

CITY OF SUNSET VALLEY



AGENDA DATE: November 4, 2009

SUBJECT: Presentation and possible action regarding schedule for updating the City of Sunset Valley Master Plan. (Mayor Mills/Administration)

BACKGROUND At a July 7, 2009 Worksession, the City Council adopted the following schedule for updating the Master Plan:

June- July 2009	Identify Resources
August- Sept 2009	Input from Council Planning and Environmental Committee Identify consultant resources
October 2009	Survey
Oct, Nov, Dec 2009	Town Hall Meetings
Jan – Feb 2010	Committee Draft Revisions/Updates with Council input
March 2010	Present for public hearing and enactment

Now that each of the committees have begun working on sections of the plan, Council members should have a better idea of the work that is involved and any adjustments needed to the schedule.

Since we will be involved with taking public comment on the Human Resources Manual and Water Conservation Plan during November and December, it may be advisable to move the Town Hall Meetings into February and March. Staff can work with the various Committee draft documents during November and December, and also prepare and distribute a survey that can be used to gain additional resident input as the plan is revised.

A revised schedule is attached.

RECOMMENDATION Consider revisions to the schedule for updating the Master Plan

Requesting Department: Administration

For More Information Contact: Clay Collins

Attachment A

Master Plan Timeline and Flowchart

