

# SUNSET VALLEY

IT'S GOOD TO BE HERE

December 2021

## The Valley Newsletter

### The Newsletter Returns!

You asked, and we listened! The City will now be publishing a monthly newsletter, which will be posted online and distributed via iContact (email). It will be mailed to any resident requesting a print copy. To join the list requesting a print copy, please call the office at 512-892-1383 or send an email to [mmarquez@sunsetvalley.org](mailto:mmarquez@sunsetvalley.org).

In the coming months, you'll find a new format that aligns with our new logo and branding, some of which is shown here.

***For article ideas or information you'd like included, please email [mmarquez@sunsetvalley.org](mailto:mmarquez@sunsetvalley.org) or give us a call at 512-892-1383!***

### Family Fun! December 16, 2021

The Community and Economic Development (CED) Committee will be hosting the first annual **Winter Solstice** event. This year's family-friendly event will include gingerbread house decorating in City Hall, a showing of The Muppets Christmas Carol, food, drinks, s'mores, and lots of family fun. The event begins at 5 pm and ends at 8 pm. If you have not already RSVP'd, please do so with the QR code or call the office at 512-892-1383.



WHAT'S GOOD?



GREENBELT NATURE WALKS.



#### Inside this issue

- City Financial Health
- Council Actions
- Making Our City Shine
- TDS Holiday Schedule
- Arbor Day
- Holiday Safety Tips

#### Special points of interest

- Winter Solstice 2021
- Game Night!
- Mulch Program
- Bringing Art Home
- Newly Appointed Committee Members
- Impervious Cover relief for residents



## City's Financial Health

Post 2020 COVID shutdown, the City continues to see strong sales tax numbers, despite conservative projections of revenue. A portion of that is attributable to the Travis County economy as a whole, far outpacing the national

economy. Even with strong revenues, the City continues to plan conservatively against carefully planned expenses.

The chart below shows Sales Tax revenue for the most recent period.

### SUNSET VALLEY SALES TAX ALLOCATION SUMMARY DECEMBER 2021

Note: this report does not include Crime Control District Revenues

	FISCAL YEAR							
	2015	2016	2017	2018	2019	2020	2021	2022
OCT	\$ 479,737	\$ 485,100	\$ 493,183	\$ 463,808	\$ 491,236	\$ 465,420	\$ 433,705	\$ 537,953
NOV	\$ 489,261	\$ 497,492	\$ 509,333	\$ 533,899	\$ 489,434	\$ 495,228	\$ 497,739	\$ 586,084
DEC	\$ 506,341	\$ 495,764	\$ 459,870	\$ 440,419	\$ 540,146	\$ 517,793	\$ 476,091	\$ 589,742
JAN	\$ 549,517	\$ 519,779	\$ 535,108	\$ 536,750	\$ 496,433	\$ 525,321	\$ 492,702	
FEB	\$ 668,782	\$ 715,822	\$ 659,119	\$ 684,587	\$ 652,244	\$ 679,963	\$ 673,293	
MAR	\$ 428,522	\$ 443,134	\$ 452,440	\$ 451,270	\$ 444,118	\$ 462,568	\$ 430,956	
APR	\$ 442,133	\$ 409,074	\$ 447,500	\$ 442,078	\$ 438,610	\$ 387,192	\$ 360,765	
MAY	\$ 503,245	\$ 531,559	\$ 513,096	\$ 549,709	\$ 504,872	\$ 388,573	\$ 652,949	
JUN	\$ 544,803	\$ 462,500	\$ 478,966	\$ 501,082	\$ 512,957	\$ 294,578	\$ 570,943	
JUL	\$ 463,154	\$ 482,707	\$ 503,723	\$ 533,027	\$ 491,551	\$ 390,053	\$ 572,801	
AUG	\$ 573,336	\$ 571,622	\$ 553,650	\$ 523,730	\$ 518,181	\$ 487,412	\$ 640,545	
SEP	\$ 503,341	\$ 462,349	\$ 491,445	\$ 493,832	\$ 497,138	\$ 440,434	\$ 579,028	
<b>YEAR</b>	<b>\$ 6,152,171</b>	<b>\$ 6,076,902</b>	<b>\$ 6,097,434</b>	<b>\$ 6,154,191</b>	<b>\$ 6,076,919</b>	<b>\$ 5,534,535</b>	<b>\$ 6,381,516</b>	<b>\$ 1,713,779</b>
YoY Char	7.1%	-1.2%	0.3%	0.9%	-1.3%	-8.9%	15.3%	

