 | Spring Cleaning Program | 1,885 | - | 3,703 | 2,515 | - | 3,750 | This program is recommended to be reinstated in FY22. |
| 232 | General Operating Fund | Public Works | Expenses | 5476 | Teen Program Expenses | 1,929 | 1,473 | 1,883 | - | 2,000 | 2,000 | Provides uniforms, training, and misc. costs associated with the Teen Program. |
| 233 | General Operating Fund | Public Works | Expenses | 5490 | Tree Fund - Expenses | - | - | - | 960 | - | - | - |
| 234 | General Operating Fund | Public Works | Expenses | 5523 | Building Services | 20,241 | 18,683 | 24,010 | 32,497 | 35,354 | 38,000 | Contractual Building Services for Admin, Police, and Public Works to include janitorial services, pest control, fire extinguishers/inspections, heating and AC maintenance, door mat service, and solar panel semi-annual maintenance. Increase for cost inflation. |
| 235 | General Operating Fund | Public Works | Expenses | 5547 | Ice Service | 2,117 | 998 | 1,013 | 2,192 | 2,200 | - | - |
| 236 | General Operating Fund | Public Works | Expenses | 5565 | Conservation Rangers | 2,353 | 1,059 | - | 363 | - | - | Volunteer Program in Green Tax |
| 237 | General Operating Fund | Public Works | Expenses | 5570 | Consumables | 589 | 608 | 559 | 444 | 900 | 900 | Provides funds to replace one-time use items such as batteries and first aid supplies. |
| 238 | General Operating Fund | Public Works | Expenses | 5575 | Wildlife Management & Implementation | 39 | 2,619 | - | 399 | 2,500 | 2,500 | Provides funds for deer management and Golden Cheek Warbler Surveys which happens every year. |
| 239 | General Operating Fund | Public Works | Expenses | 5600 | Dues / Subscriptions / Fees | 906 | 919 | 295 | 599 | 1,000 | 1,000 | Provides funds for payment of dues, subscriptions, and fees related to the Public Works field. Includes certifications and exams.; additional staff |
| 240 | General Operating Fund | Public Works | Expenses | 5645 | Fuel | 7,540 | 7,315 | 9,891 | 6,187 | 8,000 | 8,000 | Provides funds for fuel for Public Works department vehicles. In FY 15/16 transferred \$500 to Vehicle expense-Insurance |
| 241 | General Operating Fund | Public Works | Expenses | 5695 | Eco Event/Native Tree Planting | 1,076 | 1,114 | 1,339 | 1,582 | - | 1,500 | Promotional materials for Arbor Day Event in November 2021. |
| 242 | General Operating Fund | Public Works | Expenses | 5711 | Open Space Management | 11,552 | 2,274 | 510 | 152 | 500 | 500 | Provides funds for repair and maintenance to the open areas. This funding is used to manage nearly 270 acres of greenspaces. This line item remains in the General Fund for any open space management activity not related to the watershed protection program. Moved to Green Tax FY 18/19. |
| 243 | General Operating Fund | Public Works | Expenses | 5735 | Rental Expense - Equipment | 443 | 543 | 34 | - | 750 | 750 | Provides funds for rental equipment needed in the Public Works Department. |
| 244 | General Operating Fund | Public Works | Expenses | 5740 | Repair & Maintenance - Buildings | 6,572 | 11,452 | 7,170 | 4,576 | 20,845 | 15,000 | Provides funds for repair and maintenance of all City buildings including repair/replacement of mechanical equipment, light bulbs, etc. Also includes janitorial, toiletries, and cleaning supplies. The increase includes upkeep on City Hall which is not being utilized.. |
| 245 | General Operating Fund | Public Works | Expenses | 5743 | Repair & Maintenance - Landscaped Areas | 4,625 | 2,684 | 4,417 | 4,185 | 4,500 | 4,500 | Provides funds to purchase replacement plants material, irrigation supplies and contractual assistance for the repair and maintenance of city landscaping and ROW. |
| 246 | General Operating Fund | Public Works | Expenses | 5744 | Repair & Maintenance - Parks & Grounds | 7,742 | 3,271 | 9,001 | 5,743 | 8,000 | 10,000 | Provides funding to maintain the safety and maintenance of city parks and grounds including playground equipment, sidewalks, facilities, signage, safety surfacing. |
| 247 | General Operating Fund | Public Works | Expenses | 5745 | Repair & Maintenance - Equipment | 11,364 | 9,070 | 6,083 | 3,522 | 6,000 | 6,000 | Provides funds for the repairs, maintenance, purchase and replacement of Public Works equipment. This includes maintenance of large equipment such as the backhoe and tractor as well as maintenance and purchase of smaller equipment such as chainsaws. |
| 248 | General Operating Fund | Public Works | Expenses | 5748 | Repair & Maintenance - Fencing | 2,966 | 1,158 | 2,497 | 697 | 2,500 | 2,500 | Provides funds for the repair, replacement, or minor construction of fencing, signage, gates, and other boundary markers. This includes maintenance and repair of the storage yard gate. |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|------------------------------|--------------------|----------|--------------|--|--------------|--------------|--------------|--------------|-------------|---------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 249 | General Operating Fund | Public Works | Expenses | 5753 | Repair & Maintenance - Trails & Footpaths | 6,804 | 3,157 | 3,763 | 2,706 | 2,500 | 3,500 | Provides funds for the repair and maintenance of trails and footpaths in the city. This fund is primarily used for the maintenance of granite gravel trails. |
| 250 | General Operating Fund | Public Works | Expenses | 5755 | Repair & Maintenance - Vehicles | 3,468 | 5,254 | 3,360 | 5,822 | 5,000 | 5,000 | Provide funds for tires, batteries, oil changes, car washes, misc. maintenance, parts and repairs of City owned vehicles. |
| 251 | General Operating Fund | Public Works | Expenses | 5762 | Reprographics Services | 35 | 12 | 21 | 591 | 500 | 500 | Provides funds for reproducing plans and other copies as required for misc. projects and file management. |
| 252 | General Operating Fund | Public Works | Expenses | 5775 | Small Tools | 3,995 | 3,597 | 3,872 | 3,854 | 4,000 | 3,000 | Provides funds for the purchase of various smaller tools/supplies and accessories as needed. This item includes consumable items such as weed eater string, disinfectant for tools, screws, nails, etc. |
| 253 | General Operating Fund | Public Works | Expenses | 5815 | Training - Mileage Reimbursement | 1,270 | 561 | 287 | 838 | 1,750 | 3,000 | Increase due to anticipated travel for training courses. Provides funds to purchase or reimburse employees for travel expenses including hotel, travel expenses, meal per Diem, and other expenses. |
| 254 | General Operating Fund | Public Works | Expenses | 5820 | Training & Education - City Staff | 3,479 | 2,795 | 2,177 | 2,986 | 2,500 | 7,300 | Provides continued instructional and informational classes for employees in areas relating to departmental responsibilities. Includes exams fees and licensing. |
| 255 | General Operating Fund | Public Works | Expenses | 5830 | Uniforms | 2,441 | 3,111 | 1,584 | 692 | 2,000 | 2,000 | Funds to provide new or replacement uniforms for the Public Works personnel. |
| 256 | General Operating Fund | Public Works | Expenses | 5860 | Vehicle Insurance | 4,400 | 4,241 | 5,708 | 8,045 | 5,230 | 5,230 | Provides funds for vehicle insurance including deductibles. |
| 257 | General Operating Fund | Public Works | Expenses | MAYOR | Mayor's Budget | - | - | - | - | - | - | |
| 258 | General Operating Fund | Public Works | Expenses | PWD | Public Works Director | - | - | - | - | - | - | |
| 259 | | | | | Expenses Totals | 773,112 | 814,315 | 1,097,105 | 857,828 | 412,429 | 549,474 | |
| 260 | | | | | Department Totals | (765,428) | (808,427) | (1,087,508) | (849,425) | (412,429) | (544,561) | |
| 261 | | | | | | | | | | | | |
| 262 | | | | | | | | | | | | |
| 263 | General Operating Fund | General Government | Revenues | 4009 | Property Lease Revenue | 6,600 | 6,600 | 6,600 | 4,950 | 6,600 | - | Prior SFC**NOTE* Change from prior sheet. This was prior SFC rental income. This is now sponsored by the City in the grant to SFC |
| 264 | General Operating Fund | General Government | Revenues | 4028 | Event Revenue | 5,608 | 5,279 | 7,765 | 415 | 2,000 | 4,764 | This revenue is received from two sources. One source is the \$25.00 rental fee that is paid to use the City Council Chambers for a personal event. ArtFest Revenue has been moved to General Government. |
| 265 | General Operating Fund | General Government | Revenues | 4300 | Operating Transfers In | - | - | - | - | - | - | **NOTE** Amount from the GF that was previously received from the SFC lease payment above. |
| 266 | | | | | Revenue Totals | 12,208 | 11,879 | 14,365 | 5,365 | 8,600 | 4,764 | |
| 267 | | | | | | | | | | | | |
| 268 | General Operating Fund | General Government | Expenses | 5089 | Tuition Reimbursement | 2,250 | - | 2,500 | 2,834 | 4,500 | - | Provides funds to reimburse tuition fees paid by employees in accordance with the tuition reimbursement policy. |
| 269 | General Operating Fund | General Government | Expenses | 5321 | Contingency Fund | 15,625 | - | 1,100 | - | 500 | 10,000 | Provides EMERGENCY contingency expenses in unplanned events. |
| 270 | General Operating Fund | General Government | Expenses | 5336 | Fire and Emergency Services | 495,000 | 509,850 | 509,850 | 522,641 | 538,320 | - | Provides funds for fire protection services through a contract with the City of Austin Fire Department. |
| 271 | General Operating Fund | General Government | Expenses | 5348 | Legal Defense Funds | - | - | - | - | - | - | Provides legal services for the defense and or filing of lawsuits. This amount is in the budget to allow for an expense that would require a budget transfer. |
| 272 | General Operating Fund | General Government | Expenses | 7127 | Community Fire Planning | 9,808 | 12,205 | 13,116 | 573 | - | - | Combine with Green Tax Open Space Management |
| 273 | General Operating Fund | General Government | Expenses | 5552 | Sunset Valley Arts Commission-Community Programs | 1,599 | 5,975 | 8,403 | 1,714 | 5,000 | 26,400 | * May be amended - Committee is finalizing** Request by the Arts Commission |
| 274 | General Operating Fund | General Government | Expenses | 5558 | Community Events - Spring Fling | 3,835 | 3,900 | 2,208 | - | 4,400 | 6,000 | * May be amended - Committee is finalizing** |
| 275 | General Operating Fund | General Government | Expenses | 5559 | Community Events - Activity Program for Seniors | 61 | 112 | - | 281 | - | - | * May be amended - Committee is finalizing** |
| 276 | General Operating Fund | General Government | Expenses | 5561 | Community Events - Business Appreciation | 842 | 1,000 | 1,037 | - | 3,000 | - | * May be amended - Committee is finalizing** |
| 277 | General Operating Fund | General Government | Expenses | 5605 | Easement Acquisition | - | 900 | - | - | - | - | Easements should be part of a project budget |
| 278 | General Operating Fund | General Government | Expenses | 5660 | Land Acquisition | - | - | 500 | - | - | - | Not needed. Should be part of a project budget |
| 279 | General Operating Fund | General Government | Expenses | 5726 | Property Lease Expense | 5,200 | 5,200 | 5,200 | 5,200 | 5,200 | 5,200 | Provides funds for the lease between AISD and the City of Sunset Valley to use a designated area of parking lot on Saturday and Sunday. Currently this space is used for parking during the Sustainable Food Center Farmer's Market. Revenue is received to offset this expense. |
| 280 | General Operating Fund | General Government | Expenses | 5825 | Training & Supplies - City Council | 2,016 | 180 | 2,712 | 2,068 | 3,000 | 1,000 | Provides funds for the elected officials to purchase supplies to enhance their abilities to effectively govern the city. Also includes funds for expenses to attend seminars, conferences and training classes, subscriptions for needed materials, and the expenses for the annual Council Retreat. |
| 281 | General Operating Fund | General Government | Expenses | TL | Tree Lighting/Holiday Lighting | - | - | - | - | - | - | * May be amended - Committee is finalizing** |
| 282 | | | | | Expense Totals | 536,237 | 539,323 | 546,626 | 535,311 | 563,920 | 48,600 | |
| 283 | | | | | Department Totals | (524,029) | (527,444) | (532,261) | (529,946) | (555,320) | (43,836) | |
| 284 | | | | | Fund Totals | 1,278,410 | 1,388,080 | 1,429,181 | 1,224,089 | 703,628 | 200,130 | |
| 285 | | | | | | | | | | | | |
| 286 | | | | | | | | | | | | |
| 287 | Utility Enterprise Fund | Water Department | Revenues | 4060 | General Fees & Inspections | - | - | 100 | - | 2,500 | 823 | General work provided by PW |
| 288 | Utility Enterprise Fund | Water Department | Revenues | 4095 | Interest | 17,201 | 36,343 | 56,959 | 27,428 | 5,000 | 31,129 | Reduction in rates * reduction in originally proposed amount of \$32,767.16 |
| 289 | Utility Enterprise Fund | Water Department | Revenues | 4115 | Penalties/Fines/Surcharges | - | - | - | - | 1,000 | 317 | Penalties suspended during COVID |
| 290 | Utility Enterprise Fund | Water Department | Revenues | 4210 | Tap Fees - Reconnects | - | 600 | 550 | 450 | 1,500 | 839 | Tap fees for new connections/replacement connections - Disconnects were discontinued during COVID |
| 291 | Utility Enterprise Fund | Water Department | Revenues | 4220 | Utility Sales | 634,732 | 559,539 | 571,951 | 562,897 | 650,000 | 564,139 | Sale of water to customers - More residents are returning to work, and not working from home |
| 292 | Utility Enterprise Fund | Water Department | Revenues | 4300 | Operating Transfers In | 213,539 | 251,531 | 311,606 | 184,670 | 263,425 | - | Water Subsidy- Total Expenses minus revenues to figure out subsidy plus; utility infrastructure of 126,677 |
| 293 | Utility Enterprise Fund | Water Department | Revenues | SUBSIDIES | Subsidy Transfer | - | - | - | - | - | 254,913 | Water Subsidy- Total Expenses minus revenues to figure out subsidy |
| 294 | Utility Enterprise Fund | Water Department | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | - | Transfer in from Reserves |
| 295 | | | | | Revenue Totals | 865,473 | 848,013 | 941,166 | 775,445 | 923,425 | 852,160 | |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|------------------------------|------------------|----------|--------------|--|--------------|--------------|--------------|--------------|-------------|---------------|---|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 296 | | | | | | | | | | | | |
| 297 | Utility Enterprise Fund | Water Department | Expenses | 5000 | Salaries | - | - | - | - | 100,512 | 107,836 | All salaries moved to one line item |
| 298 | Utility Enterprise Fund | Water Department | Expenses | 5001 | Salary - Accounting Clerk | 4,595 | 4,718 | - | 729 | 0 | - | |
| 299 | Utility Enterprise Fund | Water Department | Expenses | 5030 | Salary - Parks & Natural Resources Mgr. | - | - | - | - | (0) | - | |
| 300 | Utility Enterprise Fund | Water Department | Expenses | 5046 | Salary - Longevity | - | - | - | - | 222 | 84 | |
| 301 | Utility Enterprise Fund | Water Department | Expenses | 5062 | Salary - Maintenance Tech (DV) | - | 5,380 | - | - | - | - | |
| 302 | Utility Enterprise Fund | Water Department | Expenses | 5063 | Salary - Maintenance Tech 1 (RS) | 21,871 | 20,535 | - | - | - | - | |
| 303 | Utility Enterprise Fund | Water Department | Expenses | 5066 | Salary - Ground Maintenance Supervisor | - | - | - | - | 0 | - | |
| 304 | Utility Enterprise Fund | Water Department | Expenses | 5080 | Salary - Utilities Superintendent | 30,294 | 41,993 | - | - | (0) | - | |
| 305 | Utility Enterprise Fund | Water Department | Expenses | 5084 | Salary - Cell phone allowance | 610 | 1,170 | - | - | 552 | 720 | More employees who are using allowance |
| 306 | Utility Enterprise Fund | Water Department | Expenses | 5086 | Salary - Bilingual | - | - | - | - | 210 | 270 | More employees who speak spanish |
| 307 | Utility Enterprise Fund | Water Department | Expenses | 5087 | Salary - Education | - | 600 | - | - | 510 | 45 | |
| 308 | Utility Enterprise Fund | Water Department | Expenses | 5088 | Salary - Shift Differential | - | - | - | - | - | - | |
| 309 | Utility Enterprise Fund | Water Department | Expenses | 5090 | Salary - Overtime | 1,356 | 2,894 | - | - | 2,302 | 3,747 | Increase in overtime estimates due to more employees. Based on 5% per employee |
| 310 | Utility Enterprise Fund | Water Department | Expenses | 5091 | Salary - Licensing Incentives | - | 1,200 | - | - | 555 | 6,762 | |
| 311 | Utility Enterprise Fund | Water Department | Expenses | 5099 | Payroll Expenses - Payroll Services | - | - | 143,424 | 118,347 | - | - | Prior transfer out due to salaries but is now expensed directly to the department |
| 312 | Utility Enterprise Fund | Water Department | Expenses | 5120 | Life Insurance Benefits | 21 | 42 | - | - | 71 | 103 | Increase due to more employees |
| 313 | Utility Enterprise Fund | Water Department | Expenses | 5121 | Medical Insurance Benefits | 2,246 | 5,758 | - | - | 11,730 | 18,759 | Increase due to more employees |
| 314 | Utility Enterprise Fund | Water Department | Expenses | 5122 | Dental Insurance Benefits | 178 | 455 | - | - | 694 | 926 | Increase due to more employees |
| 315 | Utility Enterprise Fund | Water Department | Expenses | 5123 | Vision Insurance | 31 | 77 | - | - | 144 | 181 | Increase due to more employees |
| 316 | Utility Enterprise Fund | Water Department | Expenses | 5124 | Long Term Disability Insurance | 114 | 238 | - | - | 385 | 686 | Increase due to more employees |
| 317 | Utility Enterprise Fund | Water Department | Expenses | 5126 | Short Term Disability Insurance | 64 | 176 | - | - | 253 | 528 | Increase due to more employees |
| 318 | Utility Enterprise Fund | Water Department | Expenses | 5130 | Medicare Tax - Employers Contribution | 1,603 | 1,798 | - | - | 1,513 | 1,634 | Decrease due to new employees with reduced rates compared to last year |
| 319 | Utility Enterprise Fund | Water Department | Expenses | 5131 | TWC - Employers Contribution | 9 | 250 | - | - | 396 | 528 | Increase due to more employees |
| 320 | Utility Enterprise Fund | Water Department | Expenses | 5135 | Social Security Contribution | - | - | - | - | - | - | |
| 321 | Utility Enterprise Fund | Water Department | Expenses | 5140 | TMRS City Contribution | 23,148 | 56,211 | - | 53,347 | 12,109 | 13,152 | Decrease due to new employees with reduced rates compared to last year |
| 322 | Utility Enterprise Fund | Water Department | Expenses | 5150 | Workers Compensation Benefits | 3,496 | 4,640 | - | - | 4,485 | 4,996 | Decrease due to new employees with reduced rates compared to last year |
| 323 | Utility Enterprise Fund | Water Department | Expenses | 5303 | Aquifer District Fees | 3,210 | 3,210 | 3,210 | 3,210 | 3,500 | 3,500 | Fees the City is required to pay the Barton Springs Edward's Aquifer Conservation District each year regardless of the amount of water used. |
| 324 | Utility Enterprise Fund | Water Department | Expenses | 5324 | Emergency Response Services-non City | - | - | - | - | - | 10,000 | Funds for emergency services such as emergency testing, water leak repairs, etc. The City needs to have funds available within the utility funds for protecting the public water source. B&F did not budget this line last year |
| 325 | Utility Enterprise Fund | Water Department | Expenses | 5327 | Engineer - Design Fees | 1,327 | - | 1,107 | - | 5,766 | - | Will be associated with the projects. |
| 326 | Utility Enterprise Fund | Water Department | Expenses | 5343 | IT Management Services | - | - | - | - | 980 | - | Provides funds for contract services to maintain the city computers, servers, and back-up services. Trouble shooting support for windows, office, police and utility billing, accounting software, updates for all software including firewall and anti-virus, and project and budget consulting as needed. Increase is due to added services. \$38,400.00 - Annual fee for monthly maintenance for 6 servers, 5 MDCs, and 35 computers. \$6,650.00 - Annual fee for hourly services to cover 70 hours of non-maintenance services \$45,050.00 - Total services; Water Dept. - 1 Computer \$980 |
| 327 | Utility Enterprise Fund | Water Department | Expenses | 5373 | Utility Contractual Services | 530,586 | 486,815 | 457,425 | 464,153 | 586,663 | 598,396 | Cost of purchased water from the City of Austin |
| 328 | Utility Enterprise Fund | Water Department | Expenses | 5375 | Utility Inspections | - | 50 | 275 | - | 250 | 250 | Cost for inspections related to utilities. |
| 329 | Utility Enterprise Fund | Water Department | Expenses | 5515 | Bank / Management Fees | 1,838 | 1,565 | 388 | 1,211 | 2,000 | 2,000 | |
| 330 | Utility Enterprise Fund | Water Department | Expenses | 5516 | Credit Card Fees | 1,475 | 1,196 | 1,116 | 1,318 | 1,000 | 1,500 | Cost of charging credit cards for utility payments |
| 331 | Utility Enterprise Fund | Water Department | Expenses | 5600 | Dues / Subscriptions / Fees | 383 | 850 | 774 | 403 | 880 | 1,200 | Cost for fees for various utility related memberships. These memberships save the City money on training expenses. More employees means more training costs |
| 332 | Utility Enterprise Fund | Water Department | Expenses | 5645 | Fuel | - | 500 | - | - | 500 | 500 | Fuel for equipment and vehicles associated with the Utilities |
| 333 | Utility Enterprise Fund | Water Department | Expenses | 5705 | Office Supplies/Delivery Fees | 524 | 1,000 | 974 | 58 | 1,000 | 1,000 | Supplies for annual Consumer Confidence Reports and other items for office supplies for Utility use. |
| 334 | Utility Enterprise Fund | Water Department | Expenses | 5735 | Rental Expense - Equipment | 226 | - | - | - | 250 | 250 | Funds for rental of equipment for water projects. |
| 335 | Utility Enterprise Fund | Water Department | Expenses | 5745 | Repair & Maintenance - Equipment | 512 | 176 | 94 | - | 1,200 | 1,200 | Repair of equipment used for water system management including pumps and generators. |
| 336 | Utility Enterprise Fund | Water Department | Expenses | 5755 | Repair & Maintenance - Vehicles | 500 | 619 | 746 | 648 | 1,000 | 1,000 | Maintenance of vehicles used for water system maintenance |
| 337 | Utility Enterprise Fund | Water Department | Expenses | 5758 | Repairs & Maintenance - System | 18,356 | 14,894 | 21,924 | 23,292 | 26,889 | 27,500 | Funds for repairs and maintenance of the water system. This includes repairs for water leaks, annual inspections (backflows/hydrants), and required testing. |
| 338 | Utility Enterprise Fund | Water Department | Expenses | 5775 | Small Tools | 2,921 | 3,182 | 2,412 | 1,995 | 3,000 | 2,500 | Funds for tools used in water system management |
| 339 | Utility Enterprise Fund | Water Department | Expenses | 5782 | Software Maintenance Fees | 9,674 | 10,389 | 10,978 | 8,684 | 9,449 | 8,706 | Fees for utility billing software including incode. |
| 340 | Utility Enterprise Fund | Water Department | Expenses | 5815 | Training - Mileage Reimbursement | 914 | 3,453 | 1,232 | 860 | 1,600 | 1,600 | Funds for reimbursement of mileage and per diem expenses. |
| 341 | Utility Enterprise Fund | Water Department | Expenses | 5820 | Training & Education - City Staff | 3,628 | 4,383 | 2,535 | 1,348 | 4,350 | 5,200 | Training for Water System Operators. Increase for training new employees. |
| 342 | Utility Enterprise Fund | Water Department | Expenses | 5830 | Uniforms | 245 | 669 | 440 | 444 | 700 | 700 | Funds provide for Personal Protective Equipment. |
| 343 | Utility Enterprise Fund | Water Department | Expenses | 5835 | Utilities: elec/water/wastewater/telephone/gas | 1,294 | 361 | 630 | 1,621 | 3,000 | 4,200 | Utilities related to the water department. Increase due to the use of SCADA. |
| 344 | Utility Enterprise Fund | Water Department | Expenses | 5877 | Water Conservation Program | 24,660 | 21,350 | 16,773 | 13,226 | 10,000 | 20,000 | Rebates approved by council, reimbursement to residents for under 3000 gallon water use remains. Returning back to originally budgeted amount from FY19 |
| 345 | Utility Enterprise Fund | Water Department | Expenses | 7000 | Operating Transfers Out | - | 115,927 | 119,405 | - | - | - | No longer transferred through water. Eliminate transfer from GF to Water to Infrastructure |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|------------------------------|-----------------------|----------|--------------|--|----------------|----------------|----------------|----------------|----------------|----------------|---|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 346 | Utility Enterprise Fund | Water Department | Expenses | PROPOSED | Proposed New Line | - | - | - | - | - | - | |
| 347 | Utility Enterprise Fund | Water Department | Expenses | PWD | Public Works Director | - | - | - | - | - | - | |
| 348 | | | | | Expense Totals | 691,909 | 818,726 | 785,861 | 694,893 | 800,620 | 852,160 | |
| 349 | | | | | Department Totals | 173,564 | 29,287 | 155,305 | 80,553 | 122,805 | (0) | |
| 350 | | | | | | | | | | | | |
| 351 | | | | | | | | | | | | |
| 352 | Utility Enterprise Fund | Wastewater Department | Revenues | 4060 | General Fees & Inspections | 100 | 100 | - | 50 | 2,000 | 665 | General work provided by PW |
| 353 | Utility Enterprise Fund | Wastewater Department | Revenues | 4095 | Interest | 17,201 | 36,343 | 56,959 | 27,428 | 5,000 | 31,129 | Reduced rates - *information differs from originally proposed amount of \$32,767.18 |
| 354 | Utility Enterprise Fund | Wastewater Department | Revenues | 4210 | Tap Fees - Reconnects | 460 | 920 | - | 2,220 | 1,200 | - | Current revenue to SSV is nonexistent with Tap Fees for Waste Water. Pass through revenue and expense |
| 355 | Utility Enterprise Fund | Wastewater Department | Revenues | 4220 | Utility Sales | 435,173 | 371,257 | 374,920 | 366,370 | 474,795 | 386,641 | More residents are returning to work post COVID = less consumption |
| 356 | Utility Enterprise Fund | Wastewater Department | Revenues | 4300 | Operating Transfers In | 231,296 | 239,170 | 225,504 | 134,145 | 149,657 | - | Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy |
| 357 | Utility Enterprise Fund | Wastewater Department | Revenues | SUBSIDIES | Subsidy Transfer | - | - | - | - | - | 251,614 | Wastewater Subsidy- Total Expenses minus revenues to figure out subsidy; |
| 358 | Utility Enterprise Fund | Wastewater Department | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | - | |
| 359 | | | | | Revenue Totals | 684,230 | 647,790 | 657,383 | 530,214 | 632,652 | 670,049 | |
| 360 | | | | | | | | | | | | |
| 361 | Utility Enterprise Fund | Wastewater Department | Expenses | 5000 | Salaries | - | - | - | - | 60,334 | 69,436 | |
| 362 | Utility Enterprise Fund | Wastewater Department | Expenses | 5001 | Salary - Accounting Clerk | 2,332 | 2,369 | - | - | (0) | - | |
| 363 | Utility Enterprise Fund | Wastewater Department | Expenses | 5030 | Salary - Parks & Natural Resources Mgr. | - | - | - | - | (0) | - | |
| 364 | Utility Enterprise Fund | Wastewater Department | Expenses | 5046 | Salary - Longevity | - | - | - | - | 131 | 84 | |
| 365 | Utility Enterprise Fund | Wastewater Department | Expenses | 5062 | Salary - Maintenance Tech (DV) | - | 3,587 | - | - | - | - | |
| 366 | Utility Enterprise Fund | Wastewater Department | Expenses | 5063 | Salary - Maintenance Tech 1 (RS) | 7,290 | 6,428 | - | - | - | - | |
| 367 | Utility Enterprise Fund | Wastewater Department | Expenses | 5066 | Salary - Ground Maintenance Supervisor | - | - | - | - | 0 | - | |
| 368 | Utility Enterprise Fund | Wastewater Department | Expenses | 5080 | Salary - Utilities Superintendent | 12,983 | 17,997 | - | - | (0) | - | |
| 369 | Utility Enterprise Fund | Wastewater Department | Expenses | 5084 | Salary - Cell phone allowance | - | - | - | - | 336 | 468 | |
| 370 | Utility Enterprise Fund | Wastewater Department | Expenses | 5086 | Salary - Bilingual | - | - | - | - | 150 | 150 | |
| 371 | Utility Enterprise Fund | Wastewater Department | Expenses | 5087 | Salary - Education | - | - | - | - | 285 | 45 | |
| 372 | Utility Enterprise Fund | Wastewater Department | Expenses | 5088 | Salary - Shift Differential | - | - | - | - | - | - | |
| 373 | Utility Enterprise Fund | Wastewater Department | Expenses | 5090 | Salary - Overtime | 621 | 1,192 | - | - | 1,336 | 2,302 | |
| 374 | Utility Enterprise Fund | Wastewater Department | Expenses | 5091 | Salary - Licensing Incentives | - | - | - | - | 285 | 4,116 | |
| 375 | Utility Enterprise Fund | Wastewater Department | Expenses | 5099 | Payroll Expenses - Payroll Services | - | - | 57,091 | 54,879 | - | - | Increase in expense due to cost of employee salaries being moved to General Fund |
| 376 | Utility Enterprise Fund | Wastewater Department | Expenses | 5120 | Life Insurance Benefits | - | - | - | - | 43 | 66 | |
| 377 | Utility Enterprise Fund | Wastewater Department | Expenses | 5121 | Medical Insurance Benefits | - | - | - | - | 7,056 | 11,937 | |
| 378 | Utility Enterprise Fund | Wastewater Department | Expenses | 5122 | Dental Insurance Benefits | - | - | - | - | 421 | 589 | |
| 379 | Utility Enterprise Fund | Wastewater Department | Expenses | 5123 | Vision Insurance | - | - | - | - | 87 | 115 | |
| 380 | Utility Enterprise Fund | Wastewater Department | Expenses | 5124 | Long Term Disability Insurance | - | - | - | - | 230 | 437 | |
| 381 | Utility Enterprise Fund | Wastewater Department | Expenses | 5126 | Short Term Disability Insurance | - | - | - | - | 151 | 336 | |
| 382 | Utility Enterprise Fund | Wastewater Department | Expenses | 5130 | Medicare Tax - Employers Contribution | 774 | 870 | - | - | 907 | 1,051 | |
| 383 | Utility Enterprise Fund | Wastewater Department | Expenses | 5131 | TWC - Employers Contribution | - | - | - | - | 240 | 336 | |
| 384 | Utility Enterprise Fund | Wastewater Department | Expenses | 5135 | Social Security Contribution | - | - | - | - | - | - | |
| 385 | Utility Enterprise Fund | Wastewater Department | Expenses | 5140 | TMRS City Contribution | 5,373 | 22,998 | - | - | 7,260 | 8,459 | |
| 386 | Utility Enterprise Fund | Wastewater Department | Expenses | 5150 | Workers Compensation Benefits | 2,559 | 3,145 | - | - | 2,714 | 3,253 | |
| 387 | Utility Enterprise Fund | Wastewater Department | Expenses | 5324 | Emergency Response Services-non City | - | - | - | - | - | 5,000 | Emergency Response Funds. The City needs to have funds available in the case of a wastewater emergency to protect the health and safety of the community. |
| 388 | Utility Enterprise Fund | Wastewater Department | Expenses | 5327 | Engineer - Design Fees | 357 | 2,358 | - | 360 | 3,311 | - | Moved to projects |
| 389 | Utility Enterprise Fund | Wastewater Department | Expenses | 5371 | Industrial Waste Services | 298 | 769 | - | - | 1,000 | - | Moved to hazardous waste disposal. |
| 390 | Utility Enterprise Fund | Wastewater Department | Expenses | 5373 | Utility Contractual Services | 468,537 | 456,947 | 418,376 | 461,169 | 519,162 | 529,545 | Cost for contractual waste water service to the COA |
| 391 | Utility Enterprise Fund | Wastewater Department | Expenses | 5375 | Utility Inspections | - | 50 | 275 | 163 | 500 | 500 | Funds for fees for inspections |
| 392 | Utility Enterprise Fund | Wastewater Department | Expenses | 5600 | Dues / Subscriptions / Fees | 400 | - | 463 | 111 | 575 | 575 | Funds for fees and dues related to wastewater utility |
| 393 | Utility Enterprise Fund | Wastewater Department | Expenses | 5645 | Fuel | - | 500 | - | - | 500 | 500 | Fuel for wastewater equipment. |
| 394 | Utility Enterprise Fund | Wastewater Department | Expenses | 5650 | Hazardous Material Disposal | - | - | - | - | - | 1,000 | Funds for disposal of hazardous waste moved from Industrial Waste Line Item |
| 395 | Utility Enterprise Fund | Wastewater Department | Expenses | 5705 | Office Supplies/Delivery Fees | - | 800 | - | - | 800 | 800 | Funds to provide office supplies and deliver postings related to wastewater department management. |
| 396 | Utility Enterprise Fund | Wastewater Department | Expenses | 5735 | Rental Expense - Equipment | 232 | - | - | - | 250 | 500 | Funds for rental of equipment. Increase due to cost of rentals increasing |
| 397 | Utility Enterprise Fund | Wastewater Department | Expenses | 5745 | Repair & Maintenance - Equipment | 438 | - | 2,976 | - | 1,200 | 1,200 | Funds to repair equipment associated with the wastewater utility including pumps. |
| 398 | Utility Enterprise Fund | Wastewater Department | Expenses | 5755 | Repair & Maintenance - Vehicles | 500 | 402 | 771 | 350 | 1,000 | 1,000 | This fund is for the repair and maintenance of vehicles used in wastewater system management. |
| 399 | Utility Enterprise Fund | Wastewater Department | Expenses | 5758 | Repairs & Maintenance - System | 2,948 | 6,107 | 1,833 | 4,741 | 6,889 | 5,000 | Funds to provide repairs to wastewater system including maintenance of the lift station, inspections, and potential leaks. |
| 400 | Utility Enterprise Fund | Wastewater Department | Expenses | 5775 | Small Tools | 1,026 | 788 | 1,883 | 832 | 2,000 | 2,000 | Provides fund for tools related to wastewater repairs. These tools are kept separate from other tools. This item also includes consumable items such as blocklocks and disinfectants. |
| 401 | Utility Enterprise Fund | Wastewater Department | Expenses | 5798 | Annual WW Line Inspections | - | 11,500 | 13,156 | - | 15,000 | 15,000 | Annual inspection of Wastewater lines |
| 402 | Utility Enterprise Fund | Wastewater Department | Expenses | 5815 | Training - Mileage Reimbursement | 280 | 1,362 | 380 | - | 1,000 | 1,000 | Reimbursement for travel due to training. |
| 403 | Utility Enterprise Fund | Wastewater Department | Expenses | 5820 | Training & Education - City Staff | 800 | 1,300 | 272 | 1,430 | 1,500 | 1,500 | Training for staff in wastewater. Although the size of the staff has reduced the amount of education in wastewater has not been reduced. |
| 404 | Utility Enterprise Fund | Wastewater Department | Expenses | 5830 | Uniforms | 188 | 231 | 264 | 174 | 500 | 750 | Personal Protective Gear. Increase due to new employees |
| 405 | Utility Enterprise Fund | Wastewater Department | Expenses | 5835 | Utilities: elec/water/wastewater/telephone/gas | 735 | 780 | 648 | 429 | 1,000 | 1,000 | Utilities related to wastewater |
| 406 | Utility Enterprise Fund | Wastewater Department | Expenses | PWD | Public Works Director | - | - | - | - | - | - | |
| 407 | | | | | Expense Totals | 508,672 | 542,480 | 498,388 | 524,638 | 638,152 | 670,049 | |
| 408 | | | | | Department Totals | 175,558 | 105,310 | 158,995 | 5,575 | (5,500) | (0) | |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|--------------------------------|---|----------|--------------|---|----------------|----------------|----------------|----------------|----------------|----------------|---|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 409 | | | | | | | | | | | | |
| 410 | | | | | | | | | | | | |
| 411 | Utility Enterprise Fund | Solid Waste Department | Revenues | 4170 | Recycle / Reclamation Sales | 219 | 41 | 270 | 4 | 200 | 162 | Revenue gained from the sale of scrap metal etc. recycled by the city |
| 412 | Utility Enterprise Fund | Solid Waste Department | Revenues | 4220 | Utility Sales | 3,744 | 4,237 | 6,695 | 6,977 | 4,200 | 4,792 | |
| 413 | Utility Enterprise Fund | Solid Waste Department | Revenues | 4300 | Operating Transfers In | 131,516 | 134,680 | 130,915 | 136,711 | 172,680 | | prior years subsidy |
| 414 | Utility Enterprise Fund | Solid Waste Department | Revenues | | SUBSIDIES Subsidy Transfer | - | - | - | - | - | 194,900 | |
| 415 | Utility Enterprise Fund | Solid Waste Department | Revenues | | XFER Transfer in from Reserves | - | - | - | - | - | - | transfer in from reserves |
| 416 | | | | | Revenue Totals | 135,479 | 138,958 | 137,880 | 143,692 | 177,080 | 199,853 | |
| 417 | | | | | | | | | | | | |
| 418 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5000 | Salaries | - | - | - | - | 39,142 | 49,340 | |
| 419 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5001 | Salary - Accounting Clerk | 2,332 | 2,369 | - | - | 0 | - | |
| 420 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5030 | Salary - Parks & Natural Resources Mgr. | 3,983 | 4,045 | - | - | (0) | - | |
| 421 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5046 | Salary - Longevity | - | - | - | - | 221 | 167 | |
| 422 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5062 | Salary - Maintenance Tech (DV) | - | - | - | - | - | - | |
| 423 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5063 | Salary - Maintenance Tech 1 (RS) | - | - | - | - | - | - | |
| 424 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5066 | Salary - Ground Maintenance Supervisor | 6,054 | 6,547 | - | 383 | 0 | - | |
| 425 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5080 | Salary - Utilities Superintendent | - | - | - | - | - | - | |
| 426 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5084 | Salary - Cell phone allowance | - | - | - | - | 168 | 252 | |
| 427 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5086 | Salary - Bilingual | - | (335) | - | - | 120 | 90 | |
| 428 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5087 | Salary - Education | - | - | - | - | 105 | 45 | |
| 429 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5088 | Salary - Shift Differential | - | - | - | - | - | - | |
| 430 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5090 | Salary - Overtime | 549 | 163 | - | - | 723 | 1,772 | |
| 431 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5091 | Salary - Licensing Incentives | - | - | - | - | 60 | 2,058 | |
| 432 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5099 | Payroll Expenses - Payroll Services | - | - | 28,442 | 34,347 | - | - | Increase in expense from cost of employee salaries being transferred to General Fund |
| 433 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5120 | Life Insurance Benefits | - | - | - | - | 28 | 42 | |
| 434 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5121 | Medical Insurance Benefits | - | - | - | - | 4,926 | 7,794 | |
| 435 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5122 | Dental Insurance Benefits | - | - | - | - | 273 | 379 | |
| 436 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5123 | Vision Insurance | - | - | - | - | 57 | 74 | |
| 437 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5124 | Long Term Disability Insurance | - | - | - | - | 151 | 281 | |
| 438 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5126 | Short Term Disability Insurance | - | - | - | - | 99 | 216 | |
| 439 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5130 | Medicare Tax - Employers Contribution | 529 | 500 | - | - | 588 | 749 | |
| 440 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5131 | TWC - Employers Contribution | - | - | - | - | 156 | 216 | |
| 441 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5135 | Social Security Contribution | - | - | - | - | - | - | |
| 442 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5140 | TMRS City Contribution | - | 13,472 | - | - | 4,703 | 6,029 | |
| 443 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5150 | Workers Compensation Benefits | 963 | 1,278 | - | - | 1,322 | 1,848 | |
| 444 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5373 | Utility Contractual Services | 62,319 | 64,726 | 67,737 | 70,733 | 100,000 | 104,000 | Cost for solid waste services to residents; includes 4% increase per contract as well as an estimated \$30K for additional bulk and brush service |
| 445 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5374 | Utility Dumpster Rental | 4,950 | 5,244 | 6,916 | 6,106 | 7,000 | 7,000 | Funds for dumpster rentals in the storage yard |
| 446 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5410 | Brush Chipping Program | 10,873 | 12,739 | 6,552 | 8,771 | 12,000 | 12,000 | Funds for chipping brush in the storage yard. |
| 447 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5510 | Animal Control | 2,169 | 1,554 | 1,629 | 1,831 | 3,500 | 3,500 | Funds for animal waste stations, animal disposal, and other items related to animal control. |
| 448 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5650 | Hazardous Material Disposal | 361 | 259 | 352 | - | 389 | 500 | Funds for Disposal of hazardous materials |
| 449 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5735 | Rental Expense - Equipment | - | 300 | 362 | - | 750 | 750 | Funds for rental of equipment related to Solid Waste services |
| 450 | Utility Enterprise Fund | Solid Waste Department | Expenses | 5795 | Tire Recycling | 257 | 603 | 240 | 435 | 650 | 750 | Funds for recycling tires. More items to be disposed of due to tires ending up in creeks and on sides of roads |
| 451 | Utility Enterprise Fund | Solid Waste Department | Expenses | | PWD Public Works Director | - | - | - | - | - | - | |
| 452 | | | | | Expense Totals | 95,338 | 113,463 | 112,232 | 122,606 | 177,132 | 199,853 | |
| 453 | | | | | Department Totals | 40,141 | 25,495 | 25,648 | 21,086 | (52) | 0 | |
| 454 | | | | | | | | | | | | |
| 455 | | | | | | | | | | | | |
| 456 | Utility Enterprise Fund | General Government | Revenues | 4022 | Credit Card Convenience Fees | - | 564 | 480 | 275 | 280 | 419 | Charge to use CC- covers operational costs charged to the City |
| 457 | Utility Enterprise Fund | General Government | Revenues | 4100 | Late Fees (A/R) | 3,419 | 1,833 | 3,055 | 1,145 | - | 1,548 | Late fees were suspended in COVID |
| 458 | | | | | Department Totals | 3,419 | 2,398 | 3,535 | 1,421 | 280 | 1,967 | |
| 459 | | | | | | | | | | | | |
| 460 | | | | | | | | | | | | |
| 461 | Utility Enterprise Fund | Water-Utility Infrastructure Reserve | Revenues | 4300 | Operating Transfers In | - | 115,927 | 119,405 | - | - | 74,521 | |
| 462 | | | | | Revenue Totals | - | 115,927 | 119,405 | - | - | 74,521 | |
| 463 | | | | | | | | | | | | |
| 464 | Utility Enterprise Fund | Water-Utility Infrastructure Reserve | Expenses | | XFER TO RESERVES Transfers to Reserves | - | - | - | - | - | 74,521 | Transfer to Water Utility Infrastructure Reserve |
| 465 | | | | | Expense Totals | - | - | - | - | - | 74,521 | |
| 466 | | | | | Department Totals | - | 115,927 | 119,405 | - | - | - | |
| 467 | | | | | | | | | | | | |
| 468 | | | | | | | | | | | | |
| 469 | Utility Enterprise Fund | Wastewater - Utility Infrastructure Reserve | Revenues | 4300 | Operating Transfers In | - | 86,946 | 89,554 | - | - | 55,892 | |
| 470 | | | | | Revenue Totals | - | 86,946 | 89,554 | - | - | 55,892 | |
| 471 | | | | | | | | | | | | |
| 472 | Utility Enterprise Fund | Wastewater - Utility Infrastructure Reserve | Expenses | | XFER TO RESERVES Transfers to Reserves | - | - | - | - | - | 55,892 | Transfer to Wastewater Utility Infrastructure Reserve |
| 473 | | | | | Expense Totals | - | - | - | - | - | 55,892 | |
| 474 | | | | | Department Totals | - | 86,946 | 89,554 | - | - | (0) | |
| 475 | | | | | Fund Totals | 392,681 | 365,363 | 552,442 | 108,634 | 117,533 | 1,967 | |
| 476 | | | | | | | | | | | | |
| 477 | | | | | | | | | | | | |
| 478 | | | | | | | | | | | | |
| 479 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Revenues | 4095 | Interest | 38,258 | 87,409 | 141,497 | 72,423 | 18,750 | 78,425 | Reduced rates - * This amount differs from the originally proposed amount of \$82,552.24 |
| 480 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Revenues | 4185 | Sales and Use Tax - R&M Street | 812,971 | 820,538 | 810,236 | 737,920 | 602,385 | 707,167 | Sales Tax Funded |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|--------------------------------|---------------------------------|----------|--------------|---|--------------|--------------|--------------|--------------|-------------|---------------|---|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 481 | | | | | Revenue Totals | 851,229 | 907,948 | 951,733 | 810,343 | 621,135 | 785,592 | |
| 482 | | | | | | | | | | | | |
| 483 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5000 | Salaries | - | - | - | - | 41,214 | 38,418 | |
| 484 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5030 | Salary - Parks & Natural Resources Mgr. | - | - | - | - | (0) | - | |
| 485 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5046 | Salary - Longevity | - | - | - | - | 116 | 59 | |
| 486 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5062 | Salary - Maintenance Tech (DV) | - | - | - | - | - | - | |
| 487 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5063 | Salary - Maintenance Tech 1 (RS) | - | - | - | - | - | - | |
| 488 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5066 | Salary - Ground Maintenance Supervisor | - | - | - | - | 0 | - | |
| 489 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5080 | Salary - Utilities Superintendent | - | - | - | - | (0) | - | |
| 490 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5084 | Salary - Cell phone allowance | - | - | - | - | 264 | 277 | |
| 491 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5086 | Salary - Bilingual | - | - | - | - | 120 | 132 | |
| 492 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5087 | Salary - Education | - | - | - | - | 225 | 45 | |
| 493 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5090 | Salary - Overtime | - | - | - | - | 1,017 | 1,226 | |
| 494 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5091 | Salary - Licensing Incentives | - | - | - | - | 300 | 3,234 | |
| 495 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5120 | Life Insurance Benefits | - | - | - | - | 28 | 36 | |
| 496 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5121 | Medical Insurance Benefits | - | - | - | - | 4,422 | 6,361 | |
| 497 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5122 | Dental Insurance Benefits | - | - | - | - | 273 | 324 | |
| 498 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5123 | Vision Insurance | - | - | - | - | 57 | 63 | |
| 499 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5124 | Long Term Disability Insurance | - | - | - | - | 159 | 240 | |
| 500 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5126 | Short Term Disability Insurance | - | - | - | - | 105 | 185 | |
| 501 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5130 | Medicare Tax - Employers Contribution | - | - | - | - | 624 | 582 | |
| 502 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5131 | TWC - Employers Contribution | - | - | - | - | 156 | 185 | |
| 503 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5135 | Social Security Contribution | - | - | - | - | - | - | |
| 504 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5140 | TMRS City Contribution | - | - | - | - | 4,993 | 4,686 | |
| 505 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5150 | Workers Compensation Benefits | - | - | - | - | 2,025 | 1,960 | |
| 506 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 5750 | Repair & Maintenance - Streets & Drainage | 72,366 | 34,556 | 81,218 | 253,078 | 82,000 | 83,000 | |
| 507 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | 7183 | Lone Oak Trail Street | - | - | - | - | 318,000 | - | |
| 508 | Street Replacement/Repair Fund | Street Repair/Replacement Funds | Expenses | PWD | Public Works Director | - | - | - | - | - | - | |
| 509 | | | | | Expense Totals | 72,366 | 34,556 | 81,218 | 253,078 | 456,098 | 141,014 | |
| 510 | | | | | Department Total | 778,863 | 873,392 | 870,515 | 557,265 | 165,037 | 644,577 | |
| 511 | | | | | Fund Total | 778,863 | 873,392 | 870,515 | 557,265 | 165,037 | 644,577 | |
| 512 | | | | | | | | | | | | |
| 513 | | | | | | | | | | | | |
| 514 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Revenues | 4080 | Hotel Occupancy Tax | 263,012 | 255,262 | 248,891 | 129,900 | 25,000 | 167,565 | 95% revenue projection |
| 515 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Revenues | 4095 | Interest | 4,962 | 11,525 | 16,406 | 7,945 | 2,500 | 9,636 | Interest reduced from original \$10,143.65 due to lower receipts and rates |
| 516 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 81,982 | Transfer in from reserves for ampersand contract |
| 517 | | | | | Revenue Totals | 267,974 | 266,786 | 265,297 | 137,845 | 27,500 | 259,183 | |
| 518 | | | | | | | | | | | | |
| 519 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Expenses | 5500 | Advertising / Public Notices | 99,333 | 93,082 | 116,591 | 35,457 | 260,000 | - | No description provided |
| 520 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Expenses | 5551 | Sunset Valley Arts Commission-Arts Fest | 37,040 | 40,001 | 37,650 | 24,563 | - | 39,915 | No description provided |
| 521 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Expenses | 5554 | JDRF One Walk 2016 | 10,000 | 15,000 | 15,000 | 15,000 | - | - | No description provided |
| 522 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Expenses | 5556 | SFC- Farmer's Market | - | - | - | - | - | 30,000 | No description provided |
| 523 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Expenses | 6551 | Advertising - Art Fest | 39,995 | 40,761 | 41,385 | 6,220 | - | 41,435 | |
| 524 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Expenses | MAYOR | Mayor's Budget | - | - | - | - | - | 114,833 | Ampersand marketing recommendations approved by council 8/3 |
| 525 | Hotel Occupancy Tax Fund | Hotel Occupancy Tax | Expenses | MAYOR CONT. | Mayor's Contingency | - | - | - | - | - | 33,000 | Marketing contingency recommendations approved by council 8/3 |
| 526 | | | | | Expense Totals | 186,367 | 188,844 | 210,626 | 81,241 | 260,000 | 259,183 | |
| 527 | | | | | Department Totals | 81,607 | 77,942 | 54,671 | 56,604 | (232,500) | 0 | |
| 528 | | | | | Fund Totals | 81,607 | 77,942 | 54,671 | 56,604 | (232,500) | 0 | |
| 529 | | | | | | | | | | | | |
| 530 | | | | | | | | | | | | |
| 531 | Green Sales Tax Fund | Green Tax | Revenues | 4095 | Interest | 11,312 | 18,820 | 30,904 | 17,174 | 7,000 | 17,962 | Reduced rates *This amount differs from originally proposed amount of \$18,907.79 |
| 532 | Green Sales Tax Fund | Green Tax | Revenues | 4184 | Sales and Use Tax - Green Tax | 406,516 | 410,300 | 405,148 | 368,988 | 301,215 | 353,610 | No description provided |
| 533 | | | | | Revenue Totals | 417,828 | 429,119 | 436,052 | 386,161 | 308,215 | 371,572 | |
| 534 | | | | | | | | | | | | |
| 535 | Green Sales Tax Fund | Green Tax | Expenses | 5000 | Salaries | - | - | - | - | 67,136 | 80,182 | |
| 536 | Green Sales Tax Fund | Green Tax | Expenses | 5030 | Salary - Parks & Natural Resources Mgr. | - | - | - | - | (0) | - | |
| 537 | Green Sales Tax Fund | Green Tax | Expenses | 5046 | Salary - Longevity | - | - | - | - | 427 | 543 | |
| 538 | Green Sales Tax Fund | Green Tax | Expenses | 5062 | Salary - Maintenance Tech (DV) | - | - | - | - | - | - | |
| 539 | Green Sales Tax Fund | Green Tax | Expenses | 5063 | Salary - Maintenance Tech 1 (RS) | - | - | - | - | - | - | |
| 540 | Green Sales Tax Fund | Green Tax | Expenses | 5066 | Salary - Ground Maintenance Supervisor | - | - | - | - | - | - | |
| 541 | Green Sales Tax Fund | Green Tax | Expenses | 5080 | Salary - Utilities Superintendent | - | - | - | - | 0 | - | |
| 542 | Green Sales Tax Fund | Green Tax | Expenses | 5084 | Salary - Cell phone allowance | - | - | - | - | 408 | 450 | |
| 543 | Green Sales Tax Fund | Green Tax | Expenses | 5086 | Salary - Bilingual | - | - | - | - | 210 | 210 | |
| 544 | Green Sales Tax Fund | Green Tax | Expenses | 5087 | Salary - Education | - | - | - | - | 390 | 360 | |
| 545 | Green Sales Tax Fund | Green Tax | Expenses | 5090 | Salary - Overtime | - | - | - | - | 903 | 1,774 | |
| 546 | Green Sales Tax Fund | Green Tax | Expenses | 5091 | Salary - Licensing Incentives | - | - | - | - | 375 | 4,998 | |
| 547 | Green Sales Tax Fund | Green Tax | Expenses | 5099 | Payroll Expenses - Payroll Services | - | - | 41,451 | 45,872 | - | - | Employee salaries paid to General Fund |
| 548 | Green Sales Tax Fund | Green Tax | Expenses | 5120 | Life Insurance Benefits | - | - | - | - | 41 | 59 | |
| 549 | Green Sales Tax Fund | Green Tax | Expenses | 5121 | Medical Insurance Benefits | - | - | - | - | 6,464 | 9,878 | |
| 550 | Green Sales Tax Fund | Green Tax | Expenses | 5122 | Dental Insurance Benefits | - | - | - | - | 400 | 526 | |
| 551 | Green Sales Tax Fund | Green Tax | Expenses | 5123 | Vision Insurance | - | - | - | - | 83 | 103 | |
| 552 | Green Sales Tax Fund | Green Tax | Expenses | 5124 | Long Term Disability Insurance | - | - | - | - | 263 | 390 | |
| 553 | Green Sales Tax Fund | Green Tax | Expenses | 5126 | Short Term Disability Insurance | - | - | - | - | 173 | 300 | |
| 554 | Green Sales Tax Fund | Green Tax | Expenses | 5130 | Medicare Tax - Employers Contribution | - | - | - | - | 1,012 | 1,211 | |
| 555 | Green Sales Tax Fund | Green Tax | Expenses | 5131 | TWC - Employers Contribution | - | - | - | - | 228 | 300 | |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|---|---|----------|--------------|--|--------------|--------------|--------------|--------------|-------------|---------------|---|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 556 | Green Sales Tax Fund | Green Tax | Expenses | 5133 | Urban Forestry | - | - | 3,489 | 1,265 | 5,000 | 5,000 | Provides funds for the planting, care, and maintenance of City-owned trees |
| 557 | Green Sales Tax Fund | Green Tax | Expenses | 5135 | Social Security Contribution | - | - | - | - | - | - | |
| 558 | Green Sales Tax Fund | Green Tax | Expenses | 5140 | TMRS City Contribution | - | - | - | - | 8,102 | 9,747 | |
| 559 | Green Sales Tax Fund | Green Tax | Expenses | 5150 | Workers Compensation Benefits | - | - | - | - | 3,018 | 3,649 | |
| 560 | Green Sales Tax Fund | Green Tax | Expenses | 5350 | Grounds Maintenance | - | - | - | - | 30,000 | 13,260 | |
| 561 | Green Sales Tax Fund | Green Tax | Expenses | 5381 | Water Quality Consultants | - | - | 10,954 | 4,037 | 15,000 | 15,000 | Provides funds for professional assistance in water quality program management. |
| 562 | Green Sales Tax Fund | Green Tax | Expenses | 5446 | Environmental Monitoring Program | - | - | 1,441 | - | 2,500 | 2,500 | Provides funds for Water Quality Monitoring program. |
| 563 | Green Sales Tax Fund | Green Tax | Expenses | 5660 | Land Acquisition | 1,542 | - | - | - | - | - | |
| 564 | Green Sales Tax Fund | Green Tax | Expenses | 5711 | Open Space Management | - | - | 22,292 | 14,540 | 40,000 | 40,000 | Provides funds for tasks related to open space management as outlined in the water quality protection program. This will include Wildfire Mitigation of City-Owned Property. |
| 565 | Green Sales Tax Fund | Green Tax | Expenses | 7181 | Ernest Robles Way WQP Rehabilitation | - | - | - | 325 | - | - | Project Fees spanning to FY21 (most of project completed FY20) |
| 566 | Green Sales Tax Fund | Green Tax | Expenses | 7208 | Valley Creek Park Improvements | - | - | - | - | - | - | Should be completed FY20 (July) |
| 567 | Green Sales Tax Fund | Green Tax | Expenses | 7210 | Cougar Creek Water Quality Improvements | - | - | - | - | - | - | Waiting on starting project |
| 568 | Green Sales Tax Fund | Green Tax | Expenses | 7211 | Lovegrass Lane Pond Rehab | - | - | - | - | - | - | Anticipating completion costs being higher |
| 569 | Green Sales Tax Fund | Green Tax | Expenses | 5745 | Repair & Maintenance - Equipment | - | - | 3,000 | 441 | 3,000 | 3,000 | Provides funds for the repair and maintenance of equipment involved in Water Quality Protection. |
| 570 | Green Sales Tax Fund | Green Tax | Expenses | 5749 | Repair and Maintenance - Natural Waterways | - | - | 11,049 | 1,874 | 12,000 | 12,000 | Provides funds to maintain creeks and waterways. Including areas within Sunset Valley tributary and drainage easements within the City. |
| 571 | Green Sales Tax Fund | Green Tax | Expenses | 5753 | Repair & Maintenance - Trails & Footpaths | - | - | - | - | 2,000 | 2,000 | Maintain trails and footpaths to prevent erosion. |
| 572 | Green Sales Tax Fund | Green Tax | Expenses | 5820 | Training & Education - City Staff | - | - | - | - | 2,000 | 2,000 | Training and education for staff regarding Water Quality Protection. |
| 573 | Green Sales Tax Fund | Green Tax | Expenses | 5823 | Education Programs | - | - | - | 285 | 2,000 | 3,000 | Provides funds for educational activities related to Water Quality Protection. Due to Covid this was reduced in 2021, we will return to these activities in 2022. |
| 574 | Green Sales Tax Fund | Green Tax | Expenses | 5880 | Water Quality Ponds | - | - | 4,441 | 3,352 | 15,000 | 15,000 | Provides funds for maintenance and repair of City Water Quality facilities. |
| 575 | Green Sales Tax Fund | Green Tax | Expenses | PROPOSED | Proposed New Line | - | - | - | - | - | - | |
| 576 | Green Sales Tax Fund | Green Tax | Expenses | PWD | Public Works Director | - | - | - | - | - | - | |
| 577 | | | | | Expense Totals | 1,542 | - | 98,118 | 71,989 | 218,133 | 227,439 | |
| 578 | | | | | Department Totals | 416,286 | 429,119 | 337,934 | 314,172 | 90,082 | 144,133 | |
| 579 | | | | | Fund Totals | 416,286 | 429,119 | 337,934 | 314,172 | 90,082 | 144,133 | |
| 580 | | | | | | | | | | | | |
| 581 | | | | | | | | | | | | |
| 582 | | | | | | | | | | | | |
| 583 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Revenues | 4095 | Interest | 232 | 6,506 | 4,726 | 2,444 | 2,500 | 4,349 | Interest earned *amount differs from originally proposed amount of \$4577.38 |
| 584 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Revenues | 4181 | Sales & Use Tax - Crime Control and Prevention Tax | 132,257 | 403,044 | 398,627 | 365,836 | 301,215 | 349,247 | |
| 585 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Revenues | 4300 | Operating Transfers In | - | - | - | - | 102,807 | - | |
| 586 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 95,369 | |
| 587 | | | | | Expense Totals | 132,489 | 409,550 | 403,353 | 368,280 | 406,522 | 448,965 | |
| 588 | | | | | | | | | | | | |
| 589 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5000 | Salaries | - | - | - | - | 227,230 | 268,859 | |
| 590 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5035 | Salary - Reserves | - | - | - | 8,569 | - | - | Part-time police reserve officer pay was approved in FY 19/20. Pays for reserve officers to act as supplemental patrol officers in shopping areas and other locations as needed. |
| 591 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5045 | Salary - Detective | - | - | - | 76,627 | 0 | - | |
| 592 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5046 | Salary - Longevity | - | - | - | - | 1,168 | 1,312 | |
| 593 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5050 | Salary - Patrol Officer | - | - | - | 118,493 | 0 | - | |
| 594 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5084 | Salary - Cell phone allowance | - | - | - | - | 480 | 360 | |
| 595 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5088 | Salary - Shift Differential | - | - | - | - | 2,400 | 2,400 | |
| 596 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5090 | Salary - Overtime | - | - | - | - | 23,435 | 10,672 | |
| 597 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5091 | Salary - Licensing Incentives | - | - | - | - | 2,400 | - | |
| 598 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5092 | Salary - Holiday Traffic Control | - | - | - | - | 5,000 | 5,000 | Pays overtime for officers to work traffic control in shopping centers and along Brodie Lane from Black Friday through New Year's Day |
| 599 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5120 | Life Insurance Benefits | - | - | - | - | 130 | 187 | |
| 600 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5121 | Medical Insurance Benefits | - | - | - | - | 22,931 | 26,780 | |
| 601 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5122 | Dental Insurance Benefits | - | - | - | - | 1,262 | 1,683 | |
| 602 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5123 | Vision Insurance | - | - | - | - | 262 | 330 | |
| 603 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5124 | Long Term Disability Insurance | - | - | - | - | 797 | 1,248 | |
| 604 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5126 | Short Term Disability Insurance | - | - | - | - | 540 | 960 | |
| 605 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5130 | Medicare Tax - Employers Contribution | - | - | - | - | 3,557 | 3,744 | |
| 606 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5131 | TWC - Employers Contribution | - | - | - | - | 960 | 960 | |
| 607 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5135 | Social Security Contribution | - | - | - | 476 | 1,597 | 1,860 | |
| 608 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5140 | TMRS City Contribution | - | - | - | - | 25,477 | 30,131 | |
| 609 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5150 | Workers Compensation Benefits | - | - | - | - | 7,730 | 9,081 | |
| 610 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5439 | Community Partnership | - | - | - | 1,712 | 2,250 | 2,250 | Provides funds for all Eyes on Sunset Valley community events and activities such as SOWING Community, Corridor Cleanup, Coffee with a Cop, and other crime prevention initiatives. |
| 611 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5455 | National Crime Nite Out | - | - | - | 2,500 | - | 2,500 | Annual community building partnership event to promote police-community relations. |
| 612 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5600 | Dues / Subscriptions / Fees | - | 500 | 600 | 500 | 500 | 500 | Dues membership to professional law enforcement organizations for department members. |
| 613 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5613 | 800 mghz Operation and Maintenance | - | - | - | 8,172 | 9,495 | 10,495 | Paid to Travis County for portable radio and MDC maintenance costs. Cost is based on estimated 3% annual increase. |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|---|---|----------|--------------|--|--------------|--------------|--------------|--------------|-------------|---------------|--|
| 1 | FY22 Proposed Budget Details | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 614 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5614 | 911 Call Share | - | - | - | 52,041 | 59,847 | 67,653 | Paid to Travis County S.O. for dispatching services at CTECC, a centralized dispatch center responsible for emergency calls throughout Travis Co. SVPD pays fair share based percentage of total calls dispatched. Based on an average of 15% increase each year |
| 615 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5625 | Equipment Acquisition | - | - | - | 7,862 | - | - | No planned equipment acquisition in FY 2020 |
| 616 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5775 | Small Tools | - | - | - | - | - | - | |
| 617 | Crime Control & Prevention District Tax | Crime Control & Prevention District Tax | Expenses | 5782 | Software Maintenance Fees | - | - | - | 33,175 | 13,573 | - | *Moved to Administration* Annual software licensing and renewal agreements for criminal justice records programs (INCODE) including Public Safety Records Management System, Code Red, evidence management software, and mobile data software. |
| 618 | | | | | Expense Totals | - | 500 | 600 | 310,128 | 413,020 | 448,965 | |
| 619 | | | | | Department Totals | 132,489 | 409,050 | 402,753 | 58,152 | (6,498) | (0) | |
| 620 | | | | | Fund Totals | 132,489 | 409,050 | 402,753 | 58,152 | (6,498) | (0) | |
| 621 | | | | | | | | | | | | |
| 622 | | | | | | | | | | | | |
| 623 | | | | | | | | | | | | |
| 624 | Drainage Utility | Drainage Utility | Revenues | 4095 | Interest | 2,912 | 6,340 | 10,421 | 5,814 | 2,200 | 6,004 | Reduced rates *Amount differs from originally proposed amount of \$6320.11 |
| 625 | Drainage Utility | Drainage Utility | Revenues | 4220 | Utility Sales | 101,550 | 101,464 | 101,468 | 101,644 | 101,460 | 96,391 | No description provided |
| 626 | Drainage Utility | Drainage Utility | Revenues | 4300 | Operating Transfers In | - | - | - | - | 4,672 | - | Transfer in from general fund |
| 627 | Drainage Utility | Drainage Utility | Revenues | | SUBSIDIES Subsidy Transfer | - | - | - | - | - | - | |
| 628 | | | | | Revenue Totals | 104,462 | 107,804 | 111,888 | 107,458 | 108,332 | 102,395 | |
| 629 | | | | | | | | | | | | |
| 630 | Drainage Utility | Drainage Utility | Expenses | 5000 | Salaries | - | - | - | - | 27,985 | 42,249 | |
| 631 | Drainage Utility | Drainage Utility | Expenses | 5030 | Salary - Parks & Natural Resources Mgr. | - | - | - | - | (0) | - | |
| 632 | Drainage Utility | Drainage Utility | Expenses | 5046 | Salary - Longevity | - | - | - | - | 116 | 209 | |
| 633 | Drainage Utility | Drainage Utility | Expenses | 5062 | Salary - Maintenance Tech (DV) | - | - | - | - | - | - | |
| 634 | Drainage Utility | Drainage Utility | Expenses | 5063 | Salary - Maintenance Tech 1 (RS) | - | - | - | - | - | - | |
| 635 | Drainage Utility | Drainage Utility | Expenses | 5066 | Salary - Ground Maintenance Supervisor | - | - | - | - | 0 | - | |
| 636 | Drainage Utility | Drainage Utility | Expenses | 5080 | Salary - Utilities Superintendent | - | - | - | - | - | - | |
| 637 | Drainage Utility | Drainage Utility | Expenses | 5084 | Salary - Cell phone allowance | - | - | - | - | 168 | 270 | |
| 638 | Drainage Utility | Drainage Utility | Expenses | 5086 | Salary - Bilingual | - | - | - | - | 120 | 90 | |
| 639 | Drainage Utility | Drainage Utility | Expenses | 5087 | Salary - Education | - | - | - | - | 105 | 90 | |
| 640 | Drainage Utility | Drainage Utility | Expenses | 5090 | Salary - Overtime | - | - | - | - | 430 | 1,197 | |
| 641 | Drainage Utility | Drainage Utility | Expenses | 5091 | Salary - Licensing Incentives | - | - | - | - | 60 | 2,058 | |
| 642 | Drainage Utility | Drainage Utility | Expenses | 5120 | Life Insurance Benefits | - | - | - | - | 19 | 35 | |
| 643 | Drainage Utility | Drainage Utility | Expenses | 5121 | Medical Insurance Benefits | - | - | - | - | 3,062 | 6,215 | |
| 644 | Drainage Utility | Drainage Utility | Expenses | 5122 | Dental Insurance Benefits | - | - | - | - | 189 | 316 | |
| 645 | Drainage Utility | Drainage Utility | Expenses | 5123 | Vision Insurance | - | - | - | - | 39 | 62 | |
| 646 | Drainage Utility | Drainage Utility | Expenses | 5124 | Long Term Disability Insurance | - | - | - | - | 106 | 234 | |
| 647 | Drainage Utility | Drainage Utility | Expenses | 5126 | Short Term Disability Insurance | - | - | - | - | 70 | 180 | |
| 648 | Drainage Utility | Drainage Utility | Expenses | 5130 | Medicare Tax - Employers Contribution | - | - | - | - | 420 | 640 | |
| 649 | Drainage Utility | Drainage Utility | Expenses | 5131 | TWC - Employers Contribution | - | - | - | - | 108 | 180 | |
| 650 | Drainage Utility | Drainage Utility | Expenses | 5135 | Social Security Contribution | - | - | - | - | - | - | |
| 651 | Drainage Utility | Drainage Utility | Expenses | 5140 | TMRS City Contribution | - | - | - | - | 3,358 | 5,147 | |
| 652 | Drainage Utility | Drainage Utility | Expenses | 5150 | Workers Compensation Benefits | - | - | - | - | 1,272 | 1,982 | |
| 653 | Drainage Utility | Drainage Utility | Expenses | 5327 | Engineer - Design Fees | - | - | 690 | - | - | - | Allows for engineering assistance for drainage projects. |
| 654 | Drainage Utility | Drainage Utility | Expenses | 5606 | Flood Control/Easement Acquisition | - | - | - | - | - | - | Funded out of projects. These funds are for retrofitting the Sunset Valley Regional Dam structure. |
| 655 | Drainage Utility | Drainage Utility | Expenses | 5660 | Land Acquisition | - | - | - | - | - | - | Provides funds for assistance with acquiring property or easments. |
| 656 | Drainage Utility | Drainage Utility | Expenses | 5746 | Repair & Maint. - Drainage-Streets & ROW | 134 | 1,095 | 1,308 | 4,305 | 20,000 | 20,000 | Provides funds for repair and maintenance of ditches, storm inlets, and other drainage issues along the streets |
| 657 | Drainage Utility | Drainage Utility | Expenses | 5761 | Repair & Maintenance - Water Quality Ponds | 12,199 | 5,387 | 4,085 | 5,815 | 5,000 | 4,000 | Provides funds for repair and maintenance to detention ponds. |
| 658 | Drainage Utility | Drainage Utility | Expenses | 5823 | Education Programs | - | - | 230 | - | 750 | 750 | Education program on stormwater and flooding |
| 659 | Drainage Utility | Drainage Utility | Expenses | 7184 | Sunset Trail Street | - | - | - | - | 35,122 | - | Engineering charges for Sunset Trail Drainage issues at Jones Rd |
| 660 | Drainage Utility | Drainage Utility | Expenses | 7209 | Regional Detention Pond Dam | - | - | - | 1,638 | - | - | Moved from expenses to fund whole project in one place. |
| 661 | Drainage Utility | Drainage Utility | Expenses | PROPOSED | Proposed New Line | - | - | - | - | - | - | |
| 662 | Drainage Utility | Drainage Utility | Expenses | PWD | Public Works Director | - | - | - | - | - | - | |
| 663 | | | | | Expense Totals | 12,333 | 6,482 | 6,313 | 11,757 | 98,499 | 85,904 | |
| 664 | | | | | Department Totals | 92,129 | 101,321 | 105,575 | 95,701 | 9,833 | 16,491 | |
| 665 | | | | | Fund Totals | 92,129 | 101,321 | 105,575 | 95,701 | 9,833 | 16,491 | |
| 666 | | | | | | | | | | | | |
| 667 | | | | | | | | | | | | |
| 668 | | | | | | | | | | | | |
| 669 | GN-Equipment Repair & Replacement Fund | Replacement Funds | Revenues | 4300 | Operating Transfers In | 562,126 | 148,255 | 163,426 | - | - | 102,806 | Transfer in from General Fund for Repair and Replacement. Amount transferred in FY20 \$133,057. |
| 670 | | | | | Revenue Totals | 562,126 | 148,255 | 163,426 | - | - | 102,806 | |
| 671 | | | | | | | | | | | | |
| 672 | GN-Equipment Repair & Replacement Fund | Replacement Funds | Expenses | R&R | Repair and Replacement Fund | - | - | - | - | - | - | |
| 673 | | | | | Expense Totals | - | - | - | - | - | - | |
| 674 | | | | | Department Totals | 562,126 | 148,255 | 163,426 | - | - | 102,806 | |
| 675 | | | | | Fund Totals | 562,126 | 148,255 | 163,426 | - | - | 102,806 | |
| 676 | | | | | | | | | | | | |
| 677 | | | | | | | | | | | | |
| 678 | | | | | | | | | | | | |
| 679 | CIP & Projects | Administration | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 25,000 | |
| 680 | CIP & Projects | Public Safety | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 115,000 | |
| 681 | CIP & Projects | Public Works | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 125,000 | |

