



**MINUTES OF A WORK SESSION
OF THE CITY COUNCIL
OF THE CITY OF SUNSET VALLEY, TEXAS
TUESDAY, MARCH 22, 2022
5:00 P.M. – 6:00 P.M.**

COUNCIL MEMBERS PRESENT

Mayor Marc Bruner
Mayor Pro tem Alfonso Carmona
Council Member Rob Johnson
Council Member Justin Litchfield
Council Member Wanda Reetz
Council Member Rudi Rosengarten

STAFF PRESENT

Sylvia Carrillo, City Administrator
Carolyn Meredith, Public Works Director
Lenn Carter, Chief of Police
Matt Lingafelter, City Secretary
Barbara Boulware-Wells, City Attorney
Suzanna Fleegal, Accounting Manager
Duncan Moore, A/V Technician

1. Call to order of the City Council.

Mayor Bruner called the Work Session to order at 5:00 P.M.

Mayor Bruner made comments on the Work Session format and function.

2. Citizen/Public Communication:

- Melissa Gonzales

3. Council will discuss the following items, but take no action:

- A. **Budget Amendment Process and related Financial Policies**
- B. **Council Retreat Follow-up**

Mayor Bruner introduced the Work Session topics.

Sylvia Carrillo made comments regarding the budget process. Comments from Mayor Pro tem Carmona.

Comments and discussion amongst Council and staff on the CIP and other Engineering topics.

4. Directive to the City Administrator by the Mayor regarding follow-up work products for a future Council Agenda.

Mayor Bruner would like a future work session to discuss staffing needs.

Mayor Bruner asked staff to present the Purchase Order work flow process chart, and a preview of the monthly reports.

Mayor Bruner gave staff direction to work on feasibility (with all stakeholders) on the Upper Cougar Creek project, as well as City Hall as a community center.

5. Adjourn

Mayor Bruner adjourned the Work Session at 5:58 P.M.

Marc Bruner
Mayor

Attest:

Matt Lingafelter
City Secretary

Minutes approved on April 5, 2022