



## FOOD VENDOR Registration Form

14<sup>th</sup> ANNUAL SUNSET VALLEY ARTFEST

SATURDAY, APRIL 30, 2022 9:00 AM - 4:00 PM

TONEY BURGER CENTER, 3200 JONES ROAD

SUNSET VALLEY, TEXAS 78745

Each application must include this completed form, a completed temporary food event application for Austin Public Health, and photo of food truck, set up and menu. You may also list a direct link to your website that shows the images for us to review photos. **All mobile food truck permits must be up-to-date and provide a copy to SVAF to verify this prior to the festival.** Food application fee is \$115 which includes your booth fee and temporary health permit for the one day, SVAF will provide your temporary health permit for that day. We are in Sunset Valley, but Austin Public Health jurisdiction. The attached temporary food permit application form for Austin Public Health must be filled out and submitted to us with this application to be processed.

To apply for booth space, please complete this online form by **April 1, 2022.**

**You will be notified via email if you are approved for booth space. You will be invoiced for the booth fee ONCE YOU ARE APPROVED.** Then you will be able to pay online **OR** by cash or check via mail or hand-delivery to the City of Sunset Valley offices at 3205 Jones Road, Sunset Valley, TX 78745 by the April 15th, 2022 deadline. Any checks payable to Sunset Valley ArtFest.

### Booth Fee (MUST Mark One)

Food Vendor- \$115

SFC Farmers Market Vendor (Sunset Valley)– Must confirm with SFC and SVAF in advance about location and permits and stay open until 4 pm on the festival side of the area.

Each application must include this completed form and a direct link to your website that shows the photos/images of your food truck and menu/pricing for us to review your materials. If you don't have a website, you may upload images below.

Your website link:

If you do not have a website, email images and menu to [arts@sunsetvalley.org](mailto:arts@sunsetvalley.org)

Food items/Menu:

Briefly describe your food and pricing:

Vehicle:

Food Truck \_\_\_\_

Trailer \_\_\_\_

Length of food truck or trailer \_\_\_\_\_

Do you use a quiet generator \_\_\_\_Yes \_\_\_\_ No

**Eligibility:**

Food trucks or trailers must have a current Austin Health Permit on their vehicle on the day of the event.

**Onsite guidelines:**

One 11' x 11' booth space will be provided as a standard space but let us know if you need two or three spaces for your trailer or food truck set up. Any food tent set ups must have a minimum of 120 lbs. weight per tent (no stakes are allowed into the pavement). Vendors are not allowed into the event with less than the minimum amount of tent weight as it poses a hazard to others.

You supply tents, tables, and furnishings for your space as needed to set up and sell food and non-alcoholic drinks. Food vendors must also sell waters and/or tea, sodas at their space.

For food trucks, a quiet generator can be used, if needed, but MUST be cleared with the event staff when applying, and it must be quiet one, without emitting fumes. If you need electric hookups, let us know when applying, they are very limited and can't be guaranteed.

Mobile food trucks must have current permit to operate truck on festival site.

**Participant name:**

**Vendor Status :(You MUST mark one)**

Past Vendor \_\_\_\_

New Vendor \_\_\_\_

**Past Vendors Only:**

How many years have you been a vendor? \_\_\_\_\_

**Business Name:**

**FULL Mailing address with zip code:**

**Business phone:**

**Cell Phone:**

**Sunset Valley Resident (Mark One)?**

Yes \_\_\_

No \_\_\_

**T-Shirt Size:**

**TX Sales Tax Number:**

*Sunset Valley Sales Tax is 8.25%*

**Email Address: \*\* MUST HAVE OR YOUR FORM WILL NOT BE PROCESSED**

**I agree to the following:**

- Refunds are not available, this is a rain or shine event
- Vendors are to provide their own booth or food truck staff for the entirety of the show. ArtFest will not provide staff to sub for vendors in their booth or give breaks
- Vendors are to provide their own staff for set up and tear down
- Vendors will do a drive-thru check in at a designated point starting at 6:30 am, then park in their booth number/space for set up.
- Vendors must stay open during the entire show. **Trucks/booths are to be set up by 8:30 am.** NO VEHICLE ACCESS TO THE BOOTH SPACE AREA FOR SET UP AFTER 8:00 A.M SO PLAN ON ARRIVING EARLY. Tear down starts at 4:00 pm.
- Vendors will not smoke in their tent or the immediate area of the main festival exhibits due to fire hazards.

I, the undersigned do hereby agree to indemnify the City, its officer, agents, contractors, and employees from any and all claims, losses, causes of action and damages, suits, and liability of every kind including all expenses of litigation, court costs, and attorney fees, for injury to or death to any person, or for damages or claims from any loss of property arising from or in connection with participation in the Sunset Valley ArtFest.

Sign:





**Individual Booth Listing**  
**Food & Beverage Booth Information**

*List each booth participating in the event by name and provide a list of the food and/or beverages the booth will offer to the public. Print additional copies of the 'Food & Beverage Booth Information' sheet, if necessary.*

1. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
2. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
3. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
4. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
5. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
6. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
7. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
8. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
9. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
10. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
11. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
12. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
13. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
14. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_
15. Booth Name: \_\_\_\_\_  
Food/Beverage: \_\_\_\_\_