| | A | B | C | D | E | F | G | H | I | J | K | L |
|-----|-------------------|--------------------------------------|-------------|---------------------|--|---------------------|---------------------|---------------------|---------------------|--------------------|----------------------|---|
| 1 | | | | | | | | | | | | |
| 2 | Funds Name | Departments Name | Type | Account Code | Account Name | FY17 Actuals | FY18 Actuals | FY19 Actuals | FY20 Actuals | FY21 Budget | FY22 Proposed | Description |
| 682 | CIP & Projects | Water Department | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 120,000 | |
| 683 | CIP & Projects | Wastewater Department | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 262,000 | |
| 684 | CIP & Projects | Street Repair/Replacement Funds | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 537,130 | |
| 685 | CIP & Projects | Green Tax | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 40,000 | |
| 686 | CIP & Projects | Drainage Utility | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 65,000 | |
| 687 | CIP & Projects | Water-Utility Infrastructure Reserve | Revenues | XFER | Transfer in from Reserves | - | - | - | - | - | 252,000 | |
| 688 | | | | | Revenue Totals | - | - | - | - | - | 1,541,130 | |
| 689 | | | | | | | | | | | | |
| 690 | CIP & Projects | Water Department | Expenses | 7212 | Backflows, Meters, & Vaults Improvements | - | - | - | - | - | 15,000 | |
| 691 | CIP & Projects | Water Department | Expenses | 5758 | Repairs & Maintenance - System | - | - | - | - | - | 105,000 | |
| 692 | CIP & Projects | Public Safety | Expenses | 5764 | Security System - Buildings | - | - | - | - | - | 115,000 | |
| 693 | CIP & Projects | Public Works | Expenses | 7156 | Land Development Revisions | - | - | - | - | - | 50,000 | |
| 694 | CIP & Projects | Public Works | Expenses | 5349 | Digital Mapping Services | - | - | - | - | - | 25,000 | |
| 695 | CIP & Projects | Public Works | Expenses | 5332 | Planning Services | - | - | - | - | - | 50,000 | |
| 696 | CIP & Projects | Administration | Expenses | MAYOR | Mayor's Budget | - | - | - | - | - | 25,000 | IT City Hall Building Upgrades to support hybrid meetings - include in IT RFP |
| 697 | CIP & Projects | Drainage Utility | Expenses | 5761 | Repair & Maintenance - Water Quality Ponds | - | - | - | - | - | 65,000 | |
| 698 | CIP & Projects | Water-Utility Infrastructure Reserve | Expenses | 5758 | Repairs & Maintenance - System | - | - | - | - | - | 252,000 | |
| 699 | CIP & Projects | Green Tax | Expenses | 5753 | Repair & Maintenance - Trails & Footpaths | - | - | - | - | - | 40,000 | |
| 700 | CIP & Projects | Street Repair/Replacement Funds | Expenses | 5750 | Repair & Maintenance - Streets & Drainage | - | - | - | - | - | 537,130 | |
| 701 | CIP & Projects | Wastewater Department | Expenses | 7213 | Lift Station Improvements | - | - | - | - | - | 112,000 | |
| 702 | CIP & Projects | Wastewater Department | Expenses | 5758 | Repairs & Maintenance - System | - | - | - | - | - | 150,000 | |
| 703 | | | | | Expense Totals | - | - | - | - | - | 1,541,130 | |
| 704 | | | | | Department Totals | - | - | - | - | - | - | |
| 705 | | | | | Fund Totals | - | - | - | - | - | - | |
| 706 | | | | | FY22 Budget Totals | 3,734,591 | 3,792,523 | 3,916,499 | 2,414,617 | 847,115 | 1,110,104 | |

| Sunset Valley | | | | | | | | | | | | | | |
|------------------------------|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------------|
| Five Year Revenue Historical | | | | | | | | | | | | | | |
| | | FY15 Budget | FY15 Actual | FY16 Budget | FY16 Actual | FY17 Budget | FY17 Actual | FY18 Budget | FY18 Actual | FY19 Budget | FY19 Actual | FY20 Actual | FY21 Budget | FY21 Actual To Date |
| Sales Tax Revenue | | \$ 5,804,545 | \$ 6,152,171 | \$ 6,010,629 | \$ 6,076,903 | \$ 6,993,199 | \$ 6,229,691 | \$ 6,433,475 | \$ 6,557,235 | \$ 6,432,897 | \$ 6,475,546 | \$ 5,900,372 | \$ 4,819,215 | \$ 5,502,861 |
| Sales Tax Revenue | (4180) Sales & Use Tax | \$ 4,668,450 | \$ 4,921,737 | \$ 4,808,503 | \$ 4,861,522 | \$ 4,952,758 | \$ 4,877,947 | \$ 4,826,780 | \$ 4,923,353 | \$ 4,819,200 | \$ 4,861,535 | \$ 4,427,629 | \$ 3,614,400 | \$ 4,129,554 |
| Sales Tax Revenue | (4185) Sales and Use Tax - R&M Street | \$ 757,378 | \$ 820,269 | \$ 801,397 | \$ 810,236 | \$ 825,439 | \$ 812,971 | \$ 804,443 | \$ 820,538 | \$ 804,000 | \$ 810,236 | \$ 737,920 | \$ 602,385 | \$ 688,242 |
| Sales Tax Revenue | (4184) Sales and Use Tax - Green Tax | \$ 378,717 | \$ 410,165 | \$ 400,729 | \$ 405,144 | \$ 815,002 | \$ 406,516 | \$ 402,252 | \$ 410,300 | \$ 401,620 | \$ 405,148 | \$ 368,988 | \$ 301,215 | \$ 344,147 |
| Sales Tax Revenue | (4181) Sales & Use Tax - Crime Control and Prevention Tax | \$ - | \$ - | \$ - | \$ - | \$ 400,000 | \$ 132,257 | \$ 400,000 | \$ 403,044 | \$ 408,077 | \$ 398,627 | \$ 365,836 | \$ 301,215 | \$ 340,918 |
| Operating Transfers | | \$ 593,603 | \$ 976,148 | \$ 702,978 | \$ 1,090,351 | \$ 6,937,904 | \$ 6,987,285 | \$ 2,757,456 | \$ 2,655,168 | \$ 1,459,136 | \$ 1,553,044 | \$ 452,040 | \$ 102,806 | \$ - |
| Operating Transfers | (4300) Operating Transfers In | \$ 593,603 | \$ 976,148 | \$ 702,978 | \$ 1,090,351 | \$ 6,937,904 | \$ 6,987,285 | \$ 2,757,456 | \$ 2,655,168 | \$ 1,459,136 | \$ 1,553,044 | \$ 452,040 | \$ - | \$ - |
| Operating Transfers | (XFER) Transfer in from Reserves | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 102,806 | \$ - |
| Utility Sales | | \$ 1,157,057 | \$ 1,172,698 | \$ 1,160,924 | \$ 1,162,789 | \$ 1,241,874 | \$ 1,175,199 | \$ 1,241,842 | \$ 1,036,497 | \$ 1,230,455 | \$ 1,055,034 | \$ 1,037,889 | \$ 1,230,455 | \$ 910,236 |
| Utility Sales | (4220) Utility Sales | \$ 1,157,057 | \$ 1,172,698 | \$ 1,160,924 | \$ 1,162,789 | \$ 1,241,874 | \$ 1,175,199 | \$ 1,241,842 | \$ 1,036,497 | \$ 1,230,455 | \$ 1,055,034 | \$ 1,037,889 | \$ 1,230,455 | \$ 910,236 |
| Hotel Occupancy Tax | | \$ 492,000 | \$ 260,604 | \$ 252,000 | \$ 271,413 | \$ 265,000 | \$ 263,012 | \$ 262,700 | \$ 255,262 | \$ 250,000 | \$ 248,891 | \$ 129,900 | \$ 25,000 | \$ 100,072 |
| Hotel Occupancy Tax | (4080) Hotel Occupancy Tax | \$ 492,000 | \$ 260,604 | \$ 252,000 | \$ 271,413 | \$ 265,000 | \$ 263,012 | \$ 262,700 | \$ 255,262 | \$ 250,000 | \$ 248,891 | \$ 129,900 | \$ 25,000 | \$ 100,072 |
| Misc Revenues | | \$ 409,934 | \$ 73,158 | \$ 406,950 | \$ 118,164 | \$ 405,800 | \$ 702,998 | \$ 57,800 | \$ 77,000 | \$ 76,982 | \$ 140,242 | \$ 35,962 | \$ 55,405 | \$ 101,219 |
| Misc Revenues | (4190) Sale of Assets | \$ 350,000 | \$ 1,175 | \$ 350,000 | \$ 26,326 | \$ 350,000 | \$ 631,900 | \$ - | \$ - | \$ - | \$ - | \$ 7,031 | \$ - | \$ 20,200 |
| Misc Revenues | (4040) Fire District Collection Fees | \$ 20,000 | \$ 23,720 | \$ 21,000 | \$ 25,224 | \$ 25,000 | \$ 27,438 | \$ 25,000 | \$ 32,804 | \$ 33,000 | \$ 34,977 | \$ 61,499 | \$ 34,500 | \$ 30,206 |
| Misc Revenues | (4000) Adopt A Tree Energy Program | \$ 7,000 | \$ 15,675 | \$ 7,000 | \$ 12,899 | \$ 7,000 | \$ 7,188 | \$ 7,000 | \$ 5,770 | \$ 9,147 | \$ 9,147 | \$ 8,213 | \$ - | \$ 4,283 |
| Misc Revenues | (4009) Property Lease Revenue | \$ 7,150 | \$ 6,950 | \$ 7,150 | \$ 6,600 | \$ 6,600 | \$ 6,600 | \$ 6,600 | \$ 6,600 | \$ 6,600 | \$ 6,600 | \$ 4,950 | \$ 6,600 | \$ 5,363 |
| Misc Revenues | (4110) Miscellaneous Fees & Charges | \$ 9,984 | \$ 8,118 | \$ 5,000 | \$ 4,187 | \$ 4,000 | \$ 6,722 | \$ 4,000 | \$ 5,185 | \$ 3,500 | \$ 67,981 | \$ (53,346) | \$ 2,625 | \$ 2,364 |
| Misc Revenues | (4028) Event Revenue | \$ 6,600 | \$ 3,990 | \$ 7,600 | \$ 5,232 | \$ 4,000 | \$ 5,608 | \$ 6,000 | \$ 5,279 | \$ 6,445 | \$ 7,765 | \$ 415 | \$ 2,000 | \$ - |
| Misc Revenues | (4699) Other Revenues | \$ - | \$ - | \$ - | \$ 7,636 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 36,766 |
| Misc Revenues | (4025) Donations | \$ - | \$ - | \$ - | \$ 15,000 | \$ - | \$ 5,000 | \$ - | \$ - | \$ 5,000 | \$ 4,929 | \$ - | \$ - | \$ - |
| Misc Revenues | (4060) General Fees & Inspections | \$ 4,500 | \$ 200 | \$ 4,500 | \$ 350 | \$ 4,500 | \$ 100 | \$ 4,500 | \$ 100 | \$ 4,500 | \$ 100 | \$ 50 | \$ 4,500 | \$ - |
| Misc Revenues | (4210) Tap Fees - Reconnects | \$ 2,700 | \$ 1,010 | \$ 2,700 | \$ 1,010 | \$ 2,700 | \$ 460 | \$ 2,700 | \$ 1,520 | \$ 4,200 | \$ 550 | \$ 2,670 | \$ 2,700 | \$ - |
| Misc Revenues | (4070) Grant Revenue | \$ - | \$ 5,404 | \$ - | \$ 6,750 | \$ - | \$ 5,614 | \$ - | \$ 2,700 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Misc Revenues | (4100) Late Fees (A/R) | \$ - | \$ 3,931 | \$ - | \$ 4,227 | \$ - | \$ 3,419 | \$ - | \$ 1,833 | \$ - | \$ 3,055 | \$ 1,145 | \$ - | \$ - |
| Misc Revenues | (4090) Insurance Recovery of Loss | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 11,111 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Misc Revenues | (4105) Lease Funds - State Comptroller | \$ - | \$ 1,417 | \$ - | \$ 1,400 | \$ - | \$ 1,388 | \$ - | \$ 1,377 | \$ 1,390 | \$ 1,367 | \$ 1,352 | \$ - | \$ 1,234 |
| Misc Revenues | (4022) Credit Card Convenience Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,695 | \$ 1,200 | \$ 2,181 | \$ 981 | \$ 1,280 | \$ - |
| Misc Revenues | (4001) Revenue - Ant Bait Program | \$ 800 | \$ 835 | \$ 800 | \$ 308 | \$ 800 | \$ 497 | \$ 800 | \$ 118 | \$ 800 | \$ 449 | \$ 190 | \$ - | \$ 104 |
| Misc Revenues | (4115) Penalties/Fines/Surcharges | \$ 1,000 | \$ - | \$ 1,000 | \$ - | \$ 1,000 | \$ - | \$ 1,000 | \$ - | \$ 1,000 | \$ - | \$ - | \$ 1,000 | \$ - |
| Misc Revenues | (4200) School Zone Fees - County/City (Restricted Use) | \$ - | \$ 734 | \$ - | \$ 936 | \$ - | \$ 846 | \$ - | \$ 867 | \$ - | \$ 871 | \$ 808 | \$ - | \$ 700 |
| Misc Revenues | (4170) Recycle / Reclamation Sales | \$ 200 | \$ - | \$ 200 | \$ 80 | \$ 200 | \$ 219 | \$ 200 | \$ 41 | \$ 200 | \$ 270 | \$ 4 | \$ 200 | \$ - |
| Interest Revenue | | \$ 20,100 | \$ 21,444 | \$ 13,400 | \$ 66,656 | \$ 43,400 | \$ 185,524 | \$ 116,075 | \$ 383,584 | \$ 214,500 | \$ 480,806 | \$ 240,659 | \$ 70,450 | \$ 15,569 |
| Interest Revenue | (4095) Interest | \$ 20,100 | \$ 21,444 | \$ 13,400 | \$ 66,656 | \$ 43,400 | \$ 185,524 | \$ 116,075 | \$ 383,584 | \$ 214,500 | \$ 480,806 | \$ 240,659 | \$ 70,450 | \$ 15,569 |
| Franchise Fees | | \$ 132,000 | \$ 139,715 | \$ 132,000 | \$ 137,022 | \$ 133,000 | \$ 126,642 | \$ 130,000 | \$ 124,089 | \$ 130,000 | \$ 122,719 | \$ 111,885 | \$ 120,000 | \$ 75,090 |
| Franchise Fees | (4228) Franchise Fee - COA Utilities | \$ 92,000 | \$ 103,420 | \$ 92,000 | \$ 99,020 | \$ 96,000 | \$ 90,601 | \$ 96,000 | \$ 87,158 | \$ 96,000 | \$ 85,247 | \$ 80,213 | \$ 86,000 | \$ 41,489 |
| Franchise Fees | (4050) Franchise Tax | \$ 40,000 | \$ 36,295 | \$ 40,000 | \$ 38,002 | \$ 37,000 | \$ 36,041 | \$ 34,000 | \$ 36,932 | \$ 34,000 | \$ 37,471 | \$ 31,673 | \$ 34,000 | \$ 33,600 |
| Court Fees and Fines | | \$ 50,000 | \$ 75,466 | \$ 60,000 | \$ 93,877 | \$ 62,600 | \$ 60,068 | \$ 56,300 | \$ 57,889 | \$ 37,500 | \$ 31,157 | \$ 23,097 | \$ 22,060 | \$ 17,124 |
| Court Fees and Fines | (4030) Court Income Fines | \$ 35,000 | \$ 54,952 | \$ 45,000 | \$ 65,872 | \$ 45,000 | \$ 37,444 | \$ 40,000 | \$ 25,310 | \$ 25,000 | \$ 19,281 | \$ 11,538 | \$ 12,500 | \$ 10,904 |
| Court Fees and Fines | (4020) Court Income - Fees | \$ 10,000 | \$ 16,194 | \$ 10,000 | \$ 22,855 | \$ 15,500 | \$ 19,894 | \$ 13,800 | \$ 29,210 | \$ 10,000 | \$ 7,805 | \$ 8,257 | \$ 5,000 | \$ 3,583 |
| Court Fees and Fines | (4230) Warrant Fee Collections | \$ 5,000 | \$ 4,321 | \$ 5,000 | \$ 5,149 | \$ 2,100 | \$ 2,730 | \$ 2,500 | \$ 3,368 | \$ 2,500 | \$ 3,751 | \$ 2,536 | \$ 2,250 | \$ 1,310 |
| Court Fees and Fines | (4038) Court Technology Fee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 183 | \$ 354 | \$ 1,200 | \$ 383 |
| Court Fees and Fines | (4035) Court Security Fee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 137 | \$ 325 | \$ 900 | \$ 418 |
| Court Fees and Fines | (4036) Court-Truancy Prevention Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 85 | \$ 100 | \$ 487 |
| Court Fees and Fines | (4032) Court-Time Payment Fee | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 100 | \$ 15 |
| Court Fees and Fines | (4037) Court - Jury Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2 | \$ 10 | \$ 24 |
| Subsidy | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 590,435 | \$ - |
| Subsidy | (SUBSIDIES) Subsidy Transfer | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 590,435 | \$ - |
| Permits | | \$ 45,000 | \$ 75,843 | \$ 50,000 | \$ 38,470 | \$ 50,000 | \$ 48,606 | \$ 40,000 | \$ 41,816 | \$ 40,000 | \$ 29,568 | \$ 26,814 | \$ 22,500 | \$ 19,188 |
| Permits | (4120) Permits, Licenses & Fees | \$ 40,000 | \$ 62,899 | \$ 50,000 | \$ 37,329 | \$ 50,000 | \$ 45,036 | \$ 40,000 | \$ 39,766 | \$ 40,000 | \$ 29,343 | \$ 26,814 | \$ 22,500 | \$ 18,922 |
| Permits | (4121) Permit Billing | \$ 5,000 | \$ 12,944 | \$ - | \$ 1,141 | \$ - | \$ 3,570 | \$ - | \$ 2,050 | \$ - | \$ 225 | \$ - | \$ - | \$ 266 |
| Mixed Beverage Tax | | \$ 40,000 | \$ 36,778 | \$ 36,000 | \$ 35,075 | \$ 35,000 | \$ 38,413 | \$ 35,000 | \$ 36,825 | \$ 35,000 | \$ 40,488 | \$ 35,170 | \$ 26,250 | \$ 28,661 |
| Mixed Beverage Tax | (4182) Mixed Beverage Receipts Tax | \$ 40,000 | \$ 36,778 | \$ 36,000 | \$ 35,075 | \$ 35,000 | \$ 38,413 | \$ 35,000 | \$ 36,825 | \$ 35,000 | \$ 40,488 | \$ 35,170 | \$ 26,250 | \$ 28,661 |

| | | | | | | | | | | | | | | |
|-----------------|---|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|--------------|---------------|--------------|--------------|--------------|
| Revenues | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,457 |
| Revenues | (4191) Insurance Recovery for Assets | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,457 |
| Total | | \$ 8,744,239 | \$ 8,984,025 | \$ 8,824,881 | \$ 9,090,720 | \$ 16,167,777 | \$ 15,817,437 | \$ 11,130,648 | \$ 11,225,366 | \$ 9,906,470 | \$ 10,177,496 | \$ 7,993,789 | \$ 7,084,575 | \$ 6,773,475 |



Revenue Projections



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REVENUE PROJECTIONS

Revenue projections have been conservative as the COVID uncertainty draws out longer than most expected.

The proposed budget again has a reduced revenue projection, however, the recent sales tax figures show continued growth for sales in our area.

Current year projections (FY21) in revenue show more than \$1,200,000 falling to General Fund fund balance with the other funds receiving requisite increases. For the Crime Control Fund, this windfall of revenue will mean the General Fund will not have to transfer in \$106K that was programmed when revenue projections were lower.

If the current projections hold true, the year end FY 22 will show more than \$400,000 fall to the General Fund uncommitted fund balance.

BUDGET AT A GLANCE

FY 21 – General Fund

- Budgeted Revenue: \$3,848,275
- Actual Revenue: \$4,641,990
- Projected Revenue: \$5,100,000

FY 22 – General Fund

- Budgeted Revenue: 4,243,108
- Projected Revenue (based on new estimates): \$5,000,000

| Sales & Use Tax | | Special Purpose District Sales & Use Tax- Crime Control | | Totals | | | | | |
|-----------------|---------------------|---|-------------------|--------|-----------------------|----------------------|---------------------|-----------------------|--|
| Month | Amount | Month | Amount | FY20 | General Fund- 80% | Street Fund- 13.333% | Green Tax- 6.667% | Total | |
| October | 433,705.34 | October | 28,791.11 | Oct | \$346,964.27 | \$57,825.93 | \$28,915.14 | \$433,705.34 | |
| November | 497,738.79 | November | 32,998.61 | Nov | \$398,191.03 | \$66,363.51 | \$33,184.25 | \$497,738.79 | |
| December | 476,090.58 | December | 31,623.25 | Dec | \$380,872.46 | \$63,477.16 | \$31,740.96 | \$476,090.58 | |
| January | 492,701.94 | January | 32,665.31 | Jan | \$394,161.55 | \$65,691.95 | \$32,848.44 | \$492,701.94 | |
| February | 673,293.18 | February | 43,331.33 | Feb | \$538,634.54 | \$89,770.18 | \$44,888.46 | \$673,293.18 | |
| March | 430,955.99 | March | 28,816.79 | Mar | \$344,764.79 | \$57,459.36 | \$28,731.84 | \$430,955.99 | |
| April | 360,764.53 | April | 23,720.11 | Apr | \$288,611.62 | \$48,100.73 | \$24,052.17 | \$360,764.53 | |
| May | 652,948.54 | May | 43,041.30 | May | \$522,358.83 | \$87,057.63 | \$43,532.08 | \$652,948.54 | |
| June | 570,943.47 | June | 37,887.84 | June | \$456,754.78 | \$76,123.89 | \$38,064.80 | \$570,943.47 | |
| July | 572,800.71 | July | 38,041.90 | July | \$458,240.57 | \$76,371.52 | \$38,188.62 | \$572,800.71 | |
| August | 640,545.37 | August | 42,534.41 | Aug | \$512,436.30 | \$85,403.91 | \$42,705.16 | \$640,545.37 | |
| September | 579,028.11 | September | 38,366.22 | Sept | \$463,222.49 | \$77,201.82 | \$38,603.80 | \$579,028.11 | |
| | 6,381,516.55 | | 421,818.18 | | \$5,105,213.24 | \$850,847.60 | \$425,455.71 | \$6,381,516.55 | |

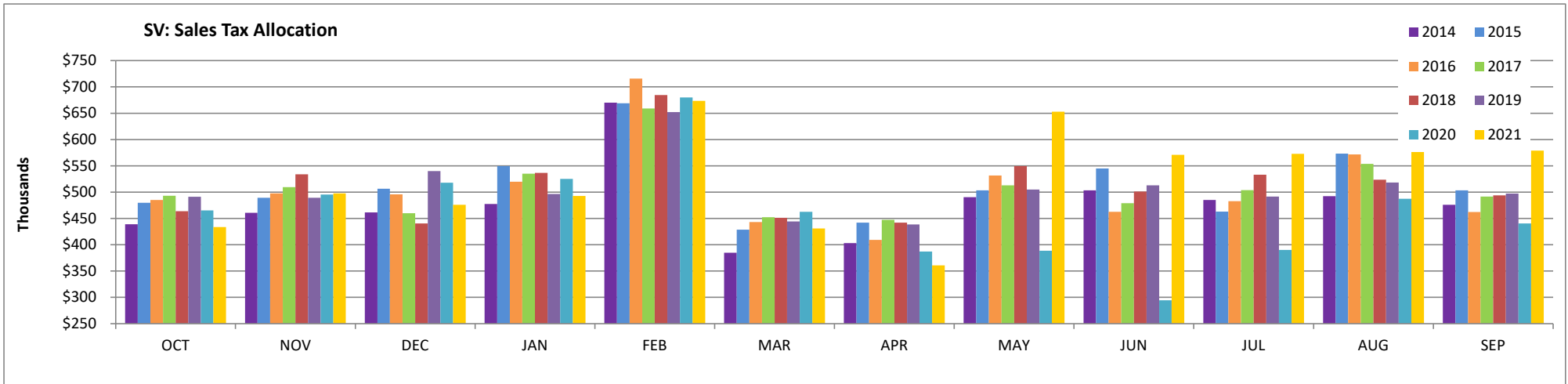
Sunset Valley Sales Tax Allocation Summary

SEPTEMBER 2021

Note: this report does not include Crime Control District Revenues

| FISCAL YEAR | | | | | | | | |
|-------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 |
| OCT | \$ 438,777 | \$ 479,737 | \$ 485,100 | \$ 493,183 | \$ 463,808 | \$ 491,236 | \$ 465,420 | \$ 433,705 |
| NOV | \$ 460,774 | \$ 489,261 | \$ 497,492 | \$ 509,333 | \$ 533,899 | \$ 489,434 | \$ 495,228 | \$ 497,739 |
| DEC | \$ 461,349 | \$ 506,341 | \$ 495,764 | \$ 459,870 | \$ 440,419 | \$ 540,146 | \$ 517,793 | \$ 476,091 |
| JAN | \$ 477,613 | \$ 549,517 | \$ 519,779 | \$ 535,108 | \$ 536,750 | \$ 496,433 | \$ 525,321 | \$ 492,702 |
| FEB | \$ 669,859 | \$ 668,782 | \$ 715,822 | \$ 659,119 | \$ 684,587 | \$ 652,244 | \$ 679,963 | \$ 673,293 |
| MAR | \$ 385,006 | \$ 428,522 | \$ 443,134 | \$ 452,440 | \$ 451,270 | \$ 444,118 | \$ 462,568 | \$ 430,956 |
| APR | \$ 403,225 | \$ 442,133 | \$ 409,074 | \$ 447,500 | \$ 442,078 | \$ 438,610 | \$ 387,192 | \$ 360,765 |
| MAY | \$ 490,398 | \$ 503,245 | \$ 531,559 | \$ 513,096 | \$ 549,709 | \$ 504,872 | \$ 388,573 | \$ 652,949 |
| JUN | \$ 503,422 | \$ 544,803 | \$ 462,500 | \$ 478,966 | \$ 501,082 | \$ 512,957 | \$ 294,578 | \$ 570,943 |
| JUL | \$ 484,955 | \$ 463,154 | \$ 482,707 | \$ 503,723 | \$ 533,027 | \$ 491,551 | \$ 390,053 | \$ 572,801 |
| AUG | \$ 492,323 | \$ 573,336 | \$ 571,622 | \$ 553,650 | \$ 523,730 | \$ 518,181 | \$ 487,412 | \$ 640,545 |
| SEP | \$ 475,941 | \$ 503,341 | \$ 462,349 | \$ 491,445 | \$ 493,832 | \$ 497,138 | \$ 440,434 | \$ 579,028 |
| YEAR | \$ 5,743,641 | \$ 6,152,171 | \$ 6,076,902 | \$ 6,097,434 | \$ 6,154,191 | \$ 6,076,919 | \$ 5,534,535 | \$ 6,381,516 |
| YoY Change | | 7.1% | -1.2% | 0.3% | 0.9% | -1.3% | -8.9% | 15.3% |

| Change from FY 2019/2020 | | | | |
|--------------------------|-------------|-------|--------------|-------|
| | Month | | Year-to-Date | |
| | \$ | % | \$ | YTD % |
| OCT | \$ (31,715) | -6.8% | \$ (31,715) | -6.8% |
| NOV | \$ 2,511 | 0.5% | \$ (29,204) | -3.0% |
| DEC | \$ (41,702) | -8.1% | \$ (70,906) | -4.8% |
| JAN | \$ (32,619) | -6.2% | \$ (103,526) | -5.2% |
| FEB | \$ (6,670) | -1.0% | \$ (110,196) | -4.1% |
| MAR | \$ (31,612) | -6.8% | \$ (141,808) | -4.5% |
| APR | \$ (26,427) | -6.8% | \$ (168,235) | -4.8% |
| MAY | \$ 264,376 | 68.0% | \$ 96,141 | 2.5% |
| JUN | \$ 276,365 | 93.8% | \$ 372,506 | 8.8% |
| JUL | \$ 182,749 | 46.9% | \$ 555,254 | 12.1% |
| AUG | \$ 153,133 | 31.4% | \$ 708,387 | 13.9% |
| SEP | \$ 138,594 | 31.5% | \$ 846,981 | 15.3% |





The General Fund



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BUDGET AT A GLANCE

Revenues: \$4,243,108

Expenses: \$4,362,323

- Administration:
\$ 1,911,731
- Public
Safety: \$1,781,654
- Municipal Court:
\$70,864
- Public Works:
\$549,474
- General Government:
\$48,600

Capital Projects:

- Allocated Per Department. See Department Sheets and CIP Sheets for more detail.

THE GENERAL FUND

RESPONSIBILITIES

The General Fund is the overall “workhorse” of a City Budget. It is the area where the basic operating fund and accounts for everything not accounted for in another fund are placed.

This area typically contains contractual obligations, interlocal agreements, City Administration, City Secretary, and Public Safety for both fire and police.

Governmental Accounting

Municipal governments are bound by Governmental Accounting Standards Board (GASB) and must meet stringent guidelines for accounting.

The City also utilizes Fund Accounting which allocates costs to the appropriate cost center, for accountability and monitoring each cost segment in the overall budget.

This is the area where subsidies are transferred to the other funds to ensure a balanced fund for each.

The City of Sunset Valley’s General Fund consists of

- Administration
- Public Safety
- Municipal Court
- Public Works
- General Government



ADMINISTRATION DEPARTMENT

#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues: \$4,516,207

- Sales Tax: \$4,243,108
- Other Revenues: \$273,099

Expenses: \$ 1,911,731

- Salary & Benefits: \$479,393
- Utility Subsidy: \$831,840
- Contract Services: \$244,436
- Other Operating: \$356,062

Total Staffing: 4.5

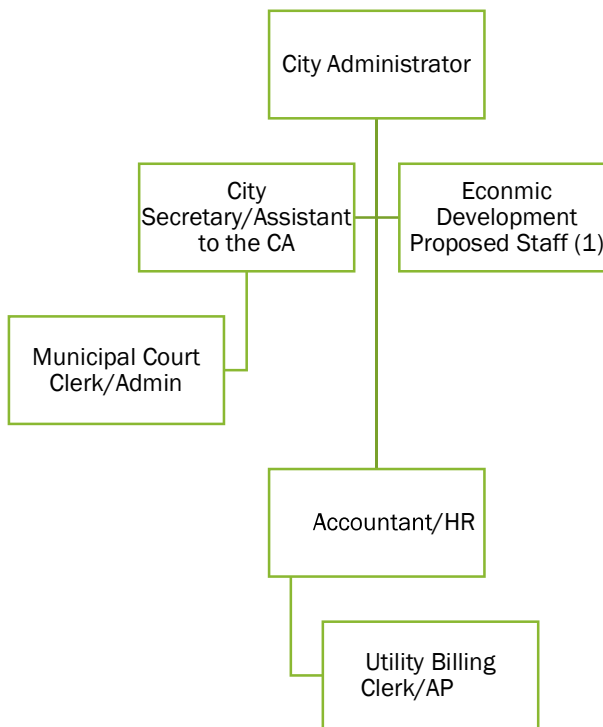
Capital Projects:

- Building Security - \$115,000
- IT Building Upgrades to Support Hybrid Meetings - \$25,000
- Valley Creek Park - \$40,000

RESPONSIBILITIES

The City of Sunset Valley operates under the Mayor-Council form of government. Under this system, the City Council appoints a City Administrator who then manages the Department Directors and City staff to develop and implement policies guiding the City.

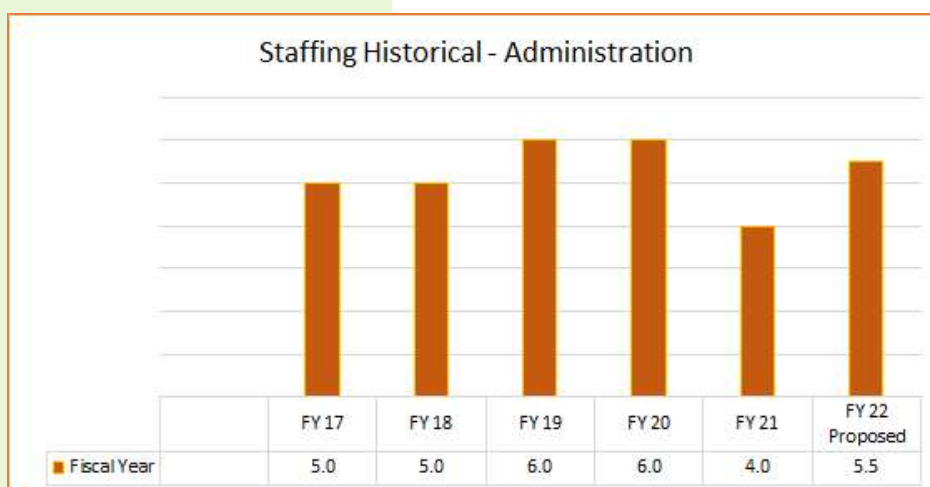
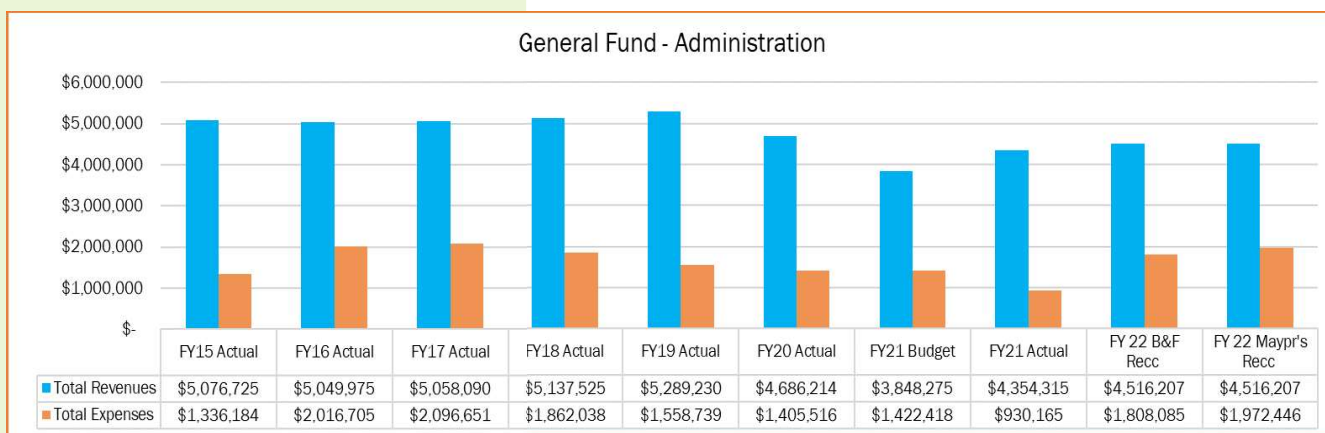
This management includes coordination of daily operations, preparation of information for City Council agendas, long range planning, preparation of budgets, development and implementation of personnel regulations, financial and administrative policies and other actions as directed by the Mayor and City Council, or the Code of Ordinances of the City of Sunset Valley.