*The City ended FY 2021 with surplus revenues of more than \$1.6M*

### Council Changes

At the November 4, 2021 election, Justin Litchfield was voted into office. Karen Medicus' last action as a councilmember was November 16, 2021. Council held the swearing in on November 16, 2021 with a small ceremony recognizing Karen's contribution to our City.

THANK YOU FOR YOUR  
SERVICE KAREN!

Justin Litchfield, a Reese Drive resident, began his duties as a Council Member on November 16, 2021. He can be reached at:

[JLitchfield@sunsetvalley.org](mailto:JLitchfield@sunsetvalley.org).

THANK YOU JUSTIN FOR  
YOUR WILLINGNESS TO  
SERVE!

## Council Action - Last Quarter of 2021

### September 16, 2021

- Approval of a sign variance for Sunset Valley Elementary for a PTS fundraiser for Banner Signs along the fence line
- Approval of a policy for paid leave for City staff in compliance with HB 2073

### September 21, 2021

- Approved the FY 22 Operating and Capital Budget
- Evaluation of the City Administrator

### October 5, 2021

- Approval of amendment to Chapter 31 removing the on camera requirement for committees
- Approval of a vaccine incentive for staff
- Approval of the Engineering Task orders related to the CIP projects for Lone Oak, Lovegrass, Valley Creek Park, and Sunset Trail

## October 19, 2021

- Approval of a Special Temporary Event Permit for Home Depot for the sale of Christmas trees
- Direction to staff to continue the audio/visual improvements within City Hall
- Discussion of possible amendments to Chapter 31—will be discussed in a future agenda item or retreat

## November 9, 2021

- Approval of a Sign Permit for Sunset Valley Elementary for a marquee sign with changeable copy
- Approval of a variance for a shade structure for Sunset Valley Elementary
- Approval of changes to the Drought Contingency Plan
- Renewal of the permit for construction by the City of Austin for the Violet Crown Trail
- Approval of an Engineering Task Order to begin City Facilities close out
- Approval of a Special Use Permit for Alcohol Sales to Blue Fin Tuna
- Approval of a pilot program for Sponsorship Packages for ArtFest 2022

## November 16, 2021

- Approval of a Plat for Townbridge Office Building located at Stearns and HWY 290
- Approval of changes to the City's Medical Benefits for Employees
- Approval of \$66,512 for CED beautification efforts
- Approval of bids in Public Works for Street Sweeping
- Approval of an RFQ for Parks and Open Space Planning
- Approval of a contract for Security Cameras
- Approval of a temporary contract with UniVista for IT services
- Committee liaison assignments
- Appointment of Council Member Carmona as Mayor-Pro Tem

### City Council Retreat

The Council retreat is tentatively scheduled for January 21st & 22nd in the Council Chambers.

Council will discuss its strategic plan to include its annual goals, and other important city business.

The Chairs of the Committees will be asked to attend for a portion of the retreat on the 22nd.

The meeting is open to the public. Public comments will be taken at the top of the meeting.

An Open Town Hall forum will also be opened allowing those residents who cannot attend to make their voices heard through that format as well.

Residents may also contact their Council Members directly.

## December 7, 2021

- Approval of Emergency Operations expenses
- Approval of a Superintendent position in Public Works
- Approval of the Job Descriptions and revised grades for City Staff, both sworn and civilian
- Approval to begin the planning phase for Banner Design and placement
- Approval to begin contract negotiations with Canales and Company
- Approval of a proclamation for Arbor Day
- Appointment of Board and Commission Members
- Approval of the TDS contract
- Approval of a watershed (impervious cover) variance for Sephora to install a sidewalk at the rear of the store
- Reinstatement of a mulch delivery program at a cost of \$25 per resident

## What's with the new logo?

LOTS! The City engaged Ampersand and Canales & Co to create a brand that captures the City identity, as well as engage businesses to help us develop a better partnership that benefits us all. While Ampersand is no longer engaged with the City, the Council recently approved a motion directing staff to draft a contract with Canales and Co. to continue this effort. You will begin to see some of the changes in new banners, logos, colors, etc. on the agendas and this newsletter. There are a multitude of projects that will be undertaken in 2022 as part of an overall beautification plan for the City. Expect plenty of opportunities to participate in how you'd like our City to shine!



### City Identity and Other Work

City Council authorized \$700K for beautification efforts in our City. The effort will be driven at the Committee Level with recommendations to Council.

Ideas for beautification include:

- Planters
- Landscaping
- Art Sculptures
- Benches
- Improved Entry – way signs
- Murals

This effort will go alongside the continued creative development of the City's brand and identity.

The vision is a cohesive approach of all combined efforts.

## City Hall as a Community Center

City Hall is currently serving as a place for Council meetings and also a storage center, as staff works through the potential to create a community center.

CED is currently reviewing potential options and will present their ideas to Council who will then create a feasibility study.

In the interim, more events are planned to be held throughout the year, with City Hall as the focal meeting point.

## Game Night at City Hall

The CED Committee with Sponsorship from Council Members Reetz and Johnson, are sponsoring the first of what they hope will become a resident norm, Game Night at City Hall. The First game night is proposed for January 18th from 6:30-8:30 PM. The City will provide some games such as dominoes, cards, Scrabble, and Pictionary to name a few. Residents can join any game they are interested in, or start a game of their own!



*Bring your best game skills to City Hall!*

Water and light snacks will be served and donations for food will be accepted.

Games for young children will also be provided, however, parent oversight will be required at all times.

## Making our City Shine!

The Police Department and Public Works completed the first phase of the Hwy 290 tree trimming project. In October 2021, employees began trimming the tree canopies within Sunset Valley's city limits along the east bound 290 service road. The next phase of the project will involve trash pickup, adding mulch and mowing the area. The goal of the 290 Corridor Cleanup Project is to spruce up the entry and exit points of Sunset Valley and to reinforce the perception that a clean and orderly city is a safe place to visit and shop.



## TDS Holiday Schedule

Since the holidays fall on Saturday for Christmas and New Years Day, trash and recycling service will be held on the regularly scheduled day.



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*“Art has the ability to transform, to illuminate, to educate, inspire, and motivate”*  
*Harvey Fierstein*

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## Operation Bringing Art Home—Creativity Delivered

In 2021, SVPD has delivered monthly art kits to seven households in Sunset Valley through the Bringing Art Home project, a combined effort by SVPD, SVAC, and The Home Depot. The project was created to benefit those most isolated due to the Pandemic. Seven elderly adults and eighteen children at risk have created sun-catchers, etchings, marbled paper, jewelry, paintings, string art, watercolor, origami, needlepoint, cross-stitch, calligraphy, tie dye, and other crafts. Children have also received a Kids Workshop Kit

from The Home Depot with each delivery. Included in each kit every month is a cultural snack from places like Italy, Ireland, Oman, Mexico, India, Canada, Greece, Thailand, Belgium, Germany, and Poland.

If you or a resident that you know are isolated due to the pandemic and would benefit from receiving an art kit delivered, please contact:

[arts@sunsetvalley.org](mailto:arts@sunsetvalley.org)



### Arbor Day Facts

The first US Arbor Day was celebrated in Nebraska on April 10, 1872, after being proposed by the secretary of the Nebraska Territory, J. Sterling Morton.