#ITSGOODTOBEHERE

ADMINISTRATION DEPARTMENT (Continued)



| General Operating Fund (01) | | | | | | | | | | | | |
|-----------------------------|--|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Administration (01) | | | | | | | | | | | | |
| | | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
| Revenues | | | | | | | | | | | | |
| | | | Revenues | | | | | | | | | |
| Revenues | Sales Tax Revenue | | | | | | | | | | | |
| Revenues | | (4180) Sales & Use Tax | 4,921,737.00 | 4,861,522.00 | 4,877,947.00 | 4,923,353.00 | 4,861,535.00 | 4,427,629.00 | 3,614,400.00 | 4,243,108.00 | 4,243,108.00 | 4,243,108.00 |
| Revenues | Interest Revenue | | | | | | | | | | | |
| Revenues | | (4095) Interest | 14,695.00 | 36,535.00 | 53,963.00 | 86,217.00 | 126,570.00 | 69,367.00 | 27,500.00 | 76,091.00 | 76,091.00 | 76,091.00 |
| Revenues | Misc Revenues | | | | | | | | | | | |
| Revenues | | (4040) Fire District Collection Fees | 23,720.00 | 25,224.00 | 27,438.00 | 32,804.00 | 34,977.00 | 61,499.00 | 34,500.00 | 32,389.00 | 32,389.00 | 32,389.00 |
| Revenues | | (4110) Miscellaneous Fees & Charges | 2,778.00 | 4,187.00 | 6,722.00 | 5,185.00 | 67,981.00 | 8,107.00 | 2,625.00 | 24,000.00 | 24,000.00 | 24,000.00 |
| Revenues | | (4190) Sale of Assets | 1,175.00 | 26,326.00 | - | - | - | 7,031.00 | - | - | - | - |
| Revenues | | (4025) Donations | - | 15,000.00 | 5,000.00 | - | 4,929.00 | - | - | 1,561.00 | 1,561.00 | 1,561.00 |
| Revenues | | (4090) Insurance Recovery of Loss | - | - | - | 11,111.00 | - | - | - | - | - | - |
| Revenues | | (4699) Other Revenues | - | 7,636.00 | - | - | - | - | - | - | - | - |
| Revenues | | (4022) Credit Card Convenience Fees | - | - | - | 215.00 | 463.00 | 182.00 | 500.00 | 392.00 | 392.00 | 392.00 |
| Revenues | Franchise Fees | | | | | | | | | | | |
| Revenues | | (4228) Franchise Fee - COA Utilities | - | - | - | - | 85,247.00 | 80,213.00 | 86,000.00 | 54,228.00 | 54,228.00 | 54,228.00 |
| Revenues | | (4050) Franchise Tax | - | - | - | - | 37,471.00 | 31,673.00 | 34,000.00 | 22,633.00 | 22,633.00 | 22,633.00 |
| Revenues | Permits | | | | | | | | | | | |
| Revenues | | (4120) Permits, Licenses & Fees | 62,899.00 | 37,329.00 | 45,036.00 | 39,766.00 | 29,343.00 | 26,814.00 | 22,500.00 | 29,010.00 | 29,010.00 | 29,010.00 |
| Revenues | | (4121) Permit Billing | 12,944.00 | 1,141.00 | 3,570.00 | 2,050.00 | 225.00 | - | - | - | - | - |
| Revenues | Mixed Beverage Tax | | | | | | | | | | | |
| Revenues | | (4182) Mixed Beverage Receipts Tax | 36,778.00 | 35,075.00 | 38,413.00 | 36,825.00 | 40,488.00 | 35,170.00 | 26,250.00 | 32,795.00 | 32,795.00 | 32,795.00 |
| Expenses | | Total Revenues | 5,076,726.00 | 5,049,975.00 | 5,058,089.00 | 5,137,526.00 | 5,289,229.00 | 4,747,685.00 | 3,848,275.00 | 4,516,207.00 | 4,516,207.00 | 4,516,207.00 |
| | | | | | | | | | | | | |
| | | | Expenses | | | | | | | | | |
| Expenses | Transfers/Subsidies | | | | | | | | | | | |
| Expenses | | (7000) Operating Transfers Out | 524,945.00 | 821,135.00 | 1,182,727.00 | 1,051,070.00 | 668,025.00 | 466,674.00 | - | - | 102,806.00 | 102,806.00 |
| Expenses | | (SUBSIDY) Utility Subsidy | - | - | - | - | - | - | - | 922,712.00 | 819,906.00 | 831,840.00 |
| Expenses | Salary, Benefits, and Other Compensation | | | | | | | | | | | |
| Expenses | | (5000) Salaries | 67,950.00 | 73,991.00 | 75,223.00 | 81,149.00 | 80,556.00 | 83,550.00 | 331,553.00 | 370,010.00 | 370,010.00 | 381,110.00 |
| Expenses | | (5025) Salary - City Administrator | 124,492.00 | 135,386.00 | 137,580.00 | 142,912.00 | 126,828.00 | 161,846.00 | - | - | - | - |
| Expenses | | (5027) Salary - Assistant City Administrator | 72,138.00 | 86,737.00 | 88,245.00 | 95,250.00 | 98,748.00 | 9,838.00 | - | - | - | - |
| Expenses | | (5140) TMRS City Contribution | 37,957.00 | 41,374.00 | 42,666.00 | 45,803.00 | 51,110.00 | 52,547.00 | 39,126.00 | 43,820.00 | 43,820.00 | 43,820.00 |
| Expenses | | (5121) Medical Insurance Benefits | 30,774.00 | 29,053.00 | 24,216.00 | 26,558.00 | 37,766.00 | 39,315.00 | 31,083.00 | 36,506.00 | 36,506.00 | 36,506.00 |
| Expenses | | (5001) Salary - Accounting Clerk | 31,319.00 | 35,607.00 | 36,628.00 | 39,521.00 | 49,504.00 | 56,926.00 | - | - | - | - |
| Expenses | | (5065) Salary - Development Permit Coordinator | - | - | - | 946.00 | 48,480.00 | 30,033.00 | - | - | - | - |
| Expenses | | (5130) Medicare Tax - Employers Contribution | 4,411.00 | 5,301.00 | 5,018.00 | 5,791.00 | 5,548.00 | 5,377.00 | 4,889.00 | 5,445.00 | 5,445.00 | 5,445.00 |
| Expenses | | (5057) Salary - Administrative Clerk | 12,063.00 | 3,286.00 | 13,618.00 | 14,345.00 | - | - | - | - | - | - |
| Expenses | | (5002) Salary - Accountant | - | - | - | - | - | 32,596.00 | - | - | - | - |
| Expenses | | (5090) Salary - Overtime | 1,092.00 | 1,621.00 | 1,139.00 | 1,270.00 | 752.00 | 3,398.00 | 2,406.00 | 2,775.00 | 2,775.00 | 2,775.00 |
| Expenses | | (5122) Dental Insurance Benefits | 2,121.00 | 1,965.00 | 1,764.00 | 1,896.00 | 2,441.00 | 1,765.00 | 1,493.00 | 1,683.00 | 1,683.00 | 1,683.00 |
| Expenses | | (5046) Salary - Longevity | 1,674.00 | 2,223.00 | 1,924.00 | 2,934.00 | 2,212.00 | 1,888.00 | 1,619.00 | 544.00 | 544.00 | 544.00 |
| Expenses | | (5099) Payroll Expenses - Payroll Services | - | - | - | - | 5,601.00 | 9,479.00 | - | - | - | - |
| Expenses | | (5084) Salary - Cell phone allowance | 2,384.00 | 1,875.00 | 3,020.00 | 3,045.00 | 2,310.00 | 600.00 | 480.00 | 360.00 | 360.00 | 360.00 |
| Expenses | | (5006) Salary - Assistant to the City Administration | 2,040.00 | 11,048.00 | - | - | - | - | - | - | - | - |
| Expenses | | (5124) Long Term Disability Insurance | 1,206.00 | 1,234.00 | 1,520.00 | 1,454.00 | 1,398.00 | 1,357.00 | 1,166.00 | 1,248.00 | 1,248.00 | 1,248.00 |
| Expenses | | (5150) Workers Compensation Benefits | 1,005.00 | 996.00 | 1,125.00 | 1,199.00 | 1,167.00 | 1,029.00 | 1,492.00 | 1,665.00 | 1,665.00 | 1,665.00 |
| Expenses | | (5126) Short Term Disability Insurance | 716.00 | 733.00 | 885.00 | 923.00 | 935.00 | 918.00 | 793.00 | 960.00 | 960.00 | 960.00 |
| Expenses | | (5087) Salary - Education | 550.00 | (50.00) | - | - | - | 250.00 | 1,080.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| Expenses | | (5131) TWC - Employers Contribution | (843.00) | 755.00 | 36.00 | 973.00 | 837.00 | 45.00 | 1,032.00 | 960.00 | 960.00 | 960.00 |
| Expenses | | (5123) Vision Insurance | 344.00 | 293.00 | 291.00 | 321.00 | 374.00 | 345.00 | 310.00 | 330.00 | 330.00 | 330.00 |
| Expenses | | (5120) Life Insurance Benefits | 253.00 | 203.00 | 203.00 | 50.00 | 198.00 | 184.00 | 153.00 | 187.00 | 187.00 | 187.00 |
| Expenses | | (5086) Salary - Bilingual | - | - | - | - | - | - | - | 300.00 | 300.00 | 300.00 |
| Expenses | | (5091) Salary - Licensing Incentives | - | - | - | - | - | - | 240.00 | - | - | - |
| Expenses | | (5135) Social Security Contribution | (11.00) | - | - | - | - | - | - | - | - | - |
| Expenses | Other Operating Expenses | | | | | | | | | | | |
| Expenses | | (5835) Utilities: elec/water/wastewater/telephone/gas | 72,711.00 | 70,105.00 | 75,825.00 | 68,883.00 | 87,924.00 | 101,798.00 | 682,434.00 | 78,789.00 | 100,000.00 | 100,000.00 |
| Expenses | | (6000) Capital Outlay | 67,104.00 | 424,387.00 | 98,717.00 | 26,695.00 | - | - | - | - | - | - |
| Expenses | | (5782) Software Maintenance Fees | 14,678.00 | 11,408.00 | 17,696.00 | 16,736.00 | 18,306.00 | 27,427.00 | 48,226.00 | 45,000.00 | 80,000.00 | 80,000.00 |
| Expenses | | (5655) Insurance - Fire/Theft/Vandalism/Bonds | 21,789.00 | - | - | - | - | 41,826.00 | 46,009.00 | 43,700.00 | 43,700.00 | 43,700.00 |
| Expenses | | (5656) Insurance - Liability | 7,500.00 | 19,524.00 | 21,057.00 | 23,563.00 | 32,508.00 | - | 4,603.00 | - | - | - |
| Expenses | | (5705) Office Supplies/Delivery Fees | 11,387.00 | 11,214.00 | 9,107.00 | 8,047.00 | 10,370.00 | 4,903.00 | 11,250.00 | 9,500.00 | 9,500.00 | 9,500.00 |
| Expenses | | (5735) Rental Expense - Equipment | 9,372.00 | 9,459.00 | 6,806.00 | 6,914.00 | 4,859.00 | 5,946.00 | 7,500.00 | 4,750.00 | 4,750.00 | 4,750.00 |
| Expenses | | (5545) Coffee / Food Service | 8,907.00 | 10,016.00 | 8,943.00 | 8,405.00 | 9,869.00 | 2,711.00 | 4,875.00 | 3,325.00 | 3,325.00 | 3,325.00 |
| Expenses | | (5725) Printing | 9,833.00 | 7,990.00 | 5,941.00 | 4,600.00 | 4,840.00 | 3,276.00 | 4,500.00 | 4,275.00 | 4,275.00 | 4,275.00 |

General Operating Fund (01)

Administration (01)

| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
|----------|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------------------|
| Expenses | (5706) Postage | 8,940.00 | 8,960.00 | 3,440.00 | 5,777.00 | 5,901.00 | 2,387.00 | 5,000.00 | 2,850.00 | 2,850.00 | 2,850.00 |
| Expenses | (5780) Software Acquisition | - | - | - | - | - | 47,778.00 | - | - | - | - |
| Expenses | (5515) Bank / Management Fees | 5,383.00 | 4,750.00 | 4,199.00 | 3,319.00 | 3,190.00 | 4,137.00 | 5,200.00 | 4,750.00 | 4,750.00 | 4,750.00 |
| Expenses | (5500) Advertising / Public Notices | 2,832.00 | 2,627.00 | 2,071.00 | 2,765.00 | 3,165.00 | 3,538.00 | 4,000.00 | 3,325.00 | 3,325.00 | 3,325.00 |
| Expenses | (5820) Training & Education - City Staff | 2,043.00 | 1,304.00 | 120.00 | 1,283.00 | 985.00 | 2,685.00 | 1,000.00 | 7,125.00 | 7,125.00 | 7,125.00 |
| Expenses | (5600) Dues / Subscriptions / Fees | 1,953.00 | 1,884.00 | 1,928.00 | 1,998.00 | 1,788.00 | 1,744.00 | 2,000.00 | 3,325.00 | 3,325.00 | 3,325.00 |
| Expenses | (5601) Organizational Memberships | 836.00 | 3,618.00 | 982.00 | 999.00 | 735.00 | 687.00 | 3,000.00 | 1,425.00 | 1,425.00 | 1,425.00 |
| Expenses | (5704) Employee Appreciation | 350.00 | 999.00 | 1,511.00 | 938.00 | 1,000.00 | 771.00 | 1,000.00 | 950.00 | 950.00 | 950.00 |
| Expenses | (5770) Small Equipment Repair/Purchase | 1,288.00 | 281.00 | 1,049.00 | 1,318.00 | 150.00 | 681.00 | 1,350.00 | 950.00 | 950.00 | 950.00 |
| Expenses | (5615) Election Expense | - | 753.00 | 477.00 | 427.00 | 506.00 | 459.00 | 800.00 | 950.00 | 950.00 | 950.00 |
| Expenses | (5516) Credit Card Fees | - | - | - | 192.00 | 648.00 | 841.00 | 1,000.00 | 950.00 | 950.00 | 950.00 |
| Expenses | (5560) Computer Equip/Software Acquisition | - | (2,894.00) | - | - | - | - | 4,760.00 | - | - | - |
| Expenses | (5815) Training - Mileage Reimbursement | 272.00 | - | 101.00 | 250.00 | - | 213.00 | 250.00 | 237.00 | 237.00 | 237.00 |
| Expenses | (5720) Personal Vehicle Use Mileage Expense | - | 237.00 | 67.00 | 141.00 | 12.00 | 149.00 | 113.00 | 119.00 | 119.00 | 119.00 |
| Expenses | (5625) Equipment Acquisition | - | (388.00) | - | - | - | - | - | - | - | - |
| Expenses | Contract Services | | | | | | | | | | |
| Expenses | (5306) Attorney | 38,548.00 | 47,289.00 | 48,408.00 | 29,708.00 | 55,928.00 | 64,267.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| Expenses | (5309) Audit | 45,671.00 | 53,213.00 | 46,890.00 | 51,029.00 | 46,679.00 | 47,500.00 | 50,000.00 | 47,500.00 | 47,500.00 | 47,500.00 |
| Expenses | (5343) IT Management Services | 23,329.00 | 23,592.00 | 34,836.00 | 36,413.00 | 38,454.00 | 46,172.00 | 12,731.00 | 25,000.00 | 25,000.00 | 50,000.00 |
| Expenses | (5330) Engineer - Review & Inspection Fees | 10,761.00 | 2,056.00 | 2,680.00 | - | 900.00 | 7,818.00 | 48,010.00 | 40,000.00 | 40,000.00 | 40,000.00 |
| Expenses | (5312) Building Inspections/Structural Engineer | 27,020.00 | 25,137.00 | 27,247.00 | 21,051.00 | 18,388.00 | 10,816.00 | 15,000.00 | 14,250.00 | 14,250.00 | 14,250.00 |
| Expenses | (5327) Engineer - Design Fees | - | - | - | 686.00 | - | 2,845.00 | 52,849.00 | 376.00 | 376.00 | 376.00 |
| Expenses | (5366) Records Management | 4,203.00 | 5,492.00 | 4,517.00 | 4,419.00 | 5,404.00 | 4,221.00 | 5,700.00 | 4,750.00 | 4,750.00 | 4,750.00 |
| Expenses | (5367) Payroll Services | 4,639.00 | 5,058.00 | 4,995.00 | 4,837.00 | 4,902.00 | 4,236.00 | 4,320.00 | 4,275.00 | 4,275.00 | 4,275.00 |
| Expenses | (5326) Emergency Fund | - | - | - | - | - | 11,214.00 | 30,000.00 | - | - | - |
| Expenses | (5362) Ordinance Codification Maintenance | 1,281.00 | 2,409.00 | 3,984.00 | 2,578.00 | 2,053.00 | 2,027.00 | 3,150.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| Expenses | (5345) Landscape Architect Fees | 1,458.00 | - | - | - | - | - | 3,750.00 | - | - | - |
| Expenses | (5200) Temporary Help | - | - | 36.00 | 48.00 | - | - | 132.00 | 285.00 | 285.00 | 285.00 |
| Expenses | (5381) Water Quality Consultants | - | - | - | - | - | - | 500.00 | - | - | - |
| Expenses | Budget Lines | | | | | | | | | | |
| Expenses | (MAYOR) Mayor's Budget | - | - | - | - | - | - | - | - | 114,750.00 | - |
| Expenses | Project | | | | | | | | | | |
| Expenses | (7195) Uplands Planning 14/15 | - | - | 34,083.00 | - | - | 6,700.00 | - | - | - | - |
| Expenses | (7188) Sunset Valley Elementary Support 14/15 | 2,764.00 | 3,626.00 | 4,500.00 | 2,210.00 | 7,000.00 | - | - | - | - | 6,000.00 |
| Expenses | (5697) New Projects | - | - | 3,612.00 | - | - | - | - | - | - | - |
| Expenses | (7208) Valley Creek Park Improvements | - | - | - | 3,031.00 | - | - | - | - | - | - |
| Expenses | (7174) Water System Master Plan | 1,920.00 | 1,015.00 | - | - | - | - | - | - | - | - |
| Expenses | (7194) Trails Projects - Master Plan - 14/15 | 3,267.00 | - | (1,084.00) | - | - | - | - | - | - | - |
| Expenses | (7193) SFC Fee Reimbursement Program 14/15 | 1,100.00 | - | - | - | - | - | - | - | - | - |
| Expenses | (7204) 34 Reese - Improvements | - | - | - | - | 1,064.00 | - | - | - | - | - |
| Expenses | (7196) Valley Creek Park Boundary Fencing 14/15 | - | (75.00) | 1,084.00 | - | - | - | - | - | - | - |
| Expenses | (7136) Jones Rd. Right Turn at West Gate | - | 903.00 | - | - | - | - | - | - | - | - |
| Expenses | (7197) Yellow Tail Cove-Nature Trail Connection 14/15 | - | - | - | 689.00 | - | - | - | - | - | - |
| Expenses | (7191) Greenspace Boundary Fencing/Signs 14/15 | 329.00 | 75.00 | - | - | - | - | - | - | - | - |
| Expenses | (7156) Land Development Revisions | - | 32.00 | - | - | - | - | - | - | - | - |
| Expenses | Community Programs | | | | | | | | | | |
| Expenses | (5450) Library Card Reimbursement | - | 2,880.00 | 3,000.00 | 4,680.00 | 4,434.00 | 2,422.00 | 2,500.00 | 2,375.00 | 2,375.00 | 2,375.00 |
| Expenses | (6556) Advertising - SFC | - | - | - | - | - | - | 20,690.00 | - | - | - |
| Expenses | (5475) Volunteer Awards Banquet | 3,010.00 | 3,000.00 | - | - | 1,987.00 | - | 2,500.00 | 2,375.00 | 2,375.00 | 2,375.00 |
| Expenses | (5556) SFC- Farmer's Market | - | - | - | - | - | - | - | 6,600.00 | - | - |
| Expenses | (5420) City Directory | 1,125.00 | - | - | - | - | - | - | - | - | - |
| Expenses | Misc Expenses | | | | | | | | | | |
| Expenses | (5201) Miscellaneous Expenses | - | - | - | - | - | 62,553.00 | - | - | - | - |
| | Total Expenses | 1,336,183.00 | 2,016,702.00 | 2,096,653.00 | 1,862,039.00 | 1,558,739.00 | 1,486,708.00 | 1,559,617.00 | 1,808,086.00 | 1,972,447.00 | 1,911,731.00 |



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Expenses: \$1,781,654

- Salaries: \$1,096,267
- Fire & Emergency Contract Services: \$551,640
- Other Operating: \$133,747

Total Staffing: 14

Capital Projects:

- None

PUBLIC SAFETY DEPARTMENT

RESPONSIBILITIES

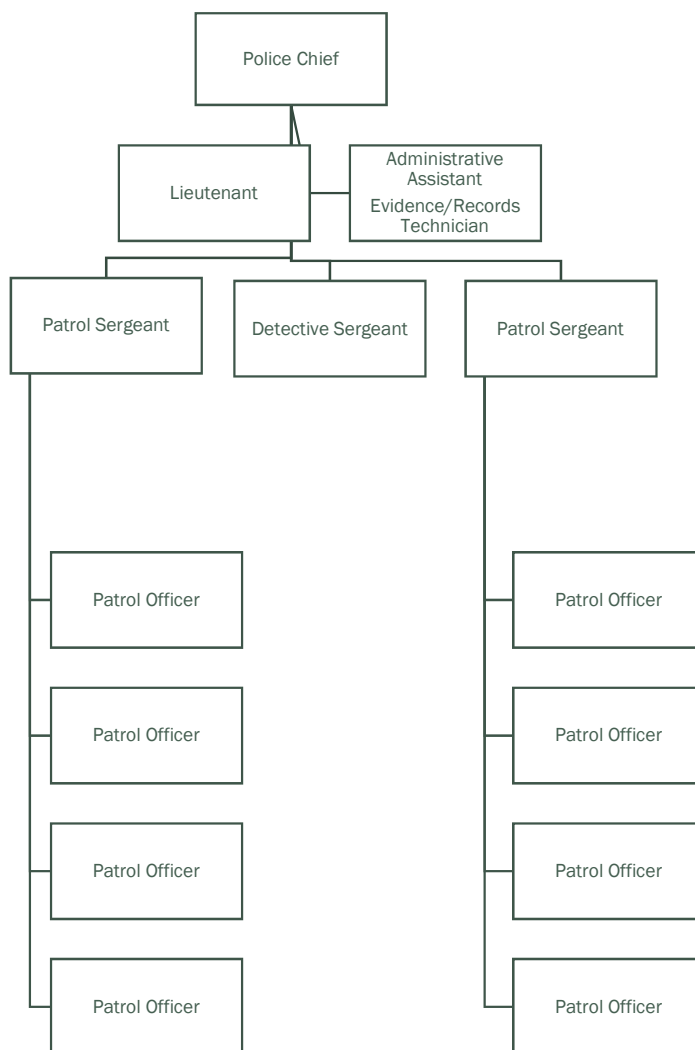
The Sunset Valley Police Department provides 24-hour law enforcement services to a retail and residential community situated in an urban environment but with a uniquely rural feel. In doing so our mission is to provide the most remarkable law enforcement services “under the sun” to residents and visitors to Sunset Valley. There are 14 employees within the police department which include:

- 1 Police Chief
- 1 Civilian Employee
- 1 Lieutenant
- 1 Detective Sergeant
- 2 Patrol Sergeant
- 8 Officers
- Additional Reserve Officers who assist with special assignments, or council meetings, and holiday retail area patrols.



#ITSGOODTOBEHERE

PUBLIC SAFETY DEPARTMENT STAFFING



STAFFING AT A GLANCE

| FY YEAR | TOTAL STAFF | AMOUNT |
|----------------|-------------|--------------|
| 15/16 | 14 | \$ 1,176,638 |
| 16/17 | 14 | \$ 1,139,585 |
| 17/18 | 14 | \$ 1,204,879 |
| 18/19 | 14 | \$ 1,260,731 |
| 20/21 BUDGET | 14 | \$ 1,065,221 |
| 21/22 PROPOSED | 14 | \$ 1,096,267 |

Does not include \$344,227 in Salaries included in the Crime Control Budget

| General Operating Fund (01) | | | | | | | | | | | | |
|--|---|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------------|---------------------|-----------------------|
| Public Safety (02) | | | | | | | | | | | | |
| | | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
| Revenues | | | | | | | | | | | | |
| Revenues | Misc Revenues | (4105) Lease Funds - State Comptroller | 1,417.00 | 1,400.00 | 1,388.00 | 1,377.00 | 1,367.00 | 1,352.00 | - | - | - | - |
| Total Revenues | | | 1,417.00 | 1,400.00 | 1,388.00 | 1,377.00 | 1,367.00 | 1,352.00 | - | - | - | - |
| Expenses | | | | | | | | | | | | |
| Salary, Benefits, and Other Compensation | | | | | | | | | | | | |
| Expenses | (5000) Salaries | - | - | - | - | - | - | - | 774,382.00 | 747,241.00 | 747,241.00 | 789,594.00 |
| Expenses | (5050) Salary - Patrol Officer | 356,537.00 | 422,456.00 | 393,269.00 | 367,940.00 | 414,989.00 | 335,141.00 | 0.04 | - | - | - | - |
| Expenses | (5140) TMRS City Contribution | 88,300.00 | 107,206.00 | 109,100.00 | 113,153.00 | 128,371.00 | 137,414.00 | 93,071.00 | 92,659.00 | 92,659.00 | 91,609.00 | |
| Expenses | (5121) Medical Insurance Benefits | 72,534.00 | 76,484.00 | 83,383.00 | 95,686.00 | 102,696.00 | 102,579.00 | 87,442.00 | 94,993.00 | 94,993.00 | 94,993.00 | |
| Expenses | (5075) Salary - Sergeants | 116,295.00 | 135,292.00 | 135,706.00 | 144,485.00 | 138,443.00 | 138,334.00 | - | - | - | - | |
| Expenses | (5015) Salary - Chief of Police | 92,108.00 | 104,079.00 | 98,399.00 | 116,337.00 | 119,332.00 | 123,855.00 | - | - | - | - | |
| Expenses | (5048) Salary - Lieutenant | 74,200.00 | 82,783.00 | 51,311.00 | 89,498.00 | 92,204.00 | 95,631.00 | - | - | - | - | |
| Expenses | (5045) Salary - Detective | 67,938.00 | 77,274.00 | 77,481.00 | 81,993.00 | 82,053.00 | 958.00 | - | - | - | - | |
| Expenses | (5055) Salary - Police Records Admin Assist | 37,321.00 | 43,328.00 | 52,144.00 | 55,700.00 | 55,381.00 | 57,447.00 | - | - | - | - | |
| Expenses | (5090) Salary - Overtime | 26,942.00 | 19,012.00 | 32,994.00 | 29,214.00 | 24,122.00 | 25,569.00 | 45,826.00 | 30,926.00 | 30,926.00 | 30,926.00 | |
| Expenses | (5150) Workers Compensation Benefits | 18,997.00 | 26,719.00 | 26,854.00 | 28,015.00 | 19,646.00 | 21,532.00 | 26,835.00 | 27,872.00 | 27,872.00 | 27,872.00 | |
| Expenses | (5093) Salary - Holiday Pay | 15,444.00 | 17,504.00 | 16,310.00 | 15,658.00 | 16,214.00 | 30,024.00 | 28,563.00 | 25,000.00 | 25,000.00 | 25,000.00 | |
| Expenses | (5130) Medicare Tax - Employers Contribution | 11,510.00 | 13,171.00 | 12,886.00 | 12,942.00 | 13,689.00 | 14,437.00 | 11,629.00 | 11,513.00 | 11,513.00 | 11,382.00 | |
| Expenses | (5091) Salary - Licensing Incentives | - | 4,600.00 | 7,275.00 | 6,600.00 | 7,800.00 | 9,600.00 | 6,000.00 | 10,200.00 | 10,200.00 | 1,200.00 | |
| Expenses | (5122) Dental Insurance Benefits | 5,524.00 | 6,929.00 | 5,640.00 | 6,253.00 | 7,386.00 | 5,705.00 | 4,627.00 | 4,629.00 | 4,629.00 | 4,629.00 | |
| Expenses | (5088) Salary - Shift Differential | 5,300.00 | 8,000.00 | 7,550.00 | 7,500.00 | 6,900.00 | 5,100.00 | 2,400.00 | 1,200.00 | 1,200.00 | 1,200.00 | |
| Expenses | (5084) Salary - Cell phone allowance | 5,310.00 | 5,500.00 | 5,130.00 | 5,455.00 | 5,500.00 | 2,400.00 | 1,920.00 | 1,800.00 | 1,800.00 | 1,800.00 | |
| Expenses | (5124) Long Term Disability Insurance | 2,706.00 | 3,399.00 | 3,610.00 | 3,547.00 | 3,601.00 | 3,680.00 | 2,978.00 | 3,432.00 | 3,432.00 | 3,432.00 | |
| Expenses | (5072) Reserve Officer - Part Time | 3,935.00 | 4,770.00 | 4,006.00 | 4,483.00 | 4,995.00 | 3,893.00 | - | - | - | - | |
| Expenses | (5046) Salary - Longevity | 2,080.00 | 3,280.00 | 2,762.00 | 4,112.00 | 2,696.00 | 3,224.00 | 2,648.00 | 1,728.00 | 1,728.00 | 1,728.00 | |
| Expenses | (5087) Salary - Education | 2,775.00 | 3,125.00 | 2,713.00 | 2,563.00 | 2,200.00 | 2,550.00 | 2,700.00 | 1,500.00 | 1,500.00 | 1,500.00 | |
| Expenses | (5126) Short Term Disability Insurance | 1,613.00 | 1,980.00 | 2,038.00 | 2,227.00 | 2,369.00 | 2,427.00 | 1,976.00 | 2,640.00 | 2,640.00 | 2,640.00 | |
| Expenses | (5131) TWC - Employers Contribution | 1,662.00 | 2,394.00 | 147.00 | 2,370.00 | 2,380.00 | 144.00 | 2,640.00 | 2,640.00 | 2,640.00 | 2,640.00 | |
| Expenses | (5092) Salary - Holiday Traffic Control | - | 3,315.00 | 5,583.00 | 5,088.00 | 3,937.00 | - | - | - | - | - | |
| Expenses | (5086) Salary - Bilingual | 850.00 | 1,150.00 | 1,450.00 | 2,300.00 | 1,800.00 | 600.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | |
| Expenses | (5123) Vision Insurance | 918.00 | 1,027.00 | 941.00 | 1,147.00 | 1,232.00 | 1,132.00 | 961.00 | 907.00 | 907.00 | 907.00 | |
| Expenses | (5120) Life Insurance Benefits | 675.00 | 709.00 | 641.00 | 614.00 | 601.00 | 580.00 | 475.00 | 515.00 | 515.00 | 515.00 | |
| Expenses | (5089) Tuition Reimbursement | - | - | - | - | - | - | - | 1,500.00 | 1,500.00 | 1,500.00 | |
| Expenses | (5535) Cellular Phones/ Pagers | 1,146.00 | 1,153.00 | 120.00 | - | - | - | - | - | - | - | |
| Expenses | (5135) Social Security Contribution | (100.00) | - | 142.00 | - | 194.00 | (7.00) | - | - | - | - | |
| Expenses | Fire & Emergency Services | - | - | - | - | - | - | - | 551,640.00 | 551,640.00 | 551,640.00 | |
| Other Operating Expenses | | | | | | | | | | | | |
| Expenses | (6000) Capital Outlay | - | 140,236.00 | 79,569.00 | 37,714.00 | - | - | 131,696.00 | - | - | - | |
| Expenses | (5614) 911 Call Share | 32,919.00 | 35,578.00 | 36,836.00 | 52,323.00 | 45,253.00 | - | - | - | - | - | |
| Expenses | (5645) Fuel | 22,743.00 | 19,476.00 | 19,005.00 | 21,115.00 | 20,318.00 | 17,074.00 | 19,000.00 | 13,000.00 | 13,000.00 | 13,000.00 | |
| Expenses | (5755) Repair & Maintenance - Vehicles | 9,775.00 | 12,246.00 | 11,815.00 | 11,421.00 | 13,202.00 | 15,654.00 | 12,200.00 | 11,200.00 | 11,200.00 | 11,200.00 | |
| Expenses | (5830) Uniforms | 5,928.00 | 7,108.00 | 8,193.00 | 11,652.00 | 7,989.00 | 7,420.00 | 8,000.00 | 9,500.00 | 9,500.00 | 9,500.00 | |
| Expenses | (5782) Software Maintenance Fees | 10,356.00 | 10,671.00 | 15,499.00 | 12,821.00 | 17,815.00 | - | 10,334.00 | - | - | 7,000.00 | |
| Expenses | (5656) Insurance - Liability | 7,820.00 | 8,462.00 | 9,042.00 | 8,734.00 | 9,495.00 | 7,885.00 | 8,100.00 | 5,255.00 | 5,255.00 | 5,255.00 | |
| Expenses | (5860) Vehicle Insurance | 4,968.00 | 5,539.00 | 5,867.00 | 7,634.00 | 7,339.00 | 6,632.00 | 7,810.00 | 7,810.00 | 7,810.00 | 7,810.00 | |
| Expenses | (5820) Training & Education - City Staff | 2,939.00 | 5,498.00 | 2,685.00 | 6,188.00 | 6,999.00 | 3,684.00 | 7,000.00 | 8,200.00 | 8,200.00 | 8,200.00 | |
| Expenses | (5613) 800 mghz Operation and Maintenance | 7,568.00 | 6,425.00 | 6,450.00 | 6,707.00 | 7,041.00 | - | - | - | - | - | |
| Expenses | (5600) Dues / Subscriptions / Fees | 990.00 | 1,367.00 | 2,997.00 | 3,033.00 | 2,388.00 | 3,170.00 | 4,050.00 | 4,850.00 | 4,850.00 | 4,850.00 | |
| Expenses | (5505) Ammunition | 2,940.00 | 2,575.00 | 2,799.00 | 2,673.00 | 299.00 | 1,078.00 | 2,800.00 | 3,800.00 | 3,800.00 | 3,800.00 | |
| Expenses | (5625) Equipment Acquisition | - | 580.00 | - | - | 6,840.00 | - | - | - | - | 9,000.00 | |
| Expenses | (5815) Training - Mileage Reimbursement | 870.00 | 931.00 | 824.00 | 2,413.00 | 2,354.00 | 2,640.00 | 2,500.00 | 3,500.00 | 3,500.00 | 3,500.00 | |
| Expenses | (5745) Repair & Maintenance - Equipment | 1,256.00 | 1,692.00 | 1,386.00 | 2,232.00 | 1,286.00 | 3,081.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 | |
| Expenses | (5570) Consumables | 1,802.00 | 2,054.00 | 1,705.00 | 1,202.00 | 1,814.00 | 1,487.00 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 | |
| Expenses | (5725) Printing | 964.00 | 929.00 | 413.00 | 173.00 | 838.00 | 502.00 | 900.00 | 900.00 | 900.00 | 900.00 | |
| Expenses | (5100) Exams/ Testing / Certifications | 853.00 | 75.00 | 379.00 | 195.00 | 769.00 | 688.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | |
| Expenses | (5810) Training - LEOSE Funds | 2,483.00 | 1,331.00 | - | 1,300.00 | 1,390.00 | - | - | - | - | - | |
| Expenses | (5720) Personal Vehicle Use Mileage Expense | - | - | - | 5,000.00 | - | - | - | - | - | - | |
| Contract Services | | | | | | | | | | | | |
| Expenses | (5343) IT Management Services | - | - | - | - | - | - | 20,566.00 | 41,132.00 | 41,132.00 | 41,132.00 | |
| Budget Lines | | | | | | | | | | | | |
| Expenses | (MAYOR) Mayor's Budget | - | - | - | - | - | - | - | - | 78,000.00 | - | |
| Community Programs | | | | | | | | | | | | |
| Expenses | (5455) National Crime Nite Out | 2,825.00 | 3,000.00 | 5,987.00 | 6,000.00 | 5,878.00 | - | - | - | - | - | |
| Expenses | (5439) Community Partnership | - | - | - | 1,172.00 | 1,771.00 | - | - | - | - | - | |
| Expenses | (5440) Crime Prevention Program / Child Safety ID | 1,696.00 | - | 32.00 | - | - | - | - | - | - | - | |
| Expenses | (5460) Neighborhood Watch Program | (149.00) | 163.00 | - | - | - | - | - | - | - | - | |
| Misc Expenses | | | | | | | | | | | | |

| General Operating Fund (01) | | | | | | | | | | | | |
|-----------------------------|--------------------|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|---------------------|-----------------------|
| Public Safety (02) | | | | | | | | | | | | |
| | | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
| Expenses | (5775) Small Tools | | 2,353.00 | 2,263.00 | 2,687.00 | 2,205.00 | 3,000.00 | 2,957.00 | 3,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| | Total Expenses | | 1,136,419.00 | 1,444,838.00 | 1,353,755.00 | 1,408,787.00 | 1,424,809.00 | 1,329,597.00 | 1,210,133.04 | 1,733,482.00 | 1,820,482.00 | 1,781,654.00 |



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MUNICIPAL COURT DEPARTMENT

RESPONSIBILITIES

The Municipal Court Department is composed of one staffer and a part time Municipal Court Judge, as well as Prosecutor expenses covered in the existing City Attorney fees.

Chapter 30, Subchapter A allows for the creation of a Municipal Court in the City. The Court is not considered a “Court of Record”, and its proceedings are not recorded. If the defendant appeals the case, the defendant will be granted a new trial.

The Court handles multiple violation types including traffic citation, code enforcement, and other Code of Ordinance violation where required.

BUDGET AT A GLANCE

Revenues: \$36,569

Expenses: \$70,864

- Salaries: \$54,332
- Contract Services: \$8,460
- Other Operating: \$8,071

Total Staffing: 1

- 0.5 Court Clerk
- 0.5 Part Time Municipal Court Judge

Capital Projects:

- None

| FISCAL YEAR | TOTAL STAFF | AMOUNT |
|----------------|-------------|-----------|
| 16/17 | 1.5 | \$ 72,137 |
| 17/18 | 1.5 | \$ 64,014 |
| 18/19 | 1.5 | \$ 66,780 |
| 19/20 | 1.0 | \$ 65,769 |
| 20/21 Budget | 1.0 | \$ 30,224 |
| 21/22 Proposed | 1.0 | \$ 54,332 |



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BUDGET AT A GLANCE

Revenues: \$4,913

Expenses: \$549,474

- Salaries: \$160,256
- Contract Services:
\$231,288
- Community Prog:
\$35,750
- Other Operating:
\$122,180

Total Staffing: 7 & 1
additional in the proposed
budget

Capital Projects:

- None

PUBLIC WORKS DEPARTMENT

RESPONSIBILITIES

The Public Works Department is responsible for maintaining all the City's infrastructure, public lands and other assets. The Public Works Department provides water, wastewater, solid waste, drainage, streets, parks, facilities, and greenspace maintenance services throughout the City. The City of Sunset Valley has an extensive amount of infrastructure and amenities packed into one square mile. The Public Works Department strives to make Sunset Valley a wonderful place to live and visit. The Public Works Department provides a variety of services and programs for residents, businesses, and visitors to Sunset Valley including:

- Water Operation
- Wastewater Operations
- Solid Waste Services
- Watershed Protection
- CIP Management
- Parks and Open Space
- Urban Forestry
- Wildlife Management
- Streets & Drainage
- Facilities Maintenance



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Public Works Staffing

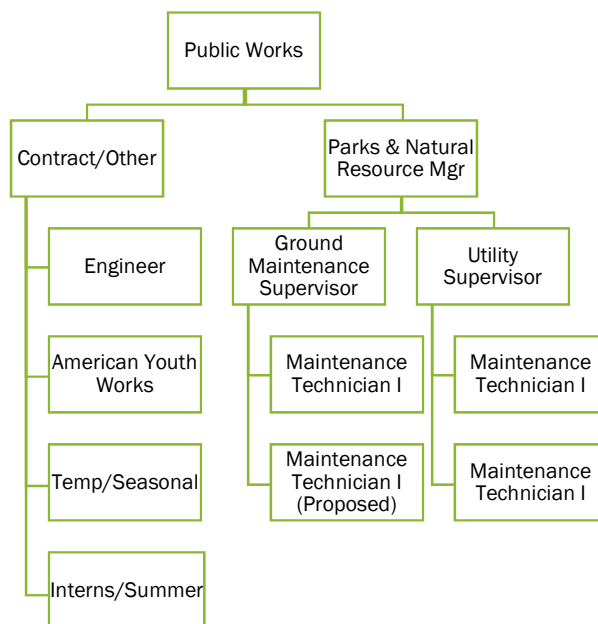
Staffing and Budget

Currently, the Public Works staff is composed of seven staff members. This includes a staff members added in 2021. In 2021-2022, a fourth maintenance technician position is requested to help address staffing shortage. These individuals perform all of the essential duties of the Public Works Department as listed above. Contractual assistance is provided by TexaScapes for the mowing of right of ways and landscaping bed maintenance, Capital Building Services for janitorial services, and Texas Disposal Systems for solid waste services.

The Public Works Department budget and staffing is split across seven different funds. Presented below is the organizational chart for Public Works .

STAFFING AT A GLANCE

| FY YEAR | FTE | AMOUNT |
|---------|-----|-------------|
| 15/16 | 10 | \$859,587 |
| 16/17 | 10 | \$871,050 |
| 17/18 | 12 | \$809,875 |
| 18/19 | 11 | \$1,097,104 |
| 19/20 | 11 | \$857,804 |
| 20/21 | 7 | \$ 399,175 |
| FY 22 | 8* | \$160,256 |



Amounts listed are Actual Expenses. FY 21 is Budget

*Proposed Tech position

** Amounts shown do not include salary costs allocated in other funds in the amount of \$323,556

| General Operating Fund (01) | | | | | | | | | | | |
|-----------------------------|--|------------------------|------------------|-----------------|-----------------|-----------------|-----------------|-------------|-----------------|---------------------|-----------------------|
| Public Works (04) | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
| | | Revenues | | | | | | | | | |
| Revenues | Misc Revenues | | | | | | | | | | |
| Revenues | (4000) Adopt A Tree Energy Program | 15,675.00 | 12,899.00 | 7,188.00 | 5,770.00 | 9,147.00 | 8,213.00 | - | 4,724.00 | 4,724.00 | 4,724.00 |
| Revenues | (4001) Revenue - Ant Bait Program | 835.00 | 308.00 | 497.00 | 118.00 | 449.00 | 190.00 | - | 189.00 | 189.00 | 189.00 |
| Total Revenues | | 16,510.00 | 13,207.00 | 7,685.00 | 5,888.00 | 9,596.00 | 8,403.00 | - | 4,913.00 | 4,913.00 | 4,913.00 |
| | | Expenses | | | | | | | | | |
| Expenses | Budget Lines | (MAYOR) Mayor's Budget | - | - | - | - | - | - | - | 52,000.00 | - |
| Expenses | Salary, Benefits, and Other Compensation | | | | | | | | | | |
| Expenses | (5000) Salaries | - | - | - | - | - | - | 82,795.00 | 79,135.00 | 76,830.00 | 76,830.00 |
| Expenses | (5010) Salary - PW Operations Manager | 44,077.00 | 49,621.00 | 51,036.00 | 55,159.00 | 73,911.00 | 46,918.00 | - | - | - | - |
| Expenses | (5030) Salary - Parks & Natural Resources Mgr. | 61,274.00 | 72,153.00 | 74,270.00 | 79,829.00 | 83,327.00 | 90,232.00 | 0.37 | - | - | - |
| Expenses | (5046) Salary - Longevity | 3,288.00 | 3,727.00 | 3,258.00 | 5,011.00 | 3,490.00 | 4,006.00 | 583.00 | 527.00 | 527.00 | 527.00 |
| Expenses | (5057) Salary - Administrative Clerk | 27,166.00 | 31,145.00 | 27,831.00 | 30,128.00 | 42,571.00 | 26,017.00 | - | - | - | - |
| Expenses | (5060) Salary - Public Works Director | 61,294.00 | 67,520.00 | 68,578.00 | 74,037.00 | 111,898.00 | 35,333.00 | - | - | - | - |
| Expenses | (5061) Salary - Maintenance Tech (GG) | - | - | - | 17,905.00 | 26,403.00 | 19,467.00 | - | - | - | - |
| Expenses | (5062) Salary - Maintenance Tech (DV) | - | - | - | 14,159.00 | 30,262.00 | 6,560.00 | - | - | - | - |
| Expenses | (5063) Salary - Maintenance Tech 1 (RS) | 22,793.00 | 13,234.00 | 7,155.00 | 6,824.00 | 26,163.00 | 31,226.00 | - | - | - | - |
| Expenses | (5064) Salary - Maintenance Tech (QD) | 27,503.00 | 31,825.00 | 28,293.00 | 30,356.00 | 42,370.00 | 20,480.00 | - | - | - | - |
| Expenses | (5065) Salary - Development Permit Coordinator | 41,635.00 | 47,488.00 | 38,872.00 | 22,043.00 | - | - | - | - | - | - |
| Expenses | (5066) Salary - Ground Maintenance Supervisor | 44,223.00 | 52,678.00 | 54,193.00 | 58,310.00 | 64,480.00 | 66,950.00 | 0.40 | - | - | - |
| Expenses | (5068) Salary - Maintenance Tech (CW) | 4,681.00 | 20,535.00 | 23,549.00 | 20,150.00 | 22,731.00 | 30,692.00 | - | - | - | - |
| Expenses | (5077) Salary - Youth Program | 23,410.00 | 17,290.00 | 14,379.00 | 24,037.00 | 23,925.00 | 385.00 | 10,000.00 | 38,880.00 | 38,880.00 | 38,880.00 |
| Expenses | (5078) Salary - Teen Program | 11,327.00 | 10,144.00 | 22,434.00 | - | - | - | - | - | - | - |
| Expenses | (5080) Salary - Utilities Superintendent | - | - | 100.00 | 1,198.00 | 64,435.00 | 56,849.00 | 0.40 | - | - | - |
| Expenses | (5084) Salary - Cell phone allowance | 6,868.00 | 6,912.00 | 7,475.00 | 7,160.00 | 10,120.00 | 3,820.00 | 504.00 | 443.00 | 443.00 | 443.00 |
| Expenses | (5086) Salary - Bilingual | 2,400.00 | 2,400.00 | 2,350.00 | 2,350.00 | 2,250.00 | 2,225.00 | 270.00 | 258.00 | 258.00 | 258.00 |
| Expenses | (5087) Salary - Education | 3,550.00 | 1,925.00 | 2,738.00 | 1,900.00 | 2,800.00 | 2,200.00 | 480.00 | 270.00 | 270.00 | 270.00 |
| Expenses | (5089) Tuition Reimbursement | - | - | - | - | - | - | - | 1,500.00 | 1,500.00 | 1,500.00 |
| Expenses | (5090) Salary - Overtime | 9,561.00 | 5,050.00 | 3,483.00 | 2,218.00 | 3,135.00 | 3,942.00 | 1,083.00 | 2,046.00 | 2,046.00 | 2,046.00 |
| Expenses | (5091) Salary - Licensing Incentives | - | 1,650.00 | 2,538.00 | 600.00 | 2,950.00 | 2,270.00 | 465.00 | 399.00 | 399.00 | 6,174.00 |
| Expenses | (5093) Salary - Holiday Pay | - | - | - | - | - | - | 113.00 | - | - | - |
| Expenses | (5094) Salary-Water Sampling | - | - | - | 166.00 | 5,785.00 | 7,564.00 | 7,893.00 | 7,893.00 | 7,893.00 | 7,893.00 |
| Expenses | (5099) Payroll Expenses - Payroll Services | - | - | - | - | (260,192.00) | (241,563.00) | - | - | - | - |
| Expenses | (5120) Life Insurance Benefits | 383.00 | 405.00 | 447.00 | 460.00 | 457.00 | 346.00 | 50.00 | 58.00 | 58.00 | 58.00 |
| Expenses | (5121) Medical Insurance Benefits | 44,892.00 | 50,422.00 | 51,176.00 | 64,788.00 | 73,667.00 | 58,829.00 | 7,824.00 | 9,732.00 | 9,732.00 | 9,732.00 |
| Expenses | (5122) Dental Insurance Benefits | 3,716.00 | 4,440.00 | 4,112.00 | 4,405.00 | 5,283.00 | 3,535.00 | 484.00 | 518.00 | 518.00 | 518.00 |
| Expenses | (5123) Vision Insurance | 588.00 | 660.00 | 687.00 | 699.00 | 808.00 | 677.00 | 100.00 | 101.00 | 101.00 | 101.00 |
| Expenses | (5124) Long Term Disability Insurance | 1,134.00 | 1,689.00 | 2,242.00 | 2,200.00 | 2,185.00 | 1,812.00 | 325.00 | 384.00 | 384.00 | 384.00 |
| Expenses | (5126) Short Term Disability Insurance | 689.00 | 989.00 | 1,265.00 | 1,358.00 | 1,558.00 | 1,192.00 | 214.00 | 295.00 | 295.00 | 295.00 |
| Expenses | (5130) Medicare Tax - Employers Contribution | 5,785.00 | 6,364.00 | 6,144.00 | 5,487.00 | 9,133.00 | 6,573.00 | 1,249.00 | 1,171.00 | 1,171.00 | 1,165.00 |
| Expenses | (5131) TWC - Employers Contribution | 109.00 | 2,206.00 | 125.00 | 2,028.00 | 1,904.00 | 107.00 | 276.00 | 295.00 | 295.00 | 295.00 |
| Expenses | (5135) Social Security Contribution | 2,236.00 | 1,751.00 | 2,287.00 | 1,477.00 | 1,633.00 | 58.00 | - | - | - | - |
| Expenses | (5140) TMRS City Contribution | 41,237.00 | 44,453.00 | 52,456.00 | 49,367.00 | 81,781.00 | 61,400.00 | 9,998.00 | 9,426.00 | 9,426.00 | 9,380.00 |
| Expenses | (5150) Workers Compensation Benefits | 9,979.00 | 20,697.00 | 14,435.00 | 16,628.00 | 20,937.00 | 20,007.00 | 3,678.00 | 3,507.00 | 3,507.00 | 3,507.00 |
| Expenses | (5535) Cellular Phones/ Pagers | 478.00 | 480.00 | 883.00 | - | - | - | - | - | - | - |
| Expenses | Misc Expenses | | | | | | | | | | |
| Expenses | (5775) Small Tools | 4,487.00 | 3,514.00 | 3,995.00 | 3,597.00 | 3,872.00 | 3,854.00 | 4,000.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| Expenses | Contract Services | | | | | | | | | | |
| Expenses | (5200) Temporary Help | 13,722.00 | 12,597.00 | 10,173.00 | - | - | - | 169.00 | - | - | - |
| Expenses | (5325) Construction Management Services | - | 1,560.00 | - | - | - | - | - | - | - | - |
| Expenses | (5326) Emergency Fund | - | - | - | - | - | - | - | - | - | 50,000.00 |
| Expenses | (5332) Planning Services | - | 3,450.00 | 52.00 | - | 2,022.00 | 27.00 | - | 100,000.00 | - | - |
| Expenses | (5343) IT Management Services | - | - | - | - | - | - | 9,793.00 | 19,586.00 | 19,586.00 | 19,586.00 |
| Expenses | (5350) Grounds Maintenance | 108,975.00 | 109,980.00 | 112,566.00 | 111,252.00 | 116,757.00 | 128,400.00 | 135,000.00 | 161,702.00 | 161,702.00 | 161,702.00 |
| Expenses | Community Programs | | | | | | | | | | |
| Expenses | (5133) Urban Forestry | 10,421.00 | 7,163.00 | 10,010.00 | 9,448.00 | 4,085.00 | 804.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 |
| Expenses | (5400) Adopt A Tree Energy Conservation | 14,881.00 | 13,314.00 | 7,081.00 | 5,765.00 | 10,188.00 | 10,263.00 | 2,883.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| Expenses | (5401) Ant Bait Program | 676.00 | 643.00 | 734.00 | 703.00 | - | 595.00 | - | - | - | - |
| Expenses | (5436) Trails Master Plan | - | 4,950.00 | - | 930.00 | 4,298.00 | 868.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| Expenses | (5437) Community Gardens | 1,093.00 | 1,233.00 | 1,904.00 | 918.00 | 1,144.00 | 405.00 | 702.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Expenses | (5444) Energy Conservation Rebates | 13,641.00 | 18,622.00 | 23,619.00 | 15,710.00 | 21,810.00 | 12,392.00 | 10,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| Expenses | (5445) Env & Planning Library / Information | - | - | - | - | - | 177.00 | - | - | - | - |
| Expenses | (5447) Pollution reduction Program | 895.00 | 268.00 | 714.00 | 953.00 | 602.00 | 80.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |

General Operating Fund (01)

Public Works (04)

| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
|----------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------------------|
| Expenses | (5472) Spring Cleaning Program | 1,844.00 | 2,792.00 | 1,885.00 | - | 3,703.00 | 2,515.00 | - | 3,750.00 | 3,750.00 | 3,750.00 |
| Expenses | (5476) Teen Program Expenses | 1,447.00 | 1,654.00 | 1,929.00 | 1,473.00 | 1,883.00 | - | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| Expenses | (5490) Tree Fund - Expenses | - | - | - | - | - | 960.00 | - | - | - | - |
| Expenses | Other Operating Expenses | | | | | | | | | | |
| Expenses | (5100) Exams/ Testing / Certifications | - | - | - | 275.00 | 670.00 | - | 750.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| Expenses | (5136) IRS 1099 -Fees | 44.00 | - | - | - | - | - | - | - | - | - |
| Expenses | (5523) Building Services | 18,564.00 | 20,287.00 | 20,241.00 | 18,683.00 | 24,010.00 | 32,497.00 | 35,354.00 | 38,000.00 | 38,000.00 | 38,000.00 |
| Expenses | (5547) Ice Service | 1,956.00 | 2,010.00 | 2,117.00 | 998.00 | 1,013.00 | 2,192.00 | 2,200.00 | - | - | - |
| Expenses | (5560) Computer Equip/Software Acquisition | - | 2,894.00 | - | - | - | - | - | - | - | - |
| Expenses | (5565) Conservation Rangers | 2,692.00 | 2,738.00 | 2,353.00 | 1,059.00 | - | 363.00 | - | - | - | - |
| Expenses | (5570) Consumables | 884.00 | 474.00 | 589.00 | 608.00 | 559.00 | 444.00 | 900.00 | 900.00 | 900.00 | 900.00 |
| Expenses | (5575) Wildlife Management & Implementation | 200.00 | 3,271.00 | 39.00 | 2,619.00 | - | 399.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| Expenses | (5600) Dues / Subscriptions / Fees | 655.00 | 980.00 | 906.00 | 919.00 | 295.00 | 599.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Expenses | (5625) Equipment Acquisition | 4,684.00 | 388.00 | - | - | - | - | - | - | - | - |
| Expenses | (5626) ATV Vehicles | - | 0.60 | - | - | - | - | - | - | - | - |
| Expenses | (5645) Fuel | 10,100.00 | 6,832.00 | 7,540.00 | 7,315.00 | 9,891.00 | 6,187.00 | 8,000.00 | 8,000.00 | 8,000.00 | 8,000.00 |
| Expenses | (5695) Eco Event/Native Tree Planting | 2,194.00 | 1,927.00 | 1,076.00 | 1,114.00 | 1,339.00 | 1,582.00 | - | 1,500.00 | 1,500.00 | 1,500.00 |
| Expenses | (5711) Open Space Management | 7,757.00 | 12,850.00 | 11,552.00 | 2,274.00 | 510.00 | 152.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| Expenses | (5735) Rental Expense - Equipment | 566.00 | 630.00 | 443.00 | 543.00 | 34.00 | - | 750.00 | 750.00 | 750.00 | 750.00 |
| Expenses | (5740) Repair & Maintenance - Buildings | 9,182.00 | 12,151.00 | 6,572.00 | 11,452.00 | 7,170.00 | 4,576.00 | 20,845.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| Expenses | (5743) Repair & Maintenance - Landscaped Areas | 6,790.00 | 4,979.00 | 4,625.00 | 2,684.00 | 4,417.00 | 4,185.00 | 4,500.00 | 4,500.00 | 4,500.00 | 4,500.00 |
| Expenses | (5744) Repair & Maintenance - Parks & Grounds | 5,512.00 | 3,863.00 | 7,742.00 | 3,271.00 | 9,001.00 | 5,743.00 | 8,000.00 | 10,000.00 | 10,000.00 | 10,000.00 |
| Expenses | (5745) Repair & Maintenance - Equipment | 9,709.00 | 11,134.00 | 11,364.00 | 9,070.00 | 6,083.00 | 3,522.00 | 6,000.00 | 6,000.00 | 6,000.00 | 6,000.00 |
| Expenses | (5748) Repair & Maintenance - Fencing | 3,022.00 | 1,689.00 | 2,966.00 | 1,158.00 | 2,497.00 | 697.00 | 2,500.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| Expenses | (5753) Repair & Maintenance - Trails & Footpaths | 3,592.00 | 4,389.00 | 6,804.00 | 3,157.00 | 3,763.00 | 2,706.00 | 2,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| Expenses | (5755) Repair & Maintenance - Vehicles | 5,045.00 | 5,805.00 | 3,468.00 | 5,254.00 | 3,360.00 | 5,822.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| Expenses | (5762) Reprographics Services | 72.00 | 103.00 | 35.00 | 12.00 | 21.00 | 591.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| Expenses | (5782) Software Maintenance Fees | - | - | - | - | - | - | 14,375.00 | - | - | - |
| Expenses | (5815) Training - Mileage Reimbursement | 2,602.00 | 3,480.00 | 1,270.00 | 561.00 | 287.00 | 838.00 | 1,750.00 | 3,000.00 | 3,000.00 | 3,000.00 |
| Expenses | (5820) Training & Education - City Staff | 3,993.00 | 4,076.00 | 3,479.00 | 2,795.00 | 2,177.00 | 2,986.00 | 2,500.00 | 7,300.00 | 7,300.00 | 7,300.00 |
| Expenses | (5830) Uniforms | 1,966.00 | 3,373.00 | 2,441.00 | 3,111.00 | 1,584.00 | 692.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| Expenses | (5860) Vehicle Insurance | 3,496.00 | 4,434.00 | 4,400.00 | 4,241.00 | 5,708.00 | 8,045.00 | 5,230.00 | 5,230.00 | 5,230.00 | 5,230.00 |
| Expenses | (6000) Capital Outlay | 34,715.00 | 34,236.00 | 71,033.00 | 5,925.00 | - | - | - | - | - | - |
| | Total Expenses | 818,350.00 | 900,586.60 | 916,508.00 | 842,284.00 | 836,913.00 | 616,267.00 | 427,086.17 | 596,056.00 | 545,751.00 | 549,474.00 |



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues: \$4,764

Expenses: \$48,600

- Community Prog: \$32,400
- Other Operating: \$16,200

Total Staffing: 0

Capital Projects:

- Land Development Code: \$50,000
- Mapping: \$25,000
- Parks and Open Space Master Plan: \$50,000

GENERAL GOVERNMENT DEPARTMENT

RESPONSIBILITIES

The General Government Department in the General Fund is the repository where many general government expenses, such as Council expenses, leases, and other contracts are assigned.

Until this budget year, the Fire and Emergency Contract in the Public Safety budget was assigned here. The Budget and Finance Committee recommended the contract amount of over \$500,000 be moved into the Public Safety department.

| General Operating Fund (01) | | | | | | | | | | | |
|--|---|----------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|-------------------|-------|
| General Government (09) | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
| Revenues | | | | | | | | | | | |
| Misc Revenues | | | | | | | | | | | |
| | (4009) Property Lease Revenue | \$ 6,950 | \$ 6,600 | \$ 6,600 | \$ 6,600 | \$ 6,600 | \$ 4,950 | \$ 6,600 | \$ - | \$ - | |
| | (4028) Event Revenue | \$ 3,990 | \$ 5,232 | \$ 5,608 | \$ 5,279 | \$ 7,765 | \$ 415 | \$ 2,000 | \$ 4,764 | \$ 4,764 | |
| | (4022) Credit Card Convenience Fees | \$ - | \$ - | \$ - | \$ - | \$ 17 | \$ - | \$ - | \$ - | \$ - | |
| Operating Transfers | | | | | | | | | | | |
| | (4300) Operating Transfers In | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,014 | \$ - | |
| Permits | | | | | | | | | | | |
| | (4120) Permits, Licenses & Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Interest Revenue | | | | | | | | | | | |
| | (4095) Interest | \$ 162 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Revenues | \$ 11,102 | \$ 11,832 | \$ 12,208 | \$ 11,879 | \$ 14,382 | \$ 5,365 | \$ 8,600 | \$ 9,778 | \$ 4,764 | |
| Expenses | | | | | | | | | | | |
| Fire & Emergency Services | | | | | | | | | | | |
| | (5336) Fire and Emergency Services | \$ 466,585 | \$ 480,583 | \$ 495,000 | \$ 509,850 | \$ 509,850 | \$ 522,641 | \$ 538,320 | \$ - | \$ - | |
| Other Operating Expenses | | | | | | | | | | | |
| | (6000) Capital Outlay | \$ 675,182 | \$ 9,968 | \$ 44,282 | \$ 138,517 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5726) Property Lease Expense | \$ 5,100 | \$ 5,100 | \$ 5,200 | \$ 5,200 | \$ 5,200 | \$ 5,200 | \$ 5,200 | \$ 5,200 | \$ 5,200 | |
| | (5825) Training & Supplies - City Council | \$ 2,089 | \$ 2,886 | \$ 2,016 | \$ 180 | \$ 2,712 | \$ 2,068 | \$ 1,000 | \$ 1,000 | \$ 1,000 | |
| | (5559) Community Events - Activity Progra | \$ - | \$ 250 | \$ 61 | \$ 112 | \$ - | \$ 281 | \$ - | \$ - | \$ - | |
| | (5601) Organizational Memberships | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Project | | | | | | | | | | | |
| | (5660) Land Acquisition | \$ - | \$ - | \$ - | \$ - | \$ 500 | \$ - | \$ - | \$ - | \$ - | |
| | (7127) Community Fire Planning | \$ 7,635 | \$ 14,000 | \$ 9,808 | \$ 12,205 | \$ 13,116 | \$ 573 | \$ - | \$ - | \$ - | |
| | (5605) Easement Acquisition | \$ - | \$ - | \$ - | \$ 900 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Contract Services | | | | | | | | | | | |
| | (5321) Contingency Fund | \$ - | \$ 2,427 | \$ 15,625 | \$ - | \$ 1,100 | \$ - | \$ 500 | \$ 10,000 | \$ 10,000 | |
| | (5348) Legal Defense Funds | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5367) Payroll Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Community Programs | | | | | | | | | | | |
| | (5552) Sunset Valley Arts Commission-Co | \$ 7,181 | \$ 7,936 | \$ 1,599 | \$ 5,975 | \$ 8,403 | \$ 1,714 | \$ 5,000 | \$ 26,400 | \$ 26,400 | |
| | (5558) Community Events - Spring Fling | \$ 3,947 | \$ 3,652 | \$ 3,835 | \$ 3,900 | \$ 2,208 | \$ - | \$ 4,400 | \$ 6,000 | \$ 6,000 | |
| | (5551) Sunset Valley Arts Commission-Art | \$ 1,336 | \$ 2,646 | \$ 4,303 | \$ 4,000 | \$ 4,445 | \$ - | \$ - | \$ - | \$ - | |
| | (5561) Community Events - Business App | \$ 1,071 | \$ 1,000 | \$ 842 | \$ 1,000 | \$ 1,037 | \$ - | \$ 3,000 | \$ - | \$ - | |
| | (5556) SFC- Farmer's Market | \$ - | \$ - | \$ - | \$ - | \$ 4,500 | \$ - | \$ - | \$ - | \$ - | |
| | (5555) Holiday Kick-off Event-Shipping Ce | \$ 267 | \$ 453 | \$ 444 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Salary, Benefits, and Other Compensation | | | | | | | | | | | |
| | (5089) Tuition Reimbursement | \$ - | \$ 2,340 | \$ 2,250 | \$ - | \$ 2,500 | \$ 2,834 | \$ 4,500 | \$ - | \$ - | |
| Expenses | | | | | | | | | | | |
| | (7214) Homestead Park Planning/Upper C | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Expenses | \$ 1,170,393 | \$ 533,241 | \$ 585,265 | \$ 681,839 | \$ 555,571 | \$ 535,311 | \$ 561,920 | \$ 48,600 | \$ 48,600 | |
| | Revenues Less Expenses | \$ (1,159,293) | \$ (521,408) | \$ (573,058) | \$ (669,961) | \$ (541,190) | \$ (529,946) | \$ (553,320) | \$ (38,822) | \$ (43,836) | |



The Utility Fund



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BUDGET AT A GLANCE

Expenses: \$ 1,852,475

- Water: \$852,160
- Wastewater: \$670,049
- Solid Waste: \$199,853
- Water Infrastructure: \$74,521
- Wastewater Infrastructure: \$55,892
- Utility Subsidy \$701,427

Capital Projects:

- Allocated Per Department. See CIP Sheet

THE UTILITY FUND

RESPONSIBILITIES

The City operates its own Water, Wastewater and Solid Waste Utility systems. Each of these three services are accounted for separately in an Enterprise Fund. The Water and Wastewater Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water and wastewater service is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley.

In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water lines and the wastewater system which includes over 5 miles of wastewater lines and one lift station.

Solid Waste and Recycling services are provided to both residential and commercial customers by a contract with Texas Disposal Systems (TDS). TDS interfaces directly with commercial accounts. Residential accounts are billed directly to the city on a consolidated bill and the city bills residents for a portion of the solid waste expense.



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THE UTILITY FUND (Continued)

Commercial Water and Wastewater Service is billed at the cost of service. Residential Water, Wastewater, and Solid Waste Services are billed at less than the cost of service and the General Fund provides an annual operating and infrastructure transfer to the Utility Fund.



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BUDGET AT A GLANCE

Revenues:\$852,160

- Sales: \$564,139
- Subsidy:\$254,913
- Other:\$33,108

Expenses: \$852,160

- Utility Expense: \$598,646
- Salaries: \$160,958
- Community Prog: \$32,400
- Other Operating: \$74,056
- Other: \$14,900

Total Staffing: Allocated per Task

Capital Projects:

- Lone Oak: \$190,000
- Sunset Trail: \$380,000
- Backflow Prevention: \$15,000
- Automated Meter Reading:
\$105,000

WATER DEPARTMENT

RESPONSIBILITIES

The Water Utilities provide services to residential and commercial customers and a cost-of-service study is performed periodically to determine the cost of service for the different classes of customers. Wholesale water is provided to the City of Sunset Valley by contracts with the City of Austin, but Sunset Valley is the retail provider within the City of Sunset Valley. In addition to the wholesale contract expense, the City is responsible for the distribution, collection, metering, and billing system within the City of Sunset Valley. The Public Works Department maintains the public water system with over 7 miles of water distribution lines.

| Utility Fund (02) | | | | | | | | | | | | |
|-----------------------|--|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------------------|
| Water Department (05) | | | | | | | | | | | | |
| | | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
| | | Revenues | | | | | | | | | | |
| Revenues | Misc Revenues | | | | | | | | | | | |
| Revenues | | (4060) General Fees & Inspections | 100.00 | 100.00 | - | - | 100.00 | - | 2,500.00 | 823.00 | 823.00 | 823.00 |
| Revenues | | (4115) Penalties/Fines/Surcharges | - | - | - | - | - | - | 1,000.00 | 317.00 | 317.00 | 317.00 |
| Revenues | | (4210) Tap Fees - Reconnects | 550.00 | 550.00 | - | 600.00 | 550.00 | 450.00 | 1,500.00 | 839.00 | 839.00 | 839.00 |
| Revenues | Transfers/Subsidy | | | | | | | | | | | |
| Revenues | | (SUBSIDIES) Subsidy Transfer | - | - | - | - | - | - | - | 248,745.00 | 248,745.00 | 254,913.00 |
| Revenues | | (4300) Operating Transfers In | 101,825.00 | 100,988.00 | 213,539.00 | 251,531.00 | 311,606.00 | 184,670.00 | 263,425.00 | - | - | - |
| Revenues | Interest Revenue | | | | | | | | | | | |
| Revenues | | (4095) Interest | 859.00 | 3,551.00 | 17,201.00 | 36,343.00 | 56,959.00 | 27,428.00 | 5,000.00 | 31,129.00 | 31,129.00 | 31,129.00 |
| Revenues | Utility Sales | | | | | | | | | | | |
| Revenues | | (4220) Utility Sales | 639,930.00 | 643,347.00 | 634,732.00 | 559,539.00 | 571,951.00 | 562,897.00 | 650,000.00 | 564,139.00 | 564,139.00 | 564,139.00 |
| | | Total Revenues | 743,264.00 | 748,536.00 | 865,472.00 | 848,013.00 | 941,166.00 | 775,445.00 | 923,425.00 | 845,992.00 | 845,992.00 | 852,160.00 |
| | | Expenses | | | | | | | | | | |
| Expenses | Transfers/Subsidies | | | | | | | | | | | |
| Expenses | | (7000) Operating Transfers Out | 20,329.00 | - | - | 115,927.00 | 119,405.00 | - | - | - | - | - |
| Expenses | Salary, Benefits, and Other Compensation | | | | | | | | | | | |
| Expenses | | (5000) Salaries | - | - | - | - | - | - | 100,512.00 | 107,836.00 | 107,836.00 | 107,836.00 |
| Expenses | | (5001) Salary - Accounting Clerk | 3,979.00 | 4,482.00 | 4,595.00 | 4,718.00 | - | 729.00 | 0.12 | - | - | - |
| Expenses | | (5010) Salary - PW Operations Manager | 8,414.00 | 9,924.00 | 10,531.00 | 10,561.00 | - | - | (31,512.00) | - | - | - |
| Expenses | | (5030) Salary - Parks & Natural Resources Mgr. | - | - | - | - | - | - | - | - | - | - |
| Expenses | | (5046) Salary - Longevity | - | - | - | - | - | - | 222.00 | 84.00 | 84.00 | 84.00 |
| Expenses | | (5050) Salary - Patrol Officer | - | - | - | 2,896.00 | - | - | - | - | - | - |
| Expenses | | (5057) Salary - Administrative Clerk | 5,327.00 | 5,783.00 | 8,267.00 | 8,333.00 | - | (247.00) | - | - | - | - |
| Expenses | | (5060) Salary - Public Works Director | 19,071.00 | 20,485.00 | 21,576.00 | 18,600.00 | - | (552.00) | 31,512.00 | - | - | - |
| Expenses | | (5062) Salary - Maintenance Tech (DV) | - | - | - | 5,380.00 | - | - | - | - | - | - |
| Expenses | | (5063) Salary - Maintenance Tech 1 (RS) | - | 15,065.00 | 21,871.00 | 20,535.00 | - | - | - | - | - | - |
| Expenses | | (5064) Salary - Maintenance Tech (QD) | - | - | 2,065.00 | 2,068.00 | - | - | - | - | - | - |
| Expenses | | (5065) Salary - Development Permit Coordinator | - | - | 4,974.00 | 15,164.00 | - | - | - | - | - | - |
| Expenses | | (5066) Salary - Ground Maintenance Supervisor | - | - | - | - | - | - | 0.20 | - | - | - |
| Expenses | | (5068) Salary - Maintenance Tech (CW) | 14,042.00 | 5,432.00 | 1,898.00 | 768.00 | - | 332.00 | - | - | - | - |
| Expenses | | (5076) Salary - PW Maintenance Tech (QD) | 617.00 | (732.00) | 153.00 | 492.00 | - | 74.00 | - | - | - | - |
| Expenses | | (5080) Salary - Utilities Superintendent | 39,682.00 | 27,131.00 | 30,294.00 | 41,993.00 | - | - | - | - | - | - |
| Expenses | | (5084) Salary - Cell phone allowance | 792.00 | 703.00 | 610.00 | 1,170.00 | - | - | 552.00 | 720.00 | 720.00 | 720.00 |
| Expenses | | (5086) Salary - Bilingual | - | - | - | - | - | - | 210.00 | 270.00 | 270.00 | 270.00 |
| Expenses | | (5087) Salary - Education | - | - | - | 600.00 | - | - | 510.00 | 45.00 | 45.00 | 45.00 |
| Expenses | | (5090) Salary - Overtime | 3,557.00 | 2,380.00 | 1,356.00 | 2,894.00 | - | - | 2,302.00 | 3,747.00 | 3,747.00 | 3,747.00 |
| Expenses | | (5091) Salary - Licensing Incentives | - | - | - | 1,200.00 | - | - | 555.00 | 525.00 | 525.00 | 6,762.00 |
| Expenses | | (5093) Salary - Holiday Pay | - | - | - | - | - | - | 390.00 | - | - | - |
| Expenses | | (5094) Salary-Water Sampling | - | 2,765.00 | 6,324.00 | 6,356.00 | - | - | - | - | - | - |
| Expenses | | (5099) Payroll Expenses - Payroll Services | - | - | - | - | 143,424.00 | 118,347.00 | - | - | - | - |
| Expenses | | (5120) Life Insurance Benefits | 60.00 | 42.00 | 21.00 | 42.00 | - | - | 71.00 | 103.00 | 103.00 | 103.00 |
| Expenses | | (5121) Medical Insurance Benefits | 4,920.00 | 4,218.00 | 2,246.00 | 5,758.00 | - | - | 11,730.00 | 18,759.00 | 18,759.00 | 18,759.00 |
| Expenses | | (5122) Dental Insurance Benefits | 420.00 | 424.00 | 178.00 | 455.00 | - | - | 694.00 | 926.00 | 926.00 | 926.00 |
| Expenses | | (5123) Vision Insurance | 84.00 | 61.00 | 31.00 | 77.00 | - | - | 144.00 | 181.00 | 181.00 | 181.00 |
| Expenses | | (5124) Long Term Disability Insurance | 479.00 | 243.00 | 114.00 | 238.00 | - | - | 385.00 | 686.00 | 686.00 | 686.00 |
| Expenses | | (5126) Short Term Disability Insurance | 270.00 | 137.00 | 64.00 | 176.00 | - | - | 253.00 | 528.00 | 528.00 | 528.00 |
| Expenses | | (5130) Medicare Tax - Employers Contribution | 1,272.00 | 1,272.00 | 1,603.00 | 1,798.00 | - | - | 1,513.00 | 1,642.00 | 1,642.00 | 1,634.00 |
| Expenses | | (5131) TWC - Employers Contribution | 270.00 | - | 9.00 | 250.00 | - | - | 396.00 | 528.00 | 528.00 | 528.00 |
| Expenses | | (5140) TMRs City Contribution | 8,747.00 | 24,258.00 | 23,148.00 | 56,211.00 | - | 53,347.00 | 12,109.00 | 13,214.00 | 13,214.00 | 13,152.00 |
| Expenses | | (5150) Workers Compensation Benefits | 2,684.00 | - | 3,496.00 | 4,640.00 | - | - | 4,485.00 | 4,996.00 | 4,996.00 | 4,996.00 |
| Expenses | Misc Expenses | | | | | | | | | | | |
| Expenses | | (PROPOSED) Proposed New Line | - | - | - | - | - | - | - | 2,500.00 | 2,500.00 | - |
| Expenses | | (5775) Small Tools | 2,555.00 | 758.00 | 2,921.00 | 3,182.00 | 2,412.00 | 1,995.00 | 3,000.00 | 2,500.00 | 2,500.00 | 2,500.00 |
| Expenses | Utilities Expenses | | | | | | | | | | | |
| Expenses | | (5373) Utility Contractual Services | 497,255.00 | 512,075.00 | 530,586.00 | 486,815.00 | 457,425.00 | 464,153.00 | 586,663.00 | 598,396.00 | 598,396.00 | 598,396.00 |
| Expenses | | (5375) Utility Inspections | - | - | - | 50.00 | 275.00 | - | 250.00 | 250.00 | 250.00 | 250.00 |
| Expenses | Contract Services | | | | | | | | | | | |
| Expenses | | (5303) Aquifer District Fees | 3,210.00 | 3,210.00 | 3,210.00 | 3,210.00 | 3,210.00 | 3,210.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| Expenses | | (5324) Emergency Response Services-non City | - | 2,500.00 | - | - | - | - | - | 10,000.00 | 10,000.00 | 10,000.00 |
| Expenses | | (5327) Engineer - Design Fees | - | 4,740.00 | 1,327.00 | - | 1,107.00 | - | 5,766.00 | - | - | - |
| Expenses | | (5343) IT Management Services | - | - | - | - | - | - | 980.00 | - | - | - |
| Expenses | Other Operating Expenses | | | | | | | | | | | |
| Expenses | | (5515) Bank / Management Fees | 1,637.00 | 2,224.00 | 1,838.00 | 1,565.00 | 388.00 | 1,211.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| Expenses | | (5516) Credit Card Fees | 586.00 | 1,870.00 | 1,475.00 | 1,196.00 | 1,116.00 | 1,318.00 | 1,000.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| Expenses | | (5590) Depreciation Expense | 67,324.00 | 53,597.00 | 65,948.00 | - | - | 71,785.00 | - | - | - | - |

| Water Department (05) | | | | | | | | | | | |
|-----------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------------------|
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
| | | Revenues | | | | | | | | | |
| Expenses | (5600) Dues / Subscriptions / Fees | 1,799.00 | 1,737.00 | 383.00 | 850.00 | 774.00 | 403.00 | 880.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| Expenses | (5645) Fuel | - | - | - | 500.00 | - | - | 500.00 | 500.00 | 500.00 | 500.00 |
| Expenses | (5705) Office Supplies/Delivery Fees | 25.00 | 21.00 | 524.00 | 1,000.00 | 974.00 | 58.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Expenses | (5735) Rental Expense - Equipment | - | - | 226.00 | - | - | - | 250.00 | 250.00 | 250.00 | 250.00 |
| Expenses | (5745) Repair & Maintenance - Equipment | 902.00 | 1,475.00 | 512.00 | 176.00 | 94.00 | - | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| Expenses | (5755) Repair & Maintenance - Vehicles | 299.00 | 72.00 | 500.00 | 619.00 | 746.00 | 648.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Expenses | (5758) Repairs & Maintenance - System | 14,478.00 | 19,642.00 | 18,356.00 | 14,894.00 | 21,924.00 | 23,292.00 | 26,889.00 | 25,000.00 | 25,000.00 | 27,500.00 |
| Expenses | (5782) Software Maintenance Fees | 7,339.00 | 7,742.00 | 9,674.00 | 10,389.00 | 10,978.00 | 8,684.00 | 9,449.00 | 8,706.00 | 8,706.00 | 8,706.00 |
| Expenses | (5815) Training - Mileage Reimbursement | 499.00 | 443.00 | 914.00 | 3,453.00 | 1,232.00 | 860.00 | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 |
| Expenses | (5820) Training & Education - City Staff | 2,006.00 | 2,216.00 | 3,628.00 | 4,383.00 | 2,535.00 | 1,348.00 | 4,350.00 | 5,200.00 | 5,200.00 | 5,200.00 |
| Expenses | (5830) Uniforms | 201.00 | 500.00 | 245.00 | 669.00 | 440.00 | 444.00 | 700.00 | 700.00 | 700.00 | 700.00 |
| Expenses | (5835) Utilities: elec/water/wastewater/telephone/gas | 2,499.00 | 4,003.00 | 1,294.00 | 361.00 | 630.00 | 1,621.00 | 3,000.00 | 4,200.00 | 4,200.00 | 4,200.00 |
| Expenses | (5877) Water Conservation Program | 15,189.00 | 22,618.00 | 24,660.00 | 21,350.00 | 16,773.00 | 13,226.00 | 10,000.00 | 20,000.00 | 20,000.00 | 20,000.00 |
| Expenses | Project | | | | | | | | | | |
| Expenses | (7212) Backflows, Meters, & Vaults Improvements | - | - | - | - | - | - | 50,000.00 | - | - | - |
| Expenses | (7213) Lift Station Improvements | - | - | - | - | - | - | 82,000.00 | - | - | - |
| | Total Expenses | 752,819.00 | 765,516.00 | 813,645.00 | 883,962.00 | 785,862.00 | 766,286.00 | 933,010.32 | 845,992.00 | 845,992.00 | 852,159.00 |



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues: \$670,049

- Sales: \$386,481
- Interest: \$31,129
- Subsidy: \$247,821
- Misc: \$4618

Expenses: \$670,049

- Utility Expense: \$545,045
- Salaries: \$103,180
- Contract: \$5,000
- Other Operating: \$16,825

Total Staffing: Allocated by Task

Capital Projects: \$344,000

- Stearns Lift Station: \$194,000
- US 290 Sewer: \$150,000

WASTEWATER DEPARTMENT

RESPONSIBILITIES

The Public Works Department maintains the public water system with over 7 miles of water distribution lines and the wastewater system which includes over 5 miles of wastewater collection lines and one lift station.

Included in the Utility Enterprise Fund is the contractual cost to the City of Sunset Valley from the City of Austin for the purchase of water and disposal of wastewater.

| Utility Fund (02) | | | | | | | | | | | | |
|----------------------------|--|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------------------|-------------------|
| Wastewater Department (06) | | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget | |
| | | Revenues | | | | | | | | | | |
| Revenues | Misc Revenues | (4060) General Fees & Inspections | 100.00 | 250.00 | 100.00 | 100.00 | - | 50.00 | 2,000.00 | 665.00 | 665.00 | 665.00 |
| Revenues | | (4210) Tap Fees - Reconnects | 460.00 | 460.00 | 460.00 | 920.00 | - | 2,220.00 | 1,200.00 | - | - | - |
| Revenues | Transfers/Subsidy | (SUBSIDIES) Subsidy Transfer | - | - | - | - | - | - | - | 247,821.00 | 247,821.00 | 251,614.00 |
| Revenues | | (4300) Operating Transfers In | 309,022.00 | 287,436.00 | 231,296.00 | 239,170.00 | 225,504.00 | 134,145.00 | 149,657.00 | - | - | - |
| Revenues | Interest Revenue | (4095) Interest | 859.00 | 3,551.00 | 17,201.00 | 36,343.00 | 56,959.00 | 27,428.00 | 5,000.00 | 31,129.00 | 31,129.00 | 31,129.00 |
| Revenues | Utility Sales | (4220) Utility Sales | 427,929.00 | 414,374.00 | 435,173.00 | 371,257.00 | 374,920.00 | 366,370.00 | 474,795.00 | 386,641.00 | 386,641.00 | 386,641.00 |
| Revenues | | Total Revenues | 738,370.00 | 706,071.00 | 684,230.00 | 647,790.00 | 657,383.00 | 530,213.00 | 632,652.00 | 666,256.00 | 666,256.00 | 670,049.00 |
| Expenses | | | | | | | | | | | | |
| Expenses | Transfers/Subsidies | (7000) Operating Transfers Out | 20,329.00 | - | - | 86,946.00 | 89,554.00 | - | - | - | - | - |
| Expenses | Salary, Benefits, and Other Compensation | (5000) Salaries | - | - | - | - | - | - | 60,334.00 | 69,436.00 | 69,436.00 | 69,436.00 |
| Expenses | | (5001) Salary - Accounting Clerk | 1,957.00 | 2,225.00 | 2,332.00 | 2,369.00 | - | - | - | - | - | - |
| Expenses | | (5010) Salary - PW Operations Manager | 5,609.00 | 6,616.00 | 6,802.00 | 7,041.00 | - | - | - | - | - | - |
| Expenses | | (5030) Salary - Parks & Natural Resources Mgr. | - | - | - | - | - | - | - | - | - | - |
| Expenses | | (5046) Salary - Longevity | - | - | - | - | - | - | 131.00 | 84.00 | 84.00 | 84.00 |
| Expenses | | (5057) Salary - Administrative Clerk | 1,776.00 | 1,953.00 | 2,056.00 | 2,083.00 | - | (62.00) | - | - | - | - |
| Expenses | | (5060) Salary - Public Works Director | 9,535.00 | 10,243.00 | 10,788.00 | 10,748.00 | - | (276.00) | - | - | - | - |
| Expenses | | (5062) Salary - Maintenance Tech (DV) | - | - | - | 3,587.00 | - | - | - | - | - | - |
| Expenses | | (5063) Salary - Maintenance Tech 1 (RS) | - | 5,022.00 | 7,290.00 | 6,428.00 | - | - | - | - | - | - |
| Expenses | | (5064) Salary - Maintenance Tech (QD) | - | - | 2,065.00 | 1,648.00 | - | - | - | - | - | - |
| Expenses | | (5065) Salary - Development Permit Coordinator | - | - | 4,974.00 | 3,978.00 | - | - | - | - | - | - |
| Expenses | | (5066) Salary - Ground Maintenance Supervisor | - | - | - | - | - | 0.20 | - | - | - | - |
| Expenses | | (5068) Salary - Maintenance Tech (CW) | 4,681.00 | 1,832.00 | 1,781.00 | 1,480.00 | - | 215.00 | - | - | - | - |
| Expenses | | (5076) Salary - PW Maintenance Tech (QD) | 265.00 | (227.00) | (93.00) | (124.00) | - | 772.00 | - | - | - | - |
| Expenses | | (5080) Salary - Utilities Superintendent | 16,955.00 | 11,628.00 | 12,983.00 | 17,997.00 | - | - | - | - | - | - |
| Expenses | | (5084) Salary - Cell phone allowance | - | - | - | - | - | - | 336.00 | 468.00 | 468.00 | 468.00 |
| Expenses | | (5086) Salary - Bilingual | - | - | - | - | - | - | 150.00 | 150.00 | 150.00 | 150.00 |
| Expenses | | (5087) Salary - Education | - | - | - | - | - | - | 285.00 | 45.00 | 45.00 | 45.00 |
| Expenses | | (5090) Salary - Overtime | 1,528.00 | 553.00 | 621.00 | 1,192.00 | - | - | 1,336.00 | 2,302.00 | 2,302.00 | 2,302.00 |
| Expenses | | (5091) Salary - Licensing Incentives | - | - | - | - | - | - | 285.00 | 285.00 | 285.00 | 4,116.00 |
| Expenses | | (5093) Salary - Holiday Pay | - | - | - | - | - | - | 226.00 | - | - | - |
| Expenses | | (5099) Payroll Expenses - Payroll Services | - | - | - | - | 57,091.00 | 54,879.00 | - | - | - | - |
| Expenses | | (5120) Life Insurance Benefits | - | - | - | - | - | - | 43.00 | 66.00 | 66.00 | 66.00 |
| Expenses | | (5121) Medical Insurance Benefits | - | - | - | - | - | - | 7,056.00 | 11,937.00 | 11,937.00 | 11,937.00 |
| Expenses | | (5122) Dental Insurance Benefits | - | - | - | - | - | - | 421.00 | 589.00 | 589.00 | 589.00 |
| Expenses | | (5123) Vision Insurance | - | - | - | - | - | - | 87.00 | 115.00 | 115.00 | 115.00 |
| Expenses | | (5124) Long Term Disability Insurance | - | - | - | - | - | - | 230.00 | 437.00 | 437.00 | 437.00 |
| Expenses | | (5126) Short Term Disability Insurance | - | - | - | - | - | - | 151.00 | 336.00 | 336.00 | 336.00 |
| Expenses | | (5130) Medicare Tax - Employers Contribution | 568.00 | 507.00 | 774.00 | 870.00 | - | - | 907.00 | 1,055.00 | 1,055.00 | 1,051.00 |
| Expenses | | (5131) TWC - Employers Contribution | - | - | - | - | - | - | 240.00 | 336.00 | 336.00 | 336.00 |
| Expenses | | (5140) TMRS City Contribution | 3,725.00 | 10,332.00 | 5,373.00 | 22,998.00 | - | - | 7,260.00 | 8,492.00 | 8,492.00 | 8,459.00 |
| Expenses | | (5150) Workers Compensation Benefits | - | - | 2,559.00 | 3,145.00 | - | - | 2,714.00 | 3,253.00 | 3,253.00 | 3,253.00 |
| Expenses | Misc Expenses | (5775) Small Tools | 906.00 | 919.00 | 1,026.00 | 788.00 | 1,883.00 | 832.00 | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| Expenses | Utilities Expenses | (5373) Utility Contractual Services | 460,182.00 | 454,638.00 | 468,537.00 | 456,947.00 | 418,376.00 | 461,169.00 | 519,162.00 | 529,545.00 | 529,545.00 | 529,545.00 |
| Expenses | | (5375) Utility Inspections | - | - | - | 50.00 | 275.00 | 163.00 | 500.00 | 500.00 | 500.00 | 500.00 |
| Expenses | | (5798) Annual WW Line Inspections | 14,027.00 | - | - | 11,500.00 | 13,156.00 | - | 15,000.00 | 15,000.00 | 15,000.00 | 15,000.00 |
| Expenses | Contract Services | (5324) Emergency Response Services-non City | - | - | - | - | - | - | - | 5,000.00 | 5,000.00 | 5,000.00 |
| Expenses | | (5327) Engineer - Design Fees | 4,085.00 | - | 357.00 | 2,358.00 | - | 360.00 | 3,311.00 | - | - | - |
| Expenses | | (5371) Industrial Waste Services | 68.00 | 56.00 | 298.00 | 769.00 | - | - | 1,000.00 | - | - | - |
| Expenses | Other Operating Expenses | (5600) Dues / Subscriptions / Fees | 60.00 | - | 400.00 | - | 463.00 | 111.00 | 575.00 | 575.00 | 575.00 | 575.00 |
| Expenses | | (5645) Fuel | - | - | - | 500.00 | - | - | 500.00 | 500.00 | 500.00 | 500.00 |
| Expenses | | (5650) Hazardous Material Disposal | - | - | - | - | - | - | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Expenses | | (5705) Office Supplies/Delivery Fees | 6.00 | - | - | 800.00 | - | - | 800.00 | 800.00 | 800.00 | 800.00 |
| Expenses | | (5735) Rental Expense - Equipment | - | - | 232.00 | - | - | - | 250.00 | 500.00 | 500.00 | 500.00 |
| Expenses | | (5745) Repair & Maintenance - Equipment | 2,029.00 | 170.00 | 438.00 | - | 2,976.00 | - | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 |
| Expenses | | (5755) Repair & Maintenance - Vehicles | 610.00 | - | 500.00 | 402.00 | 771.00 | 350.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |

Utility Fund (02)

Wastewater Department (06)

| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
|----------|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------------|----------------------------|------------------------------|
| Expenses | (5758) Repairs & Maintenance - System | 2,040.00 | 3,578.00 | 2,948.00 | 6,107.00 | 1,833.00 | 4,741.00 | 6,889.00 | 5,000.00 | 5,000.00 | 5,000.00 |
| Expenses | (5815) Training - Mileage Reimbursement | 544.00 | 28.00 | 280.00 | 1,362.00 | 380.00 | - | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Expenses | (5820) Training & Education - City Staff | 666.00 | 807.00 | 800.00 | 1,300.00 | 272.00 | 1,430.00 | 1,500.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| Expenses | (5830) Uniforms | 201.00 | 500.00 | 188.00 | 231.00 | 264.00 | 174.00 | 500.00 | 750.00 | 750.00 | 750.00 |
| Expenses | (5835) Utilities: elec/water/wastewater/telephone/gas | 787.00 | 778.00 | 735.00 | 780.00 | 648.00 | 429.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| | Total Expenses | 553,139.00 | 512,158.00 | 537,044.00 | 656,280.00 | 587,942.00 | 525,287.00 | 638,379.20 | 666,256.00 | 666,256.00 | 670,050.00 |



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenue:\$199,853

- Sales: \$4,792
- Subsidy: \$194,900
- Expenses: \$199,853
 - Utilities Expense:\$111,000
 - Salaries: \$71,353
 - Community Prog: \$12,000
 - Other Operating: \$5,500

Total Staffing: Allocated by Task

Capital Projects:

- None

SOLID WASTE DEPARTMENT

RESPONSIBILITIES

The Solid Waste Department includes the contractual cost for solid waste to residential customers.

The Solid Waste Utility also includes the cost for brush chipping/grinding as well as other solid waste services.

A discussion regarding the fee charged to residents was held in the Budget and Finance Committee in FY 21 and in for the proposed FY 22. In FY 21, the Committee recommended a \$10 per month increase to residents. The Council did not approve the fee increase.

In the current budget proposal discussion, a motion was made to increase the fee to residents by \$4. The motion died for a lack of second.

The Mayor has included the need to slowly increase this fee, and for other utilities in his budget transmittal letter.

| Utility Fund (02) | | | | | | | | | | | | |
|-----------------------------|--|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------------------|
| Solid Waste Department (07) | | | | | | | | | | | | |
| | | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Budget | FY22 Mayor's Budget | FY22 Council's Budget |
| Revenues | | | | | | | | | | | | |
| Revenues | Misc Revenues | | | | | | | | | | | |
| Revenues | | (4170) Recycle / Reclamation Sales | - | 80.00 | 219.00 | 41.00 | 270.00 | 4.00 | 200.00 | 162.00 | 162.00 | 162.00 |
| Revenues | Transfers/Subsidy | | | | | | | | | | | |
| Revenues | | (SUBSIDIES) Subsidy Transfer | - | - | - | - | - | - | - | 192,927.00 | 192,927.00 | 194,900.00 |
| Revenues | | (4300) Operating Transfers In | 114,098.00 | 123,326.00 | 131,516.00 | 134,680.00 | 130,915.00 | 136,711.00 | 172,680.00 | - | - | - |
| Revenues | Utility Sales | | | | | | | | | | | |
| Revenues | | (4220) Utility Sales | 4,004.00 | 3,815.00 | 3,744.00 | 4,237.00 | 6,695.00 | 6,977.00 | 4,200.00 | 4,792.00 | 4,792.00 | 4,792.00 |
| | | Total Revenues | 118,102.00 | 127,221.00 | 135,479.00 | 138,958.00 | 137,880.00 | 143,692.00 | 177,080.00 | 197,881.00 | 197,881.00 | 199,854.00 |
| Expenses | | | | | | | | | | | | |
| Expenses | Salary, Benefits, and Other Compensation | | | | | | | | | | | |
| Expenses | | (5000) Salaries | - | - | - | - | - | - | 39,142.00 | 49,340.00 | 49,340.00 | 49,340.00 |
| Expenses | | (5001) Salary - Accounting Clerk | 1,957.00 | 2,226.00 | 2,332.00 | 2,369.00 | - | - | 0.12 | - | - | - |
| Expenses | | (5010) Salary - PW Operations Manager | (103.00) | - | - | - | - | - | - | - | - | - |
| Expenses | | (5030) Salary - Parks & Natural Resources Mgr. | 3,225.00 | 3,798.00 | 3,983.00 | 4,045.00 | - | - | - | - | - | - |
| Expenses | | (5046) Salary - Longevity | - | - | - | - | - | - | 221.00 | 167.00 | 167.00 | 167.00 |
| Expenses | | (5057) Salary - Administrative Clerk | - | - | 2,098.00 | 2,083.00 | - | (62.00) | - | - | - | - |
| Expenses | | (5060) Salary - Public Works Director | 4,768.00 | 5,121.00 | 5,394.00 | 5,374.00 | - | (138.00) | - | - | - | - |
| Expenses | | (5063) Salary - Maintenance Tech 1 (RS) | 4,434.00 | 1,449.00 | - | - | - | - | - | - | - | - |
| Expenses | | (5064) Salary - Maintenance Tech (QD) | 6,876.00 | 7,956.00 | 8,259.00 | 8,267.00 | - | - | - | - | - | - |
| Expenses | | (5066) Salary - Ground Maintenance Supervisor | 4,959.00 | 5,927.00 | 6,054.00 | 6,547.00 | - | 383.00 | 0.40 | - | - | - |
| Expenses | | (5068) Salary - Maintenance Tech (CW) | 272.00 | 3,303.00 | 6,466.00 | 6,022.00 | - | 46.00 | - | - | - | - |
| Expenses | | (5084) Salary - Cell phone allowance | - | - | - | - | - | - | 168.00 | 252.00 | 252.00 | 252.00 |
| Expenses | | (5086) Salary - Bilingual | - | - | - | (335.00) | - | - | 120.00 | 90.00 | 90.00 | 90.00 |
| Expenses | | (5087) Salary - Education | - | - | - | - | - | - | 105.00 | 45.00 | 45.00 | 45.00 |
| Expenses | | (5090) Salary - Overtime | 670.00 | 791.00 | 549.00 | 163.00 | - | - | 723.00 | 1,772.00 | 1,772.00 | 1,772.00 |
| Expenses | | (5091) Salary - Licensing Incentives | - | - | - | - | - | - | 60.00 | 75.00 | 75.00 | 2,058.00 |
| Expenses | | (5093) Salary - Holiday Pay | - | - | - | - | - | - | 62.00 | - | - | - |
| Expenses | | (5099) Payroll Expenses - Payroll Services | - | - | - | - | 28,442.00 | 34,347.00 | - | - | - | - |
| Expenses | | (5120) Life Insurance Benefits | - | - | - | - | - | - | 28.00 | 42.00 | 42.00 | 42.00 |
| Expenses | | (5121) Medical Insurance Benefits | - | - | - | - | - | - | 4,926.00 | 7,794.00 | 7,794.00 | 7,794.00 |
| Expenses | | (5122) Dental Insurance Benefits | - | - | - | - | - | - | 273.00 | 379.00 | 379.00 | 379.00 |
| Expenses | | (5123) Vision Insurance | - | - | - | - | - | - | 57.00 | 74.00 | 74.00 | 74.00 |
| Expenses | | (5124) Long Term Disability Insurance | - | - | - | - | - | - | 151.00 | 281.00 | 281.00 | 281.00 |
| Expenses | | (5126) Short Term Disability Insurance | - | - | - | - | - | - | 99.00 | 216.00 | 216.00 | 216.00 |
| Expenses | | (5130) Medicare Tax - Employers Contribution | 244.00 | 390.00 | 529.00 | 500.00 | - | - | 588.00 | 750.00 | 750.00 | 749.00 |
| Expenses | | (5131) TWC - Employers Contribution | - | - | - | - | - | - | 156.00 | 216.00 | 216.00 | 216.00 |
| Expenses | | (5140) TMRS City Contribution | 2,079.00 | 6,504.00 | - | 13,472.00 | - | - | 4,703.00 | 6,038.00 | 6,038.00 | 6,029.00 |
| Expenses | | (5150) Workers Compensation Benefits | 739.00 | - | 963.00 | 1,278.00 | - | - | 1,322.00 | 1,848.00 | 1,848.00 | 1,848.00 |
| Expenses | Utilities Expenses | | | | | | | | | | | |
| Expenses | | (5373) Utility Contractual Services | 60,794.00 | 61,954.00 | 62,319.00 | 64,726.00 | 67,737.00 | 70,733.00 | 100,000.00 | 104,000.00 | 104,000.00 | 104,000.00 |
| Expenses | | (5374) Utility Dumpster Rental | 6,605.00 | 7,209.00 | 4,950.00 | 5,244.00 | 6,916.00 | 6,106.00 | 7,000.00 | 7,000.00 | 7,000.00 | 7,000.00 |
| Expenses | Community Programs | | | | | | | | | | | |
| Expenses | | | 12,907.00 | 14,704.00 | 10,873.00 | 12,739.00 | 6,552.00 | 8,771.00 | 12,000.00 | 12,000.00 | 12,000.00 | 12,000.00 |
| Expenses | Other Operating Expenses | | | | | | | | | | | |
| Expenses | | (5510) Animal Control | 677.00 | 47.00 | 2,169.00 | 1,554.00 | 1,629.00 | 1,831.00 | 3,500.00 | 3,500.00 | 3,500.00 | 3,500.00 |
| Expenses | | (5650) Hazardous Material Disposal | 207.00 | 33.00 | 361.00 | 259.00 | 352.00 | - | 389.00 | 500.00 | 500.00 | 500.00 |
| Expenses | | (5735) Rental Expense - Equipment | - | 302.00 | - | 300.00 | 362.00 | - | 750.00 | 750.00 | 750.00 | 750.00 |
| Expenses | | (5795) Tire Recycling | 473.00 | 207.00 | 257.00 | 603.00 | 240.00 | 435.00 | 650.00 | 750.00 | 750.00 | 750.00 |
| | | Total Expenses | 111,783.00 | 121,921.00 | 117,556.00 | 135,210.00 | 112,230.00 | 122,452.00 | 177,193.52 | 197,879.00 | 197,879.00 | 199,852.00 |

| Utility Enterprise Fund (02) | | | | | | | | | | | |
|---|--|----------------|-------------|----------------|-------------|-------------|----------------|----------------|------------------|-------------------------|-------|
| Water-Utility Infrastructure Reserve (02) | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
| Revenues | | | | | | | | | | | |
| Operating Transfers | | | | | | | | | | | |
| | (4300) Operating Transfers In | \$ 20,329 | \$ 109,273 | \$- | \$ 115,927 | \$ 119,405 | \$- | \$- | \$ 74,521 | \$ 74,521 | |
| | Total Revenues | \$ 20,329 | \$ 109,273 | \$- | \$ 115,927 | \$ 119,405 | \$- | \$- | \$ 74,521 | \$ 74,521 | |
| Expenses | | | | | | | | | | | |
| Other Operating Expenses | | | | | | | | | | | |
| | (5758) Repairs & Maintenance - System | \$- | \$- | \$ 21,197 | \$ 3,997 | \$ 46,238 | \$ 15,301 | \$- | \$- | \$- | |
| Misc Expenses | | | | | | | | | | | |
| | (XFER TO RESERVES) Transfers to Reserves | \$- | \$- | \$- | \$- | \$- | \$- | \$- | \$ 74,521 | \$ 74,521 | |
| | Total Expenses | \$- | \$- | \$ 21,197 | \$ 3,997 | \$ 46,238 | \$ 15,301 | \$- | \$ 74,521 | \$ 74,521 | |
| | Revenues Less Expenses | \$ 20,329 | \$ 109,273 | \$ (21,197) | \$ 111,930 | \$ 73,167 | \$ (15,301) | \$- | \$- | \$- | |

| Utility Enterprise Fund (02) | | | | | | | | | | | |
|--|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-------------------|-------|
| Wastewater - Utility Infrastructure Reserve (60) | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
| Revenues | | | | | | | | | | | |
| Operating Transfers | | | | | | | | | | | |
| | (4300) Operating Transfers In | \$ 20,329 | \$ 81,955 | \$ - | \$ 86,946 | \$ 89,554 | \$ - | \$ - | \$ 55,892 | \$ 55,892 | |
| | Total Revenues | \$ 20,329 | \$ 81,955 | \$ - | \$ 86,946 | \$ 89,554 | \$ - | \$ - | \$ 55,892 | \$ 55,892 | |
| Expenses | | | | | | | | | | | |
| Misc Expenses | | | | | | | | | | | |
| | (XFER TO RESERVES) Transfers to Reserves | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 55,892 | \$ 55,892 | |
| Other Operating Expenses | | | | | | | | | | | |
| | (5758) Repairs & Maintenance - System | \$ - | \$ - | \$ - | \$ 14,442 | \$ - | \$ 11,771 | \$ - | \$ - | \$ - | |
| | Utilities Expenses | \$ 19,614 | \$ 3,000 | \$ - | \$ 2,193 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Expenses | \$ 19,614 | \$ 3,000 | \$ - | \$ 16,635 | \$ - | \$ 11,771 | \$ - | \$ 55,892 | \$ 55,892 | |
| | | \$ 715 | \$ 78,955 | \$ - | \$ 70,311 | \$ 89,554 | \$ (11,771) | \$ - | \$ - | \$ - | |

| Utility Enterprise Fund (02) | | | | | | | | | | | | |
|------------------------------|-------------------------------|-------------|-------------|-------------|-------------|-------------|--------------|-------------|-------------|---------------|-------------------|-------|
| Replacement Funds (12) | | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY21 Actual | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
| Revenues | | | | | | | | | | | | |
| Operating Transfers | | | | | | | | | | | | |
| | (4300) Operating Transfers In | \$ - | \$ - | \$ 44,250 | \$ 21,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Revenues | | | | | | | | | | | |
| Expenses | | | | | | | | | | | | |
| Other Operating Expenses | | | | | | | | | | | | |
| | (5624) Backhoe - Replacement | \$ - | \$ - | \$ 906 | \$ - | \$ 500 | \$ 112,869 | \$ - | \$ - | \$ - | \$ - | |
| | (5845) Vehicle Acquisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5625) Equipment Acquisition | \$ - | \$ - | \$ - | \$ - | \$ 683 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Expenses | \$ - | \$ - | \$ 906 | \$ - | \$ 1,183 | \$ 112,869 | \$ - | \$ - | \$ - | \$ - | |
| | Revenues Less Expenses | \$ - | \$ - | \$ 43,344 | \$ 21,000 | \$ (1,183) | \$ (112,869) | \$ - | \$ - | \$ - | \$ - | |



The Street Fund



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenue: \$785,592

- Sales Tax: \$707,167
- Interest: \$78,425
- Expenses: \$141,014
- Salary: \$58,014
- Other Operating: \$83,000

Total Staffing: Allocated y Tas

Capital Projects:

- Lone Oak Turnaround: \$80,000
- Lone Oak Street Improvements: \$239,126
- Sunset Train Street Improvements: \$143,003
- Street Maintenance Plan: \$75,001

STREET FUND

RESPONSIBILITIES

In 2001, an election was held, and the voters authorized the collection of a 1/4th of one percent Sales Tax under Chapter 327 Texas Tax Code to repair and maintain streets. This tax provides funding for the maintenance and repair of municipal streets existing on the date of the election to adopt or reauthorize the tax. "Municipal Street" is defined in as the entire width of a right of way held by a municipality in fee or by easement or dedication that has a part open for public use for vehicular travel. This does not include a designated state or federal highway or road or a designated county road. A schedule of street repair and maintenance activities is updated annually as part of the budget process to project the use of this tax to repair and maintain city streets. Collection of this tax began in January 2002 and has been reauthorized every 4 years since that time. The next vote to reauthorize this tax will be on the November 2021 ballot.

In FY 21, costs for staff were included in the Street fund based on the percentage of time staff spends on street related maintenance and projects.