Arbor Day was almost called Sylvan Day, coming from the Latin word "Silva," meaning "of the forest" or "woodland."

J. Sterling Morton decided against this name because he wanted to include all types of trees, not just forest trees.

By 1920, over 45 US states were observing Arbor Day.

The City of Sunset Valley has been celebrating Arbor Day for over 20 years.

## Arbor Day

Council voted to make December 18, 2021 Arbor Day in Sunset Valley. To commemorate the day, staff will hold a virtual conference on tree preservation and health. Participants will then earn a tree to be planted in their yard.



## Keep an Eye Out for Package Thieves!

SVPD hopes that everyone is blessed with a happy holiday season. One way to make sure that the season is merry is to avoid being the victim of package theft. Many people will be ordering presents and getting them delivered to their door, which creates a prime opportunity for package thieves, known as porch pirates, to steal your packages. The following tips will reduce the odds of becoming a victim:

- Try to schedule your packages to be delivered when you will be home. If this is not possible, request that your packages be held at the delivery service facility for you to pick up at your convenience.
- If you will be going on vacation, place a hold on your mail being delivered and fill out SVPD's online Vacation Watch form.
- Request for the delivery service to obtain a signature upon delivery of the package.
- Consider using a friend, relative, or neighbor's address if they are home more frequently .
- If you see someone taking packages off porches and not entering the home, document the time and date, as well as the person's clothing and physical description, and call 911.

## Mulch! Mulch! Mulch!

The City Council has authorized the return of the residential mulch delivery program. Mulch will be delivered on Wednesday afternoons on a first come, first serve basis. There will be a fee of \$25 per delivery and residents must sign a waiver prior to delivery. Additionally, rules have been established regarding mulch assistance at the storage yard to help residents load mulch into their vehicles and trailers. There is no fee for this service but residents must make an appointment. Please visit the City's website for all the terms and conditions of these programs. Please call 512-892-1383 or email Sam Cantu at [scantu@sunsetvalley.org](mailto:scantu@sunsetvalley.org) to schedule your delivery.

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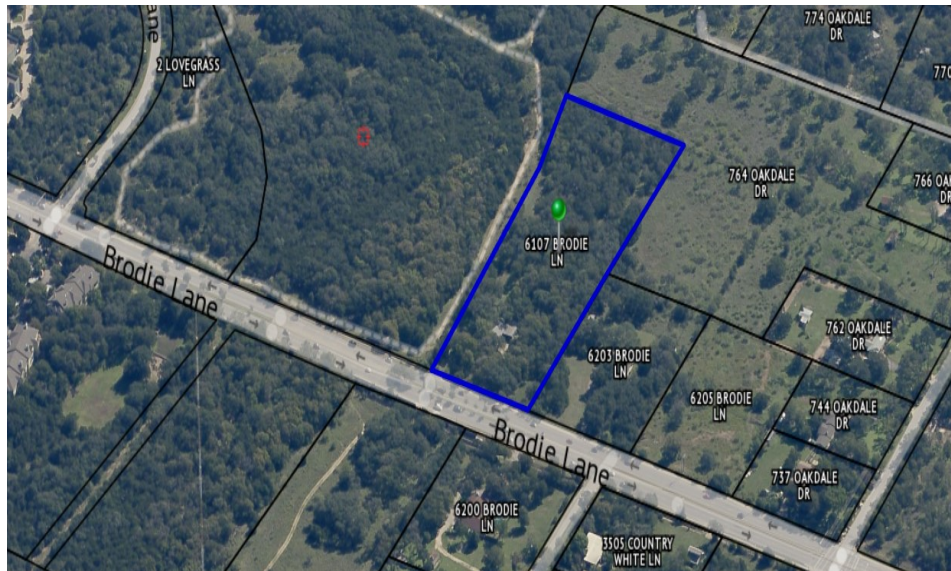
***Don't Forget! Waster Water Averaging is happening from December 2021 to February 2022!***

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## 6107 Brodie Lane - Purchased by the City

In the November meetings, Council voted to purchase the property

located at 6107 Brodie Lane, which is 5 acres, also known as the Behrens Property for \$1M from the Venue (Green Tax) Fund. The plans for the property have not been finalized, however, the purchase was to prevent large development in a critical water quality area and flood zone.