This tax is up for voter decision in November of 2021.

| Street Replacement/Repair Fund (14) | | | | | | | | | | | |
|--|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-------------------|-------|
| Street Repair/Replacement Funds (14) | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
| Revenues | | | | | | | | | | | |
| Sales Tax Revenue | | | | | | | | | | | |
| | (4185) Sales and Use Tax - R&M Street | \$ 820,269 | \$ 810,236 | \$ 812,971 | \$ 820,538 | \$ 810,236 | \$ 737,920 | \$ 602,385 | \$ 707,167 | \$ 707,167 | |
| Interest Revenue | | | | | | | | | | | |
| | (4095) Interest | \$ 1,981 | \$ 10,741 | \$ 38,258 | \$ 87,409 | \$ 141,497 | \$ 72,423 | \$ 18,750 | \$ 78,425 | \$ 78,425 | |
| Misc Revenues | | | | | | | | | | | |
| | (4110) Miscellaneous Fees & Charges | \$ 5,340 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Revenues | \$ 827,590 | \$ 820,977 | \$ 851,229 | \$ 907,947 | \$ 951,733 | \$ 810,343 | \$ 621,135 | \$ 785,592 | \$ 785,592 | |
| Expenses | | | | | | | | | | | |
| Other Operating Expenses | | | | | | | | | | | |
| | (5750) Repair & Maintenance - Streets & Drainage | \$ 60,474 | \$ 370,544 | \$ 72,366 | \$ 34,556 | \$ 81,218 | \$ 253,078 | \$ 82,000 | \$ 83,000 | \$ 83,000 | |
| | (5746) Repair & Maint. - Drainage-Streets & ROW | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5791) Streets - Pillow Construction | \$ 5,340 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5770) Small Equipment Repair/Purchase | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Project | | | | | | | | | | | |
| | (7183) Lone Oak Trail Street | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 318,000 | \$ - | \$ - | |
| | (7184) Sunset Trail Street | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,580 | \$ - | \$ - | \$ - | |
| | (7206) Pillow Road Trench Repair Project | \$ - | \$ - | \$ - | \$ - | \$ 2,299 | \$ - | \$ - | \$ - | \$ - | |
| | (7136) Jones Rd. Right Turn at West Gate | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Salary, Benefits, and Other Compensation | | | | | | | | | | | |
| | (5000) Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 38,418 | \$ 38,418 | |
| | (5121) Medical Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,422 | \$ 6,361 | \$ 6,361 | |
| | (5140) TMRS City Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,993 | \$ 4,719 | \$ 4,719 | |
| | (5080) Salary - Utilities Superintendent | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 13,229 | \$ - | \$ - | |
| | (PWD) Public Works Director | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,504 | \$ - | \$ - | |
| | (5150) Workers Compensation Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,025 | \$ 1,960 | \$ 1,960 | |
| | (5066) Salary - Ground Maintenance Supervisor | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,614 | \$ - | \$ - | |
| | (5030) Salary - Parks & Natural Resources Mgr. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,523 | \$ - | \$ - | |
| | (5090) Salary - Overtime | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 786 | \$ 1,226 | \$ 1,226 | |
| | (5063) Salary - Maintenance Tech 1 (RS) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,224 | \$ - | \$ - | |
| | (5062) Salary - Maintenance Tech (DV) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,120 | \$ - | \$ - | |
| | (5130) Medicare Tax - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 624 | \$ 586 | \$ 586 | |
| | (5091) Salary - Licensing Incentives | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 300 | \$ 276 | \$ 3234 | |
| | (5084) Salary - Cell phone allowance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 264 | \$ 277 | \$ 277 | |
| | (5122) Dental Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 273 | \$ 324 | \$ 324 | |
| | (5124) Long Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 159 | \$ 240 | \$ 240 | |
| | (5094) Salary-Water Sampling | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5131) TWC - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 156 | \$ 185 | \$ 185 | |
| | (5126) Short Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 105 | \$ 185 | \$ 185 | |
| | (5086) Salary - Bilingual | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 120 | \$ 132 | \$ 132 | |
| | (5087) Salary - Education | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 225 | \$ 45 | \$ 45 | |
| | (5046) Salary - Longevity | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 112 | \$ 59 | \$ 59 | |
| | (5123) Vision Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 57 | \$ 63 | \$ 63 | |

| Street Replacement/Repair Fund (14) | | | | | | | | | | | |
|--------------------------------------|-------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-------------------|-------|
| Street Repair/Replacement Funds (14) | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
| | (5093) Salary - Holiday Pay | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5120) Life Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 28 | \$ 35 | \$ 35 | |
| | (5135) Social Security Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | | | | | | | | | | | |
| | Revenues Less Expenses | \$ 761,776 | \$ 450,433 | \$ 778,863 | \$ 873,392 | \$ 868,217 | \$ 547,685 | \$ 165,273 | \$ 647,500 | \$ 644,577 | |



Hotel Occupancy Fund



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenue: \$259,183

- Sales Tax & Interest:
\$177,201
- Transfer in from Reserve:
\$81,982

Expenses: \$259,183

- Community Prog: \$69,915
- Other Operating: \$41,435
- Ampersand Marketing:
\$114,833
- Marketing Contingency:
\$33,000

Total Staffing: 0

Capital Projects:

- None

HOTEL OCCUPANCY TAX

RESPONSIBILITIES

This fund accounts for the collection and expenditures of a 7% local occupancy tax imposed on the cost of a hotel room. This local tax is in addition to the state tax and is authorized by Chapter 351 of the Texas Tax Code. Funds can only be used for the enhancement and promotion of tourism, the convention industry, the arts, and historical restoration programs.

Revenue is received quarterly from the Holiday Inn Express and two other Bed and Breakfast establishment located in Sunset Valley.

There are very specific criteria for spending these funds. Some of the annual programs funded from these funds include the city's Marketing Campaign, the JDRF One Walk, the Sunset Valley Farmer's Market, and ArtFest.

Other items funded from the HOT Funds include the Recreational Venue (playscape) adjacent to the Homestead Shopping Center in 2010 and a reserve fund has been established for a future convention center facility or visitor information center which meets the requirements of Section 351.101 (a)(1) off the Texas Tax Code. The City continues to fund the City's Marketing Campaign as well as the other historical recipients.

Hotel Occupancy Tax Fund (16)

Hotel Occupancy Tax (16)

| | | FY15 Actual | FY15 Budget | FY16 Budget | FY16 Actual | FY17 Budget | FY17 Actual | FY18 Actual | FY18 Budget | FY19 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
|--------------------------|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-------------------|-------------------------------------|
| Revenues | | | | | | | | | | | | | | |
| Hotel Occupancy Tax | | | | | | | | | | | | | | |
| | (4080) Hotel Occupancy Tax | \$ 260,604 | \$ 492,000 | \$ 252,000 | \$ 271,413 | \$ 265,000 | \$ 263,012 | \$ 255,262 | \$ 262,700 | \$ 248,891 | \$ 25,000 | \$ 167,565 | \$ 167,565 | |
| Interest Revenue | | | | | | | | | | | | | | |
| | (4095) Interest | \$ 1,017 | \$ 2,300 | \$ 300 | \$ 2,332 | \$ 2,000 | \$ 4,962 | \$ 11,525 | \$ 3,400 | \$ 16,406 | \$ 2,500 | \$ 9,636 | \$ 9,636 | |
| Operating Transfers | | | | | | | | | | | | | | |
| | (XFER) Transfer in from Reserves | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 81,982 | |
| | Total Revenues | \$ 261,621 | \$ 494,300 | \$ 252,300 | \$ 273,745 | \$ 267,000 | \$ 267,974 | \$ 266,787 | \$ 266,100 | \$ 265,297 | \$ 27,500 | \$ 177,201 | \$ 259,183 | |
| Expenses | | | | | | | | | | | | | | |
| Community Programs | | | | | | | | | | | | | | |
| | (5551) Sunset Valley Arts Commission-Arts Fe | \$ 31,222 | \$ 104,000 | \$ 34,845 | \$ 34,845 | \$ 37,930 | \$ 37,040 | \$ 40,001 | \$ 39,915 | \$ 37,650 | \$ - | \$ 39,915 | \$ 39,915 | |
| | (6556) Advertising - SFC | \$ 41,306 | \$ 41,900 | \$ 41,900 | \$ 42,200 | \$ 41,900 | \$ 41,900 | \$ 39,887 | \$ 41,900 | \$ 41,808 | \$ - | \$ - | \$ - | |
| | (6551) Advertising - Art Fest | \$ 38,763 | \$ 38,830 | \$ 37,655 | \$ 36,564 | \$ 40,075 | \$ 39,995 | \$ 40,761 | \$ 40,835 | \$ 41,385 | \$ - | \$ - | \$ - | |
| | (5651) American Indian Heritage Pow Wow | \$ 45,000 | \$ 81,000 | \$ 27,000 | \$ 9,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5554) JDRF One Walk 2016 | \$ - | \$ 12,000 | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ - | \$ - | \$ - | |
| | (5556) SFC- Farmer's Market | \$ - | \$ 41,900 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,000 | \$ 30,000 | \$ 30,000 | |
| | (5649) Youth Event | \$ 3,000 | \$ 6,000 | \$ 3,000 | \$ 3,000 | \$ 2,120 | \$ 2,120 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Other Operating Expenses | | | | | | | | | | | | | | |
| | (5500) Advertising / Public Notices | \$ 99,903 | \$ 199,883 | \$ 100,000 | \$ 98,975 | \$ 100,000 | \$ 99,333 | \$ 93,082 | \$ 103,000 | \$ 116,591 | \$ - | \$ 41,435 | \$ 41,435 | |
| Expenses | | | | | | | | | | | | | | |
| | (MAYOR) Mayor's Budget | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 114,833 | <i>Ampersand Marketing Proposal</i> |
| | (MAYOR CONT.) Mayor's Contingency | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 33,000 | <i>Marketing Contingency</i> |
| | Total Expenses | \$ 259,194 | \$ 525,513 | \$ 244,400 | \$ 224,584 | \$ 232,025 | \$ 230,388 | \$ 228,731 | \$ 240,650 | \$ 252,434 | \$ 10,000 | \$ 111,350 | \$ 259,183 | |
| | | | | | | | | | | | | | | |
| | Revenues Less Expenses | \$ 2,426 | \$ (31,213) | \$ 7,900 | \$ 49,161 | \$ 34,975 | \$ 37,587 | \$ 38,055 | \$ 25,450 | \$ 12,863 | \$ 17,500 | \$ 65,851 | \$ 0 | |



The Venue Fund
(Green Tax)



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenue: \$371,572

- Sales Tax:\$353,610
- Interest:\$17,962

Expenses: \$234,934

- Salary: \$114,679
- Contract: \$40,260
- Community Prog: \$7,500
- Other Operating: \$77,000

Total Staffing: Allocated by Task

Capital Projects:

- Lovegrass Water Quality Pond:
\$65,000

VENUE TAX

RESPONSIBILITIES

In November 2007, an election was held, and the voters authorized the collection of an 1/8th of one percent Sales Tax under Chapter 334 of the Local Government Code to establish a Watershed Protection and Preservation Project under Section 334.001 (4)(F). This tax provides for the planning, acquisition, and development of a watershed protection and preservation program, entitled the Edwards Aquifer Protection Venue Project along Brodie Land or Country White Lane, with funds to be limited to watershed protection, acquisition of property and acquisition of conservation easements. The tax began to be collected in April 2008. There is no requirement or provision to reauthorize this tax, as with the Street Maintenance tax. The City Council has the authority to determine when the Venue is complete and end the tax. In November 2015, the voters approved a proposition to expand the geographic area of the Venue to include the entire City limits and Extraterritorial Jurisdiction of the City of Sunset Valley.

Revenue from this tax has largely been used to purchase property or to reimburse the General Fund for properties acquired by the City prior to the eligibility to use Green Tax for their purchase. In 2018, Council adopted a Water Quality Protection Program that allows for



#ITSGOODTOBEHERE

VENUE TAX (Continued)

various activities to be undertaken for the protection of water quality throughout the City.

The Venue Tax has since been used to help preserve and protect the City's 270 acres of greenspaces and conservation area as well as maintain stormwater/water quality infrastructure. This includes maintenance of 7 water quality facilities. All of these programs have the goal of protecting the aquifer and water quality.

This tax does not expire unless the Council decides to no longer assess it. That is done by ordinance at the Council

| Green Sales Tax Fund (18) | | | | | | | | | | | | |
|--|---|-------------|-------------|--------------|-------------|-------------|-------------|-------------|-------------|---------------|---------------------|-------|
| Green Sales Tax Fund (18) | | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Budget | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Budget | Notes |
| Revenues | | | | | | | | | | | | |
| Sales Tax Revenue | | | | | | | | | | | | |
| | (4184) Sales and Use Tax - Green Tax | \$ 410,165 | \$ 405,144 | \$ 406,516 | \$ 410,300 | \$ 405,148 | \$ 401,620 | \$ 368,988 | \$ 301,215 | \$ 353,610 | \$ 353,610 | |
| Misc Revenues | | | | | | | | | | | | |
| | (4190) Sale of Assets | \$ - | \$ - | \$ 631,900 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Interest Revenue | | | | | | | | | | | | |
| | (4095) Interest | \$ 788 | \$ 5,518 | \$ 11,312 | \$ 18,820 | \$ 30,904 | \$ 28,000 | \$ 17,174 | \$ 7,000 | \$ 17,962 | \$ 17,962 | |
| Operating Transfers | | | | | | | | | | | | |
| Operating Transfers | (4300) Operating Transfers In | \$ - | \$ 118,157 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Revenues | \$ 410,953 | \$ 528,819 | \$ 1,049,728 | \$ 429,120 | \$ 436,052 | \$ 429,620 | \$ 386,162 | \$ 308,215 | \$ 371,572 | \$ 371,572 | |
| Expenses | | | | | | | | | | | | |
| Project | | | | | | | | | | | | |
| | (5660) Land Acquisition | \$ - | \$ 9,796 | \$ 1,542 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (7177) Brodie Lane WQ/HMT Maintenance | \$ - | \$ - | \$ - | \$ - | \$ 59,145 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (7208) Valley Creek Park Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 31,000 | \$ 31,703 | \$ - | \$ - | \$ - | |
| | (7211) Lovegrass Lane Pond Rehab | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | |
| | (7181) Ernest Robles Way WQP Rehabilitation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | \$ 325 | \$ - | \$ - | \$ - | |
| | (7210) Cougar Creek Water Quality Improvements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | |
| | (7203) 34 Reese - Environmental Study | \$ - | \$ - | \$ - | \$ 2,004 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Other Operating Expenses | | | | | | | | | | | | |
| | (7000) Operating Transfers Out | \$ 945 | \$ 144,417 | \$ 946,122 | \$ 850,067 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5711) Open Space Management | \$ - | \$ - | \$ - | \$ - | \$ 22,292 | \$ 40,000 | \$ 14,540 | \$ 40,000 | \$ 40,000 | \$ 40,000 | |
| | (5880) Water Quality Ponds | \$ - | \$ - | \$ - | \$ - | \$ 4,441 | \$ 10,000 | \$ 3,352 | \$ 15,000 | \$ 15,000 | \$ 15,000 | |
| | (5749) Repair and Maintenance - Natural Waterways | \$ - | \$ - | \$ - | \$ - | \$ 11,049 | \$ 12,000 | \$ 1,874 | \$ 12,000 | \$ 12,000 | \$ 12,000 | |
| | (5630) Fencing | \$ - | \$ - | \$ 6,804 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5745) Repair & Maintenance - Equipment | \$ - | \$ - | \$ - | \$ - | \$ 3,000 | \$ 3,000 | \$ 441 | \$ 3,000 | \$ 3,000 | \$ 3,000 | |
| | (5823) Education Programs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,000 | \$ 285 | \$ 2,000 | \$ 3,000 | \$ 3,000 | |
| | (5820) Training & Education - City Staff | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,000 | \$ 2,000 | \$ 2,000 | |
| | (5753) Repair & Maintenance - Trails & Footpaths | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,000 | \$ 2,000 | \$ 2,000 | |
| Salary, Benefits, and Other Compensation | | | | | | | | | | | | |
| | (5099) Payroll Expenses - Payroll Services | \$ - | \$ - | \$ - | \$ - | \$ 41,451 | \$ 51,935 | \$ 45,872 | \$ - | \$ - | \$ - | |
| | (5000) Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 80,182 | \$ 80,182 | |
| | (5140) TMRS City Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,102 | \$ 9,797 | \$ 9,797 | |
| | (5030) Salary - Parks & Natural Resources Mgr. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 27,138 | \$ - | \$ - | |
| | (5121) Medical Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,464 | \$ 9,878 | \$ 9,878 | |
| | (5066) Salary - Ground Maintenance Supervisor | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 16,536 | \$ - | \$ - | |
| | (5150) Workers Compensation Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,018 | \$ 3,649 | \$ 3,649 | |
| | (PWD) Public Works Director | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,504 | \$ - | \$ - | |
| | (5080) Salary - Utilities Superintendent | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,614 | \$ - | \$ - | |
| | (5090) Salary - Overtime | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 885 | \$ 1,774 | \$ 1,774 | |
| | (5130) Medicare Tax - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,012 | \$ 1,217 | \$ 1,217 | |
| | (5063) Salary - Maintenance Tech 1 (RS) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,224 | \$ - | \$ - | |
| | (5062) Salary - Maintenance Tech (DV) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,120 | \$ - | \$ - | |
| | (5046) Salary - Longevity | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 409 | \$ 543 | \$ 543 | |

Green Sales Tax Fund (18)

Green Sales Tax Fund (18)

| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Budget | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Budget | Notes |
|---------------------------|---|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|---------------|---------------------|-------|
| | (5091) Salary - Licensing Incentives | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 375 | \$ 435 | \$ 498 | |
| | (5084) Salary - Cell phone allowance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 408 | \$ 450 | \$ 450 | |
| | (5122) Dental Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 400 | \$ 526 | \$ 526 | |
| | (5087) Salary - Education | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 390 | \$ 360 | \$ 360 | |
| | (5124) Long Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 263 | \$ 390 | \$ 390 | |
| | (5126) Short Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 173 | \$ 300 | \$ 300 | |
| | (5131) TWC - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 228 | \$ 300 | \$ 300 | |
| | (5086) Salary - Bilingual | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 210 | \$ 210 | \$ 210 | |
| | (5094) Salary-Water Sampling | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5123) Vision Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 83 | \$ 103 | \$ 103 | |
| | (5120) Life Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 41 | \$ 59 | \$ 59 | |
| | (5093) Salary - Holiday Pay | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5135) Social Security Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Contract Services | | | | | | | | | | | | |
| | (5381) Water Quality Consultants | \$ - | \$ - | \$ - | \$ - | \$ 10,954 | \$ 15,000 | \$ 4,037 | \$ 15,000 | \$ 15,000 | \$ 15,000 | |
| | (5350) Grounds Maintenance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,260 | \$ 13,260 | |
| | (5327) Engineer - Design Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Community Programs | | | | | | | | | | | | |
| | (5133) Urban Forestry | \$ - | \$ - | \$ - | \$ - | \$ 3,489 | \$ 8,000 | \$ 1,265 | \$ 5,000 | \$ 5,000 | \$ 5,000 | |
| | (5446) Environmental Monitoring Program | \$ - | \$ - | \$ - | \$ - | \$ 1,441 | \$ 2,500 | \$ - | \$ 2,500 | \$ 2,500 | \$ 2,500 | |
| Misc Expenses | | | | | | | | | | | | |
| | (PROPOSED) Proposed New Line | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | \$ - | \$ - | |
| | Total Expenses | \$ 945 | \$ 154,213 | \$ 954,468 | \$ 852,071 | \$ 157,262 | \$ 297,435 | \$ 103,694 | \$ 218,097 | \$ 234,933 | \$ 222,933 | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | Revenues Less Expenses | \$ 410,008 | \$ 374,606 | \$ 95,260 | \$ (422,951) | \$ 278,789 | \$ 132,185 | \$ 282,469 | \$ 90,119 | \$ 136,639 | \$ 144,133 | |



The Crime Control Fund



CRIME CONTROL

#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues:\$488,965

- Sales
Tax:\$349,247
- Transfer in from Reserves
\$95,369
- Interest:\$4,349

Expenses: \$448,965

- Community Prog:
\$4,750
- Other Operating:
\$78,648
- Salaries:
\$365,567

Capital Projects:

None

RESPONSIBILITIES

The Crime Control and Prevention tax is assessed as a 1/8 cent of the total sales tax paid by shoppers in Sunset Valley. It helps support programs within the Police Department and also helps offset operational expenses that would otherwise be paid by the General Fund, the large fund where the vast majority of City expenses are drawn from.

Any additional pressure on the General Fund may require the City to review other services and programs to offset the more than \$300,000 that is received from this tax.

No one staffer works in the Crime Control District. The fund is used as a cost center to assess salary costs in the overall Public Safety budget.

This tax is up for voter decision in November of 2021.

| Crime Control Fund | | | | | | |
|--|-------------|-------------|-------------|-------------|-------------|----------------|
| | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY 22 Proposed |
| Revenues | \$ 132,489 | \$ 409,550 | \$ 403,353 | \$ 368,280 | \$ 406,521 | \$ 448,965 |
| Expenses | \$ - | \$ | \$ - | \$ 7 | \$ | \$ 448,965 |
| Revenues Less Expenses | \$ 132,489 | \$ 45 0 | \$ | \$ | \$ () | |
| Note 1: FY 21 Includes a General Fund Transfer of \$102,806 due to COVID, revenue projections were dramatically reduced. | | | | | | |
| Note 2: FY 22 Includes a \$74,029 Transfer in from Reserves due to reduced revenue projections similar to FY 21. | | | | | | |

Crime Control & Prevention District Tax (19)

Crime Control & Prevention District Tax (19)

| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
|--|---|----------------|----------------|-------------|-------------|-------------|-------------|----------------|------------------|----------------------|-------|
| Revenues | | | | | | | | | | | |
| Sales Tax Revenue | | | | | | | | | | | |
| | (4181) Sales & Use Tax - Crime Control and Prevention Tax | \$ - | \$ - | \$ 132,257 | \$ 403,044 | \$ 398,627 | \$ 365,836 | \$ 301,215 | \$ 349,247 | \$ 349,247 | |
| Operating Transfers | | | | | | | | | | | |
| | (XFER) Transfer in from Reserves | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 102,806 | \$ 74,029 | \$ 95,369 | |
| Interest Revenue | | | | | | | | | | | |
| | (4095) Interest | \$ - | \$ - | \$ 232 | \$ 6,506 | \$ 4,726 | \$ 2,444 | \$ 2,500 | \$ 4,349 | \$ 4,349 | |
| | Total Revenues | \$ - | \$ - | \$ 132,489 | \$ 409,550 | \$ 403,353 | \$ 368,280 | \$ 406,521 | \$ 427,625 | \$ 448,965 | |
| Expenses | | | | | | | | | | | |
| Other Operating Expenses | (7000) Operating Transfers Out | \$ - | \$ - | \$ - | \$ 364,010 | \$ 512,634 | \$ - | \$ - | \$ - | \$ - | |
| | (5614) 911 Call Share | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 52,041 | \$ 59,847 | \$ 67,653 | \$ 67,653 | |
| | (5782) Software Maintenance Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 33,175 | \$ 23,907 | \$ - | \$ - | |
| | (5613) 800 mghz Operation and Maintenance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,172 | \$ 9,495 | \$ 10,495 | \$ 10,495 | |
| | (5625) Equipment Acquisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 7,862 | \$ - | \$ - | \$ - | |
| | (5600) Dues / Subscriptions / Fees | \$ - | \$ - | \$ - | \$ 500 | \$ 600 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | |
| Salary, Benefits, and Other Compensation | | | | | | | | | | | |
| | (5000) Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 243,447 | \$ 268,859 | |
| | (5050) Salary - Patrol Officer | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 118,493 | \$ 122,142 | \$ - | \$ - | |
| | (5045) Salary - Detective | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 83,013 | \$ 85,088 | \$ - | \$ - | |
| | (5140) TMRS City Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,477 | \$ 30,551 | \$ 30,551 | |
| | (5121) Medical Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 22,931 | \$ 26,780 | \$ 26,780 | |
| | (5035) Salary - Reserves | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,200 | \$ 20,000 | \$ - | \$ - | |
| | (5090) Salary - Overtime | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,967 | \$ 10,672 | \$ 10,672 | |
| | (5150) Workers Compensation Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 7,730 | \$ 9,081 | \$ 9,081 | |
| | (5092) Salary - Holiday Traffic Control | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 5,000 | \$ 5,000 | \$ 5,000 | |
| | (5130) Medicare Tax - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,557 | \$ 3,796 | \$ 3,796 | |
| | (5091) Salary - Licensing Incentives | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,400 | \$ 3,600 | \$ 3,600 | |
| | (5093) Salary - Holiday Pay | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5088) Salary - Shift Differential | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,400 | \$ 2,400 | \$ 2,400 | |
| | (5135) Social Security Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 527 | \$ 1,597 | \$ 1,860 | \$ 1,860 | |
| | (5122) Dental Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,262 | \$ 1,683 | \$ 1,683 | |
| | (5046) Salary - Longevity | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 804 | \$ 1,312 | \$ 1,312 | |
| | (5124) Long Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 797 | \$ 1,248 | \$ 1,248 | |
| | (5131) TWC - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 960 | \$ 960 | \$ 960 | |
| | (5126) Short Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 540 | \$ 960 | \$ 960 | |
| | (5084) Salary - Cell phone allowance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 480 | \$ 360 | \$ 360 | |
| | (5123) Vision Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 262 | \$ 330 | \$ 330 | |
| | (5120) Life Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 130 | \$ 187 | \$ 187 | |
| Community Programs | | | | | | | | | | | |
| | (5439) Community Partnership | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,712 | \$ 2,250 | \$ 2,250 | \$ 2,250 | |
| | (5455) National Crime Nite Out | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,500 | \$ - | \$ 2,500 | \$ 2,500 | |
| Contract Services | | | | | | | | | | | |

Crime Control & Prevention District Tax (19)

Crime Control & Prevention District Tax (19)

| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
|--|---------------------------------|------------------------|------------------------|--------------------|--------------------|--------------------|--------------------|------------------------|------------------------------|------------------------------|--------------|
| | (5349) Digital Mapping Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Total Expenses | \$ - | \$ - | \$ - | \$ 364,510 | \$ 513,234 | \$ 317,195 | \$ 406,523 | \$ 427,625 | \$ 448,965 | \$ - |
| | | | | | | | | | | | |
| | Revenues Less Expenses | \$ - | \$ - | \$ 132,489 | \$ 45,041 | \$ (109,881) | \$ 51,084 | \$ () | \$ | \$ | |



The Drainage Fund



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

Revenues: \$102,395

Expenses: \$ 85,904

Total Staffing: Allocated by Task

Capital Projects:

- None

DRAINAGE

RESPONSIBILITIES

The City Council voted to implement a Drainage Utility effective October 1, 2010 in accordance with the provisions of Chapter 552 of the Local Government Code. An annual determination is made of the funding requirements of the Drainage Utility and all lots are assessed a monthly fee based on the impervious cover of the lot. For commercial properties, the fee is assessed on the actual impervious cover. For residential lots, a table is used to classify the impervious cover of the lot into three different categories, with most residential lots being in the middle category.

The monthly fee for this middle category is determined to the one Living Unit Equivalent (LUE) and all other fees are based on the relationship to one LUE. For FY 18-19, the monthly assessment is proposed to remain at \$4.00 per LUE. Funds generated by the fees are placed in a restricted Proprietary Fund in accordance with Chapter 552 requirements and are used for the maintenance and operations of the city's drainage and storm water system. Property located in the city's ETJ along Brodie Lane and Country White is included in the Drainage Utility because storm water from these properties drains into the city's storm water system.

| Drainage Fund (25) | | | | | | | | | | | |
|--|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-------------------|-------|
| Drainage Utility (25) | | | | | | | | | | | |
| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor's Recc | Notes |
| Revenues | | | | | | | | | | | |
| Utility Sales | (4220) Utility Sales | \$ 100,835 | \$ 101,254 | \$ 101,550 | \$ 101,464 | \$ 101,468 | \$ 101,644 | \$ 101,460 | \$ 96,391 | \$ 96,391 | |
| Interest Revenue | (4095) Interest | \$ 273 | \$ 1,488 | \$ 2,912 | \$ 6,340 | \$ 10,421 | \$ 5,814 | \$ 2,200 | \$ 6,004 | \$ 6,004 | |
| Operating Transfers | (4300) Operating Transfers In | \$ 28,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Subsidy | (SUBSIDIES) Subsidy Transfer | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,672 | \$ - | \$ - | |
| Total Revenues | | \$ 129,108 | \$ 102,742 | \$ 104,462 | \$ 107,804 | \$ 111,889 | \$ 107,458 | \$ 108,332 | \$ 102,395 | \$ 102,395 | |
| Expenses | | | | | | | | | | | |
| Project | (7209) Regional Detention Pond Dam | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,638 | \$ - | \$ - | \$ - | |
| | (5660) Land Acquisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (7199) Sunset Trail Sub. Drainage Swale-Construction 14/15 | \$ - | \$ - | \$ 1,200 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5606) Flood Control/Easement Acquisition | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (7187) Westgate Bridge Feasibility Study (13/14) | \$ 9,320 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (7184) Sunset Trail Street | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 15,000 | \$ - | \$ - | |
| Other Operating Expenses | (5761) Repair & Maintenance - Water Quality Ponds | \$ 2,649 | \$ 4,269 | \$ 12,199 | \$ 5,387 | \$ 4,085 | \$ 5,815 | \$ 5,000 | \$ 4,000 | \$ 4,000 | |
| | (5746) Repair & Maint. - Drainage-Streets & ROW | \$ 478 | \$ 9,863 | \$ 134 | \$ 1,095 | \$ 1,308 | \$ 4,305 | \$ 20,000 | \$ 20,000 | \$ 20,000 | |
| | (7000) Operating Transfers Out | \$ 153,206 | \$ 903 | \$ 15,440 | \$ 40,067 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5749) Repair and Maintenance - Natural Waterways | \$ 3,630 | \$ 5,342 | \$ 320 | \$ 12,000 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5699) Storm Water Program | \$ 13,201 | \$ 2,224 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5880) Water Quality Ponds | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | (5823) Education Programs | \$ 1,773 | \$ 163 | \$ - | \$ - | \$ 230 | \$ - | \$ 750 | \$ 750 | \$ 750 | |
| | (5748) Repair & Maintenance - Fencing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Salary, Benefits, and Other Compensation | (5000) Salaries | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 42,249 | \$ 42,249 | |
| | (5121) Medical Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,062 | \$ 6,215 | \$ 6,215 | |
| | (5140) TMRS City Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,358 | \$ 5,159 | \$ 5,159 | |
| | (PWD) Public Works Director | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,504 | \$ - | \$ - | |
| | (5066) Salary - Ground Maintenance Supervisor | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 6,614 | \$ - | \$ - | |
| | (5150) Workers Compensation Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,272 | \$ 1,982 | \$ 1,982 | |
| | (5030) Salary - Parks & Natural Resources Mgr. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,523 | \$ - | \$ - | |
| | (5063) Salary - Maintenance Tech 1 (RS) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,224 | \$ - | \$ - | |
| | (5090) Salary - Overtime | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 389 | \$ 1,197 | \$ 1,197 | |
| | (5062) Salary - Maintenance Tech (DV) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,120 | \$ - | \$ - | |
| | (5130) Medicare Tax - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 420 | \$ 641 | \$ 641 | |
| | (5122) Dental Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 189 | \$ 316 | \$ 316 | |
| | (5084) Salary - Cell phone allowance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 168 | \$ 270 | \$ 270 | |
| | (5046) Salary - Longevity | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 112 | \$ 209 | \$ 209 | |
| | (5124) Long Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 106 | \$ 234 | \$ 234 | |
| | (5131) TWC - Employers Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 108 | \$ 180 | \$ 180 | |
| | (5126) Short Term Disability Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 70 | \$ 180 | \$ 180 | |
| | (5086) Salary - Bilingual | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 120 | \$ 90 | \$ 90 | |
| | (5091) Salary - Licensing Incentives | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 60 | \$ 105 | \$ 105 | |
| | (5094) Salary-Water Sampling | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,058 | |
| | (5087) Salary - Education | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 105 | \$ 90 | \$ 90 | |
| | (5123) Vision Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 39 | \$ 62 | \$ 62 | |
| | (5120) Life Insurance Benefits | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 19 | \$ 35 | \$ 35 | |
| | (5093) Salary - Holiday Pay | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |

Drainage Fund (25)

Drainage Utility (25)

| | | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | FY21 Budget | FY22 B&F Recc | FY22 Mayor;s Recc | Notes |
|-------------------|-------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-------------------|-------|
| | (5135) Social Security Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Contract Services | | | | | | | | | | | |
| | (5327) Engineer - Design Fees | \$ - | \$ 3,868 | \$ - | \$ - | \$ 690 | \$ - | \$ - | \$ - | \$ - | |
| Misc Expenses | | | | | | | | | | | |
| | (PROPOSED) Proposed New Line | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | \$ - | \$ - | |
| | Total Expenses | \$ 184,257 | \$ 26,632 | \$ 29,293 | \$ 58,549 | \$ 6,313 | \$ 11,758 | \$ 108,332 | \$ 83,964 | \$ 85,904 | |
| | Revenues Less Expenses | \$ (55,149) | \$ 76,110 | \$ 75,169 | \$ 49,254 | \$ 105,575 | \$ 95,701 | \$ - | \$ 18,430 | \$ 16,491 | |



Capital Projects



#ITSGOODTOBEHERE

CAPITAL PROJECTS

RESPONSIBILITIES

Capital Projects were reviewed by City Staff, the City Engineer, and both the Public Works Committee and the Budget Committee. A 5-year plan is included as part of this budget adoption. The project amounts are budgeted out of reserves for the following projects:

| Project Name | Amount |
|--|--------------------|
| 02- Public Safety Improvements- City Hall Complex | \$115,000 |
| 04- Land Development Code | \$50,000 |
| 04- Mapping | \$25,000 |
| 04- Park and Open Space Master Plan | \$50,000 |
| 05- Backflow Preventer Repair | \$15,000 |
| 05- Residential AMR Water Meter Replacement | \$105,000 |
| 06- Stearns Lane Lift Station Improvements | \$112,000 |
| 06- US 290 Sanitary Sewer | \$150,000 |
| 14- Lone Oak Turnaround & Street Maintenance Plan 2022 | \$537,130 |
| 18- Valley Creek Park Trail Improvements | \$40,000 |
| 25- Lovegrass Water Quality Pond Repairs | \$65,000 |
| 50- Sunset Trail Waterline Improvements | \$252,000 |
| Mayor's Projects | \$25,000 |
| Total Expenses | \$1,541,130 |

A proforma or budgetary impact analysis is presented in the following pages by each impacted fund.

BUDGET AT A GLANCE

Revenue: Transfer in from
Reserves: 1,541,130
Expenses: \$1,541,130

:

| Proposed CIP Summary | | | | | | | Engineering Costs will be estimated at 15% of the project cost. |
|---|----------------------|----------------------|---------------------|-------------------|------------------|-------------------|---|
| Project/Fund | Current Year | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Total |
| Utility Fund (Water & Wastewater) | | | | | | | \$ 1,774,000 |
| W -Lone Oak | \$ 190,000.00 | | | | | | |
| W -Sunset Trail | \$ 128,000.00 | \$ 252,000.00 | | | | | |
| W -Backflow Prevention | | \$ 15,000.00 | | | | | |
| W -Residential Automated Meter Reading | | \$ 105,000.00 | | | | | |
| WW- Lift Station | \$ 82,000.00 | \$ 112,000.00 | | | | | |
| WW - US 290 Sewer | | \$ 150,000.00 | | | | | |
| W - ERW Waterline | | | \$ 200,000 | | | | |
| W- Home Depot Water Vault | | | \$ 50,000 | | | | |
| W - AISD Meter Conversion | | | \$ 10,000 | | | | |
| W- Burger Center Fire Line | | | \$ 22,000 | | | | |
| W - AISD Meter Conversion | | | | \$ 80,000 | | | |
| W- Burger Center Fire Line | | | | \$ 178,000 | | | |
| W- Commercial AMR | | | | | | \$ 200,000 | |
| Subtotal | \$ 400,000.00 | \$ 634,000.00 | \$ 282,000 | \$ 258,000 | \$ - | \$ 200,000 | |
| Streets | | | | | | | \$ 1,856,140 |
| S- Lone Oak Turnaround | | \$ 80,000.00 | | | | | |
| S- Lone Oak Related to Waterline Above | | \$ 239,126.00 | | | | | |
| S- Sunset Trail Related to Waterline Above | | \$ 143,003.00 | | | | | |
| S- Maintenance Plan FY 22 | | \$ 75,001.00 | | | | | |
| S- Maintenance Plan FY 23 | | | \$ 799,010 | | | | |
| S- ERW Repair | | | \$ 250,000 | | | | |
| S- Maintenance Plan FY 24 | | | | \$ 90,000 | | | |
| S- Maintenance Plan FY 25 | | | | | \$ 90,000 | | |
| S- Maintenance Plan FY 26 | | | | | | \$ 90,000 | |
| Subtotal | | \$ 537,130.00 | \$ 1,049,010 | \$ 90,000 | \$ 90,000 | \$ 90,000 | |
| Drainage | | | | | | | |
| Subtotal | | \$ - | | | | | |
| Venue Fund | | | | | | | \$ 65,000 |
| Lovegrass Water Quality Pond | | \$ 65,000.00 | | | | | |
| Subtotal | | \$ 65,000.00 | | \$ - | \$ - | \$ - | |
| General Fund | | | | | | | \$ 385,000 |
| Burger Center Trail | | | \$ 80,000 | | | | |
| Valley Creek Park | | \$ 40,000.00 | | | | | |
| Parks and Open Space Master Plan | | \$ 50,000.00 | | | | | |
| Land Development Code | | \$ 50,000.00 | | | | | |
| <i>Public Safety Improvements-City Hall Complex</i> | | \$ 115,000.00 | | | | | <i>New project per Council priority -Mayor's Budget</i> |
| <i>IT improvements to City Hall</i> | | \$ 25,000.00 | | | | | <i>Mayor's Budget</i> |
| GIS Mapping | | \$ 25,000.00 | | | | | |
| Subtotal | | \$ 305,000.00 | \$ 80,000 | \$ - | \$ - | \$ - | |
| Grand Total All Funds | | | | | | | \$ 4,080,140 |



Affected Fund Proformas



#ITSGOODTOBEHERE

BUDGET AT A GLANCE

- Capital Projects - \$1,541,130
- Does not include Encumbered FY 21 Funds - \$400,000

AFFECTED FUND PROFORMAS

RESPONSIBILITIES

Sunset Valley has historically operated in a Pay-As-You-Go format, meaning, no debt is assumed to carry out any of the annual capital improvement projects or other big-ticket items; rather a transfer in from Reserves of each fund into the operating account of the respective department to fund the proposed projects per year.

It's important for the community to understand the impact to the funds who regularly fund the 5-year Capital Improvement Plan.

Assumptions in the proformas were a 3% growth in revenues as per the Long Range Plan and a 5.4% growth in expenses per fund as per the 12-month CPI. Source: [CPI Index](#)

All of the impacted funds end in strong financial position. Should the Council decide to amend the assumptions, a simple adjustment in the spreadsheet formula can be made and updated quickly.

The impacted funds include General Fund, Utility Fund, Street Fund, and Venue Fund. The other funds have little or no capital expense programmed in the next 5 years.

| Street Fund | | | | | | | |
|------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------|
| Actuals Last 5 Years - Types | | | | | | | |
| | <u>FY15 Actual</u> | <u>FY16 Actual</u> | <u>FY17 Actual</u> | <u>FY18 Actual</u> | <u>FY19 Actual</u> | <u>FY20 Actual</u> | <u>Avg</u> |
| Revenues | \$ 827,590 | \$ 820,977 | \$ 851,229 | \$ 907,948 | \$ 951,733 | \$ 810,343 | \$ 861,637 |
| Expenses | \$ 65,814 | \$ 370,544 | \$ 81,918 | \$ 104,523 | \$ 83,516 | \$ 262,658 | \$ 161,496 |
| Total | \$ 761,776 | \$ 450,433 | \$ 769,312 | \$ 803,424 | \$ 868,217 | \$ 547,685 | |

| Proforma | | | | | | |
|--------------------------|--------------|--------------|--------------|--------------|--------------|--|
| | <u>FY22</u> | <u>FY23</u> | <u>FY24</u> | <u>FY25</u> | <u>FY26</u> | |
| Beginning Balance | \$ 7,297,694 | \$ 7,408,064 | \$ 7,022,664 | \$ 7,612,690 | \$ 8,219,435 | |
| Revenue | \$ 785,592 | \$ 809,160 | \$ 833,435 | \$ 858,438 | \$ 884,191 | <i>Assumes 3% Growth as per Long Range Plan</i> |
| Expenses | | | | | | |
| Operating | \$ 138,092 | \$ 145,549 | \$ 153,409 | \$ 161,693 | \$ 170,424 | <i>Assumes 5.4% growth per year per the Consumer Price Index</i> |
| Capital Projects | \$ 537,130 | \$ 1,049,010 | \$ 90,000 | \$ 90,000 | \$ 90,000 | |
| Closing Balance | \$ 7,408,064 | \$ 7,022,664 | \$ 7,612,690 | \$ 8,219,435 | \$ 8,843,202 | |

| General Operating Fund | | | | | | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| Budget Vs Actuals Last 5 Years - Types | | | | | | | |
| | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | Avg |
| Revenues | \$ 5,552,797 | \$ 5,296,025 | \$ 5,275,012 | \$ 5,398,497 | \$ 5,486,381 | \$ 4,725,780 | \$ 5,289,082 |
| Expenses | \$ 4,528,471 | \$ 4,983,590 | \$ 9,202,012 | \$ 4,875,304 | \$ 4,617,728 | \$ 3,813,472 | \$ 5,336,763 |
| Revenues Less Expenses | \$ 1,024,326 | \$ 312,436 | \$ (3,926,999) | \$ 523,193 | \$ 868,653 | \$ 912,308 | |

| Proforma | | | | | | |
|--------------------------|--------------|--------------|--------------|--------------|--------------|--|
| | FY22 | FY23 | FY24 | FY25 | FY26 | |
| Beginning Balance | \$ 8,142,214 | \$ 7,941,717 | \$ 7,862,364 | \$ 7,750,262 | \$ 7,515,940 | |
| Revenue | \$ 4,562,453 | \$ 4,699,327 | \$ 4,840,306 | \$ 4,985,516 | \$ 5,135,081 | <i>Assumes 3% Growth as per Long Range Plan</i> |
| Expenses | | | | | | <i>Assumes 5.4% growth per year per the Consumer Price Index</i> |
| Operating | \$ 4,457,950 | \$ 4,698,680 | \$ 4,952,408 | \$ 5,219,838 | \$ 5,501,710 | |
| Capital Projects | \$ 305,000 | \$ 80,000 | \$ - | \$ - | \$ - | |
| Closing Balance | \$ 7,941,717 | \$ 7,862,364 | \$ 7,750,262 | \$ 7,515,940 | \$ 7,149,311 | |

| Utility Fund | | | | | | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| Budget Vs Actuals Last 5 Years - Types | | | | | | | |
| | FY15 Actual | FY16 Actual | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Actual | Avg |
| Revenues | \$ 1,656,026 | \$ 1,921,699 | \$ 1,747,173 | \$ 1,861,032 | \$ 1,948,923 | \$ 1,447,285 | \$ 1,763,690 |
| Expenses | \$ 1,437,361 | \$ 1,402,597 | \$ 1,490,347 | \$ 1,762,714 | \$ 1,533,455 | \$ 1,427,619 | \$ 1,509,016 |
| Revenues Less Expenses | \$ 218,665 | \$ 519,103 | \$ 256,827 | \$ 98,318 | \$ 415,468 | \$ 19,666 | |

| Proforma | | | | | |
|--------------------------|--------------|--------------|--------------|--------------|--------------|
| | FY22 | FY23 | FY24 | FY25 | FY26 |
| Beginning Balance | \$ 4,760,797 | \$ 3,728,765 | \$ 3,404,619 | \$ 3,056,651 | \$ 2,914,911 |
| Revenue | \$ 1,842,508 | \$ 1,897,783 | \$ 1,954,717 | \$ 2,013,358 | \$ 2,073,759 |
| Expenses | | | | | |
| Operating | \$ 1,840,540 | \$ 1,939,929 | \$ 2,044,685 | \$ 2,155,098 | \$ 2,271,474 |
| Capital Projects | \$ 1,034,000 | \$ 282,000 | \$ 258,000 | \$ - | \$ 200,000 |
| Closing Balance | \$ 3,728,765 | \$ 3,404,619 | \$ 3,056,651 | \$ 2,914,911 | \$ 2,517,196 |

Assumes 3% Growth as per Long Range Plan

Assumes 5.4% growth per year per the Consumer Price Index

| Venue | | | | | | | | |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------|--|
| Actuals Last 5 Years - Types | | | | | | | | |
| | <u>FY15 Actual</u> | <u>FY16 Actual</u> | <u>FY17 Actual</u> | <u>FY18 Actual</u> | <u>FY19 Actual</u> | <u>FY20 Actual</u> | <u>Avg</u> | |
| Revenues | \$ 410,953 | \$ 528,819 | \$ 1,049,728 | \$ 429,119 | \$ 436,052 | \$ 386,161 | \$ 540,139 | |
| Expenses | \$ 945 | \$ 154,213 | \$ 954,468 | \$ 852,071 | \$ 157,263 | \$ 103,692 | \$ 370,442 | |
| Total | \$ 410,008 | \$ 374,606 | \$ 95,260 | \$ (422,952) | \$ 278,789 | \$ 282,469 | | |
| Proforma | | | | | | | | |
| | <u>FY22</u> | <u>FY23</u> | <u>FY24</u> | <u>FY25</u> | <u>FY26</u> | | | |
| Beginning Balance | \$ 1,905,118 | \$ 1,840,118 | \$ 1,831,200 | \$ 1,812,615 | \$ 1,783,565 | | | |
| Revenue (Avg for 5 yrs) | \$ 371,572 | \$ 382,719 | \$ 394,201 | \$ 406,027 | \$ 418,208 | | | <i>Assumes 3% Growth as per Long Range Plan</i> |
| Expenses | | | | | | | | |
| Operating | \$ 371,572 | \$ 391,637 | \$ 412,786 | \$ 435,076 | \$ 458,570 | | | <i>Assumes 5.4% growth per year per the Consumer Price Index</i> |
| Capital Projects | \$ 65,000 | | | | | | | |
| Closing Balance | \$ 1,840,118 | \$ 1,831,200 | \$ 1,812,615 | \$ 1,783,565 | \$ 1,743,203 | | | |



Appendices



#ITSGOODTOBEHERE

APPENDIX I

STAFF LIST BY POSITION AND FUND ACCOUNT

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | |
|----|-------------------------------------|----------------------------|-----------------------|---------------------|------------------|------------------|------------------|------------------|---------------------------|------------------|-----------------------|-------------------|------------------|-----------------|-----------------|----------------------|------------------|-------------------|-----------------|-----------------|-----------------|-----------------|---------------------|-------------------|
| 1 | CURRENT STAFF LIST | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Position Name* | Departments | Incumbent Name | Salary | Overtime | Longevity | Education | Licensing | Shift Differential | Bilingual | Cell Allowance | TMRS | Medicare | FICA | TWC | Worker's Comp | Dental | Medical | Vision | AD&D | LTD | STD | Totals | |
| 3 | Accounting Clerk | 01, 05, 06, 07 | Comstock, Lori | 57,459.17 | 2,872.96 | | | | | | | 7,040.76 | 874.82 | | 240.00 | 258.57 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 79,574.96 |
| 4 | Administrative Assistant | 01, 03 | Marquez, Melissa | 53,560.00 | 2,678.00 | | | - | | 600.00 | | 6,632.99 | 824.15 | | 240.00 | 241.02 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 75,604.84 |
| 5 | Assistant to the City Administrator | 01 | Lingafelter, Matt | 77,250.00 | | 544.00 | 900.00 | | | | | 9,183.59 | 1,141.06 | | 240.00 | 347.63 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 98,034.96 |
| 6 | City Accountant | 01 | Fleegal, Suzanna | 77,250.00 | | | 600.00 | - | | | 360.00 | 9,127.11 | 1,134.05 | | 240.00 | 347.63 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 99,887.46 |
| 7 | City Administrator | 01 | Carrillo, Sylvia | 160,000.00 | | | | | | | | 18,672.00 | 2,320.00 | | 240.00 | 720.00 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 192,780.68 |
| 8 | Detective | 19 | Stern, Robert | 87,640.76 | 4,382.04 | 656.00 | | 1,200.00 | | | 360.00 | 10,997.67 | 1,366.46 | | 240.00 | 3,269.00 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 118,540.61 |
| 9 | Economic Development Coordinator | 01 | Proposed | 60,780.00 | | | | | | | | 7,221.68 | 897.29 | | 240.00 | 2,182.35 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 79,750.00 |
| 10 | Ground Maintenance Supervisor | 04, 05, 06, 07, 14, 18, 25 | Cantu, Sam | 68,128.32 | 3,406.42 | 836.00 | | 300.00 | | 600.00 | 360.00 | 8,592.71 | 1,067.65 | | 240.00 | 2,868.20 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 94,827.97 |
| 11 | Lieutenant | 02 | Early, Tyler | 89,421.51 | 4,471.08 | 576.00 | | 1,200.00 | | | 360.00 | 11,206.54 | 1,392.41 | | 240.00 | 3,335.42 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 123,031.63 |
| 12 | Maintenance Tech 1 | 04, 05, 06, 07, 14, 18, 25 | Moore, Duncan | 34,320.00 | 1,716.00 | | | | | | 360.00 | 4,247.41 | 527.74 | | 240.00 | 1,952.81 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 51,792.64 |
| 13 | Maintenance Tech 1 | 04, 05, 06, 07, 14, 18, 25 | Thompson, Jordan | 34,320.00 | 1,716.00 | | | | | | 360.00 | 4,247.41 | 527.74 | | 240.00 | 1,952.81 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 54,192.64 |
| 14 | Maintenance Tech 1 | 04, 05, 06, 07, 14, 18, 25 | Jimenez, Michael | 34,320.00 | 1,716.00 | | | - | | | 360.00 | 4,247.41 | 527.74 | | 240.00 | 1,952.81 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 54,192.64 |
| 15 | Maintenance Tech 1 | 04, 05, 06, 07, 14, 18, 25 | Open | 34,320.00 | 1,716.00 | | | - | | | 360.00 | 4,247.41 | 527.74 | | 240.00 | 1,952.81 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 54,192.64 |
| 16 | Municipal Judge | 03 | Johnson, Kent | 13,000.00 | | | | | | | | | | 806.00 | | | 420.84 | | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 14,908.08 |
| 17 | Parks and Nautral Resources Manager | 04, 05, 06, 07, 14, 18, 25 | Meredith, Carolyn | 88,022.17 | | 836.00 | 900.00 | 600.00 | | | 360.00 | 10,586.81 | 1,315.41 | | 240.00 | 3,705.73 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 114,994.80 |
| 18 | Patrol Officer | 02 | Strong, Charles | 57,578.07 | 2,878.90 | | | 1,200.00 | | | | 7,195.37 | 894.03 | | 240.00 | 2,147.66 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 80,562.71 |
| 19 | Patrol Officer | 02 | Caldwell, L | 52,176.01 | 2,608.80 | | | 300.00 | | | 360.00 | 6,470.41 | 803.95 | | 240.00 | 1,946.17 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 73,334.01 |
| 20 | Patrol Officer | 02 | Open | 57,578.07 | 2,878.90 | | | 600.00 | 1,200.00 | | | 7,265.39 | 902.73 | | 240.00 | 2,147.66 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 83,641.43 |
| 21 | Patrol Officer | 02 | Hawkins, Chris | 54,556.00 | 2,797.80 | | | 300.00 | | | | 6,366.69 | 526.87 | | 240.00 | 1,280.14 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 53,452.10 |
| 22 | Patrol Officer | 02 | Open | 57,578.07 | 2,878.90 | | 600.00 | 600.00 | | | | 7,195.37 | 894.03 | | 240.00 | 2,147.66 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 80,562.71 |
| 23 | Patrol Officer | 02 | Saucedo, Luis | 71,698.09 | 3,584.90 | 704.00 | | 1,200.00 | | 600.00 | | 9,077.74 | 1,127.91 | | 240.00 | 2,674.34 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 99,335.67 |
| 24 | Police Chief | 02 | Carter, Lenn | 128,719.50 | | | 900.00 | 1,200.00 | | | 360.00 | 15,308.65 | 1,902.10 | | 240.00 | 4,801.24 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 164,260.17 |
| 25 | Public Works Director | 04, 05, 06, 07, 14, 18, 25 | Horry, J | 95,000.00 | | | | | | | 360.00 | 11,128.51 | 1,382.72 | | 240.00 | 3,999.50 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 120,539.41 |
| 26 | Records, Property, & Evidence Tech | 02 | Neubauer, Shanna | 58,508.94 | 2,925.45 | 448.00 | | | | | | 7,221.68 | 897.29 | | 240.00 | 2,182.38 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 80,852.42 |
| 27 | Reserve Officers | 19 | Various | 30,000.00 | | | | | | | | 3,501.00 | 435.00 | 1,860.00 | 240.00 | 1,119.00 | 420.84 | - | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 38,257.08 |
| 28 | Sargent | 02 | Gill, Crystal | 69,831.53 | 3,491.58 | | | 1,200.00 | | | 360.00 | 8,738.86 | 1,085.81 | | 240.00 | 2,604.72 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 98,381.16 |
| 29 | Sargent | 02 | Eller, Robert | 69,831.53 | 3,491.58 | | | 1,200.00 | | | 360.00 | 8,738.86 | 1,085.81 | | 240.00 | 2,604.72 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 98,381.16 |
| 30 | Sr Patrol Officer | 19 | Open | 66,779.14 | 3,338.96 | 336.00 | | 1,200.00 | 1,200.00 | | | 8,502.07 | 1,056.38 | | 240.00 | 2,490.86 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 95,972.10 |
| 31 | Sr Patrol Officer | 19 | Open | 59,027.40 | 2,951.37 | 320.00 | | 1,200.00 | 1,200.00 | | | 7,550.35 | 938.13 | | 240.00 | 2,201.72 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 86,457.66 |
| 32 | Utilities Supervisor | 04, 05, 06, 14, 18 | Sandoval, Rolando | 47,132.80 | 2,356.64 | | | 1,200.00 | | 600.00 | 360.00 | 6,027.49 | 748.92 | | 240.00 | 2,681.86 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 240.00 | 69,776.39 |
| 33 | | | Totals | 1,945,787.10 | 60,858.27 | 5,256.00 | 3,900.00 | 14,700.00 | 3,600.00 | 2,400.00 | 5,400.00 | 236,539.95 | 29,125.94 | 2,666.00 | 6,960.00 | 62,116.41 | 12,625.20 | 241,144.80 | 2,473.20 | 1,404.00 | 9,360.00 | 7,200.00 | 2,630,072.77 | |

* Corrected officer salary for Officer Hawkins amended this sheet by \$23,444 with requisite increases in salary, TMRS, and OT. It will be corrected at final budget.

CURRENT Position List and Breakout by Fund

| Position Name | Allocation | Funds | Dpt | Employee | Salary | OT | Longevity | Education | Licensing | Shift Diff | Bilingual | Cell Phone | TMRS | Medicare | FICA | TWC | Worker's Comp | Dental | Medical | Vision | AD&D | LTD | STD | Totals |
|-------------------------------------|------------|-------|-----|---------------------|------------|----------|-----------|-----------|-----------|------------|-----------|------------|-----------|----------|----------|--------|---------------|--------|----------|--------|-------|--------|--------|------------|
| Administrative Assistant | 50.00% | 01 | 01 | Marquez, Melissa | 26,780.00 | 1,339.00 | - | - | - | - | 300.00 | - | 3,316.50 | 412.08 | - | 120.00 | 120.51 | 210.42 | 4,863.30 | 41.22 | 23.40 | 156.00 | 120.00 | 37,802.42 |
| Administrative Assistant | 50.00% | 01 | 03 | Marquez, Melissa | 26,780.00 | 1,339.00 | - | - | - | - | 300.00 | - | 3,316.50 | 412.08 | - | 120.00 | 120.51 | 210.42 | 4,863.30 | 41.22 | 23.40 | 156.00 | 120.00 | 37,802.42 |
| Patrol Officer | 100.00% | 01 | 02 | Open | 57,578.07 | 2,878.90 | - | 600.00 | 600.00 | - | - | - | 7,195.37 | 894.03 | - | 240.00 | 2,147.66 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 80,562.71 |
| Police Chief | 100.00% | 01 | 02 | Carter, Lenn | 128,719.50 | - | - | 900.00 | 1,200.00 | - | - | 360.00 | 15,308.65 | 1,902.10 | - | 240.00 | 4,801.24 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 164,260.17 |
| Reserve Officers | 100.00% | 19 | 19 | Various | 30,000.00 | - | - | - | - | - | - | - | 3,501.00 | 435.00 | 1,860.00 | 240.00 | 1,119.00 | 420.84 | - | 82.44 | 46.80 | 312.00 | 240.00 | 38,257.08 |
| Sargent | 100.00% | 01 | 02 | Eller, Robert | 69,831.53 | 3,491.58 | - | - | 1,200.00 | - | - | 360.00 | 8,738.86 | 1,085.81 | - | 240.00 | 2,604.72 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 98,381.16 |
| Detective | 100.00% | 19 | 19 | Stern, Robert | 87,640.76 | 4,382.04 | 656.00 | - | 1,200.00 | - | - | 360.00 | 10,997.67 | 1,366.46 | - | 240.00 | 3,269.00 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 118,540.61 |
| Patrol Officer | 100.00% | 01 | 02 | Kristofer Laws | 52,176.01 | 2,608.80 | - | - | 300.00 | - | - | 360.00 | 6,470.41 | 803.95 | - | 240.00 | 1,946.17 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 73,334.01 |
| Patrol Officer | 100.00% | 01 | 02 | Christopher Hawkins | 54,556.00 | 2797.80 | - | - | 300.00 | - | - | - | 6366.69 | 526.87 | - | 240.00 | 1,280.14 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 53,452.10 |
| Maintenance Tech 1 | 30.00% | 02 | 05 | Jordan Thompson | 10,296.00 | 514.80 | - | - | - | - | - | 108.00 | 1,274.22 | 158.32 | - | 72.00 | 585.84 | 126.25 | 2,917.98 | 24.73 | 14.04 | 93.60 | 72.00 | 16,257.79 |
| Maintenance Tech 1 | 20.00% | 02 | 06 | Jordan Thompson | 6,864.00 | 343.20 | - | - | - | - | - | 72.00 | 849.48 | 105.55 | - | 48.00 | 390.56 | 84.17 | 1,945.32 | 16.49 | 9.36 | 62.40 | 48.00 | 10,838.53 |
| Maintenance Tech 1 | 10.00% | 01 | 04 | Jordan Thompson | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 02 | 07 | Jordan Thompson | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 14 | 14 | Jordan Thompson | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 18 | 18 | Jordan Thompson | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 25 | 25 | Jordan Thompson | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Utilities Supervisor | 40.00% | 02 | 05 | Sandoval, Rolando | 18,853.12 | 942.66 | - | - | 480.00 | - | 240.00 | 144.00 | 2,411.00 | 299.57 | - | 96.00 | 1,072.74 | 168.34 | 2,930.64 | 32.98 | 18.72 | 124.80 | 96.00 | 27,910.55 |
| Utilities Supervisor | 20.00% | 02 | 06 | Sandoval, Rolando | 9,426.56 | 471.33 | - | - | 240.00 | - | 120.00 | 72.00 | 1,205.50 | 149.78 | - | 48.00 | 536.37 | 84.17 | 1,465.32 | 16.49 | 9.36 | 62.40 | 48.00 | 13,955.28 |
| Utilities Supervisor | 20.00% | 14 | 14 | Sandoval, Rolando | 9,426.56 | 471.33 | - | - | 240.00 | - | 120.00 | 72.00 | 1,205.50 | 149.78 | - | 48.00 | 536.37 | 84.17 | 1,465.32 | 16.49 | 9.36 | 62.40 | 48.00 | 13,955.28 |
| Utilities Supervisor | 10.00% | 01 | 04 | Sandoval, Rolando | 4,713.28 | 235.66 | - | - | 120.00 | - | 60.00 | 36.00 | 602.75 | 74.89 | - | 24.00 | 268.19 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 6,977.64 |
| Utilities Supervisor | 10.00% | 18 | 18 | Sandoval, Rolando | 4,713.28 | 235.66 | - | - | 120.00 | - | 60.00 | 36.00 | 602.75 | 74.89 | - | 24.00 | 268.19 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 6,977.64 |
| Assistant to the City Administrator | 100.00% | 01 | 01 | Lingafelter, Matt | 77,250.00 | - | 544.00 | 900.00 | - | - | - | - | 9,183.59 | 1,141.06 | - | 240.00 | 347.63 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 98,034.96 |
| Lieutenant | 100.00% | 01 | 02 | Early, Tyler | 89,421.51 | 4,471.08 | 576.00 | - | 1,200.00 | - | - | 360.00 | 11,206.54 | 1,392.41 | - | 240.00 | 3,335.42 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 123,031.64 |
| Sargent | 100.00% | 01 | 02 | Gill, Crystal | 69,831.53 | 3,491.58 | - | - | 1,200.00 | - | - | 360.00 | 8,738.86 | 1,085.81 | - | 240.00 | 2,604.72 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 98,381.16 |
| Maintenance Tech 1 | 30.00% | 02 | 05 | Open | 10,296.00 | 514.80 | - | - | - | - | - | 108.00 | 1,274.22 | 158.32 | - | 72.00 | 585.84 | 126.25 | 2,917.98 | 24.73 | 14.04 | 93.60 | 72.00 | 16,257.79 |
| Maintenance Tech 1 | 20.00% | 02 | 06 | Open | 6,864.00 | 343.20 | - | - | - | - | - | 72.00 | 849.48 | 105.55 | - | 48.00 | 390.56 | 84.17 | 1,945.32 | 16.49 | 9.36 | 62.40 | 48.00 | 10,838.53 |
| Maintenance Tech 1 | 10.00% | 01 | 04 | Open | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 02 | 07 | Open | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 14 | 14 | Open | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 18 | 18 | Open | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 25 | 25 | Open | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Patrol Officer | 100.00% | 01 | 02 | Strong, Charles | 57,578.07 | 2,878.90 | - | - | 1,200.00 | - | - | - | 7,195.37 | 894.03 | - | 240.00 | 2,147.66 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 80,562.71 |
| Public Works Director | 30.00% | 02 | 05 | Horry, J | 28,500.00 | - | - | - | - | - | - | 108.00 | 3,338.55 | 414.82 | - | 72.00 | 1,199.85 | 126.25 | 2,197.98 | 24.73 | 14.04 | 93.60 | 72.00 | 36,161.82 |
| Public Works Director | 20.00% | 02 | 06 | Horry, J | 19,000.00 | - | - | - | - | - | - | 72.00 | 2,225.70 | 276.54 | - | 48.00 | 799.90 | 84.17 | 1,465.32 | 16.49 | 9.36 | 62.40 | 48.00 | 24,107.88 |
| Public Works Director | 10.00% | 01 | 04 | Horry, J | 9,500.00 | - | - | - | - | - | - | 36.00 | 1,112.85 | 138.27 | - | 24.00 | 399.95 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 12,053.94 |
| Public Works Director | 10.00% | 02 | 07 | Horry, J | 9,500.00 | - | - | - | - | - | - | 36.00 | 1,112.85 | 138.27 | - | 24.00 | 399.95 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 12,053.94 |
| Public Works Director | 10.00% | 14 | 14 | Horry, J | 9,500.00 | - | - | - | - | - | - | 36.00 | 1,112.85 | 138.27 | - | 24.00 | 399.95 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 12,053.94 |
| Public Works Director | 10.00% | 18 | 18 | Horry, J | 9,500.00 | - | - | - | - | - | - | 36.00 | 1,112.85 | 138.27 | - | 24.00 | 399.95 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 12,053.94 |
| Public Works Director | 10.00% | 25 | 25 | Horry, J | 9,500.00 | - | - | - | - | - | - | 36.00 | 1,112.85 | 138.27 | - | 24.00 | 399.95 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 12,053.94 |
| Sr Patrol Officer | 100.00% | 19 | 19 | Open | 59,027.40 | 2,951.37 | 320.00 | - | 1,200.00 | 1,200.00 | - | - | 7,550.35 | 938.13 | - | 240.00 | 2,201.72 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 86,457.66 |
| Parks and Nautral Resources Manager | 40.00% | 18 | 18 | Meredith, Carolyn | 35,208.87 | - | 334.40 | 360.00 | 240.00 | - | - | 144.00 | 4,234.72 | 526.17 | - | 96.00 | 1,482.29 | 168.34 | 2,930.64 | 32.98 | 18.72 | 124.80 | 96.00 | 45,997.92 |
| Parks and Nautral Resources Manager | 30.00% | 01 | 04 | Meredith, Carolyn | 26,406.65 | - | 250.80 | 270.00 | 180.00 | - | - | 108.00 | 3,176.04 | 394.62 | - | 72.00 | 1,111.72 | 126.25 | 2,197.98 | 24.73 | 14.04 | 93.60 | 72.00 | 34,498.44 |
| Parks and Nautral Resources Manager | 10.00% | 25 | 25 | Meredith, Carolyn | 8,802.22 | - | 83.60 | 90.00 | 60.00 | - | - | 36.00 | 1,058.68 | 131.54 | - | 24.00 | 370.57 | 42.08 | 732.66 | 8.24 | 4.68 | 31.20 | 24.00 | 11,499.48 |
| Parks and Nautral Resources Manager | 5.00% | 02 | 05 | Meredith, Carolyn | 4,401.11 | - | 41.80 | 45.00 | 30.00 | - | - | 18.00 | 529.34 | 65.77 | - | 12.00 | 185.29 | 21.04 | 366.33 | 4.12 | 2.34 | 15.60 | 12.00 | 5,749.74 |
| Parks and Nautral Resources Manager | 5.00% | 02 | 06 | Meredith, Carolyn | 4,401.11 | - | 41.80 | 45.00 | 30.00 | - | - | 18.00 | 529.34 | 65.77 | - | 12.00 | 185.29 | 21.04 | 366.33 | 4.12 | 2.34 | 15.60 | 12.00 | 5,749.74 |
| Parks and Nautral Resources Manager | 5.00% | 02 | 07 | Meredith, Carolyn | 4,401.11 | - | 41.80 | 45.00 | 30.00 | - | - | 18.00 | 529.34 | 65.77 | - | 12.00 | 185.29 | 21.04 | 366.33 | 4.12 | 2.34 | 15.60 | 12.00 | 5,749.74</ |

CURRENT Position List and Breakout by Fund

| Position Name | Allocation | Funds | Dpt | Employee | Salary | OT | Longevity | Education | Licensing | Shift Diff | Bilingual | Cell Phone | TMRS | Medicare | FICA | TWC | Worker's Comp | Dental | Medical | Vision | AD&D | LTD | STD | Totals |
|------------------------------------|------------|-------|-----|---------------------------------------|---------------------|------------------|-----------------|-----------------|------------------|-----------------|-----------------|-----------------|-------------------|------------------|-----------------|-----------------|------------------|------------------|-------------------|-----------------|-----------------|-----------------|-----------------|---------------------|
| City Accountant | 100.00% | 01 | 01 | Fleegal, Suzanna | 77,250.00 | - | - | 600.00 | - | - | - | 360.00 | 9,127.11 | 1,134.05 | - | 240.00 | 347.63 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 99,887.46 |
| Municipal Judge | 100.00% | 01 | 03 | Johnson, Kent | 13,000.00 | - | - | - | - | - | - | - | - | 188.50 | 806.00 | 240.00 | - | 420.84 | - | 82.44 | 46.80 | 312.00 | 240.00 | 15,336.58 |
| Sr Patrol Officer | 100.00% | 19 | 19 | Open | 66,779.14 | 3,338.96 | 336.00 | - | 1,200.00 | 1,200.00 | - | - | 8,502.07 | 1,056.38 | - | 240.00 | 2,490.86 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 95,972.10 |
| City Administrator | 100.00% | 01 | 01 | Carrillo, Sylvia | 160,000.00 | - | - | - | - | - | - | - | 18,672.00 | 2,320.00 | - | 240.00 | 720.00 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 192,780.68 |
| Patrol Officer | 100.00% | 01 | 02 | Open | 57,578.07 | 2,878.90 | - | - | 600.00 | 1,200.00 | - | - | 7,265.39 | 902.73 | - | 240.00 | 2,147.66 | 420.84 | 9,726.60 | 82.44 | 46.80 | 312.00 | 240.00 | 83,641.43 |
| Records, Property, & Evidence Tech | 100.00% | 01 | 02 | Neubauer, Shanna | 58,508.94 | 2,925.45 | 448.00 | - | - | - | - | - | 7,221.68 | 897.29 | - | 240.00 | 2,182.38 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 80,852.42 |
| Maintenance Tech 1 | 30.00% | 02 | 05 | Michael Jimenez | 10,296.00 | 514.80 | - | - | - | - | - | 108.00 | 1,274.22 | 158.32 | - | 72.00 | 585.84 | 126.25 | 2,917.98 | 24.73 | 14.04 | 93.60 | 72.00 | 16,257.79 |
| Maintenance Tech 1 | 20.00% | 01 | 06 | Michael Jimenez | 6,864.00 | 343.20 | - | - | - | - | - | 72.00 | 849.48 | 105.55 | - | 48.00 | 390.56 | 84.17 | 1,945.32 | 16.49 | 9.36 | 62.40 | 48.00 | 10,838.53 |
| Maintenance Tech 1 | 10.00% | 01 | 04 | Michael Jimenez | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 01 | 07 | Michael Jimenez | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 01 | 14 | Michael Jimenez | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 01 | 18 | Michael Jimenez | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| Maintenance Tech 1 | 10.00% | 01 | 25 | Michael Jimenez | 3,432.00 | 171.60 | - | - | - | - | - | 36.00 | 424.74 | 52.77 | - | 24.00 | 195.28 | 42.08 | 972.66 | 8.24 | 4.68 | 31.20 | 24.00 | 5,419.26 |
| PROPOSED | 100.00% | 01 | 01 | Economic Development/Business Liaison | 60,780.00 | - | - | - | - | - | - | - | 7,221.68 | 897.29 | - | 240.00 | 2,182.35 | 420.84 | 7,326.60 | 82.44 | 46.80 | 312.00 | 240.00 | 79,750.00 |
| Totals | | | | | 1,945,787.10 | 60,858.27 | 5,256.00 | 3,900.00 | 14,700.00 | 3,600.00 | 2,400.00 | 5,400.00 | 236,539.95 | 29,314.45 | 2,666.00 | 7,200.00 | 62,116.40 | 12,625.20 | 241,144.80 | 2,473.20 | 1,404.00 | 9,360.00 | 7,200.00 | 2,630,501.27 |



Pages 99 to 104 Left Intentionally Blank



#ITSGOODTOBEHERE

APPENDIX

Equipment Repair & Replacement

**Repair and Replacement Budget
FY 2021/2022**

| | Balance of Reserve as of 9/30/2019 | Deduct Expenses for FY 2021/2022 | Add Amount for FY 2021/2022 | Balance of Reserve 2022 |
|---|------------------------------------|----------------------------------|-----------------------------|-------------------------|
| Public Works Equipment and Vehicles | | | | |
| | \$ 126,667.00 | \$ 17,000.00 | \$ 30,929.75 | \$ 140,596.75 |
| Facilities | | | | |
| | \$ 343,134.00 | \$ 164,250.00 | \$ 105,459.18 | \$ 284,343.18 |
| Police Department Equipment and Vehicles | | | | |
| | \$ 317,906.00 | 0 | \$ - | \$ 317,906.00 |
| Administration Department Equipment | | | | |
| | \$ 20,010.00 | \$ - | \$ - | \$ 20,010.00 |
| Reserve Balance 09/30/2021 | \$ 787,707.00 | | | |
| Total Expenditure FY 21/22 | | 181,250 | | |
| Total Addition FY 21/22 | | | \$ 136,388.93 | |
| Ending Balance 9/30/22 | | | | \$ 762,855.93 |

**Repair and Replacement and Infrastructure Reserve Budget-Utilities
FY 2021/2022**

| Equipment R&R | Balance of Reserve as of 9/30/2019 | Deduct Expenses for FY 2021 and 2022 | Add Amount for FY 2021/2022 | Balance of Reserve 2022 |
|-----------------------|------------------------------------|--------------------------------------|-----------------------------|-------------------------|
| Equipment | | | | |
| | \$ 68,400.00 | \$ 16,400.00 | \$ 30,125.00 | \$ 82,125.00 |
| Infrastructure | | | | |
| Water | \$ 1,514,103.00 | \$ 690,000.00 | \$ 80,000.00 | \$ 904,103.00 |
| Wastewater | \$ 1,616,781.00 | \$ 344,000.00 | \$ 25,000.00 | \$ 1,297,781.00 |
| Total Expenditure | | \$ 1,034,000.00 | | |
| Total | | | \$ 135,125.00 | |

Public Works Department FY 2021-2022 Equipment/Vehicle Repair and Replacement

| Equipment and Vehicle Replacement | | | | | | | | | | | |
|---|--|------------------|-------------------|-------------------------|-------|----------------------|------------------------------------|---|-----------------------------|-------------------------|---------------|
| GL Code | Description | Date of Purchase | Amount to replace | Life Expendency of Item | | Age as of 09/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add Amount for FY 2021/2022 | Balance of Reserve 2022 | |
| 5629-04 | Large Scanner and Color Printer - Canon - 1 units | 5/30/2017 | \$14,500 | 5 | years | 4 | \$ 5,800.00 | | \$ 4,350.00 | \$ 10,150.00 | |
| 5685-04 | 2015 SCAG 61" Tiger Cat Mower - 4-22-2015 | 2015 | \$8,000 | 5 | years | 6 | \$ 8,000.00 | | \$ - | \$ 8,000.00 | |
| 5685-04 | 2016 52" Scag Cub Mower | 2017 | \$8,000 | 5 | years | 6 | \$ 3,200.00 | | \$ 3,200.00 | \$ 6,400.00 | |
| 5621-04 | 2012 Kubota Utility Tractor Package (purchased 2012) | 2012 | \$36,000 | 5 | years | 9 | \$ 35,000.00 | | \$ 1,000.00 | \$ 36,000.00 | |
| 5625-04 | 2017 Bob-cat Skid-steer with Auger Drive/Auger Bits/low prf. Bucketsweeper/track kit | 6/30/2017 | \$70,000 | 15 | years | 3 | \$ 4,667.00 | | \$ 5,000.00 | \$ 9,667.00 | |
| 5845-04 | 2013 Chevy Silverado 1500 4x4 General Svcs (3385)(8/14/2013) Unit #402 | 2013 | \$32,000 | 10 | years | 9 | \$ 27,000.00 | | \$ 2,500.00 | \$ 29,500.00 | |
| 5845-04 | 2015 Ford Dump Truck F450 4x4 Environmental (1523) 2-15-2015 | 2015 | \$52,000 | 10 | years | 6 | \$ 26,000.00 | | \$ 6,500.00 | \$ 32,500.00 | |
| 5845-04 | 2018 Chevrolet Crew Cab | 2018 | \$37,038 | 10 | years | 3 | \$ - | | \$ 4,629.75 | \$ 4,629.75 | |
| 5626-04 | 2011 Kubota RTV 1140 (ATV Vehicle - Kubota (purchased 12-6-11)) | 2012 | \$17,000 | 9 | years | 9 | \$ 17,000.00 | \$17,000 Replacing Kubota that has reached the end of its lifespan | \$ - | \$ 17,000.00 | |
| 5626-04 | 2016 Kubota-RTV - Utility Vehicle RTV-X900W (purchased 03/25/2016) | 2016 | \$15,000 | 9 | years | 5 | \$ - | | \$ 3,750.00 | \$ 3,750.00 | |
| Reserve Balance 2021 | | | | | | | \$126,667 | | | | |
| Total to be spent FY21-22 | | | | | | | | \$17,000 | | | |
| Total to be added to Reserves for Equipment and Vehicles FY 21-22 | | | | | | | | | \$ 30,929.75 | | |
| Ending Reserve Balance FY 22 Equipment and Vehicles | | | | | | | | | | | \$ 140,596.75 |
| Facilities Repair and Replacement | | | | | | | | | | | |
| Site | | | | | | | | | | | |
| GL Code | Description | Date of Purchase | Amount to replace | Life Expendency of Item | | Age as of 09/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 | |
| | Fencing, Stone Walls, and Gates | 2018 | \$83,497.00 | 20 | years | 3 | \$ - | | \$ 4,174.85 | \$ 4,174.85 | |
| | Dumpster Doors | 2019 | \$ 2,500.00 | 20 | years | 3 | \$ - | | \$ 125.00 | \$ 125.00 | |
| Reserve Balance 2021 | | | | | | | \$0 | | | | |
| Total to be spent FY21-22 | | | | | | | | \$17,000 | | | |
| Total to be added to Reserves for Site FY 21-22 | | | | | | | | | \$ 4,299.85 | | |
| Subtotal Reserve Balance Site | | | | | | | | | | | -12,700.15 |
| Police Building | | | | | | | | | | | |
| GL Code | Description | Date of Purchase | Amount to replace | Life Expendency of Item | | Age as of 09/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 | |
| | Doors and Hardware | 2019 | \$ 67,500.00 | 30 | years | 2 | \$ - | | \$ 2,250.00 | \$ 2,250.00 | |
| | Overhead Door | 2019 | \$ 3,500.00 | 15 | years | 2 | \$ - | | \$ 233.33 | \$ 233.33 | |
| | Rubber Flooring | 2019 | \$ 8,400.00 | 15 | years | 2 | \$ - | | \$ 560.00 | \$ 560.00 | |
| | Painting and Finishes | 2019 | \$ 60,000.00 | 10 | years | 2 | \$ - | | \$ 6,000.00 | \$ 6,000.00 | |
| | Flooring | 2019 | \$ 30,000.00 | 20 | years | 2 | \$ - | | \$ 1,500.00 | \$ 1,500.00 | |
| | Blackout Shades | 2019 | \$ 6,630.00 | 10 | years | 2 | \$ - | | \$ 663.00 | \$ 663.00 | |
| | Appliances | 2019 | \$ 2,000.00 | 7 | years | 2 | \$ - | | \$ 285.71 | \$ 285.71 | |
| | HVAC | 2019 | \$ 200,000.00 | 10 | years | 2 | \$ - | | \$ 20,000.00 | \$ 20,000.00 | |
| | Drinking Fountains | 2019 | \$ 3,500.00 | 15 | years | 2 | \$ - | | \$ 233.33 | \$ 233.33 | |
| | Gym Equipment | 2019 | \$ 20,000.00 | 20 | years | 2 | \$ - | | \$ 1,000.00 | \$ 1,000.00 | |
| | Emergency Generator | 2019 | \$ - | 20 | years | 2 | \$ - | | \$ 0.00 | \$ - | |
| | Water Heaters | 2019 | \$ 4,500.00 | 10 | years | 2 | \$ - | | \$ 450.00 | \$ 450.00 | |
| Reserve Balance 2021 | | | | | | | \$0 | | | | |
| Total to be spent FY21-22 | | | | | | | | \$0 | | | |
| Total to be added to Reserves for Site FY 21-22 | | | | | | | | | \$ 33,175.38 | | |
| Subtotal Reserve Balance Police Building | | | | | | | | | | | 33,175.38 |
| Public Works Building | | | | | | | | | | | |
| GL Code | Description | Date of Purchase | Amount to replace | Life Expendency of Item | | Age as of 09/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 | |
| | Doors and Hardware | 2019 | \$ 33,000.00 | 30 | years | 2 | \$ - | | \$ 1,100.00 | \$ 1,100.00 | |
| | Painting and Finishes | 2019 | \$ 28,000.00 | 10 | years | 2 | \$ - | | \$ 2,800.00 | \$ 2,800.00 | |
| | Flooring | 2019 | \$ 20,000.00 | 20 | years | 2 | \$ - | | \$ 1,000.00 | \$ 1,000.00 | |
| | Appliances | 2019 | \$ 2,000.00 | 7 | years | 2 | \$ - | | \$ 285.71 | \$ 285.71 | |
| | HVAC | 2019 | \$ 125,000.00 | 10 | years | 2 | \$ - | | \$ 12,500.00 | \$ 12,500.00 | |
| | Drinking Fountains | 2019 | \$ 2,000.00 | 15 | years | 2 | \$ - | | \$ 133.33 | \$ 133.33 | |
| | Water Heater | 2019 | \$ 3,000.00 | 10 | years | 2 | \$ - | | \$ 300.00 | \$ 300.00 | |
| Reserve Balance 2021 | | | | | | | \$0 | | | | |
| Total to be spent FY21-22 | | | | | | | | \$0 | | | |
| Total to be added to Reserves for Site FY 21-22 | | | | | | | | | \$ 18,119.05 | | |
| Subtotal Reserve Balance Public Works Building | | | | | | | | | | | 18,119.05 |
| Maintenance Building | | | | | | | | | | | |
| GL Code | Description | Date of Purchase | Amount to replace | Life Expendency of Item | | Age as of 09/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 | |
| | Doors and Hardware | 2019 | \$ 12,000.00 | 30 | years | 2 | \$ - | | \$ 400.00 | \$ 400.00 | |

| | Overhead Door | 2019 | \$ 10,000.00 | 5 | years | 2 | \$ - | | \$ 2,000.00 | \$ 2,000.00 | |
|--|--|------------------|-------------------|-------------------------|----------------------|------------------------------------|----------------------------------|----------------------------------|-------------------------|---------------|----------|
| | Painting and Finishes | 2019 | \$ 9,700.00 | 10 | years | 2 | \$ - | | \$ 970.00 | \$ 970.00 | |
| | Appliances | 2019 | \$ 1,500.00 | 7 | years | 2 | \$ - | | \$ 214.29 | \$ 214.29 | |
| | HVAC | 2019 | \$ 12,000.00 | 10 | years | 2 | \$ - | | \$ 1,200.00 | \$ 1,200.00 | |
| | Drinking Fountains | 2019 | \$ 2,000.00 | 15 | years | 2 | \$ - | | \$ 133.33 | \$ 133.33 | |
| | Water Heater | 2019 | \$ 3,000.00 | 10 | years | 2 | \$ - | | \$ 300.00 | \$ 300.00 | |
| Reserve Balance 2021 | | | | | | | \$0 | | | | |
| Total to be spent FY21-22 | | | | | | | | \$0 | | | |
| Total to be added to Reserves for Site FY 21-22 | | | | | | | | | \$ 5,217.62 | | |
| Subtotal Reserve Balance Maintenance Building | | | | | | | | | | | 5,217.62 |
| City Hall | | | | | | | | | | | |
| GL Code | Description | Date of Purchase | Amount to replace | Life Expentency of Item | Age as of 09/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 | | |
| | Doors and Hardware | | \$ 34,500.00 | 20 | years | 17 | \$ - | \$ 1,725.00 | \$ 1,725.00 | | |
| | Painting and Finishes | | \$ 37,500.00 | 10 | years | 10 | \$ - | \$ 3,750.00 | \$ 3,750.00 | | |
| | Exterior Finishes | | \$ 20,000.00 | 10 | years | 17 | \$ - | \$ 2,000.00 | \$ 2,000.00 | | |
| | Flooring | | \$ 15,000.00 | 20 | years | 17 | \$ - | \$ 750.00 | \$ 750.00 | | |
| | Sound System | | \$ 25,000.00 | 5 | years | ?? | \$ 25,000.00 | \$ 5,000.00 | \$ 30,000.00 | | |
| | Appliances | | \$ 1,500.00 | 7 | years | 2 | \$ - | \$ 214.29 | \$ 214.29 | | |
| | HVAC | | \$ 70,000.00 | 10 | years | 2 to 17 years | \$ - | \$ 7,000.00 | \$ 7,000.00 | | |
| | Drinking Fountains | | \$ 2,000.00 | 15 | years | 17 | \$ - | \$ 133.33 | \$ 133.33 | | |
| | Trellis/Pergola | | \$ 40,000.00 | 15 | years | 17 | \$ - | \$ 2,666.67 | \$ 2,666.67 | | |
| | Solar Array | | \$ 125,000.00 | 20 | years | 10 | \$ 50,000.00 | \$ 6,250.00 | \$ 56,250.00 | | |
| | Solar Educational Display | | \$ 17,000.00 | 20 | years | 10 | \$ 6,800.00 | \$ 850.00 | \$ 7,650.00 | | |
| | Rain Water Collection | | \$ 30,000.00 | 20 | years | 7 | \$ 9,000.00 | \$ 1,500.00 | \$ 10,500.00 | | |
| | Water Heater | | \$ 750.00 | 10 | years | 17 | \$ - | \$ 75.00 | \$ 75.00 | | |
| | Reserves/Flooring, Paint, HVAC | | | | | \$ 70,000.00 | | | \$ 70,000.00 | | |
| Reserve Balance 2021 | | | | | | | \$160,800 | | | | |
| Total to be spent FY21-22 | | | | | | | | \$160,250 | | | |
| Total to be added to Reserves for Site FY 21-22 | | | | | | | | | \$ 31,914.29 | | |
| Subtotal Reserve Balance City Hall | | | | | | | | | | 32,464.29 | |
| Other Facilities | | | | | | | | | | | |
| GL Code | Description | Date of Purchase | Amount to replace | Life Expentency of Item | Age as of 09/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 | | |
| 5808-04 | Village Trail Buffer Bridge | 1999 | \$75,000 | 30 | years | 21 | \$7,667 | \$4,000 Replacement of Boards | 6,733 | 10,400 | |
| 7178-04 | Lovegrass Lane Split Rail Fence (installed Aug. 2014) (Will not be replaced) | 2014 | \$35,000 | 10 | years | 0 | \$0 | 0 | 0 | | |
| 5360-01 | Homestead Recreational Venue | 2011 | \$60,000 | 10 | years | 10 | \$48,000 | 6,000 | 54,000 | | |
| Reserve Balance 2021 | | | | | | | \$55,667 | | | | |
| Total to be spent FY21-22 | | | | | | | | \$4,000 | | | |
| Total to be added to Reserves for Site FY 21-22 | | | | | | | | | \$ 12,733.00 | | |
| Subtotal Reserve Balance Other Facilities | | | | | | | | | | 64,400.00 | |
| Facilities Reserve Balance | | | | | | | | | | 140,676 | |
| Total to Repair and Replacement Reserves Facilities FY 21-22 | | | | | | | | | | \$ 105,459.18 | |
| Total to Repair and Replacement Reserves Equipment/Vehicles FY 21-22 | | | | | | | | | | \$ 30,929.75 | |
| Reserve Balance as of 9/30/2021 | | | | | | | | | | \$ 343,134.00 | |
| Total Expenditures 2021-2022 | | | | | | | | | | 198,250 | |
| Remaining Repair and Replacement Reserves | | | | | | | | | | 281,273 | |

| Utility Reserve and Replacement Equipment/Vehicles | | | | | | | | | |
|--|------------------|---------------------------------|------------------|----------------------------|---------------------|------------------------------------|----------------------------------|-----------------------------|-------------------------|
| FY 2021-2022 | | | | | | | | | |
| EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT | Purchase Date FY | Anticipated Replacement Date FY | Average Lifespan | Estimated Replacement Cost | Age as of 9/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 |
| WATER | | | | | | | | | |
| Backhoe | 2020 | 2035 | 20 | \$160,000 | 1 years | \$0 | \$0 | \$8,000 | |
| 2018 Chevy Silverado 3500 UT w/Crane (6915) (Purch. 18) 02-12-5845 | 2018 | 2028 | 10 | \$73,000 | 3 years | \$0 | \$0 | \$9,125 | \$9,125 |
| 2015 Chevy Silverado 1500 Utility 6-5-2015 (4832) 02-12-5845 | 2015 | 2025 | 10 | \$32,000 | 6 years | \$20,000 | \$0 | \$3,000 | \$23,000 |
| TOTAL | | | | | | \$20,000 | \$0 | \$20,125 | \$32,125 |
| WASTEWATER | | | | | | | | | |
| EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT | Purchase Date FY | Anticipated Replacement Date FY | Average Lifespan | Estimated Replacement Cost | Age as of 9/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 |
| Sewer Jet Trailer 02-12-5628 | FY 11/12 | FY 31/32 | 20 | \$40,000 | 10 years | \$0 | \$0 | \$6,000 | \$0 |
| Lift Station Pump 1 (2014) 02-12-5616 | FY 13/14 | FY 18/19 | 5 | \$8,200 | 7 years | \$8,200 | \$8,200 | \$0 | \$0 |
| Lift Station Pump 2 (2013) 02-12-5616 | FY 13/14 | FY 18/19 | 5 | \$8,200 | 7 years | \$8,200 | \$8,200 | \$0 | \$0 |
| TOTAL | | | | | | \$16,400 | \$16,400 | \$6,000 | \$0 |
| SOLID WASTE | | | | | | | | | |
| EQUIPMENT AND VEHICLE REPAIR AND REPLACEMENT | Purchase Date FY | Anticipated Replacement Date FY | Average Lifespan | Estimated Replacement Cost | Age as of 9/30/2021 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2021/2022 | Add amount for FY 2021/2022 | Balance of Reserve 2022 |
| 2014 Vermeer Brush Chipper 12" (purchased Jan 2014) 02-12-5625 | FY 13/14 | FY 17/18 | 4 | \$36,000 | 7 years | \$32,000 | \$0 | \$4,000 | \$36,000 |
| TOTAL | | | | | | \$32,000 | \$0 | \$4,000 | \$36,000 |
| TOTAL RESERVE FOR REPAIR AND REPLACEMENT EQUIPMENT | | | | | | \$68,400 | \$16,400 | \$30,125 | \$82,125 |

reserves for lift station repairs.

Anticipated to replace in 22/23

Move to CIP for the Lift Station

| FY 2021-2022 | | UTILITY FUND - INFRASTRUCTURE REPAIR/REPLACEMENT/EXPANSION | | | | | | | | | | | | | 1,514,103.00 | | | | |
|--|------------|--|------|--------|--------|--------------|---------------------|------------------------|------------------------|--------------------------------|--|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--|--|
| | | Beginning Reserve Balance | | | | | | | | | | | | | \$ | | | | |
| EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT | Build Date | Anticipated Replacement Date FY | Size | Length | Type | Average Life | Age as of 9/30/2021 | Estimated Costs (2015) | Expenses 2021 and 2022 | Capital Improvement Plan 21-24 | Considered in 2021-2021 Capital Improvement Plan | Funds to Reserve FY 2021/2022 | Funds to Reserve FY 2022/2023 | Funds to Reserve FY 2023/2024 | Funds to Reserve FY 2024/2025 | Funds to Reserve FY 2025/2026 | | | |
| Water | | | | | | | | | | | | | | | | | | | |
| Surnal Trail Section 1 | 1989 | 2029 | 4 | 944 | PVC | 40 | 32 | years | \$ 122,720.00 | \$ 380,000.00 | | | | | | | | | |
| Surnal Trail Section 2 | 1988 | 2028 | 4 | 966 | PVC | 40 | 33 | years | \$ 128,190.00 | | | | | | | | | | |
| Marshall Fwy 1/2 | 1991 | 2031 | 12 | 837 | PVC | 40 | 30 | years | \$ 147,400.00 | | | | | | | | | | |
| Interconnector Lona Oak to Fibre | 1994 | 2024 | 4 | 261 | PVC | 40 | 27 | years | \$ 51,100.00 | | | | | | | | | | |
| Interconnector Fibre to Base | 1994 | 2024 | 4 | 523 | PVC | 40 | 27 | years | \$ 51,900.00 | | | | | | | | | | |
| Arnie Road B | 1994 | 2024 | 8 | 1893 | PVC | 40 | 27 | years | \$ 148,300.00 | | | | | | | | | | |
| Ernest Rodes Way of 4715 Lona C | 1995 | 2025 | 4 | 284 | DI | 40 | 26 | years | \$ 112,200.00 | | | | | | | | | | |
| Ernest Rodes Way of 4715 Lona C | 1996 | 2026 | 12 | 557 | DI | 40 | 25 | years | \$ 139,250.00 | | | | | | | | | | |
| Ernest Rodes South E | 1998 | 2028 | 4 | 2400 | PVC | 40 | 23 | years | \$ 263,000.00 | | | | | | | | | | |
| Lona Oak | 1998 | 2028 | 4 | 2573 | PVC | 40 | 23 | years | \$ 283,000.00 | \$ 190,000.00 | | | | | | | | | |
| Surnal Valley Village E | 1998 | 2028 | 8 | 565 | DI | 40 | 23 | years | \$ 67,700.00 | | | | | | | | | | |
| Surnal Valley Village 1/2 | 1998 | 2028 | 16 | 1521 | DI | 40 | 23 | years | \$ 179,250.00 | | | | | | | | | | |
| Surnal Valley Meadows 1/2 | 1998 | 2028 | 12 | 1730 | DI | 40 | 23 | years | \$ 417,500.00 | | | | | | | | | | |
| Chickadee Wetland Line | 1999 | 2029 | 8 | 848 | PVC | 40 | 22 | years | \$ 84,800.00 | | | | | | | | | | |
| Surnal Valley Meadows B | 2000 | 2040 | 8 | 3338 | PVC | 40 | 21 | years | \$ 333,800.00 | | | | | | | | | | |
| Ernest Rodes | 2000 | 2040 | 12 | 1029 | PVC | 40 | 19 | years | \$ 102,900.00 | | | | | | | | | | |
| Interconnector E | 2002 | 2042 | 8 | 437 | PVC | 40 | 17 | years | \$ 43,700.00 | | | | | | | | | | |
| Ernest Rodes North 1/2 | 2002 | 2042 | 12 | 445 | PVC | 40 | 19 | years | \$ 44,500.00 | | | | | | | | | | |
| Highway 290 West Section | 2004 | 2044 | 8 | 1985 | PVC | 40 | 17 | years | \$ 198,500.00 | | | | | | | | | | |
| Highway 290 West Section B | 2005 | 2045 | 8 | 455 | PVC | 40 | 16 | years | \$ 45,500.00 | | | | | | | | | | |
| Surnal Valley West | 2005 | 2045 | 8 | 2937 | DI | 40 | 16 | years | \$ 443,400.00 | | | | | | | | | | |
| Arnie Road 1/2 | 2005 | 2045 | 16 | 1440 | DI | 40 | 16 | years | \$ 345,000.00 | | | | | | | | | | |
| Ernest Rodes South 1/2 Lona Meadows | 2006 | 2046 | 12 | 437 | DI | 40 | 15 | years | \$ 43,700.00 | | | | | | | | | | |
| Ernest Rodes South 1/2 Westwood | 2006 | 2046 | 12 | 831 | DI | 40 | 15 | years | \$ 167,000.00 | | | | | | | | | | |
| Ernest Rodes South 1/2 Lona Meadows | 2007 | 2047 | 8 | 700 | PVC | 40 | 14 | years | \$ 140,000.00 | | | | | | | | | | |
| Emergency Bypass B | 2010 | 2050 | 8 | 2588 | PVC | 40 | 11 | years | \$ 258,800.00 | | | | | | | | | | |
| Chickadee | 2011 | 2051 | 8 | 2528 | PVC | 40 | 10 | years | \$ 252,800.00 | | | | | | | | | | |
| Basins | 2011 | 2051 | 8 | 477 | PVC | 40 | 9 | years | \$ 47,700.00 | | | | | | | | | | |
| Interconnector Lona Oak to Fibre | 2012 | 2052 | 8 | 3123 | PVC | 40 | 9 | years | \$ 312,300.00 | | | | | | | | | | |
| Fibre | 2012 | 2052 | 8 | 3123 | PVC | 40 | 9 | years | \$ 312,300.00 | | | | | | | | | | |
| Ernest Rodes Westwood 1/2 Creek crossing | 2013 | 2053 | 12 | 1020 | DI | 40 | 8 | years | \$ 202,000.00 | | | | | | | | | | |
| City of Austin Basins | | | | | | | | | \$ 20,000.00 | | | | | | | | | | |
| Basins/Flow Prohibitor (Loggins) | | | | | | | | | \$ 15,000.00 | \$ 15,000.00 | | | | | | | | | |
| AME Expansion | | | | | | | | | \$ 100,000.00 | \$ 100,000.00 | | | | | | | | | |
| AME Expansion | | | | | | | | | \$ 200,000.00 | \$ 200,000.00 | | | | | | | | | |
| AME Expansion | | | | | | | | | \$ 200,000.00 | \$ 200,000.00 | | | | | | | | | |
| City Wetland | | | | | | | | | \$ 20,000.00 | \$ 20,000.00 | | | | | | | | | |
| Ernest Rodes Water Vault | | | | | | | | | \$ 45,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ 45,000.00 | | | | |
| ASD Master Meter | | | | | | | | | \$ 40,000.00 | \$ 40,000.00 | | | | | | | | | |
| ASD Flow Line | | | | | | | | | \$ 250,000.00 | \$ 250,000.00 | | | | | | | | | |
| Total Water CIP 2021 and 2022 | | | | | | | | | \$ 490,000.00 | | | \$ 490,000.00 | \$ 490,000.00 | \$ 490,000.00 | \$ 490,000.00 | \$ 490,000.00 | | | |
| Total CIP Expenses | | | | | | | | | \$ 490,000.00 | | | \$ 490,000.00 | \$ 490,000.00 | \$ 490,000.00 | \$ 490,000.00 | \$ 490,000.00 | | | |
| Total Increase in Utility Reserves | | | | | | | | | \$ 80,000.00 | \$ 80,000.00 | \$ 80,000.00 | \$ 80,000.00 | \$ 80,000.00 | \$ 80,000.00 | \$ 80,000.00 | | | | |
| Ending Reserve Balance | | | | | | | | | \$ 904,103.00 | \$ 904,103.00 | \$ 904,103.00 | \$ 904,103.00 | \$ 904,103.00 | \$ 904,103.00 | \$ 904,103.00 | | | | |
| Wastewater | | | | | | | | | | | | | | | | | | | |
| Beginning Reserve Balance | | | | | | | | | | | | | | | | | | | |
| \$ 1,616,781.00 | | | | | | | | | | | | | | | | | | | |
| EQUIPMENT REPLACEMENT/INFRASTRUCTURE REPLACEMENT | Build Date | Anticipated Replacement Date FY | Size | Length | Type | Average Life | Age as of 9/30/2021 | Estimated Costs (2015) | Expenses 2021 and 2022 | Capital Improvement Plan 21-24 | Considered in 2021-2021 Capital Improvement Plan | Funds to Reserve FY 2021/2022 | Funds to Reserve FY 2022/2023 | Funds to Reserve FY 2023/2024 | Funds to Reserve FY 2024/2025 | Funds to Reserve FY 2025/2026 | | | |
| Lona Oak Trail | 1991 | 2031 | 8 | 2431 | SDR 33 | 40 | 30 | years | \$ 338,875.00 | | | | | | | | | | |
| Surnal Trail | 1991 | 2031 | 8 | 1478 | SDR 33 | 40 | 30 | years | \$ 209,540.00 | | | | | | | | | | |
| Chickadee | 1991 | 2031 | 8 | 3131 | SDR 33 | 40 | 30 | years | \$ 418,870.00 | | | | | | | | | | |
| Reese Drive Ina C | 1999 | 2039 | 8 | 284 | SDR 33 | 40 | 30 | years | \$ 35,500.00 | | | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | | | | |
| Reese Drive Ina C | 2001 | 2041 | 8 | 473 | SDR 33 | 40 | 30 | years | \$ 59,175.00 | | | | | | | | | | |
| Reese Drive Ina A | 1991 | 2031 | 8 | 2676 | SDR 33 | 40 | 30 | years | \$ 334,500.00 | | | | | | | | | | |
| Chickadee Drive B | 1998 | 2038 | 8 | 246 | SDR 33 | 40 | 30 | years | \$ 48,500.00 | | | | | | | | | | |
| Surnal Valley Meadows | 1998 | 2038 | 8 | 8144 | SDR 33 | 40 | 23 | years | \$ 445,500.00 | | | | | | | | | | |
| Surnal Valley Village | 1998 | 2038 | 8 | 420 | SDR 33 | 40 | 23 | years | \$ 80,500.00 | | | | | | | | | | |
| Chickadee Drive B | 1998 | 2038 | 8 | 268 | SDR 33 | 40 | 23 | years | \$ 21,000.00 | | | | | | | | | | |
| Ernest Rodes B | 2001 | 2041 | 8 | 210 | SDR 33 | 40 | 20 | years | \$ 25,250.00 | | | | | | | | | | |
| Ernest Rodes | 2001 | 2041 | 8 | 1101 | SDR 33 | 40 | 19 | years | \$ 107,400.00 | | | | | | | | | | |
| Highway 290 East | 2002 | 2042 | 8 | 1784 | SDR 33 | 40 | 18 | years | \$ 223,250.00 | | | | | | | | | | |
| Highway 290 West | 2003 | 2043 | 8 | 1950 | SDR 33 | 40 | 18 | years | \$ 243,750.00 | \$ 150,000.00 | | | | | | | | | |
| Surnal Valley Village (all street) | 2005 | 2045 | 8 | 2628 | SDR 33 | 40 | 16 | years | \$ 272,250.00 | | | | | | | | | | |
| Lona Meadows | 2005 | 2045 | 8 | 325 | SDR 33 | 40 | 16 | years | \$ 40,425.00 | | | | | | | | | | |
| Interconnector | 2009 | 2049 | 8 | 438 | SDR 33 | 40 | 12 | years | \$ 79,725.00 | | | | | | | | | | |
| Reese Drive Ina B | 2011 | 2031 | 8 | 1804 | SDR 33 | 40 | 10 | years | \$ 225,500.00 | | | | | | | | | | |
| Reese Drive | 2012 | 2032 | 8 | 2178 | SDR 33 | 40 | 9 | years | \$ 217,800.00 | | | | | | | | | | |
| LP Station | 2022 | 2042 | N/A | | | 40 | 1 | years | \$ 450,000.00 | \$ 194,000.00 | | | | | | | | | |
| Total Wastewater Expense FY 21 and 22 | | | | | | | | | \$ 344,000.00 | | | | | | | | | | |
| Total CIP Expenses | | | | | | | | | \$ 344,000.00 | | | \$ 344,000.00 | \$ 344,000.00 | \$ 344,000.00 | \$ 344,000.00 | \$ 344,000.00 | | | |
| Total Increase in Utility Reserves | | | | | | | | | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | \$ 25,000.00 | | | | |
| Ending Reserve Balance | | | | | | | | | \$ 1,697,781.00 | \$ 1,697,781.00 | \$ 1,697,781.00 | \$ 1,697,781.00 | \$ 1,697,781.00 | \$ 1,697,781.00 | \$ 1,697,781.00 | | | | |

Anticipating valuations to some of the lines but not all. Recommend moving funds for a portion of the cost of replacement.

Funds to be moved to CIP

| Police Department FY 2021/2022 | | | | | | | | | | |
|---|--|------------------|-------------------|-------------------------|-------|-------------------|------------------------------------|----------------------------------|---------------------------------------|------------------------------------|
| GL Code | Description | Date of Purchase | Amount to replace | Life Expentency of Item | | Age as of 9/30/21 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2018/2019 | Add or Deduct amount for FY 2019/2020 | Balance of Reserve as of 9/30/2022 |
| 5550-02 | Communication 800mghz System | | | | | | | | | |
| | - 5 Motorola Car Radios (new format) | 2015 | \$30,000 | 6 | years | 6 | \$20,000 | | | 20,000 |
| | Hand Held radios (16 total) RZ (APX 6000) 2 each | 2016 | \$9,400 | 6 | years | 4 | \$3,134 | | | 3,134 |
| | Hand Held radios (16 total) RZ (APX 6000) 2 each replace 18/19 | 2013 | \$9,400 | 5 | years | 3 | \$7,835 | | | 7,835 |
| | Hand Held radios (16 total) RZ (APX 6000) 12 each replace 20/21 | 2015 | \$51,700 | 3 | years | 5 | \$25,849 | | | 25,849 |
| 5698-02 | MDC - 5 each - 1 per vehicle - est. \$5000 w/installation (purchased April 2016) | 2016 | \$25,000 | 3 | years | 5 | \$15,000 | | | 15,000 |
| 5625-02 | Bicycles and Equipment | 10/14/2016 | \$8,000 | 3 | years | 4 | \$5,334 | | | 5,334 |
| 5623-02 | Evidence Cage | 2005 | \$8,000 | 14 | years | 16 | \$5,600 | | | 5,600 |
| 5622-02 | Police Equipment Reserve | n/a | \$5,000 | n/a | n/a | 0 | \$5,000 | | | 5,000 |
| 5525-02 | Police Bullet Proof Vests - 14 vests total - 8 replaced in 15/16 | 2016 | \$8,000 | 5 | years | 4 | \$1,000 | | | 1,000 |
| 5525-02 | Police Bullet Proof Vests - 14 vests total - 3 replace in 17/18 | 2013 | \$3,000 | 5 | years | 8 | \$2,800 | | | 2,800 |
| 5525-02 | Police Bullet Proof Vests - 14 vests total - 3 replace in 22/23 | 04/01/2018 | \$3,000 | | | 3 | \$600 | | | 600 |
| 5525-02 | Police Bullet Proof Vests - 14 vests total - 3 replace in 18/19 | | \$3,000 | | | 3 | \$2,000 | | | 2,000 |
| 5730-02 | Radar Systems (5 units) - purchases 6/10/16 | 6/10/2016 | \$17,500 | 5 | years | 4 | \$7,000 | | | 7,000 |
| 5627-02 | Speed Trailer (purchased Oct. 2013) | 10/1/2013 | \$7,500 | 6 | years | 7 | \$6,250 | | | 6,250 |
| 5799-02 | Taser with holster (20 each) purchased 2/1/2016 | 2/1/2016 | \$24,000 | 5 | years | 4 | \$9,600 | | | 9,600 |
| 5626-02 | John Deere - ATV Vehicle PD-treasury 12/6/2011 | 12/6/2011 | \$18,000 | 6 | years | 9 | \$18,000 | | | 18,000 |
| 5870-02 | Video Cameras - Body Cam (5 each) | 1/20/2016 | \$8,000 | 5 | years | 4 | \$3,200 | | | 3,200 |
| 5870-02 | Video Cameras - in Car (5 each) - WatchGuard and Software - 12/1/2014 | 2015 | \$35,000 | 4 | years | 6 | \$35,000 | | | 35,000 |
| 5870-02 | 4 Door Crown Victoria - Unit # 0922 (take home vehicle) | 2010 | | | | 21 | \$0 | | 0 | 0 |
| 5845-02 | Tahoe (purchase 09-2011) Unit # 1124 - (take home vehicle) (purchased unit 1530) | 9/1/2011 | | | | 9 | \$0 | | 0 | 0 |
| 5845-02 | Tahoe (purchase 12/2011) Unit # 1125 - (take home vehicle) (purchased unit 1731) | 12/1/2011 | | | | 3 | \$0 | | 0 | 0 |
| 5845-02 | Impala (purchase 2/2013) Unit 1327 needs to be auctioned | 2/1/2013 | | | | | \$0 | | 0 | 0 |
| 5845-02 | Ford Explorer - purchased (8/2014) Unit 1528 | 8/2/2014 | \$45,220 | 5 | years | 7 | \$45,220 | | 0 | 45,220 |
| 5845-02 | Ford Explorer - purchased 4/10/2015 Unit 1529 | 4/10/2014 | \$45,220 | 5 | years | 6 | \$36,176 | | | 36,176 |
| 5845-02 | Ford Explorer - purchased 12/11/2015 Unit 1530 | 12/11/2015 | \$45,220 | 5 | years | 5 | \$27,132 | | | 27,132 |
| 5845-02 | Ford Explorer Police AWD 4 Dr. purchased 12/30/2016 - Unit # 1731 | 12/30/2016 | \$45,220 | 5 | years | 4 | \$18,088 | | | 18,088 |
| 5845-02 | Ford Explorer Police AWD 4 Dr. purchased 1/16/2017 - Unit # 1732 | 1/16/2017 | \$45,220 | 5 | years | 4 | \$18,088 | | | 18,088 |
| 5845-02 | Ford Explorer Police AWD 4 Dr. purchased 5/19/2019 - Unit # 1933 (replaced Impala) | 5/19/2019 | \$38,755 | 5 | years | 2 | \$0 | \$0 | | 0 |
| Reserve Balance 2021 | | | | | | | \$317,906 | | | |
| Total to be spent FY21-22 | | | | | | | | \$0 | | |
| Total to be added to Reserves for Equipment and Vehicles FY 21-22 | | | | | | | | | \$ | - |
| Ending Reserve Balance FY 22 Equipment and Vehicles | | | | | | | | | | \$ 317,906.00 |

| Administration Department FY 2021/2022 | | | | | | | | | |
|--|--|----------------------|-----------------------------|--|----------------------|--|--|---|---------------------------------------|
| CITY OF SUNSET VALLEY GENERAL FUND-EQUIPMENT REPAIR/REPLACEMENT FUND FY 2019/2020 | Date of Purchase | Amount to replace | Life Exptency of Item | | Age as of 9/30/21 | Balance of Reserve as of 9/30/2021 | Deduct Expenses for FY 2018/2019 | Add or Deduct amount for FY 2021/2022 | Balance of Reserve as of 9/30/2022 |
| GL Code Administrative | | | | | | | | | |
| 5560-01 Computer /Software Upgrades/Battery/Servers | various | \$75,000 | varies | | | \$20,010 | | | 20,010 |
| | <i>Court Clerk/City Sec/Envir Mgr/Presentation Laptop- purchased 13/14</i> | | | | | | | | |
| | <i>PowerEdge R420 - purchases 2/12/2015</i> | | | | | | | | |
| | <i>Rack-Old Govt Office - purchases 5/1/2015</i> | | | | | | | | |
| | <i>Server installation - 6/5/2015</i> | | | | | | | | |
| | <i>Printer - City Secretary 1/5/2015</i> | | | | | | | | |
| | <i>Printer-Fronts Desk 10-30- 2014</i> | | | | | | | | |
| Reserve Balance 2021 | | | | | | \$20,010 | | | |
| Total to be spent FY21-22 | | | | | | | \$0 | | |
| Total to be added to Reserves for Equipment and Vehicles FY 21-22 | | | | | | | | 0 | |
| Ending Reserve Balance FY 22 Equipment and Vehicles | | | | | | | | | \$ 20,010.00 |



#ITSGOODTOBEHERE

APPENDIX

Council Requested Corrections



#ITSGOODTOBEHERE

COUNCIL REQUESTED CORRECTIONS

1. Page 7 – Mayor’s Transmission Letter: Add Histogram to Mayor’s Transmission letter to better illustrate salary historical record.
2. Page 12 – Budget at a Glance
3. Verify and correct Crime Control Budget – See also last page to this document.
4. Provide a reconciliation/historical to the Crime Control Budget - *See also last page to this document.*
5. Denote \$400,00 from prior year on the CIP line item.
6. Page 13 – The Organizational Chart: Correct title, number, and total boxes shown in the Organizational Chart.
7. Page 15 – Draft Budget Detail – Add asterisk to show an \$819,906 subsidy from the General Fund.
8. Budget Detail Pages 16-35
 - a. Verify line 41-43 – Engineering Costs are Sufficient – Response: Additional costs are embedded in each Capital Project at 15% of the total project cost.
 - b. Verify line 72 for Utilities - \$682,434 is too high – Response: That amount was incorrect. The correct amount is \$96,000 under the FY 21 Budget.
 - c. Line 209 – Youth Program – Identify as additional outsourcing assistance.
 - d. Line 77 – Itemize Mayor’s Marketing items
 - e. Line 602 – Identify \$13,260 in Grounds Maintenance as additional outsourcing assistance
 - f. Line 603- Identify \$15,000 Water Quality Consultants as additional outsourcing assistance



#ITSGOODTOBEHERE

COUNCIL REQUESTED CORRECTIONS

- g. Line 555 & 556 – Correct the description in this line item.
 - h. Page 22 – Identify \$102,806 – Account 7000- it is unclear. Response-It is the transfer out to Repair and Replacement.
9. Page 36 - Revenue Projections – Identify Crime Control as the Special District Tax.
 10. Page 39 – Administration Organizational Chart – Removed duplicate Proposed Economic Development Staffer.
 11. Page 51 – Verify Public Works Staff Cost. Response- It is correct.
 12. Page 58 – The Utility Fund Budget at a Glance: add the \$819,906 Utility Subsidy amount.
 13. Page 60 – The Water Department: In the Responsibilities section, add Water “distribution” line.
 14. Page 64 – The Wastewater Department: In the Responsibilities section, add wastewater “Collection System”
 15. Page 67 – The Solid Waste Department: In the staffing line item, correct to “Allocated by Task” for consistency.
 16. Page 73 – The Street Fund: In the staffing line item, correct to “Allocated by Task” for consistency.
 17. Page 78 – The Venue Tax: In the staffing line item, correct to “Allocated by Task” for consistency.
 18. Page 85 -The Drainage Fund: In the staffing line item, correct to “Allocated by Task” for consistency.
 19. Page 99- Appendix I: Add the Proposed Economic Development Staffer to the Staff List
 20. All pages – Number the pages



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COUNCIL REQUESTED CORRECTIONS

21. Page 90 – Adjust the Proformas to meet the Long Range Plan. Cite Consumer Price Index source for expenses.
22. All detail department pages: Add more history than just the Committee and Mayor Recommendations.
23. Provide a cost breakdown of Software Maintenance Fees – *See additional information provided at the end of this section.*
24. Adjust COLA among all funds. – *See additional information provided at the end of this section.*
25. Add Ampersand Counter Recommendation and the impact to the HOT fund. – *See additional information provided at the end of this section.*
26. Page 45 – Public Safety: Ensure the Organizational charts match.
27. Page 45 – Public Safety: include the salaries in the Crime Control section.
28. Page 53 – Public Works: Include salaries from other areas in the budget in salaries.
29. Page 82 - Crime Control : Ensure worksheets and table amounts match and are correct.
30. Page 88 – Capital Projects: Correct the #typo.
31. Page 96 – Staff list – Correct the names to current employees. *Response: It was at the time of last print to the Budget and Finance Committee. It has been corrected.*
32. Page 96- Staff list- Incorrect salary listed for Officer Hawkins. *Response: The correct salary and benefits have increased the salary amount by \$23,444. This will need to be adjusted in the final budget as the budget is locked from any additional corrections until after the second public hearing. This will need to be a correction from the floor.*
33. Page 126 – HOT fund: Correctly label the Ampersand Counter Recommendation.