The property will be added to the City's inventory of open space property and be included in the Parks and Open Space Master Plan currently under development.

## Sunset Valley ArtFest

Each year, Sunset Valley hosts its annual ArtFest to promote local art and create a fun environment for all ages. 2022 will mark its 14<sup>th</sup> year and this **free admission**, one-day event includes over 70 vendors that work in a variety of art forms, from jewelry to woodwork to oil paintings. The event also features local food vendors and live music from Austin-area artists on both the main stage and the kids' stage. The festival is a family affair with activities for both children and adults.

## ArtFest is Back in 2022!

The Sunset Valley Arts Commission produces an annual art and music event to promote cultural tourism. Due to the COVID 19 pandemic and restrictions on large crowds ArtFest 2020 and 2021 were not held. ArtFest (funded by Hotel Occupancy Tax funds) celebrated its 13<sup>th</sup> year in 2019. The first festival held on the grounds of City Hall had 12 vendors. It has grown into the largest event the city does with more than 70 vendors, food trucks, and two music stages.

Booth space is free for Sunset Valley resident artists and registration is now open: <https://www.sunsetvalley.org/artfest>

14TH ANNUAL  
2022  
SUNSET VALLEY  
ARTFEST

ARTISTS, MARK YOUR CALENDARS!  
SATURDAY, APRIL 30 9AM - 4PM  
TONEY BURGER CENTER  
OUTSIDE NEXT TO THE SFC FARMERS MARKET

REGISTRATION IS NOW OPEN FOR THE 2022 SUNSET VALLEY ARTFEST,  
HOSTED BY THE CITY OF SUNSET VALLEY ARTS COMMISSION.  
This event is a fun day celebration of the arts with live music, food, and kid's activities. Boost your art sales by getting in front of 6,000 - 7,000 expected shoppers!

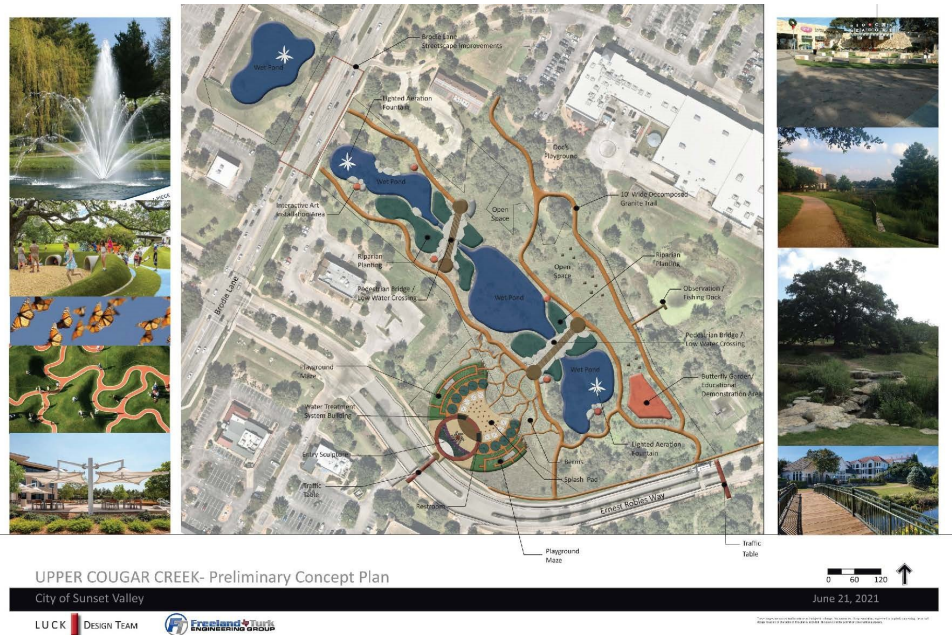
TO APPLY, VISIT [SUNSETVALLEY.ORG/ARTFEST](https://www.sunsetvalley.org/artfest)  
OR CALL (512) 892-1383

All work must be created by the artist and original, such as paintings, sculpture, woodworking, photography, jewelry, fiber arts, etc.

SUNSETVALLEY.ORG

## Upper Cougar Creek Planning

In 2021, the City went through a visioning exercise with FreelandTurk and the Luck Design Team to create a vision for the Upper Cougar Creek area. A series of open houses were held to gather resident input into the potential for the creation of a natural beautification space that would have attractions for our young families in our City such as a splash pad, and also serve as a space for open air venues and an attractive place for visitors to come and stay during their visit to Sunset Valley. The project was completed in 2021 and more information on the development of the space will be included in the Parks and Open Space Plan that is being developed.



## Relief for Homeowners - Impervious Cover Exemptions

On November 9, 2021, Council approved a recommendation from the Planning and Environmental Committee to amend Chapter 4 of the Land Development Code and create a tiered approach based on lot size for specific improvements to be excluded from impervious cover calculations. This gives homeowners relief for such items as greenhouses, dog houses, pool coping, some gazebos, etc. For more information about the exemption and whether your project fits the category, please call Public Works.

Impervious Cover Exemptions	
Lot Size	Total Exemption in Square Feet
Up to ¼ acre	200
Between ¼ acre and ½ acre	400
Between ½ acre and ¾ acre	600
Between ¾ acre and 1 acre	800
Greater than 1 acre	800 + an additional 50 feet per ¼ acre.

## Chapter 31

In light of the continued concerns with in person gatherings, Council took the formal step to exempt Committees from the Open Meetings Act as it relates to meeting in person. Committees are still required to post agendas, record minutes, and have a quorum for all business.

Members are not required to have their camera on during the meeting in order to allow some residents to join via phone call.

## Committee Appointments as of December 2021

### **Arts Commission (R. Johnson)**

- Carla Jenkins
- Sasha Russell
- Myles Fox
- John Frick
- Julie Kestner
- Karen Medicus
- Ruth Pifer-Huston
- James Hart

### **Board of Adjustment (M. Bruner)**

- Tom Cedel
- Sandy Cox
- Richard Hayes
- Walt Jenkins
- Susan Durso

### **Budget and Finance (R. Rosengarten)**

- Terry Cowan
- Charles Young
- Ariel Cloud

### **CED (W. Reetz)**

- Penny Cedel
- Lauren Alexander-Labahn
- Mickie Powers
- John Kestner
- Clayton Stice
- Horacio Zambrana
- Jennie Lou Leeder

### **Planning and Environmental (J. Litchfield)**

- Dawn Dickson
- Helen Besse
- Karen Medicus
- Katherine Johnson
- Lisa Versaci
- Zoe Trieff
- Melissa Gonzales
- Jennie Lou Leeder

### **Public Safety (R. Johnson)**

- Art Williams
- Ian Kasnoff

- Jeff Burdett
- Joe Koizen
- John Kestner
- Joseph Labahn
- Michael Moore
- Robert Grimes
- Ruth Dawson

### **Public Works (A. Carmona)**

- Ken Schroeder
- Melissa Gonzales
- Randy Rosengarten
- Richard Leigh
- Randy Machemehl

## Mayor Bruner

Marc Bruner continues into his second year term as Mayor of the City of Sunset Valley. His term runs through November 2022.

Mayor Bruner can be reached at [mbruner@sunsetvalley.org](mailto:mbruner@sunsetvalley.org) or (512) 661-3635.