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APPENDIX 4.1

Council Requested Corrections for 9/21/21 Meeting

1. Page 7 – Mayor’s transmission letter: An ordinance is proposed in the 9.21.21 Council agenda as prepared by Legal.
2. Pg 10&11 – Add Equipment R&R to Special Revenue Fund.
3. Pg 77 – Correct HOT fund line item descriptions in the budget detail and cover page for HOT Fund.
4. Pg 36-37 – Revenue History – Add September Revenues.
5. Pg 14 & 45 – Correct the Public Safety Org Chart to match throughout.
6. Pg 14 & 82 – Crime Control – Add note removing General Fund subsidy transfer in FY 21. -Discuss with Council amending revenue projection for FY 22.
7. Pg 58 – Show transfer/subsidy to the Utility Fund.
8. Pg 16- Line 6 shows a negative due to refund of Brodie Homestead Impact Fees.
9. Other budget requests:
 - a) Add: Chief request of an additional \$6000.23 in software maintenance due to Travis County licensing.
 - b) Add; Support to Sunset Valley Elementary of \$6,000 for shade structure.



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- c) Add: \$19,165 to salaries among the various funds serviced by Public Works for a salary adjustment. See Appendix 4.2
- d) Reduce: Public Safety salary placeholder of \$78,000 to \$67,765. See Appendix 4.2
- e) Reduce: Remove the Business Liaison position of \$79,750.

Public Works: A total of \$29,400 into the Public Works budget which consists of both salary and license incentive pay. The starting salary for a Maintenance Tech remains the same at \$15.00 per hour, but is increased to \$16.50 per hour in the first 6 months if the Tech is able to achieve a D Water license. Each subsequent increase is based on successful completion of time in grade as well as a successful license test.

| Public Works Proposed Pay Scale Effective 10.1.21 | | | | | | | | | | | |
|---|-----------|---------|----|-------|------------|---------------------------------|------------------|-----------|--------|------------------------------------|---------|
| | | | | | Yr 1 | | Total | | | | |
| | | | | | # of Staff | | | | | | |
| WATER DISTRIBUTION | | | | | Tech | Staff | | | | | |
| Water Class "D" \$ 100.00 per Month | | | | | 4 | 3 | \$ | 11,760.00 | | | |
| Water Class "C" \$ 150.00 per Month | | | | | | 1 | \$ | 2,520.00 | | | |
| Water Class "B" \$200.00 per Month | | | | | | 0 | | | | | |
| Water Class "A" \$250.00 per Month | | | | | | 0 | | | | | |
| WASTEWATER COLLECTION | | | | | | | | | | | |
| Wastewater Collection I \$100.00 | | | | | 4 | 3 | \$ | 11,760.00 | | | |
| Wastewater Collection II \$150.00 | | | | | | 0 | | | | | |
| Wastewater Collection III \$200.00 | | | | | | 1 | \$ | 3,360.00 | | | |
| | | | | | | | \$ | 29,400.00 | \$ | 10,235.00 | |
| | | | | | | | | | | Residual from PD | |
| MT-I | | | | | ADD D Lic | | | | | | |
| \$ | 31,200.00 | Step 3 | \$ | 15.00 | MT I | No Lic | \$ | 31,200.00 | | To be spread among the other funds | |
| \$ | 34,320.00 | Step 4 | \$ | 16.50 | | D License + 6 Months | \$ | 35,520.00 | \$ | 19,165.00 | |
| \$ | 35,520.00 | Step 5 | \$ | 17.08 | MT I | D Lic & WWCI Plus 12 Months | \$ | 36,720.00 | | | |
| \$ | 36,720.00 | Step 6 | \$ | 17.65 | | D Lic & WWCI Plus 18 Months | \$ | 38,556.00 | | | |
| MT-II -24 Months | | | | | ADD C Lic | | | | | | |
| \$ | 38,556.00 | Step 7 | \$ | 18.54 | MT II | C | \$ | 40,356.00 | | | |
| \$ | 40,356.00 | Step 8 | \$ | 19.40 | MT II | C and WW Coll II Plus 12 Months | \$ | 42,156.00 | | | |
| \$ | 42,156.00 | Step 9 | \$ | 20.27 | MT II | C and WW Coll II Plus 18 Months | \$ | 44,263.80 | | | |
| MT-III-36 Months | | | | | ADD B Lic | | | | | | |
| \$ | 44,263.80 | Step 10 | \$ | 21.28 | MT II | B | \$ | 46,663.80 | | | |
| \$ | 46,663.80 | Step 11 | \$ | 22.43 | MT II | B and WW Coll III Plus 12 Month | \$ | 49,063.80 | | | |
| \$ | 49,063.80 | Step 12 | \$ | 23.59 | MT II | Band WW Coll III Plus 18 Months | \$ | 51,516.99 | | | |
| | | | | | | | Other Licenses | | FY 22 | | |
| | | | | | | | Arborist I | \$ | 50.00 | 1 | Sam |
| | | | | | | | Arborist II | \$ | 75.00 | 1 | Carolyn |
| | | | | | | | Pesticide | \$ | 50.00 | 1 | |
| | | | | | | | Irrigation | \$ | 100.00 | | |
| | | | | | | | Customer Service | | | | |
| | | | | | | | Inspection | \$ | 100.00 | | |
| | | | | | | | Backflow | \$ | 100.00 | | |

The required administrative adjustment to both the internal salary scales, job descriptions, and other HR related amendments is still ongoing and will be presented to the Council in the last quarter 2021.

The amounts impact the following funds:

| Public Works | | | |
|---------------|------------------------|-------|-------------|
| 01-04 | GF- Public Works | 21% | \$ 6,174.00 |
| 02-05 | Utility - Water | 23% | \$ 6,762.00 |
| 02-06 | Utility - WW | 14% | \$ 4,116.00 |
| 02-07 | Utility - SW | 7% | \$ 2,058.00 |
| 14-14 | Street | 11% | \$ 3,234.00 |
| 18-18 | Green | 17% | \$ 4,998.00 |
| 25-25 | Drainage | 7% | \$ 2,058.00 |
| | | | \$29,400.00 |
| Public Safety | | | |
| 01-02 | GF - Police Department | 62.5% | \$42,353.04 |
| 19-19 | Ccontrol | 37.5% | \$25,411.83 |
| | | | \$67,764.87 |

| Crime Control Cash Reserves | | | | | |
|----------------------------------|--------------|---|--------------|-----------------|------------|
| Budgeted | | Actuals | | Difference | |
| FY21 Anticipated Starting Amount | \$ 119,895 | FY21 Actual Starting Amount | \$ 258,163 | Starting Amount | \$ 138,268 |
| Add Budgeted Revenues | \$ 303,715 | Add Actual Revenues | \$ 303,074 | Revenues | \$ 100,384 |
| Subtract Budgeted Expenses | \$ (406,522) | Add Anticipated Revenues | \$ 101,025 | Expenses | \$ 53,766 |
| | \$ 17,088 | Subtract Actual Expenses | \$ (264,567) | | \$ 292,418 |
| | | Subtract Anticipated Expenses | \$ (88,189) | | |
| | | | \$ 309,506 | | |
| | | | | | |
| | | Add Planned Transfer from the GF in FY 21 | \$ 102,807 | | |
| | | | | | |
| | | Total Estimated Fund Balance | \$ 412,313 | | |
| | | | | | |

| Cost of Living Adjustment | | | | | | |
|---------------------------|------------------|-----------------|-----------------|------------------|---------------------|----------------------------|
| Fund | Salary | OT | Holiday | Total | Currently In Budget | Amt Neede to Add to Budget |
| GF | 38,736.28 | 1,107.45 | 1,936.81 | 41,780.54 | 81,000.00 | (39,219.46) |
| UT | 6,180.62 | 203.73 | 309.03 | 6,693.38 | - | 6,693.38 |
| Street | 1,049.59 | 31.63 | 52.48 | 1,133.69 | - | 1,133.69 |
| Venue | 2,302.51 | 48.06 | 115.13 | 2,465.69 | - | 2,465.69 |
| CCPD | 7,303.42 | 320.17 | 365.17 | 7,988.76 | - | 7,988.76 |
| Drainage | 1,164.52 | 30.77 | 58.23 | 1,253.52 | - | 1,253.52 |
| Total | 56,736.93 | 1,741.81 | 2,836.85 | 61,315.59 | 81,000.00 | (19,684.41) |
| | | | | | | |

| Software Maintenance Fees | | | |
|----------------------------------|-------------------|--|------------------|
| Fund | Department | Description | Amount |
| 01 | 01 | New Website + GovOffice | 25,000.00 |
| 01 | 01 | OpenGov | 25,000.00 |
| 01 | 01 | MIP | 7,000.00 |
| 01 | 01 | HDL | 3,000.00 |
| 01 | 01 | Tyler Software | 9,000.00 |
| 01 | 01 | Misc Software Charges (GoToTraining, Adobe Pro, Upgrading to Windows 10, UniVista suggested software, etc) | 11,000.00 |
| 01 | 01 | Total | 80,000.00 |
| | | | |
| 01 | 03 | Tyler Court Software | 5,371.00 |
| 01 | 03 | Total | 5,371.00 |
| | | | |
| 02 | 05 | ESRI | 2,700.00 |
| 02 | 05 | Incode | 6,006.00 |
| 02 | 05 | Total | 8,706.00 |
| | | | |

AMPERSAND

Fiscal 2021-2022 Budget Rationale

Sunset Valley Recommendations: Revised as of 8-23-21

As requested, Ampersand is following up regarding the council's recommendation and reallocation of proposed budget funds for fiscal 21-22. In last week's council meeting, it was proposed that a new figure of \$147,833 be set aside to implement parts of the proposed marketing strategy for the 2021-2022 budget. We have been asked to weigh-in on those recommendations and provide a rationale to help guide your budgeting and decision-making process to a successful conclusion—one that will still allow Sunset Valley to meet its goals. To that end, here is our revised budget recommendation:

Reallocating funds within the proposed budget.

The budget (as laid out right now) will not produce the city's desired outcomes, nor will it help advance Sunset Valley's long-term goals. The bottom line is that we can make a much smaller budget work, but not in the way execution of the funds is currently proposed. Ultimately, we feel that the city is falling about \$38,752 short of the minimum needed to be effective. So our recommendation is to set aside a total of \$186,585 for next year.

Although it may seem like a straight 2/3 reduction across the board would not adversely affect the city's goals, it does because the original plan to meet those goals was timed and designed to build an audience, to build brand awareness and to build on money spent along the way—over time.

By removing all messaging for the next 7 months, and then coming back with only 1 retail campaign at a time when there is not a natural shopping window to give people a reason to go shopping, Sunset Valley would essentially be wasting its media dollars.

Here are some of the reasons why...

1. Building Awareness is something that happens over time, with continuity. If the city just disappears for several months at a time, it's like starting over from scratch. The awareness being built right now will have faded from memory by the time February or March rolls around, and the money required to rebuild awareness (proposed \$50,000) would be insufficient to reach the new tipping point—the point at which spending becomes effective. This has been emphasized by members of the adhoc committee.
2. The \$50,000 allocated for the 1 remaining media campaign in the Spring is (by itself) not enough money to reach the minimum R/F (reach and frequency) required to make the buy effective. We've run the numbers. Based on the gross impressions needed to deliver adequate reach (the percentage of people in the targeted geography) enough times to motivate them to act (minimum frequency) is not possible with this amount of money when starting from zero. This is partly because you will have lost the awareness being built now; but also, because the new plan does not fund any ongoing social media in between media campaigns; and also does not fund the process of building a social following.

3. The original strategy used organic content creation in between media campaigns, as well as a series of follower campaigns and look-a-like targeting based on engagement with SV content to broaden SV's reach to potential shoppers and, in turn, make the paid social spend during campaign periods more effective. Without the organic element in the strategy, there is no synergy between targeting and audience identification. There is also no "bridge" to maintain awareness after the campaign running right now ends. Executing a single, stand-alone campaign 7 months from now would be the equivalent of trying to build a house without having laid a foundation.

Timing of Media Spend & The Philosophy of "testing" a media investment.

Spending the money at a time when the retailers do not do "well" sounds reasonable, but in actuality it's not a good strategy. Please keep in mind that the messaging is a general invitation to shop in SV, it is not a specific message about a sale, nor does it feature deals for any particular retailers. So, if the retailers do not have great sales going on at the time you advertise, and there is no natural inclination to shop at that time, you will not change the shopping pattern that has been entrenched for years, no matter how much (or how little) you spend. Here is what you can "test" and what you can change, and what you cannot affect:

1. You can test creative options. You can test media tactics. You can test media budgets. But thinking of this as a test of whether the media helps (or not) will only lead to one conclusion—it helps more when you spend anything versus when you don't. However, spending at a "bad" sales time will not suddenly make that time of year a "good" time for anyone—and spending too little at any time might possibly be a total waste of money.
2. The proper way to test whether media is effective is to run scenarios of different media mixes over time and see which gets the bigger lift. The same is true for creative—which creative ads get more engagement? Changing the budget, can also be a way of testing media—but you must have a series of campaigns running during a year, and then compare them to similar spending patterns from previous years, as well as same store sales that are directly tied to those spends in a way that establishes baselines for both overall media performance and for various tactical combinations that allow for that type of adjustment and comparison. Sunset Valley has historical trends for overall retail spending, but not for how their own spending patterns affects retail performance. One is an apple. The other is a cumquat.
3. You cannot change the retail shopping calendar. Every retailer spends money based on it. It "is what it is" for reasons related to consumer spending habits that have been formed over the past 100 years. Sunset Valley's \$50,000 spent at a time that goes against the grain will not change a historical downward trend.
4. Your goal should be to use the strength of your messaging during the natural shopping windows (aligned to the retail calendar) to steal market share from competing areas, not "test" the efficacy of a stand-alone media investment. Your

goal is to entice more people to shop in Sunset Valley, more often. Not to try to get them to shop at a time when they don't have a reason to.

5. If the council wants to test a media investment, they should remember that their original goals also include letting people know who Sunset Valley is and where we are located. So, the proper way to determine if media is making a difference is to track people's perceptions, name ID, top of mind, and general understanding of the messaging as the city is being branded. Again—different type of test. It's a test of changing perceptions and educating shoppers.

Why are we recommending two media campaigns for \$75,000 now?

Again, the continuity of messaging over time is what builds audiences and awareness. Using more mass media tools accelerates that process. Using too few tools or failing to reach the tipping point for efficacy is a waste of funds. Failing to time media correctly so that previous investments can be built upon creates a void that crumbles foundations. If you want to build house that stands, you build a solid foundation first. Here are the numbers Sunset Valley needs to do that:

1. We asked our media team to run the data on gross impressions needed to reach the tipping point for an effective campaign, and then back into the budget using the tipping point as the inviolable, golden rule.
2. The only way to get there is to keep a few higher reach tools in the arsenal. We thought that maybe we could use only paid social media with the smaller budget—but it does not generate enough gross impressions to create a tipping point.
6. We looked at ways to eliminate organic social from the mix, since the council appeared to want to cut it, but found that without organic social content to support your paid retail messaging, you will not be able to target the intended audience for the retail campaigns, much of which depends on social engagement to identify potential targets and build profiles based on their engagement.
7. The way that platforms work involves using people who engage with your content to identify and target (serve social ads) to look-a-likes and others with similar profiles and interests. The amount of data available through social platforms is very robust—and since COVID, social media has become the number one way to reach people online. In today's media world, social advertising is the glue that holds the plan together in terms of targeting. Because of that, it's also doubled in price.

Below is a graphic of the revised, media budget for a new total of \$75,000: \$70K in placement, \$5K in organic boosting, \$17,500 in organic social creation/moderation and audience building, etc.; with \$25,000 for personnel to oversee, plan and manage all of the media related work. *Please note that the first holiday campaign for \$45,000 is condensed into a tighter time frame that the original one proposed, and the second campaign for \$25,000 would be timed to work adjacent to the city's media spend for Art Fest (end of April) so that those two budgets work in tandem to produce the desired results (awareness/reach/frequency/tipping point/continuity).*

This is our best recommendation for making Sunset Valley’s money work as hard as it can, for less than half of what was originally proposed, and without spending too little to be effective.

| | | | | |
|--------------------------------------|--------------|-----------------|-------------|-----------------|
| OPTION 2.C (INCLUDES ORGANIC) | Holiday | \$45,000 | | |
| | Spring | \$25,000 | Organic Fee | \$17,500 |
| | Boost/Follow | \$5,000 | Media Fee | \$25,000 |
| | | \$75,000 | | \$42,500 |

Below is the revised Agency arrangement and associated fees, which, together with the above media plan, totals **\$186,585.**

Agency Fees and Personnel in FY21-22

Given the new budget and the fact that most of the strategic planning and message development is already behind us, both agencies feel that the best use of Sunset Valley funds is to put as many of your dollars directly into deliverables as possible. With that in mind, we are proposing a smaller, more streamlined team for fiscal 21-22. This will help reduce personnel costs (and thereby lower agency fees) as an overall percentage of the budget. The most effective use of agency personnel moving forward would be as follows:

Canales & Co. would take the lead on all creative deliverables and serve as the primary point of contact for the client. We are confident that the proposed strategy, messaging and branding created this year is on target and that Jose can execute against that plan without a Strategist or Account Manager at Ampersand being involved. Jose and his team have been part of the process from start to finish and fully understand the goals, art direction and deliverables needed to continue with this project. His team can see creative projects through from start to finish at C&C and simply deliver them when completed to Ampersand for media deployment.

Ampersand’s team will consist primarily of Media personnel. We’ll dedicate two people to the oversight of organic social, paid media planning, campaign management, optimization and reporting. Our media team is also aware of the city’s goals and messaging strategy and can communicate directly with C&C regarding the media assets needed, the timetable for delivery and give them feedback about which creative assets are performing best throughout the year so that they can adjust and optimize creative in ways that help exceed SV’s performance goals.

By rearranging personnel in this way, we can eliminate two “middlemen” and the hours associated with processes between our agencies that might be duplicated and therefore run up costs unnecessarily. Since the RFP from this year will have expired, the city would be free to engage each agency independently in separate agreements for FY21-22.

Canales & Co. Project Approach and Fees

The Canales & Co. team will approach each campaign as your lead creative team. The team will kick off with Sunset Valley and Ampersand on each campaign to confirm goals. This will enable the Canales & Co. team to build the tactical creative brief and kick off creative. Each campaign will consist of the following phases Canales & Co. will lead:

- Concepting
- Creative Execution
- Production
- QA & Delivery

Final approved creative deliverables will then be handed over to the Ampersand team for Media trafficking.

In addition to design services, Canales & Co project management services will be provided by a Brand Manager who will serve as the liaison between Sunset Valley, Canales & Co, and Ampersand.

The Canales & Co. High-level fees and production budget breakdown is below:

| Item | Cost |
|------------------------------------|-----------------|
| Sunset Valley Banner Printing | \$6,000 |
| Canales & Co. Holiday Campaign Fee | \$27,000 |
| Holiday Campaign - Audio OOP | \$1,500 |
| Holiday Campaign - Photo OOP | \$3,000 |
| Canales & Co. Spring Campaign Fee | \$27,000 |
| Spring Campaign - Audio OOP | \$1,500 |
| Spring Campaign - Photo OOP | \$3,000 |
| Total | \$69,000 |

Assumed deliverables:

SV Banners:

- 1 creative version (already completed)
 - 6-8 printed banners

Holiday Campaign Creative Assets

- **Social**
 - Instagram & Facebook Carousel ad

- Consists of 4-5 frames

- **Display**
 - 2 Creative versions at standard sizes for desktop and mobile: 300x250, 160x600, 728x90, 300x600, 336x280, 320x50
- **Streaming Audio**
 - (1) :30 Spot
 - (2) :15 Spots
 - (2) Companion Banners at 300x250

Spring Campaign Creative Assets

- **Social**
 - Instagram & Facebook Carousel ad
 - Consists of 4-5 frames
- **Display**
 - 2 Creative versions at standard sizes for desktop and mobile: 300x250, 160x600, 728x90, 300x600, 336x280, 320x50
- **Streaming Audio**
 - (1) :30 Spot
 - (2) :15 Spots
 - (2) Companion Banners at 300x250

| HOT Fund Original Proposal | | |
|----------------------------|------------|------------|
| Beginning Fund Balance | | \$ 436,564 |
| Anticipated Revenues | | \$ 177,201 |
| Anticipated Expenses | | \$ 259,183 |
| Ampersand Council Recc | \$ 114,833 | |
| Ampersand Contingency | \$ 33,000 | |
| Community Programs | \$ 69,915 | |
| Other Operating | \$ 41,435 | |
| Estimated Ending Balance | | \$ 354,581 |

| HOT Fund-Ampersand Revised Proposal | | |
|---|---------------|---------------|
| Beginning Fund Balance | | \$ 436,564.00 |
| Anticipated Revenues | | \$ 202,201.00 |
| <i>A payment of \$55,000 was made the week of 8/9, which revised the estimated revenues by \$25,000. This is not reflected in other areas of the budget as of printing.</i> | | |
| Anticipated Expenses | | \$ 297,935 |
| Ampersand Counter Recc | \$ 153,585.00 | |
| Ampersand Contingency | \$ 33,000.00 | |
| Community Programs | \$ 69,915.00 | |
| Other Operating | \$ 41,435.00 | |
| Estimated Ending Balance | | \$ 340,830.00 |



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APPENDIX

5 Year Capital Project Plan



CITY OF SUNSET VALLEY

5-Year Capital Improvement Plan

AUGUST 24, 2021



CITY OF SUNSET VALLEY

Summary

5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/ Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback |
|--|---|--------------------------------|-------------------|------------------|-------|----------|-----------|-------|-------|---|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | |
| WATER SYSTEM IMPROVEMENTS | | | | | | | | | | |
| AISD Water Meter Conversion | Connect Burger Center and SVES | Jones Rd at Pillow | \$90,000 | | | \$10,000 | \$80,000 | | | Move to FY23 budget pending discussions with the COA and more research into fire flow requirements. |
| Burger Center Fire Line | Extend 16" water line to Burger Center to provide enhance fire flows. | Jones Rd | \$200,000 | | | \$22,000 | \$178,000 | | | Move to FY23 budget pending discussions with the COA and more research into fire flow requirements. |
| Water Meter Improvements | Install master water meter and vault for Country White Lane customers as per CoA Water Supply Agreement | Brodie Ln and Country White Ln | \$242,000 | | | | | | | Request removal from Austin Water contract |
| Brodie Lane CoSV Water Customer Conversion | Provide water service to CoSV customers on Brodie Lane , as per the 2007 Wholesale Water Agreement with | Brodie Ln and Oakdale Dr | \$320,000 | | | | | | | Request removal from Austin Water contract |
| Stearns Lane Water | Extend water lines to provide water service | US 290 to the City Limit | \$535,000 | | | | | | | Request removal from Austin Water contract |

CITY OF SUNSET VALLEY
Summary
5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/ Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback | |
|--|---|-------------------------|-------------------|---|-----------|-------|-------|-------|-------|--|--|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | | |
| WATER SYSTEM IMPROVEMENTS—CONTINUED | | | | | | | | | | | |
| Sunset Trl Waterline Improvements | Replace undersized water main to improve domestic and fire flows in the area. | Jones Rd to Reese Dr | \$380,000 | \$128,000 (reallocation from Lone Oak project below) | \$252,000 | | | | | | \$920K was the original estimate. Staff requested a project segment breakout based on discussion with AFD and Austin Water. The cost reduction for a minimal improvement is approximately \$190K on Lone Oak. Improvements, although not required by AFD, are recommended due to only 1 City of Sunset Valley hydrant located on Sunset Trail. This does not meet TCEQ spacing requirements for hydrants. The amount requested in the proposed budget is \$252K for FY 22 from the water |
| Lone Oak Trl Water Line Improvements | Replace undersized water mains and construct water main connections to improve distribution system. | Lone Oak Trl | \$190,000 | \$318,000 (Reprogram \$128K to the \$380K needed for Sunset Trl - \$190,000) | | | | | | | \$920K was the original estimate. Staff requested a project segment breakout based on discussion with AFD and Austin Water. The cost reduction for a minimal improvement is approximately \$190K on Lone Oak. Improvements, although not required by AFD, are recommended due to only 1 City of Sunset Valley hydrant located on Sunset Trail. This does not meet TCEQ spacing requirements for hydrants. The amount requested in the proposed budget is \$252K for FY 22 from the water |

CITY OF SUNSET VALLEY

Summary

5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback | |
|---|---|-------------------------------|-------------------|------------------|------------------|------------------|------------------|-------|------------------|--|---|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | | |
| WATER SYSTEM IMPROVEMENTS—CONTINUED | | | | | | | | | | | |
| ERW Water Line Improvements | Loop existing 12" water line along ERW to improve fire and domestic flows in the water distribution system. | ERW | \$200,000 | | | \$200,000 | | | | | Combine With Home Depot and ERW repair project for cost savings |
| Water Storage Tank Replacement | Replace lead contaminated water tank. | Lone Oak Trl | \$250,000 | | | | | | | | Continue with Water Source Planning Project - No additional funding at this time |
| Water Meter Vault Repair – Home Depot Blvd. | Repair water meter vault to mitigate flooding | Home Depot Blvd. at Brodie Ln | \$50,000 | | | \$50,000 | | | | | Combine With Home Depot and ERW repair project for cost savings |
| Backflow Preventer Repair | Winterize Backflows | City Hall | \$15,000 | | \$15,000 | | | | | | This project will winterize the large backflows around City Hall. Including the bypass connection to the City of Austin. |
| Residential AMR Water Meter Replacement | Replace existing Residential water meters with AMI meters | | \$105,000 | | \$105,000 | | | | | | Begin with pilot program (\$5K) on already installed meters and if feasible, then complete residential installation in the next budget year (\$100K). We have 241 residential meters. |
| Commercial AMR Water Meter Replacement | Replace existing commercial water meters with AMI meters | Various Locations | \$200,000 | | | | | | | | We have 25 Commercial and 7 Master meters |
| Total Per Fiscal Year | | | | \$0 | \$372,000 | \$282,000 | \$258,000 | | \$200,000 | | |

CITY OF SUNSET VALLEY

Summary—Continued

5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback | |
|--|---|---------------------------|-------------------|------------------|-----------------|------------------|-------|-------|-------|--|---|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | | |
| WASTEWATER SYSTEM IMPROVEMENTS | | | | | | | | | | | |
| Stearns Ln Lift Station Improvements | Install grinder pumps, pump controls and SCADA | Stearns Ln | \$184,000 | \$82,000 | \$112,000 | | | | | | An amount of \$82K has been funded in this fiscal to fund engineering and other emergency repairs. The remaining amount of the project will be covered in the next fiscal year. |
| US 290 Sanitary Sewer | Replacement and repairs of sewer pipe wall | US 290 - Brodie Ln | \$150,000 | | \$150,000 | | | | | | Move up in priority will need to be completed in 21-22; A portion is maintenance, and only a small portion will be CIP |
| Oakdale Dr Sanitary Sewer Main Repairs | Replace and repair problematic segments of sewer main | Oakdale | \$150,000 | | | | | | | | Remove from consideration - No current issues exist |
| Total Per Fiscal Year | | | | | \$82,000 | \$262,000 | | | | | |
| STREETS IMPROVEMENTS | | | | | | | | | | | |
| Country White Ln Infrastructure Improvements | Street reconstruction, drainage and utility improvements | Brodie Ln to cul-de-sac | \$1,175,000 | | | | | | | | Remove from consideration. |
| Ernest Robles Way Street | Repair street and slope/bank area at creek | ERW at Upper Cougar Creek | \$250,000 | | | \$250,000 | | | | | Combine With Home Depot and ERW repair project for cost savings |
| Pillow Dr Turnaround Enhancements | Pillow Dr Turnaround Enhancements | South end of Pillow Dr | \$45,000 | | | | | | | | Remove from consideration - AFD is satisfied with the existing road conditions. |
| Lone Oak Trl Turnaround Improvements | Construct turnaround at the south end of Lone Oak Trl for emergency vehicles and one handicap parking space | South end of Lone Oak Trl | \$80,000 | | \$80,000 | | | | | | AFD is requesting this turnaround to be completed. |

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback |
|--|---|------------------------|-------------------|------------------|-------|-------|-------|-------|-------|---|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | |
| STREETS IMPROVEMENTS—CONTINUED | | | | | | | | | | |
| Lone Oak St Improvements based on water line project above | Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan. | Lone Oak Trl | \$239,126 | | | | | | | Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan. |
| Sunset Trl Improvements based on water line project above. | Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan. | Sunset Trl | \$143,003 | | | | | | | Mill and overlay repairs based on the waterline project above. Included in the street maintenance plan. |
| Reese Dr Emergency | Emergency vehicle turnaround | South end of Reese Dr | \$20,000 | | | | | | | Remove from consideration - AFD is satisfied with the existing road conditions. |
| Oakdale Dr Emergency Vehicle Turnaround Enhancements | Pavement widening to enhance the turnaround at the end of Oakdale Dr. | East end of Oakdale Dr | \$20,000 | | | | | | | Remove from consideration - AFD is satisfied with the existing road conditions. |
| Adjustments to Road Conditions in the Villas - Sunflower | No parking, etc. on either side of the street- Potential request for offsite parking | Sunflower St | Unknown | | | | | | | AFD would like a safer approach for ambulances, and fire trucks to access the homes in this site. Future plans for consideration. No cost associated yet. |
| Sunflower Trl Cluster Mailbox Pullout | Construct pullout for relocated cluster mailbox pullout for The Villas | Sunflower Trl at ERW | \$35,000 | | | | | | | Resident request. |
| Solar Powered Decorative Lights | Install solar powered decorative street lights on thoroughfares | Brodie Ln | \$58,000 | | | | | | | Remove from consideration until more information on goals of project and technology for solar lights improves. |
| Solar Powered Decorative Lights | Install solar powered decorative street lights on thoroughfares | Ernest Robles Way | \$70,000 | | | | | | | Remove from consideration until more information on goals of project and technology for solar lights improves. |
| Solar Powered Decorative Lights | Install solar powered decorative street lights on thoroughfares | US 290 | \$217,000 | | | | | | | Remove from consideration until more information on goals of project and technology for solar lights improves. |

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/ Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback | |
|---------------------------------------|--|-------------------------|-------------------|------------------|------------------|--------------------|-----------------|-----------------|-----------------|--|--|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | | |
| STREETS IMPROVEMENTS—CONTINUED | | | | | | | | | | | |
| Solar Powered Decorative Lights | Install solar powered decorative street lights on thoroughfares | Jones Rd | \$95,000 | | | | | | | | Remove from consideration until more information on goals of project and technology for solar lights improves. |
| Street Maintenance Plan 2022 | Mill and Overlay on Lone Oak, Sunset, Clarmac. Crack sealing and general maintenance. | | | | \$457,130 | | | | | | Proceed with street maintenance plan including Mill and Overlay of Lone Oak and Sunset Trail. |
| Street Maintenance Plan 2023 | Microsurfacing Brodie, ERW and Jones. Repairs to ERW and Home Depot. Crack Sealing and General Street Maintenance. | | | | | \$799,010 | | | | | Proceed with Street Maintenance Plan attached. |
| Street Maintenance Plan 2024 | Crack Sealing and General Street Maintenance. | | | | | | \$90,000 | | | | Proceed with Street Maintenance Plan attached. |
| Street Maintenance Plan 2025 | Crack Sealing and General Street Maintenance. | | | | | | | \$90,000 | | | Proceed with Street Maintenance Plan attached. |
| Street Maintenance Plan 2026 | Crack Sealing and General Street Maintenance. | | | | | | | | \$90,000 | | Proceed with Street Maintenance Plan attached. |
| Total Per Fiscal Year | | | | | \$537,130 | \$1,049,010 | \$90,000 | \$90,000 | \$90,000 | | |

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback | |
|---|--|------------------------------------|-------------------|------------------|-----------------|-----------------|-------|-------|------------|--|---|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | | |
| DRAINAGE / VENUE IMPROVEMENTS | | | | | | | | | | | |
| Lovegrass Water Quality Pond Repairs | Make repairs and return the water quality pond back to service | Lovegrass Lane | \$65,000 | | \$65,000 | | | | | | Green Tax Project |
| Sunset Valley Regional Dam Improvements | Construct a labyrinth spillway | Sunset Valley Tributary | \$415,000 | | | | | | | | Apply for a grant |
| Total Per Fiscal Year | | | | | \$65,000 | | | | \$0 | | |
| OPEN SPACE IMPROVEMENTS | | | | | | | | | | | |
| Valley Creek Park Trail Improvements | Create a trailhead and extend trail across creek to South Hill Conservation Area trail | Valley Creek Park | \$40,000 | | \$40,000 | | | | | | |
| Burger Center Trail Improvements | Complete Trail System around Burger Center | ERW, US 290 and MSG Horrigan Drive | \$470,000 | | | \$80,000 | | TBD | TBD | | Project pending Parks and Open Space Master Plan. |
| Upland Tract Development | Construct Open Space Improvements | US 290 & Pillow Drive | \$1,580,000 | | | | TBD | TBD | TBD | | Project pending Parks and Open Space Master Plan. Possible grant application. |
| Upper Cougar Creek Tract Development | Construct Open Space Improvements | ERW & Brodie Lane | TBD | | TBD | TBD | TBD | TBD | TBD | | Project pending Parks and Open Space Master Plan. Possible grant application. |
| Dog Park | Construct dog parks | TBD | \$100,000 | | | | | | | | Remove from list |
| Total Per Fiscal Year | | | | | \$40,000 | \$80,000 | | | | | |
| FACILITIES IMPROVEMENTS | | | | | | | | | | | |
| Standby Power for City Complex | Install generators for City Hall, Public Works Building and Shop | Jones Road | \$500,000 | | | | | | | | Possible Grant Application. |

CITY OF SUNSET VALLEY
Summary—Continued
5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/ Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback |
|---------------------------------|---|----------------------|-------------------|------------------|----------|-------|-------|-------|-------|---|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | |
| PLANNING IMPROVEMENTS | | | | | | | | | | |
| Park and Open Space Master Plan | Update the Park and Open Space Management Plan | Citywide | \$50,000 | | \$50,000 | | | | | There have been many requests over the years for different amenities within the City of Sunset Valley. From swimming pools to exercise equipment, from pickle ball courts to soccer fields, and a variety of other requests. The City has never gone through a public process and to look at all of the park and open spaces throughout the City and plan for future amenities. This project will provide a public process to gain community feedback and create a plan for how the City will address the needs of the residents for various recreational opportunities. The Planning and Environmental Committee is proposing this as an RFQ for a company to prepare a professional assessment of the City and provide for public engagement. The cost is estimated to be approximately \$50,000 based on the cost from work done on the Uplands and Upper Cougar Creek plans. The plans for these areas will be included in the overall Parks and Open Space Master Plan for the City. |
| Trails Master Plan | Update the Trails Master Plan | Citywide | | | | | | | | |
| Comprehensive Plan | Update the Comprehensive Plan (last version 1995) | Citywide | P&E Committee | | | | | | | The Planning and Environmental Committee is currently working on reviewing this plan. No funding is anticipated to be requested for this project at this time although legal review will be necessary. |
| Land Development Code | Update Land Development Code | Citywide | \$50,000 | | \$50,000 | | | | | The proposal is to bring in professionals in the field of code development to help re-write different sections of the Land Development Code. This will be done in sections and will proceed as various committees and commissions undertake code development. The \$50,000 is an estimate of how much it will cost to bring in professionals in this field to help the City with this process. This will also include legal review to ensure that the Land Development Code, Comprehensive Plan, and Building Codes are all aligned. |

CITY OF SUNSET VALLEY

Summary—Continued

5-Year Capital Improvement Plan

| Project Name | Project Description | Project Limits/ Area | Est. Project Cost | Fiscal Year 20 - | | | | | | Final Comments based on Committee Feedback |
|---|---|-------------------------|-------------------|------------------|-----------|-------|-------|-------|-------|---|
| | | | | 20-21 | 21-22 | 22-23 | 23-24 | 24-25 | 25-26 | |
| PLANNING IMPROVEMENTS - CONTINTUED | | | | | | | | | | |
| Mapping | Upgrade and update the GIS system | Citywide | \$75,000 | | | | | | | Long-term Goal for fully integrated GIS system with access to all files. |
| Mapping | Update City maps (city limit, zoning, land use, utilities, topographic, etc.) | Citywide | \$25,000 | | \$25,000 | | | | | Short-term Intern Position to update all maps |
| Impact Fees | Implement development impact fees | Citywide | \$100,000 | | | | | | | |
| Disaster Preparedness Plan | Complete Disaster Preparedness Plan | Citywide | \$25,000 | | | | | | | This will be completed by City Staff and there is no anticipated costs associated with developing this plan |
| Total Per Fiscal Year | | | | | \$125,000 | | | | | |

CITY OF SUNSET VALLEY

Estimated Annual Budget

| Fund | FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Comments |
|--------------------|------------------|--------------------|--------------------|------------------|-----------------|------------------|--|
| Water Utility | \$318,000 | \$372,000 | \$282,000 | \$258,000 | | \$200,000 | |
| Wastewater Utility | \$82,000 | \$262,000 | | | | | |
| General Fund | | \$165,000 | \$80,000 | | | | Possible Upper Cougar Creek and Uplands Improvements |
| Street Fund | | \$537,130 | \$1,049,010 | \$90,000 | \$90,000 | \$90,000 | |
| Green Tax | | \$65,000 | | | | | Possible Upper Cougar Creek and Uplands |
| CIP Totals | \$400,000 | \$1,401,130 | \$1,411,010 | \$348,000 | \$90,000 | \$290,000 | |



WATER SYSTEM

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: AISD Water Meter Conversion

Type of Improvement: Water System

Project Description:

Convert AISD facilities (CoSV Burger Center and Sunset Valley Elementary School) to CoSV water customers as per the 2007 Wholesale Agreement with CoA. In 2007, City of Sunset Valley committed to providing water service to AISD facilities by 2022.

The improvements include; connecting the existing CoA water main the CoSV water main, capping the CoA water main, and acquiring CoA Water facilities west of that connection, including Burger Center and SVES meters. Upgrading the water meter assemblies to meet codes ay be required.

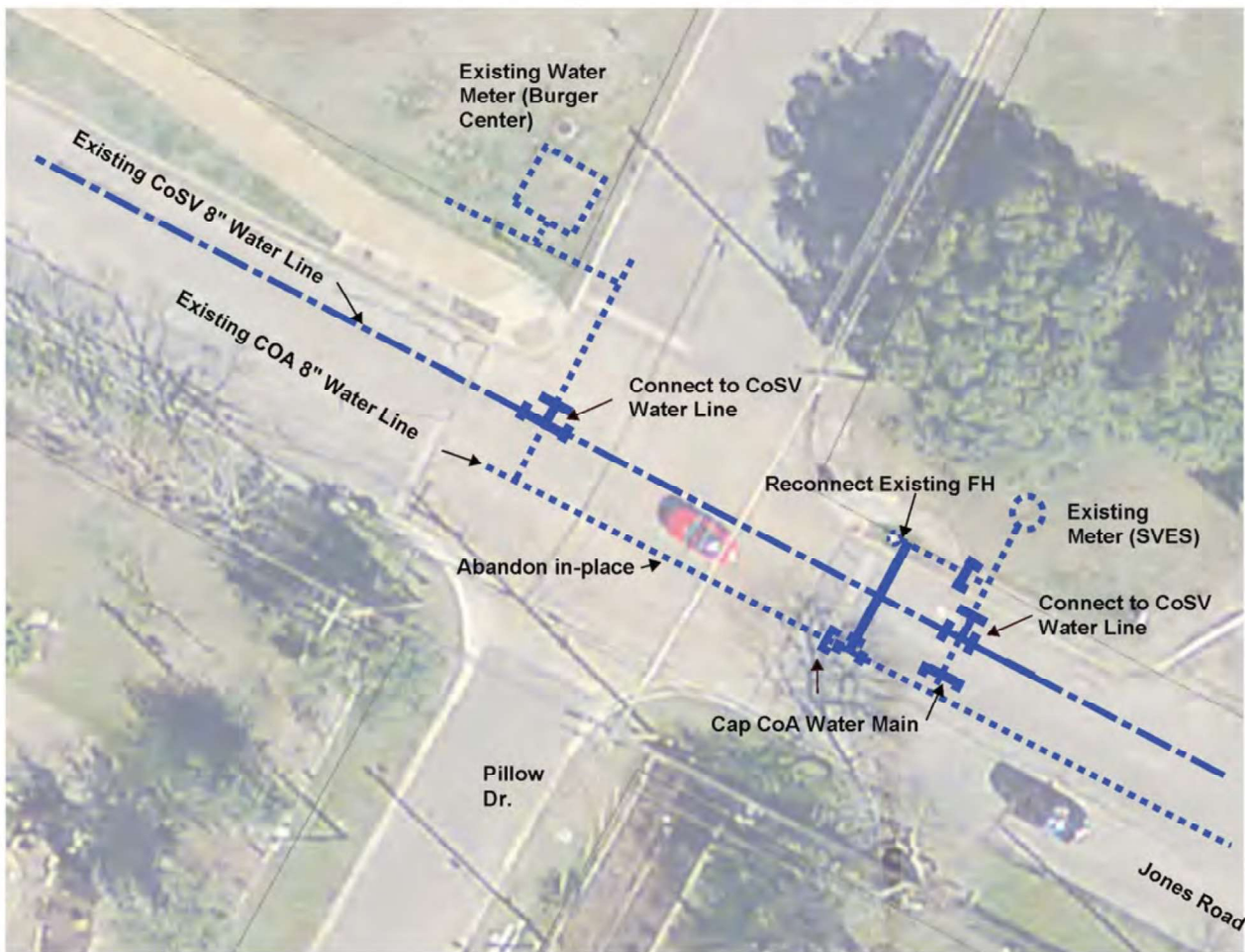
Notable Project Challenges:

- Potential utility conflicts



Project Costs

| Activity | Cost | |
|-------------------------------------|----------|--|
| Engineering / Planning | \$10,000 | |
| Right-of-way / Facility Acquisition | | |
| Construction | \$70,000 | |
| Contingency | \$10000 | |
| TOTAL | \$90,000 | |



SHEET:

City of Sunset Valley
AISD Water Meter Conversion



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Burger Center Fire Line

Type of Improvement: Water System

Project Description:

Install fire line across Jones Road for AISD / Burger Center to meet fire demand (reportedly 5,000 gpm).

Notable Project Challenges:

- Potential utility conflicts

Project Costs

| Activity | Cost | |
|-------------------------------------|------------------|--|
| Engineering / Planning | \$ 22,000 | |
| Right-of-way / Facility Acquisition | \$ 8,000 | |
| Construction | \$150,000 | |
| Contingency | \$ 20,000 | |
| TOTAL | \$200,000 | |

PROJECT INFORMATION SHEET

Project Name: Country White Lane Master Water Meter Improvements

Type of Improvement: Water System

Project Description:

Provide water service to lots on Country White Lane by establishing a master water meter tied to CoSV's water system, as per the 2007 Wholesale Water Agreement with the CoA.

The improvements include installing a master water meter and vault just south of existing backflow preventer (privately owned by "The Barn"), tie to

existing private 8" water line and extending it into the south side of Country White lane.

Notable Project Challenges:

- Acquisition of private line and easement will be required (cost included in the estimate).
- Acquisition of a temporary construction easement may be required.

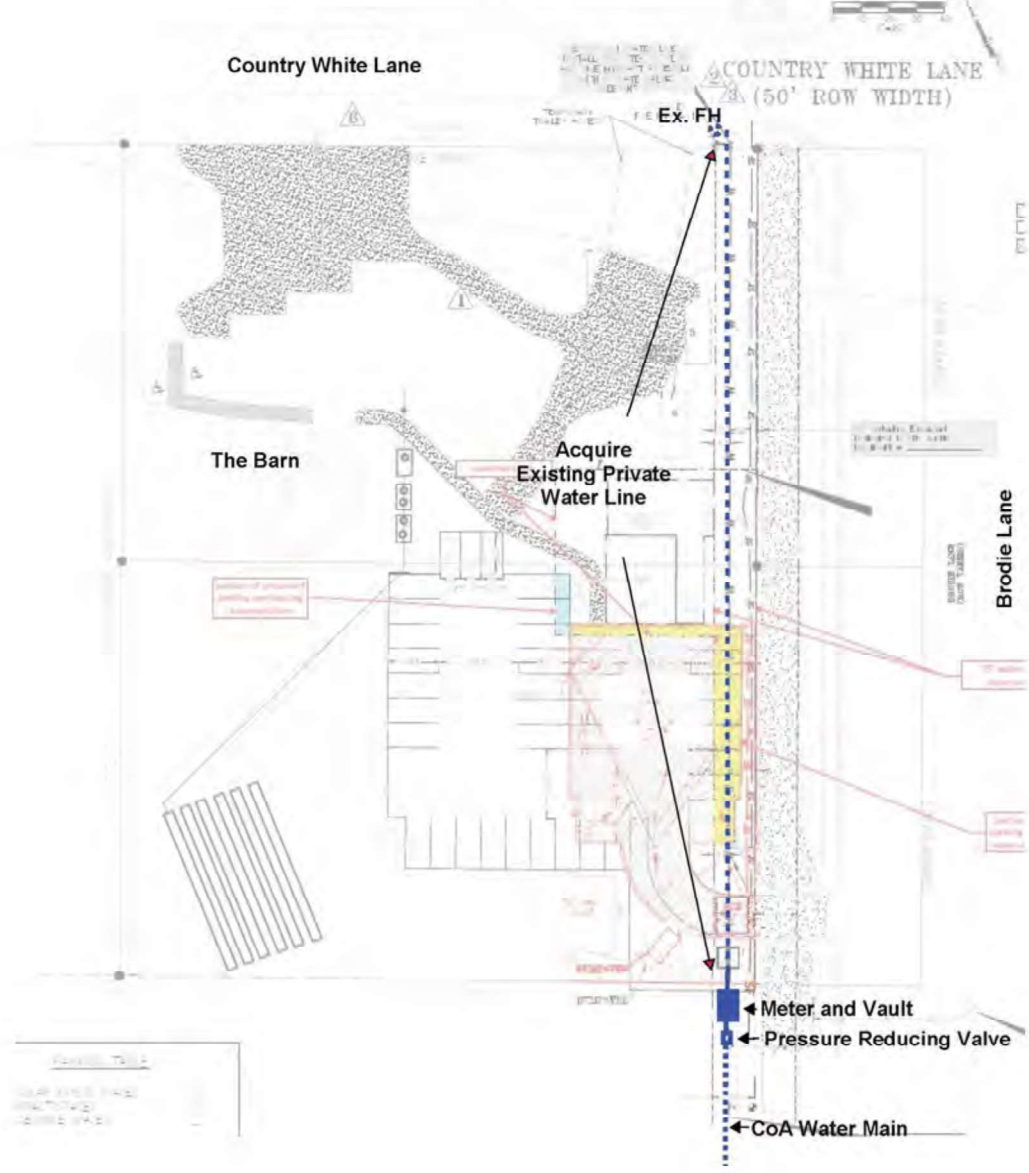


Project Costs

| Activity | Cost | |
|-----------------------------|------------------|--|
| Engineering / Planning | \$ 15,000 | |
| Right-of-way Acquisition | \$ 6,000 | |
| Construction (+Acquisition) | \$200,000 | |
| Contingency | \$ 21,000 | |
| TOTAL | \$242,000 | |



Not to Scale



SHEET:

City of Sunset Valley
Country White Lane Master Water
Meter Improvements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Brodie Lane CoSV Water Customer Conversion

Type of Improvement: Water System

Project Description:

Provide water service to CoSV customers on Brodie Lane , as per the 2007 Wholesale Water Agreement with the CoA.

The improvements include installing an 8” water line along Brodie Lane within a proposed utility easement.

Notable Project Challenges

- Acquisition of four water utility easements will be required.



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 25,000 | |
| Right-of-way Acquisition | \$105,000 | |
| Construction | \$160,000 | |
| Contingency | \$ 30,000 | |
| TOTAL | \$320,000 | |



Not to Scale



SHEET:

City of Sunset Valley
Brodie Lane
CoSV Water Customer Conversion



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 76070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Stearns Lane Water System Improvements

Type of Improvement: Water System

Project Description:

Provide water service to CoSV lots on Stearns Lane, as per the 2007 Wholesale Water Agreement with the CoA.

Service to Stearns Lane customers can be established by connecting to the CoSV 8" water main just west of the existing master meter on US 290 frontage road and extending an 8" water main

along US 290 and Stearns Lane to the City limit. Due to utility congestion, water utility easements will be required from every lot on the west side of Stearns Lane.

Notable Project Challenges:

- Utility congestion on US 290
- Easement acquisition from 10 lots
- Intrusive construction on residential lots



Project Costs

| Activity | Cost | |
|--------------------------|-----------|--|
| Engineering / Planning | \$ 45,000 | |
| Right-of-way Acquisition | \$140,000 | |
| Construction | \$300,000 | |
| Contingency | \$ 50,000 | |
| TOTAL | \$535,000 | |



Not to Scale

Existing Water Lines (COA)



SHEET:

JOB:

DATE:

City of Sunset Valley
Stearns Lane Waterline
Improvements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Stearns Lane ETJ Water and Wastewater System Improvements

Type of Improvement: Water and Wastewater

Project Description:

Provide water service to CoSV ETJ lots off of Stearns Lane by extending an 8” water main and 8” sewer main along Stearns Lane.