## City Council Members—Current To November 2022

- Mayor Pro-tem Alfonso Carmona  
[ACarmona@sunsetvalley.org](mailto:ACarmona@sunsetvalley.org)
- Council Member Rudi Rosengarten  
[RRosengarten@sunsetvalley.org](mailto:RRosengarten@sunsetvalley.org)
- Council Member Wanda Reetz  
[WReetz@sunsetvalley.org](mailto:WReetz@sunsetvalley.org)
- Council Member Justin Litchfield  
[JLitchfield@sunsetvalley.org](mailto:JLitchfield@sunsetvalley.org)
- Council Member Rob Johnson  
[RJohnson@sunsetvalley.org](mailto:RJohnson@sunsetvalley.org)

### City Council Retreat

The Council retreat is tentatively scheduled for January 21st & 22nd in Council Chambers

Council will discuss its strategic plan to include its annual goals, and other important city business.

The Chairs of the Committees will be asked to attend for a portion of the retreat on the 22nd.

The meeting is open to the public. Public comments will be taken at the top of the meeting.

An Open Town Hall forum will also be opened allowing those residents who cannot attend to make their voices heard through that format as well.

Residents may also contact their councilmembers directly

## City Calendar

The Calendar can change pretty frequently, we suggest you keep an eye on the City's website for the most up to date information.

[Link to the Calendar](#)

## Calendar of Events

December 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1 <a href="#">CED Committee Meeting</a>	2 <a href="#">Planning &amp; Environmental Committee Meeting</a>	3	4
5	6	7 <a href="#">City Council Meeting</a>	8 <a href="#">TDS Green waste Pickup</a>	9 <a href="#">Public Works Committee Meeting</a>	10	11
12	13 <a href="#">Municipal Court (virtual)</a>	14	15	16 <a href="#">Winter Solstice Celebration (City Hall)</a>	17	18
19	20	21	22 <a href="#">TDS Green waste Pickup</a>	23	24 <a href="#">City Offices Closed</a>	25
26	27 <a href="#">City Offices Closed</a>	28	29	30	31 <a href="#">City Offices Closed</a>	1

January 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27 <a href="#">City Offices Closed</a>	28	29	30	31 <a href="#">City Offices Closed</a>	1
2	3	4 <a href="#">City Council Meeting</a>	5 <a href="#">CED Committee Meeting</a>	6 Arts Commission Meeting	7 <a href="#">P&amp;E Committee Meeting</a>	8
9	10	11	12	13	14	15
16	17	18 Game Night	19	20 <a href="#">Public Works Committee Meeting</a>	21 Council Retreat	22 Council Retreat
23	24	25	26 Zoning Commission Meeting	27	28	29
30	31	1 <a href="#">City Council Meeting</a>	2 <a href="#">CED Committee Meeting</a>	3 <a href="#">P&amp;E Committee Meeting</a>	4	5

# Police Blotter—November 2021

Between November 1, 2021 and November 30, 2021 the Sunset Valley Police Department responded to 486 calls for service. The following calls resulted in completion of an offense/incident report:

5601 Brodie Ln:	<b>Welfare Concern</b> – caller reported a male subject that looked ill; subject was transported to hospital
5400 Brodie Ln	<b>Theft</b> – Loss prevention reported subject from a prior theft
5601 Brodie Ln	<b>Theft</b> – Loss prevention reported a subject from prior theft
Home Depot Blvd	<b>Theft</b> – subject was arrested for shoplifting
4800 Blk Hwy 290	<b>Assault by Contact Family Violence</b> – during an argument in the parking lot a male grabbed a female’s shirt causing them to fall on the ground
Lovegrass Ln	<b>Theft</b> – resident reported a bicycle had been stolen and 3 vehicles had been rummaged through
Oakdale Dr	<b>Vehicle Burglary</b> – resident reported that items had been stolen out of his unlocked vehicle
5400 Brodie Ln	<b>Business Burglary</b> – officer responding to an alarm noticed the rear door propped open when he arrived on scene the officer noticed the cash register had been broken open.
5601 Brodie Ln	<b>Criminal Mischief</b> – manager reported a storefront window had been shattered
Home Depot Blvd	<b>Hit and Run</b> – complainant flagged down an officer to report damage to his vehicle
5400 Brodie Ln	<b>Theft</b> – complainant reported that someone stole her wallet from her shopping cart while she was inside of the store
5400 Brodie Ln	<b>Theft</b> – manager reported a subject recognized from a prior theft incident
Home Depot Blvd	<b>Theft</b> – complainant reported that his bicycle has been stolen from the store bike rack
5207 Brodie Ln	<b>Theft</b> – manager recognized 2 subjects involved in a prior theft of a large number of fragrances
Sunset Tr	<b>Found Property</b> – officer located a tote bag belonging to a delivery driver
5601 Brodie Ln	<b>Theft</b> – A witness saw woman and her daughter conceal items inside a purse and leave store. When officers contacted the mother, she allegedly had a medical emergency and was transported to the hospital
West Wind Tr	<b>Assist Austin PD</b> – officers contacted an emotionally disturbed woman who insisted a male subject was holding her 2 children at gunpoint inside her apartment. Officers were unable to locate either the children or the male subject
5400 Brodie Ln	<b>Theft</b> – subject was arrest for theft of merchandise.