Water System

- Service to CoSV ETJ lots off of Stearns Lane can be established by extending an 8” water main to the north along Stearns Lane from the City limit to the last lot of the ETJ at the end of Stearns Lane.
- The water main extensions will require easements from the 6 lots in the ETJ on the west side of Stearns Lane.
- Extending an 8” water main from US 290, along Stearns Lane and to the City limit line must precede this project.

Wastewater System





- Tie into existing CoA sewer mains on Stearns Lane at Cupid Dr. and in Nancy Gale Dr.
- Extend sewer main South along Stearns Lane to serve CoSV ETJ lots.
- Some lots may require sewage pumps.

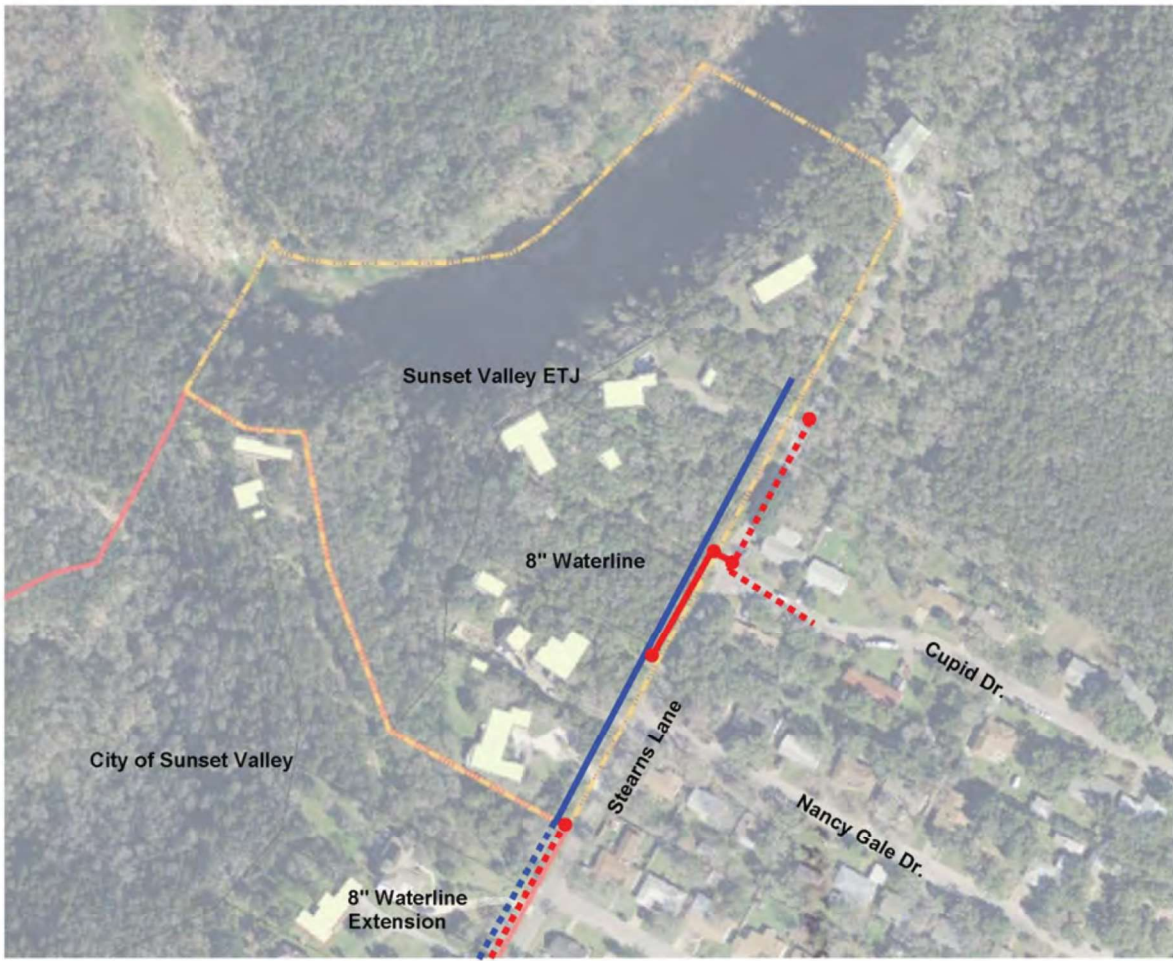
Notable Project Challenges

- Easement acquisition from 6 lots because of narrow Stearns Lane right-of-way.

Project Costs

| Activity | Cost | |
|--------------------------|-----------|--|
| Engineering / Planning | \$ 40,000 | |
| Right-of-way Acquisition | \$ 95,000 | |
| Construction | \$275,000 | |
| Contingency | \$ 40,000 | |
| TOTAL | \$450,000 | |

-  Proposed Water Line
-  Existing Water Line
-  Proposed Sewer Line
-  Existing Sewer Line



SHEET:
 JOB:
 DATE:

City of Sunset Valley
 Stearn Lane ETJ Water and Wastewater
 System Improvements



Freeland+Turk
ENGINEERING GROUP
 160 CREEKSIDE PARK ROAD, SUITE 200
 SPRING BRANCH, TX 78070
 TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Sunset Trail Water Line Improvements

Type of Improvements: Water

Project Description:

Replace undersized water mains and construct water main connections to improve domestic and fire flows in the area.

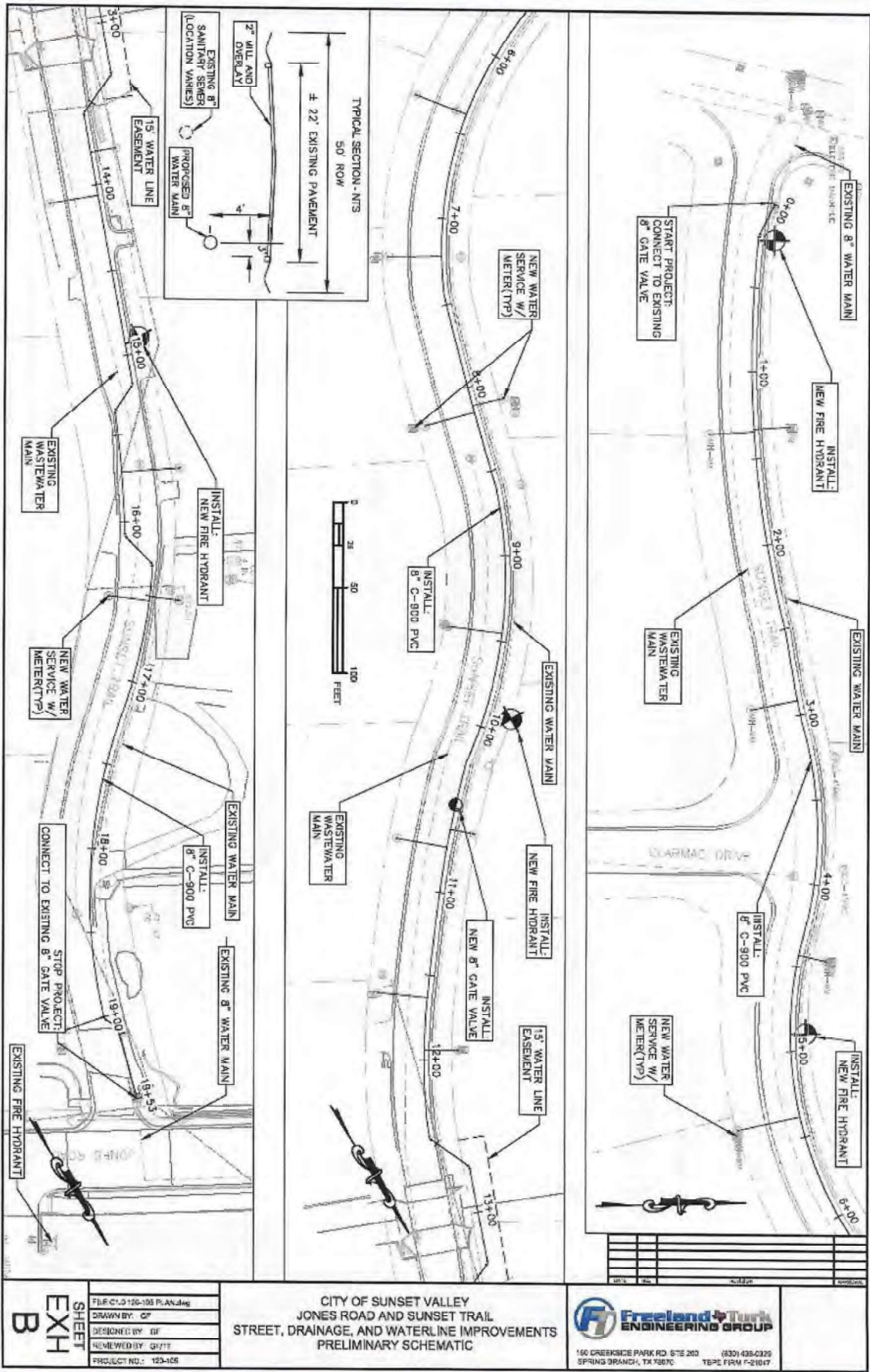
The improvements include installing an 8" waterline in Sunset Trail from Jones Road to Reese Street and constructing an 8" water main loop connection between Reese Drive and Pillow Drive.

Notable Project Challenges:

- Water line separation from existing sanitary sewer main.
- This project will require the acquisition of water line easements.

Project Costs

| Activity | Cost | |
|--------------------------|-------------------|--|
| Engineering / Planning | \$ 45,000 | |
| Right-of-way Acquisition | \$ 20,000 | |
| Construction | \$ 290,000 | |
| Contingency | \$ 35,000 | |
| TOTAL | \$ 390,000 | |



| | |
|--|--------------------------|
| SHEET EXH B | FILE NO. 125-108 PLAN 40 |
| | DRAWN BY: OF |
| | DESIGNED BY: OF |
| | REVIEWED BY: GH/T |
| | PROJECT NO.: 125-108 |

CITY OF SUNSET VALLEY
JONES ROAD AND SUNSET TRAIL
STREET, DRAINAGE, AND WATERLINE IMPROVEMENTS
PRELIMINARY SCHEMATIC

| | |
|--|---|
| | Freeland Turk ENGINEERING GROUP |
| | <small>160 CREEKKNICE PARK RD. STE 203 (832) 438-0325 SPRING BRANCH, TX 75801 TEL# FIRM 1-2817</small> |

PROJECT INFORMATION SHEET

Project Name: Lone Oak Trail Water Line Improvements

Type of Improvements: Water

Project Description:

Replace undersized water mains and construct water main connections to improve domestic and fire flows in the area.

The improvements consist of replacing the undersized water main with an 8" water line from the City water treatment plant to the existing 8" main in Jones Road and establishing water system loop connections between Lone Oak Trail at Curley Mesquite.

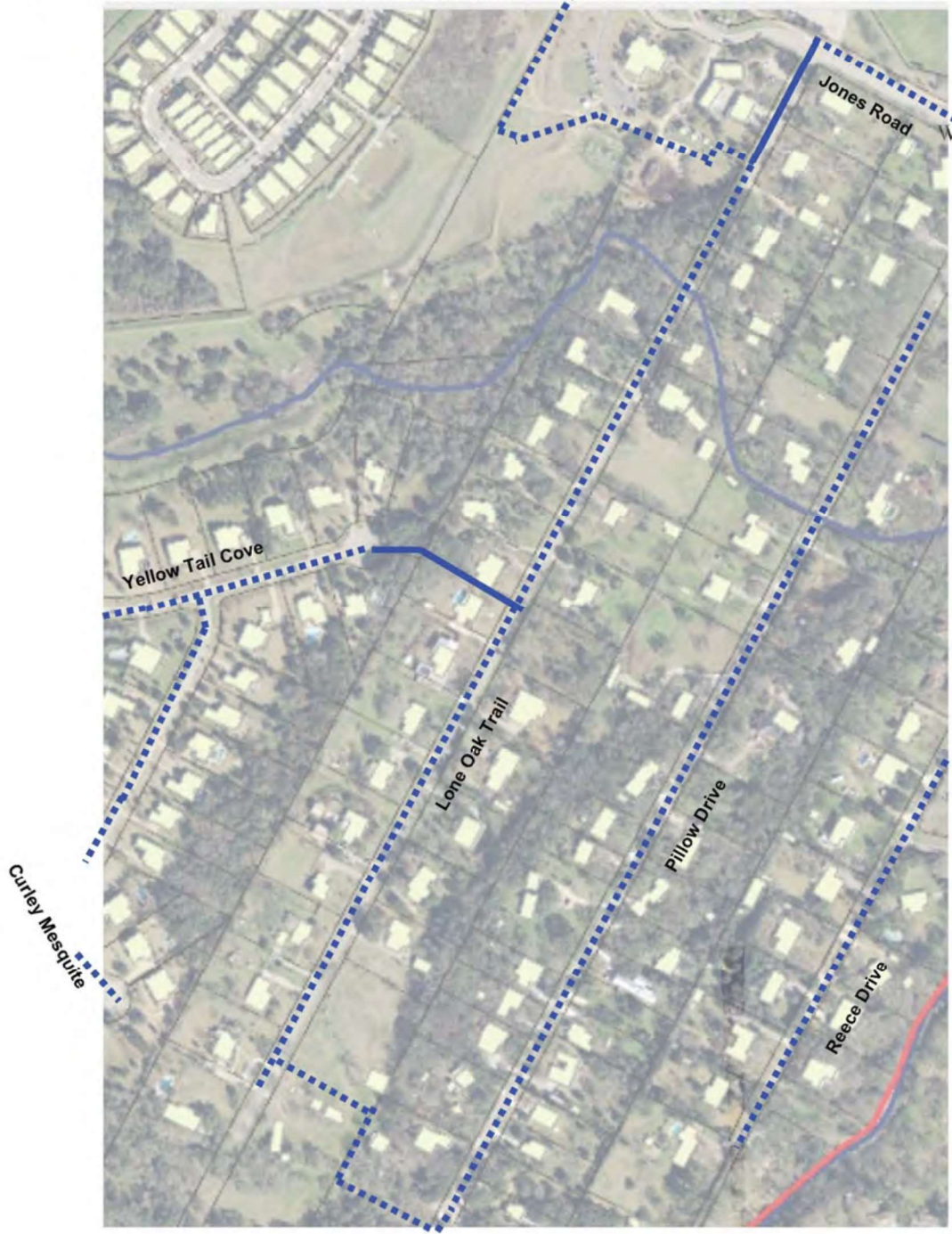
Notable Project Challenges:

- Water line loop connections will be intrusive to landowners.
- Water utility easements required (2 parcels).

Project Costs

| Activity | Cost | |
|-------------------------------------|-------------------|--|
| Engineering / Planning | \$ 20,000 | |
| Right-of-way Acquisition/Permitting | \$ 30,000 | |
| Construction | \$ 120,000 | |
| Contingency | \$ 20,000 | |
| TOTAL | \$ 190,000 | |

Existing 8" Water Mains
 Proposed 8" Water Mains



SHEET:
 JOB:
 DATE:

City of Sunset Valley
 Lone Oak Trail Water Line
 Improvements



Freeland Turk
ENGINEERING GROUP
 160 CREEKSIDE PARK ROAD, SUITE 200
 SPRING BRANCH, TX 78070
 TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: ERW Water Line Improvements

Type of Improvements: Water

Project Description:

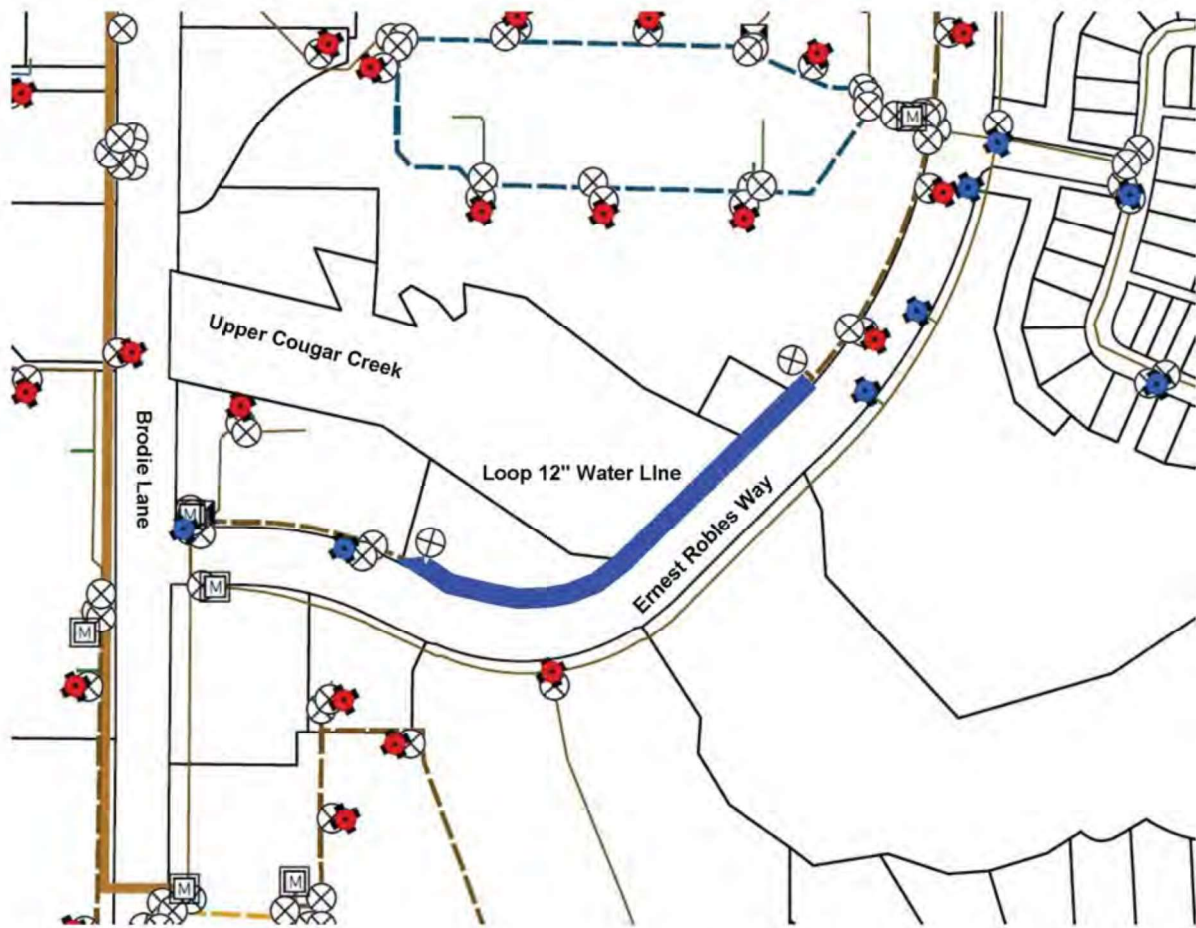
Loop existing 12" water line along ERW to improve fire and domestic flows in the water distribution system.

Project Costs

| Activity | Cost | |
|-------------------------------------|-------------------|--|
| Engineering / Planning | \$ 30,000 | |
| Right-of-way Acquisition/Permitting | \$ | |
| Construction | \$ 200,000 | |
| Contingency | \$ 20,000 | |
| TOTAL | \$ 250,000 | |



Not to Scale



SHEET:

JOB:
DATE:

City of Sunset Valley
ERW Water Line Improvements



Freeland Turk
ENGINEERING GROUP
160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Water Storage Tank Replacement

Type of Improvement: Water

Project Description:

Replace the existing 44,000 gallon steel bolted water storage tank.



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 25,000 | |
| Right-of-way Acquisition | | |
| Construction | \$160,000 | |
| Contingency | \$ 20,000 | |
| TOTAL | \$200,000 | |

PROJECT INFORMATION SHEET

Project Name: Water Meter Vault Repair – Home Depot Blvd.

Type of Improvement: Water System

Project Description:

Repair existing water meter vault and repair concrete pavement on Home Depot Blvd. to mitigate vault flooding and pavement settlement. Effort requires water leak study (underway) to determine source(s) of water causing the issues.



Project Costs

| Activity | Cost | |
|--------------------------|-----------------|--|
| Engineering / Planning | \$10,000 | |
| Right-of-way Acquisition | | |
| Construction | \$20,000 | |
| Contingency | \$10,000 | |
| TOTAL | \$50,000 | |

PROJECT INFORMATION SHEET

Project Name: Backflow Preventer Repair and Winterization

Type of Improvements: Water

Project Description:

Repair / replace and winterize backflow preventers maintained by the CoSV.



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 15,000 | |
| Right-of-way Acquisition | | |
| Construction | \$110,000 | |
| Contingency | \$ 15,000 | |
| TOTAL | \$140,000 | |

PROJECT INFORMATION SHEET

Project Name: Residential and Commercial AMR Water Meter Replacement

Type of Improvements: Water

Project Description:

Replace existing residential and commercial water meters with AMR meters. AMR water metering allows data to be read electronically using cell technology and data processed using Incode Technology billing software.



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 30,000 | |
| Right-of-way Acquisition | | |
| Construction | \$250,000 | |
| Contingency | \$ 20,000 | |
| TOTAL | \$300,000 | |



WASTEWATER SYSTEM

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Stearns Lane Lift Station Improvements

Type of Improvement: Wastewater

Project Description:

Rehabilitate the Stearns Lane lift station to meet code requirements and increase its capacity to accommodate future growth. Improvements include grinder pumps, pump controls, and SCADA.

Notable Project Challenges

- Additional easement acquisition.
- Sewage bypass pumping.



Project Costs

| Activity | Cost | |
|--------------------------|-----------|--|
| Engineering / Planning | \$ 44,000 | |
| Right-of-way Acquisition | \$ 0 | |
| Construction | \$115,000 | |
| Contingency | \$ 25,000 | |
| TOTAL | \$184,000 | |

PROJECT INFORMATION SHEET

Project Name: US 290 Sanitary Sewer Main Repairs

Type of Improvement: Wastewater

Project Description:

Replacement and repairs of sewer pipe will eliminate sag conditions and protruding service connections, reducing maintenance effort and costs. The effort includes replacement and repair of the existing sewer pipe at 8 locations, totaling over 325 feet.

Notable Project Challenges:

- Constrained work area
- Potential utility conflicts during construction
- Damage to landscaping
- Short term single driveway closures
- Bypass pumping

Project Costs

| Activity | Cost | |
|--------------------------|-----------|--|
| Engineering / Planning | \$ 20,000 | |
| Right-of-way Acquisition | \$ | |
| Construction | \$100,000 | |
| Contingency | \$ 30,000 | |
| TOTAL | \$150,000 | |

█ Sewer Main Repairs



SHEET:

City of Sunset Valley
US 290 Sanitary Sewer Main Repairs

JOB:

DATE:



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Oakdale Drive Sewer Main Repairs

Type of Improvement: Wastewater

Project Description:

Replacement and repairs of sewer pipe will eliminate sag conditions reducing maintenance effort and costs. The effort includes replacement and repair of the existing sewer pipe at 3 locations totaling over 300 feet, including the replacement of 2 manholes.

Notable Project Challenges:

- Short term road closures
- Bypass pumping
- Construction in private road
- Possible Construction Easement Acquisition
- Temporary Road widening

Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 20,000 | |
| Right-of-way Acquisition | | |
| Construction | \$120,000 | |
| Contingency | \$ 15,000 | |
| TOTAL | \$150,000 | |

- Existing Sewer Main
- Sewer Main Replacement



Not to Scale



SHEET:

City of Sunset Valley
Oakdale Drive Sewer Main Replacement



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 79070
TBPE FIRM F-21047

JOB:

DATE:



STREETS

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Country White Lane Infrastructure Improvements

Type of Improvement: Street, Drainage, Water and Sanitary Sewer

Project Description:

Construction of infrastructure improvements to improve public health and safety in the Country White Lane area.

Street - Construction of 24' wide asphalt street (with curb) and cul-de-sac / turnaround at the west end of the road. Project requires CoA/Travis County approval.

Drainage - Storm drain system along entire length that outfalls into the existing drainage ditch at Brodie Lane. Project requires CoA /Travis County approval.

Water – Extend 8” water main from existing main located near Brodie Lane. Extension of water is dependent upon the installation of CoA master meter and conversion to CoSV water system.

Sanitary Sewer – Tie into existing sewer main located near the creek and extend south into Country White Lane. New sanitary sewer lines enable abandonment of on-site septic systems. Project requires sanitary sewer easement.

Notable Project Challenges:

- CoA / Travis Country approvals
- Sanitary Sewer Easement Acquisition
- Limited / constrained ROW
- Street Closure

Project Costs

| Activity | Cost | |
|--------------------------|--------------------|--|
| Engineering / Planning | \$140,000 | |
| Right-of-way Acquisition | \$ 35,000 | |
| Construction | \$900,000 | |
| Contingency | \$100,000 | |
| TOTAL | \$1,175,000 | |



Not to Scale

SHEET:

JOB:

DATE:

City of Sunset Valley
Country White Lane Infrastructure
Improvements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 76070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Ernest Robles Way Street and Slope Stabilization Improvements

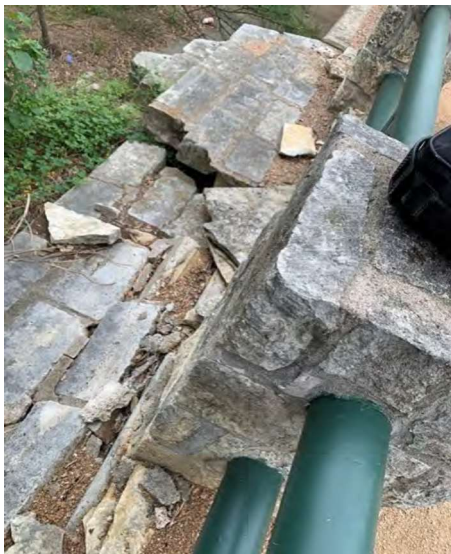
Type of Improvements: Street / Drainage

Project Description:

Repair street and slope/bank area at Upper Cougar Creek culvert crossing to stabilize street and drainage structures. The improvements include reconstructing concrete pavement, soil stabilization, replacing inlets, and rebuilding the stone stacks / landscaping.

Notable Project Challenges:

Traffic Control



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 40,000 | |
| Right-of-way Acquisition | | |
| Construction | \$175,000 | |
| Contingency | \$ 35,000 | |
| TOTAL | \$250,000 | |



Not to Scale



SHEET:

City of Sunset Valley
Ernest Robles Way Bank Stabilization



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Pillow Drive Turnaround Enhancements

Type of Improvements: Street

Project Description:

Emergency vehicle turnaround enhancement at south end of Pillow Drive.

Notable Project Challenges:

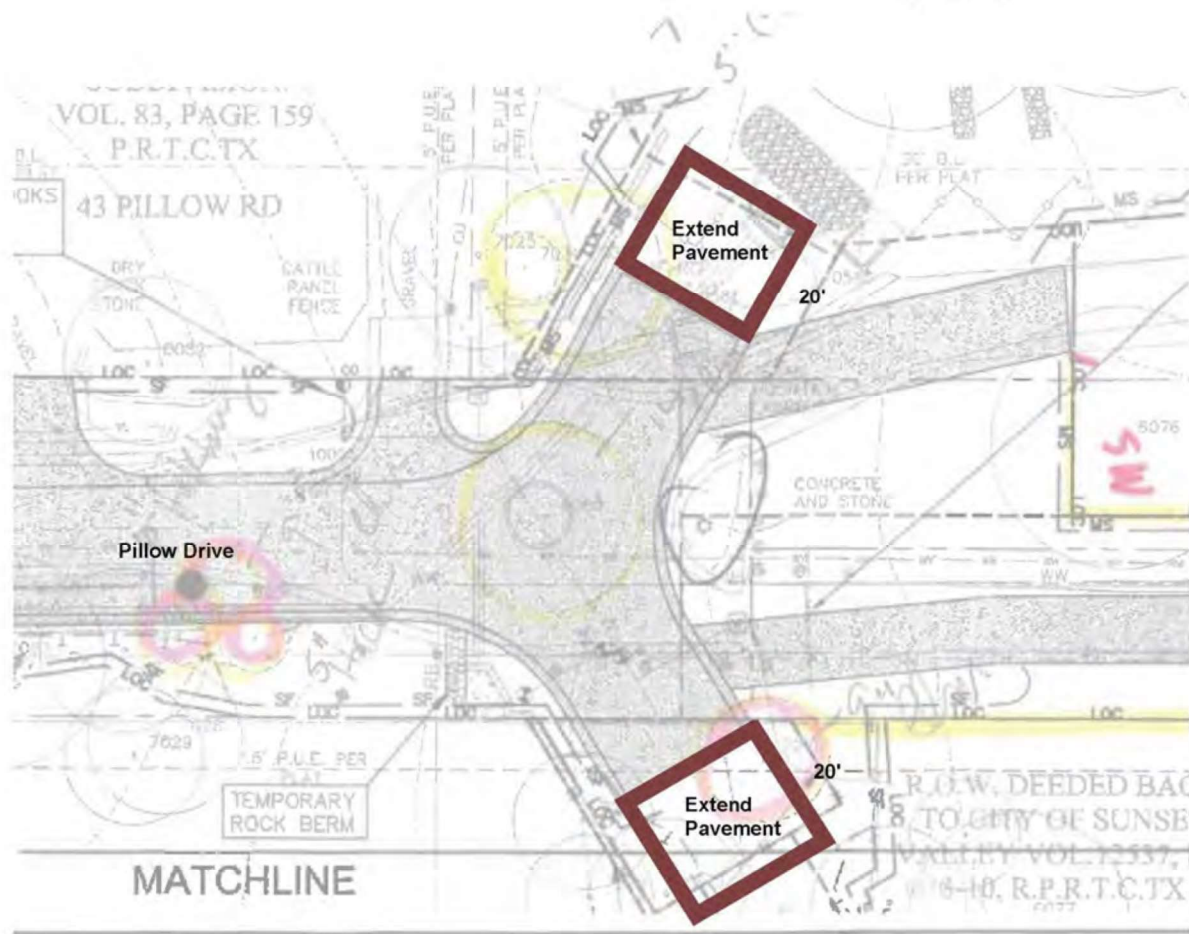
- Additional easements may be required at the end of Pillow Drive.

Project Costs

| Activity | Cost | |
|--------------------------|-----------------|--|
| Engineering / Planning | \$ 5,000 | |
| Right-of-way Acquisition | \$10,000 | |
| Construction | \$25,000 | |
| Contingency | \$ 5,000 | |
| TOTAL | \$45,000 | |



Not to Scale



SHEET:

JOB:

DATE:

City of Sunset Valley
Pillow Drive Emergency Vehicle
Turnaround Enhancements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Lone Oak Trail Turnaround Improvements

Type of Improvements: Street

Project Description:

Construct turnaround at the south end of Lone Oak Trail for emergency vehicles. The improvements include a handicap parking space.

Notable Project Challenges:

- Conversion of City Property to Right-of-way



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 15,000 | |
| Right-of-way Acquisition | \$ 5,000 | |
| Construction | \$ 50,000 | |
| Contingency | \$ 10,000 | |
| TOTAL | \$ 80,000 | |



Not To Scale



SHEET:

City of Sunset Valley
Lone Oak Trail Turnaround

JOB:

DATE:



Freeland Turk
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160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

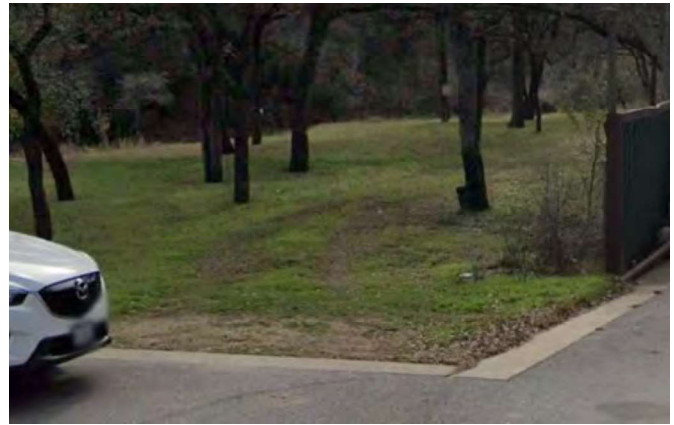
PROJECT INFORMATION SHEET

Project Name: Reese Drive Emergency Vehicle Turnaround Enhancements

Type of Improvement: Street

Project Description:

Emergency vehicle turnaround enhancements at the end of Reese Drive (Valley Creek Park). The improvements include extending the pavement 20' to improve emergency vehicle turnaround.



Project Costs

| Activity | Cost | |
|--------------------------|-----------------|--|
| Engineering / Planning | \$ 5,000 | |
| Right-of-way Acquisition | | |
| Construction | \$13,000 | |
| Contingency | \$ 2,000 | |
| TOTAL | \$20,000 | |



SHEET:

City of Sunset Valley
Reese Drive Emergency Vehicle
Turnaround Enhancements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:

DATE:

PROJECT INFORMATION SHEET

Project Name: Oakdale Drive Emergency Vehicle Turnaround Enhancements

Type of Improvement: Street

Project Description:

Emergency vehicle turnaround enhancements at the end of Oakdale Drive. The improvements include widening the pavement to improve the turnaround.

Project Costs

| Activity | Cost | |
|--------------------------|-----------------|--|
| Engineering / Planning | \$ 5,000 | |
| Right-of-way Acquisition | | |
| Construction | \$13,000 | |
| Contingency | \$ 2,000 | |
| TOTAL | \$20,000 | |



Not To Scale



SHEET:

JOB:

DATE:

City of Sunset Valley
Oakdale Drive Emergency Vehicle
Turnaround Enhancements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

PROJECT INFORMATION SHEET

Project Name: Sunflower Trail Cluster Mailbox Pullout

Type of Improvement: Street

Project Description:

Construct pullout for relocated cluster mailboxes for The Villas.

Project Costs

| Activity | Cost | |
|--------------------------|-----------------|--|
| Engineering / Planning | \$ 5,000 | |
| Right-of-way Acquisition | | |
| Construction | \$25,000 | |
| Contingency | \$ 5,000 | |
| TOTAL | \$35,000 | |



Not to Scale

SHEET:

City of Sunset Valley
Cluster Mailbox Pullout



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Solar Powered Street Lights

Type of Improvements: Street

Project Description:

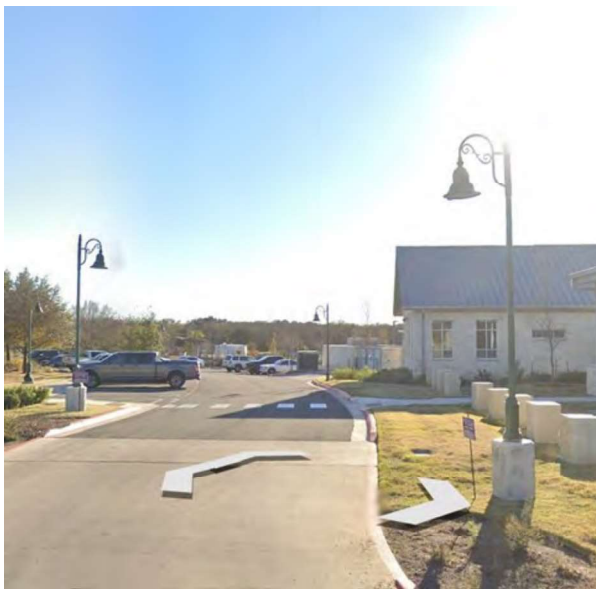
Install solar powered, decorative streetlights on Brodie Lane, Ernest Robles Way, US 290, and Jones Road to improve safety, and enhance the aesthetics Sunset Valley’s main thoroughfares.

Notable Project Challenges:

- TxDOT Permitting
- Style Choice – Matching existing lights in the City

Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 50,000 | |
| Right-of-way Acquisition | | |
| Construction | \$350,000 | |
| Contingency | \$ 40,000 | |
| TOTAL | \$440,000 | |



PROJECT INFORMATION SHEET

Project Name: 5-Year Street Maintenance Plan

Type of Improvements: Street

Project Description:

Maintenance of all streets in Sunset Valley including crack sealing, patching, joint repair, micro-surfacing, and mill and overlay.



FREELAND TURK ENGINEERING GROUP, LLC FIRM F-21047
 160 CREEKSIDE PARK ROAD, SUITE 160
 SPRING BRANCH, TX 78070 830-377-4555

PROJECT CITY OF SUNSET VALLEY 5-YR STREET MAINTENANCE PROGRAM SUMMARY
 DATE 4/15/2021

5 YR STREET MAINTENANCE PROGRAM

| Street Name | Segment | Construction Type | Composite Rating | | Lane-Foot (Estimated) | Patching / Joint Repair | Micro-surfacing | Mill & Overlay | 5-Year Maintenance Cost |
|------------------------------------|-----------------|-------------------|------------------|------|-----------------------|-------------------------|-----------------|----------------|-------------------------|
| Crack Sealing Program | Citywide | | | | 109122.4 | | | | \$ 356,970.44 |
| Brodie Lane | Entire | HMAC | 59.5 | Fair | 22387.2 | | | | \$ 391,331.33 |
| Ernest Robles Way | S of Jones Road | PCC | 63.0 | Fair | 14439 | | | | \$ 213,772.36 |
| Ernest Robles Way | N of Jones | HMAC | 76.5 | Good | 2460 | | | | \$ 40,959.00 |
| Jones Road | Entire | HMAC | 70.0 | Fair | 10405 | | | | \$ 173,219.84 |
| Home Depot Boulevard | Entire | PCC | 66.5 | Fair | 7300 | | | | \$ 113,480.33 |
| Oakdale Drive | Entire | HMAC | 86.5 | Good | 5740 | | | | \$ - |
| Lovegrass Lane | Entire | HMAC | 86.5 | Good | 7600 | | | | \$ - |
| Yellowtail Cove | Entire | HMAC | 80.0 | Good | 3896 | | | | \$ - |
| Curley Mesquite | Entire | HMAC | 80.0 | Good | 774 | | | | \$ - |
| Lone Oak Trail | Entire | HMAC | 60.5 | Fair | 6124 | | | | \$ 239,126.08 |
| Pillow Road | N of Jones Road | HMAC | 80.0 | Good | 10466 | | | | \$ - |
| Reese Drive | S of Jones Road | HMAC | 73.5 | Good | 4574 | | | | \$ - |
| Sunset Trail | Entire | HMAC | 67.0 | Fair | 3908 | | | | \$ 143,003.49 |
| Clarmac Drive | Entire | HMAC | 67.0 | Fair | 340 | | | | \$ - |
| Sunflower Trail | Entire | HMAC | 73.5 | Good | 4530 | | | | \$ - |
| Muni Complex Parking Lot | Entire | HMAC | 83.5 | Good | 1300 | | | | \$ - |
| Total 5-YR Maintenance Cost | | | | | | | | | \$ 1,671,862.86 |



DRAINAGE

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Lovegrass Water Quality Pond Repairs

Type of Improvements: Drainage

Project Description:

Make repairs and return the water quality pond back to service. The improvements include the installation of a new pump and electrical controls, repair pond leak, and replace stone stack.



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 10,000 | |
| Right-of-way Acquisition | | |
| Construction | \$ 50,000 | |
| Contingency | \$ 5,000 | |
| TOTAL | \$ 65,000 | |

PROJECT INFORMATION SHEET

Project Name: Sunset Valley Regional Dam Improvements

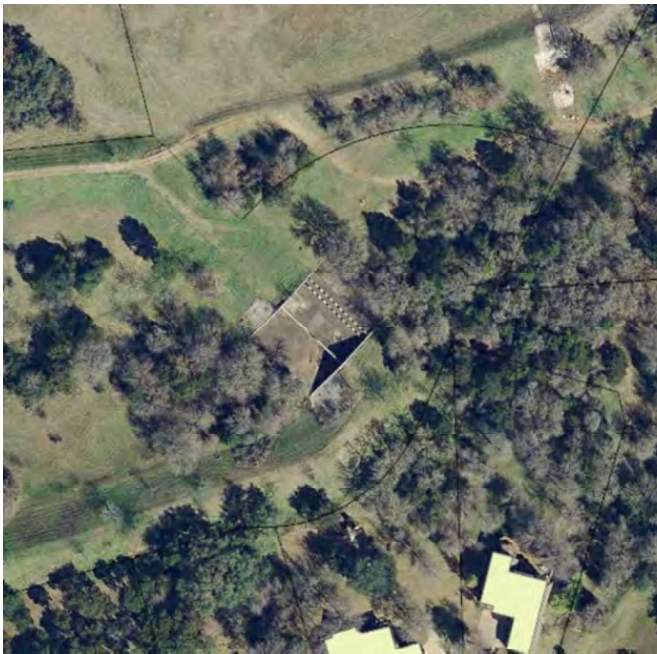
Type of Improvements: Drainage

Project Description:

Spillway modifications to the existing dam structure needed to bring the dam into compliance with TCEQ requirements. The improvements include the construction of a labyrinth spillway.

Notable Project Challenges:

- Impact of Atlas 14
- TWDB Grant Application



Project Costs

| Activity | Cost | |
|--------------------------|------------|--|
| Engineering / Planning | \$ 15,000 | |
| Right-of-way Acquisition | \$ 0 | |
| Construction | \$ 350,000 | |
| Contingency | \$ 50,000 | |
| TOTAL | \$ 415,000 | |

PROJECT INFORMATION SHEET

Project Name: Yellow Tail Cove Drainage Improvements

Type of Improvements: Drainage

Project Description:

Drainage improvements to fill in deep roadside ditches on Yellow Tail Cove from Lovegrass Lane to the Yellow Tail Cove cul-de-sac. Improvements include installation of culverts, inlets and reconstructing driveways.

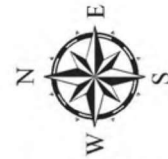
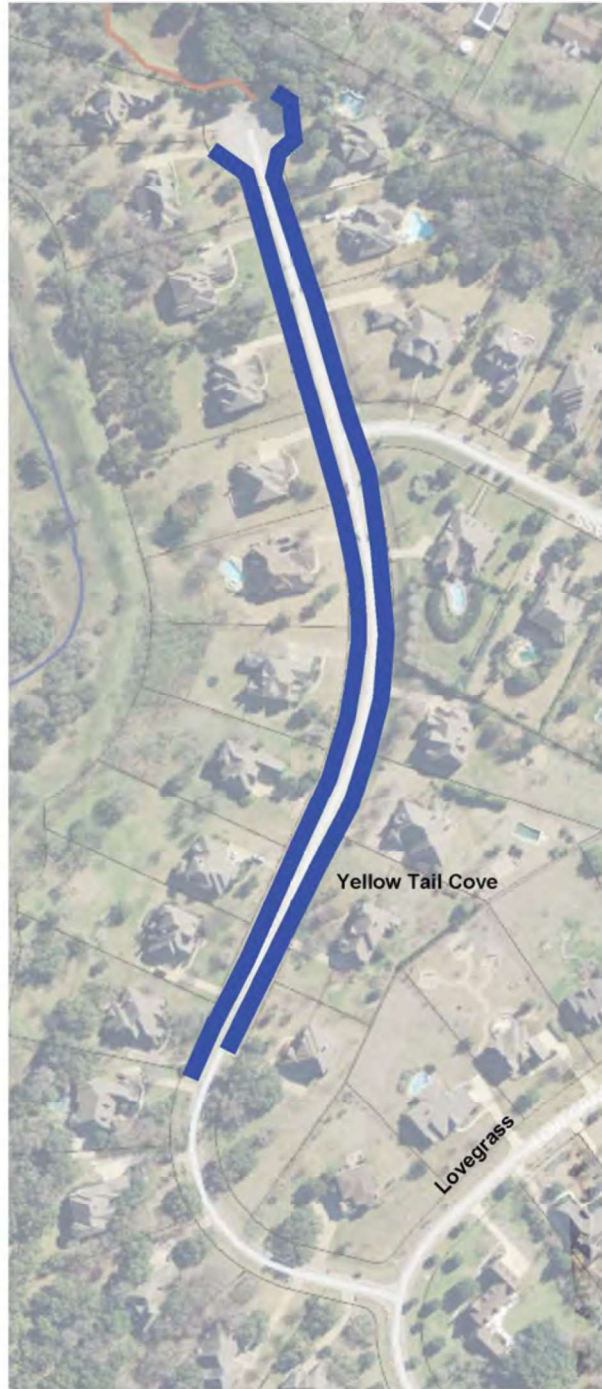
Notable Project Challenges

- Construction will be intrusive to residential lots.
- Project requires several temporary construction easements to reconstruct driveways.



Project Costs

| Activity | Cost | |
|--------------------------|-----------|--|
| Engineering / Planning | \$ 90,000 | |
| Right-of-way Acquisition | \$ 5,000 | |
| Construction | \$600,000 | |
| Contingency | \$ 55,000 | |
| TOTAL | \$750,000 | |



Not to Scale

 Roadside Ditch Improvements

SHEET:

City of Sunset Valley
Yellow Tail Cove Roadside Drainage
Improvements



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:



OPEN SPACE

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Valley Creek Park Trail Improvements

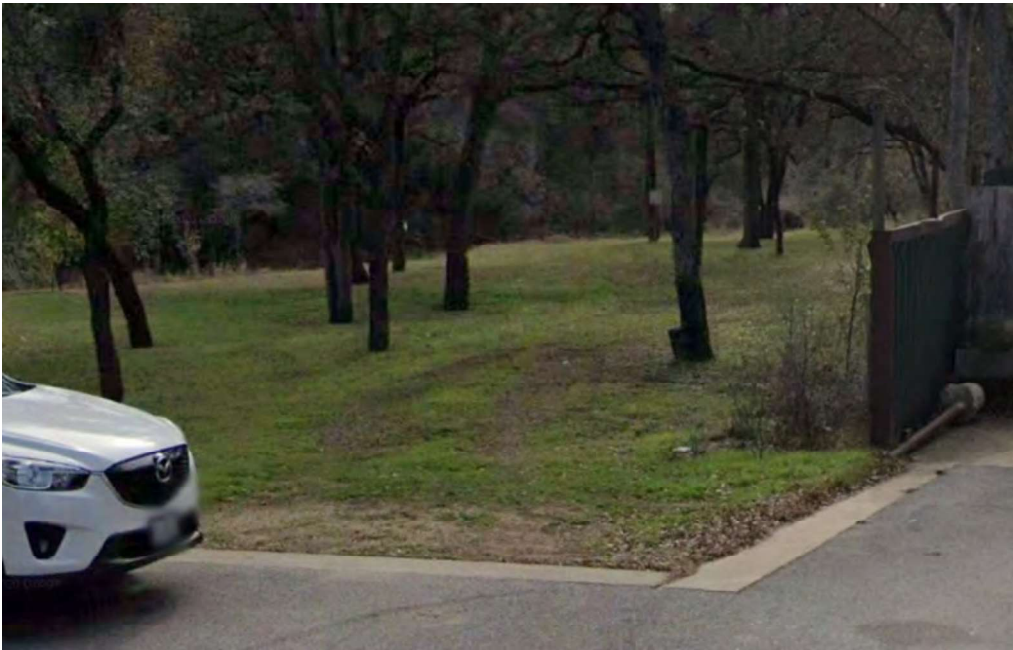
Type of Improvement: Open Space

Notable Project Challenges:

Project Description:

- Create a stable trail crossing at the creeks.

Create a trailhead and extend trail across creek to South Hill Conservation Area trail.



Project Costs

| Activity | Cost | |
|--------------------------|-----------------|--|
| Engineering / Planning | \$ 5,000 | |
| Right-of-way Acquisition | | |
| Construction | \$30,000 | |
| Contingency | \$ 5,000 | |
| TOTAL | \$40,000 | |

PROJECT INFORMATION SHEET

Project Name: Burger Center Trail Improvements

Type of Improvements: Open Space

Project Description:

Complete the trail around the Burger Center, including improvements along Ernest Robles Way, US 290, and MSG Horrigan Drive. This project connects to the Uplands development.

Notable Project Challenges:

- Pedestrian easement acquisition from AISD and 4715 S. Lamar and possible permit from TxDOT.
- Coordinating improvements with AISD and 4715 S. Lamar future re-development plans.

Project Costs

| Activity | Cost | |
|--------------------------|-----------|--|
| Engineering / Planning | \$ 50,000 | |
| Right-of-way Acquisition | \$ 80,000 | |
| Construction | \$300,000 | |
| Contingency | \$ 40,000 | |
| TOTAL | \$470,000 | |



-  Existing Trail
-  New Trail



SHEET:

City of Sunset Valley
Burger Center Trail



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ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047

JOB:
DATE:

PROJECT INFORMATION SHEET

Project Name: Uplands Tract Development

Type of Improvements: Open Space

Project Description:

Construct additional open space improvements at the Uplands Tract. The improvements include trails, farmers market, market pavilion, art walk, picnic area, restrooms, visitor plaza, parking, outdoor classroom, signage, urban farm, and concert venue.



Project Costs

| Activity | Cost | |
|--------------------------|--------------------|--|
| Engineering / Planning | \$ 130,000 | |
| Right-of-way Acquisition | \$ 0 | |
| Construction | \$1,300,000 | |
| Contingency | \$ 150,000 | |
| TOTAL | \$1,580,000 | |

PROJECT INFORMATION SHEET

Project Name: Dog Park

Type of Improvements: Open Space

Project Description:

Construct one dog park selected from various locations, owned by the City of Sunset Valley, to provide a safe place to exercise dogs and enhance the quality of life.



Project Costs

| Activity | Cost | |
|--------------------------|-----------|--|
| Engineering / Planning | \$ 15,000 | |
| Right-of-way Acquisition | | |
| Construction | \$ 75,000 | |
| Contingency | \$ 10,000 | |
| TOTAL | \$100,000 | |



Not To Scale

 Potential Dog Park Locations



SHEET:

City of Sunset Valley

Dog Parks

JOB:

DATE:



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047



FACILITIES

Capital Improvement Projects

PROJECT INFORMATION SHEET

Project Name: Standby Power for City Hall and Public Works

Type of Improvements: Facilities

Project Description:

Provide electricity to City Hall and Public Works facilities during power outages. The improvements include installing generators and manual transfer switches at all three buildings.

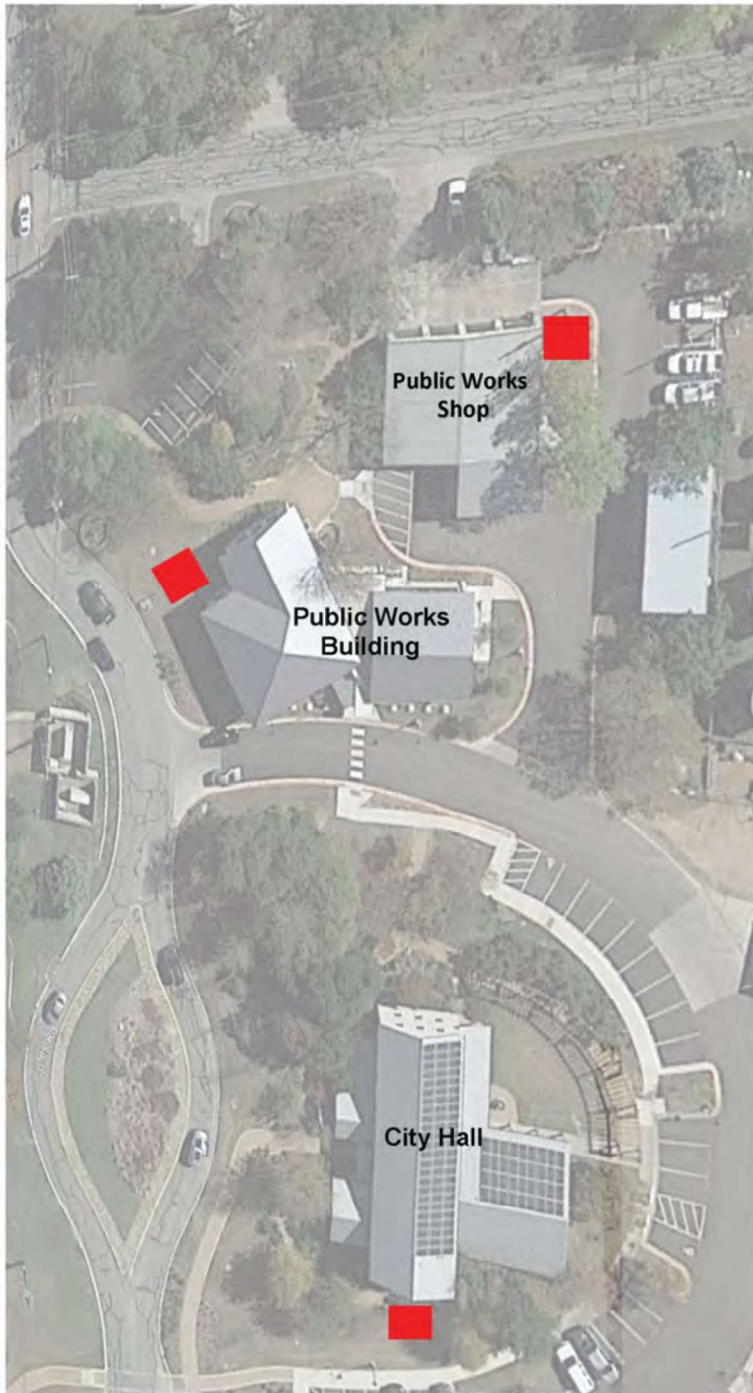
Notable Project Challenges:

- Aesthetics of generator placement for City Hall and the Public Works Building



Project Costs

| Activity | Cost | |
|--------------------------|------------------|--|
| Engineering / Planning | \$ 45,000 | |
| Right-of-way Acquisition | \$ 0 | |
| Construction | \$400,000 | |
| Contingency | \$ 55,000 | |
| TOTAL | \$500,000 | |



Not to Scale

 Generator and Transfer Switch

SHEET:

City of Sunset Valley
Standby Power
for
City Hall and Public Works

JOB:

DATE:



Freeland Turk
ENGINEERING GROUP

160 CREEKSIDE PARK ROAD, SUITE 200
SPRING BRANCH, TX 78070
TBPE FIRM F-21047