## Brown Santa Donations

Brown Santa is a Travis County Sheriff’s Office non-profit charitable organization. Since 1981, Brown Santa has helped thousands of children and families that live inside Travis County with more than half of those being children. Brown Santa aims to raise \$50,000 in donations, which is the minimum to cover the cost of the food and toys.

There are two barrels, one at the Police Department lobby and one at the Public Works lobby, where you can drop off donations. Suggested items are non-perishable food items and also unwrapped Toys. Highly needed are toys for infants, 0-2 years old, and boys and girls, 8-14 years old. Please drop-off your donations by Friday, December 17th.

Visit <https://www.brownsanta.org/> for more information



## New Employee Team Additions

- Melissa Marquez—Administrative Assistant/Court Clerk
- Lori Comstock—Accounting/Utility Billing Clerk
- Jordan Thompson—Maintenance Technician—D License Certified
- Michael Jimenez—Maintenance Technician
- Superintendent (Public Works) - Vacant
- Duncan Moore—Maintenance Technician I—D License Certified
- Officer Laurence Caldwell
- Officer Brandon LeBlanc
- Officer Jaime Rigoberto
- Officer Adam Milne

## Recent Promotions

Matt Lingafelter—City Secretary/Assistant to the City Administrator

Matt was previously the Municipal Court Clerk and Administrative Assistant. Having worked for the City for more than 10 years, and having recently obtained his Master's Degree, Matt has earned his position as one of the most important positions in the City. ***Congratulations Matt!***

Carolyn Meredith—Public Works Director

Carolyn was previously in the role of Parks and Natural Resources Manager. Having served the City for more than 16 years, Carolyn has earned the spot as the City's top official in Public Works. ***Congratulations Carolyn!***

Rolando Sandoval—Utility Supervisor

Rolando was previously a Maintenance Tech II, and promoted to the position of supervisor. He's been with the City for over 2 years and brings a wealth of mechanical and technical experience. ***Congratulations Rolando!***

Tyler Early—Lieutenant

Tyler was previously a Sergeant. Having served SVPD for 12 years, Tyler's promotion is well deserved! ***Congratulations Tyler!***

## City of Sunset Valley

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There are many big projects on the horizon for 2022 and some will have notable impact on shaping the city for the future.

Keep an eye out for opportunities for resident engagement and have your voice heard.

## Future Community Engagement Opportunities

- Art Fest 2022
- Branding and associated creative elements
- Beautification within the City
- Comprehensive Plan Updates
- Land Development Code Rewrite and Updates
- Parks and Open Space Master Plan
- 6405 Brodie Lane Rezoning
- Short Term Rental Registration

## City of Sunset Valley

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3205 Jones Rd  
Sunset Valley, TX 78745

Phone: 512-892-1383  
E-mail: [scarrillo@sunsetvalley.org](mailto:scarrillo@sunsetvalley.org)

